

# Andree H. Matthews

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[AndreeDantzler \(Andree Matthews\) \(github.com\)](#)

[Andree Matthews | LinkedIn](#)

[Portfolio \(andreedantzler.github.io\)](#)

To obtain a challenging and rewarding position where I can further my career as a Full Stack Developer and utilize technologies such as HTML, CSS, JavaScript, NodeJS to develop both client and server cutting-edge software.

## Languages

• HTML • CSS • JavaScript • NodeJS

## PROJECTS

- Password Generator: Application which generates random password based on criteria user has selected. This app features dynamically updated HTML and CSS powered by JavaScript code. It has a clean, polished and responsive user interface: [Password Generator \(andreedantzler.github.io\)](#)
- Workday Planner: Calendar application which allows a user to save events for each hour of the day. This application features dynamically updated HTML and CSS powered by JQuery. It has a clean, polished and responsive user interface: [Work Day Scheduler \(andreedantzler.github.io\)](#)
- Weather Dashboard: Weather dashboard using OpenWeather API. This application features dynamically updated HTML and CSS powered by JQuery and JavaScript. It has a clean, polished and responsive user interface: [Weather Dashboard \(andreedantzler.github.io\)](#)

## EXPERIENCE

OCTOBER 2020 –

### UNCC CODING BOOTCAMP

- Designed and developed web applications using technologies that include JavaScript, CSS, NodeJS.
- Collaborated on Group projects using Github.

MARCH 2019 –

**CASS (SIMILAR TO SOX IN US) ASSURANCE/QA SPECIALIST, WELLS FARGO**

I am the Single Point of Contact for all audit, risk and compliance related issues pertaining to CASS regulations for BD Ops in the US. The CASS rules in London, UK, are similar to SOX rules in the US. Some of my select contributions include:

- Provide Supervision and Oversight to the Assets Servicing Team for all CASS-related functions.
- Responsible for developing and implementing strategy, operational efficiencies, and policy recommendations under CASS (similar to SOX) regulations.
- Responsible for SHRP (Archer) reporting of all issues/lack of controls pertaining to CASS regulations for BD Ops: review the control assessment form for accuracy and completeness ensuring the issue and root cause as well as impact is clear and concise, assess the planned remediation effort to determine its adequacy and target date for implementation.
- Perform walk throughs of business processes with internal and external audit for all CASS processes.
- Work closely with Operations teams to review and improve processes; ensuring team's process documentation and controls are updated and reviewed regularly.
- Proactive identification of risks and audit issues related to the client money segregation under CASS (SOX equivalent) rules and regulations.
- Identify areas of improvements/opportunities and create corrective actions, milestones as it relates to Client Money segregation under CASS rules. Review new systems and processes being considered and assess their CASS impact.
- Prepare flowcharts reflective of business process with clear identification of risks and controls.
- Regularly communicate and interact with senior leadership for ongoing initiatives, providing status updates and helping determine strategy for the International desk.
- Lead meetings pertaining to CASS regulations across teams; maintain inventory of meetings held and flag any areas that require future follow up on controls.
- Create metrics applicable to Client Money on a bi-weekly basis for senior leaders.
- Collaborate with Operations, Technology, Accounting, Regulatory, Vendors to problem solve daily data concerns and assist any build out of current and new system infrastructure to accommodate regulations updates (related to BREXIT).

#### **JANUARY 2017 – MARCH 2019**

#### **SENIOR CAPITAL MARKETS SPECIALIST ASSETS SERVICING, WELLS FARGO**

I acted as a SME for all corporate action procedures and market practices regarding fixed income securities and was able to establish strong relationships with International Operations Teams, Trading, IT, Custodians and Brokers. Some of my contributions include:

- Supported sales and trading teams post-trade in a variety of ways including processing and reconciling of corporate actions events.
- Excelled at managing high risk associated with performing accurate and timely reconciliation of payments stemming from corporate actions events belonging to

the clients of Wells Fargo Securities International Limited, which are reportable under CASS regulations

- Reconciled, tracked and claimed coupons payments from a multitude of WF counterparts.
- Communicated daily with teams around the globe to solve discrepancies between banks.
- Processed wires stemming from corporate actions events to counterparts.
- Managed risk associated with the process of sending wires by creating an automatic checklist which ensures that all wires sent for the International desk are automated and compliant.
- Developed, streamlined and troubleshooted several reports in order to limit manual intervention and automate payment processes: 140SEG report for all trading activities on International platform, Claims Templates for P&I payments, Exposure FX Breaks for Front Office.
- Collaborated with Compliance to assess the risk associated with the desk and consistently made recommendations for enhancements to existing or new controls to further mitigate operational risk.

#### **AUGUST 2015 – JANUARY 2017**

##### **TREASURY OPERATIONS ANALYST, FUNDING, WELLS FARGO**

- Managed Wells Fargo cash and collateral accounts, both internal and external with BONY.
- Allocated and optimized collateral requirements for Wells Fargo triparty repo obligations while actively mitigating risk associated with this process.
- Assessed, monitored and managed the efficient utilization of cash, liquidity and banking services in a manner consistent with the objectives of the Repo trading desk.
- Planned and executed process improvement strategies resulting in a substantial decrease in allocation time and interconnected functions, realized across functional teams.
- Drafted documentation of business processes and prepared presentations and trainings for peer to senior-level management review and consideration.
- Ensured proper cash movements via SWIFT wires by tracking and reconciling incoming and outgoing wires.
- Undertook the project of researching and cleaning up client accounts within Bank and Broker-Dealer resulting in saving costs.
- Led project to automate cashiering business to mitigate risk, improve processing speed and request response time.

#### **MAY 2015 – AUGUST 2015**

##### **FRONT OFFICE RISK MANAGER FOR TFX (TRANSACTIONAL FX), BANK OF AMERICA**

- Responsible for funding bank's cash positions and managed FX exposure generated from client activity.
- Responsible for pricing, executing and recording trades.

- Reconciled positions across Front and Back office to ensure accurate risk
- Monitored electronic trading platforms for systematic issues.
- Developed client and providers relationships to improve pricing tiers.
- Interfaced with external business and technical partners.

#### **FEBRUARY 2013 – MAY 2015**

##### **OPERATIONS SPECIALIST – DERIVATIVES/FX, BANK OF AMERICA**

- Supported Global Derivatives and engaged with Trading/Sales, Middle Office and the clients to manage all operations reconciliations and resolve all issues related to FX trading activities.
- Liaised with FO/MO ensuring trade settlement and break resolution regarding FX contracts.
- Reviewed and affirmed trade confirmations, position and cash breaks, accurate payments and ledger entries.
- Investigated and resolved all accounting breaks in the nostros and ledger while ensuring compliance with regulations (Dodd-Frank).
- Investigated MT103 and MT 202 for potential issues.

#### **AUGUST 2006 – FEBRUARY 2013**

##### **FINANCIAL ANALYST/FRENCH TRANSLATOR, MERGENT INC**

- Executed quality analysis on current SEC filings and calculated asset and liability breakdowns.
- Conceptualized & implemented a classification status and business description for new company additions to database.
- Examined and analyzed annual, quarterly, IPO's, 10K, and 8K filings for data integrity and related research.
- Analyzed financial statements and regulations in compliance with IFRS or US GAAP.
- Assisted IT department in developing and implementing automated system (Praedea).

## **EDUCATION**

#### **JUNE 2004**

**MASTER OF FINANCE, WEALTH MANAGEMENT, UNIVERSITE MONTPELLIER 1**

#### **JUNE 2003**

**BACHELOR OF SCIENCE, FINANCE, UNIVERSITE MONTPELLIER 1**

## TRAINING

**Bloomberg** Financial Markets, **ION Trading** Anvil Arts, **Broadridge** Impact & BPSA, **BONY** Access Edge & Treasury Edge & BDC, **DTCC**, **Microsoft** Office (Access, Excel, Outlook, PowerPoint, Word), **Wells Fargo** Internal Systems (Cash Management Portal, WBRS Wholesale Banking Reporting System, OAQ), **Morningstar**, **Reuters**