



## [OP-24] Pay Grade section - As an HR admin user, i want to define pay grades with different values of salary

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**Status:** Backlog  
**Project:** OrangeHRM Project  
**Component/s:** None  
**Fix Version/s:** None

**Type:** Story **Priority:** High  
**Reporter:** Andreea Moldovan **Assignee:** Unassigned  
**Resolution:** Unresolved **Votes:** 0  
**Labels:** None  
**Original Estimate:** Not Specified  
**Remaining Estimate:** Not Specified  
**Time Spent:** Not Specified

### Description

Pay Grade

The HR Admin can define the pay grade by setting a minimum salary, maximum salary, step increase, and the currency to be paid in. To add an entry, go to Admin>>Job>> Pay Grades and click "Add" and a screen as shown in Figure 1.6 would appear. Click "Save" once the field is added.

Once you click "Save" the screen in Figure 1.7 would appear and you can now define the currency and the minimum/maximum salary for each pay grade created. You can define the pay grade by clicking "Add" under "Assigned Currencies" and then providing the pay details under "Add Currency". Click "Save" to save the currency for the Pay Grade.

You can assign multiple currencies here and each currency defined will be listed as shown in Figure 1.8.

You can edit details of a particular currency by clicking on the "Currency" name. All pay grades added will be listed as shown in figure in 1.9. To view Pay Grade details click on "Pay Grade name".

To delete a Pay Grade click on the check box next to the "Pay Grade" name. It is also possible to delete multiple entries at the same time by clicking the check box entries you wish to delete and simply clicking "Delete".

### Attachments

**Figure 1.6: Add Pay Grade**

add pay grade.png (23 kB)

Edit Pay Grade

Name \*

Level 3

\* Required field

Edit

Cancel

Add Currency

Currency \*

USD - United States Dollar

\* Required field

Minimum Salary

40000

Maximum Salary

50000

Save

Cancel

Figure 1.7: Assign Pay Grade

edit pay grade.png (39 kB)

Edit Pay Grade

Name \*

Level 1

\* Required field

Edit

Cancel

Assigned Currencies

Add

Delete

Currency	Minimum Salary	Maximum Salary
<input type="checkbox"/> United States Dollar	40,000.00	50,000.00
<input type="checkbox"/> Utd. Arab Emir, Dirham	100,000.00	110,000.00

Figure 1.8: Pay Grade- Currency List

pay grade - currency list.png (31 kB)

Pay Grades

Add

Delete

Pay Grade	Currency
<input type="checkbox"/> Level 1	United States Dollar,Utd. Arab Emir. Dirham
<input type="checkbox"/> Level 2	United States Dollar

Figure 1.9: Pay Grades List

pay grades list.png (22 kB)

Links

Relates

relates to

[OP-39](#)

Admin user cannot edit details of a particular currency in Pay Grades

Backlog

relates to	<a href="#">OP-25</a>	[pay grades name field] Verify that the field 'name' is mandatory in Pay Grades section	Backlog
relates to	<a href="#">OP-27</a>	[edit button] Verify that admin user can edit details of a particular currency	Backlog
relates to	<a href="#">OP-36</a>	Create test cases to verify the functionality of 'Pay grades' section with a valid HR admin user and valid HR admin password	Backlog
relates to	<a href="#">OP-37</a>	Pay Grade is saved without filling the minimum and maximum salary	Backlog
relates to	<a href="#">OP-38</a>	Admin user cannot add multiple currencies for pay grades	Backlog
relates to	<a href="#">OP-41</a>	The 'Edit' button for pay grade name is missing	Backlog
relates to	<a href="#">OP-31</a>	[salary fields] Verify that the 'minimum' and 'maximum' salary fields are mandatory in the Add Pay Grade section	Done
relates to	<a href="#">OP-1</a>	The Admin Module provides full control of all settings that affect the action of OrangeHRM implementation	Backlog

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