Meeting Feedback

|  |
| --- |
| 1 |

|  |  |  |
| --- | --- | --- |
| 14 | 01 | 2016 |

Meeting # Date:

|  |
| --- |
| First meeting, lot of things need to be organized such as to find good team name, vote for team leader, bring a good ideas about project and pick a proper name, discuss collaboration way. Also GitHub need to be set up and shared among participants. Good meeting leads to good project start. |

Meeting Objective:

|  |  |
| --- | --- |
| Name | Attended |
| Andrej | V |
| Will | V |
| Christy | V |
| Vee | V |
| Sean | V |
| Tim | X |

Participants List

Agenda

1. Team name
2. Participants Contacts
3. The way of collaboration
4. Project ideas + Project name
5. GitHub
6. Team Leader

Summary

Meeting started @12pm and continued for 1 hour. Sean booked a room #4 in GMIT library.

All planed topics was discussed and decision was approved:

1. Team name: Code Bandits
2. Contacts was shared
3. GitHub was chosen as collaboration method
4. Three project ideas was selected:
   1. Restaurant
   2. Game Store
   3. Sport Shop
5. GitHub repository was created and shared between participants
6. Sean was voted as team leader.
7. Through discussion made decision to make meetings once a week.