

A dark blue vertical bar runs along the left edge of the page. A blue arrow-shaped banner points to the right from this bar, containing the text '2021 Edition'. In the bottom-left corner, several thin, curved lines in dark blue and light gray sweep upwards and to the right.

2021 Edition

# Team Aptive

## User Manual

## The plan:

### 1 Generalized approach

Why use this web application?

Specific Details (possibly)

Overall functionalities

Admin focus

Creating and planning events

Accessing Data Archives

Managing user population

User focus

Different types of interaction

Event flexibility

Different Statuses

Google OAuth

Niche Topics

Admin Do

How to create/delete users

How to create an event

User Side Response

How to delete an event

User Side Response

How to access User Data Archives

User Do

How to create an account

How to access individual events

Volunteer

Donate

Accessing different Status

Canceling an event

Admin Side Response

## NOTES:

Must be for a general audience

Must include screenshots (Will come later after finalized CSS)

Must be specific enough to entail each event

Will need a BETA tester (possibly)

#### General Information:

There are 3 different categories of Users:

- Unregistered
- Volunteer
- Donor

There is one Admin Account

## General User Information:

### Logging in:

- How to create an account
- How to log into an existing account

### Accessing different pages:

- How to access the events page
- How to access the profile page
- How to access the about page

### Event Information:

- How to view an event

### Volunteering:

- How to volunteer for an event
- How to un-volunteer for an event
- How to view events that I volunteered for
- How to see how many hours I volunteered

### Donating:

- How to donate to an event
- How to donate to the organization
- How to see how many donations I made

### Logging out:

- How to logout

## General Admin Information:

### Logging in:

- How do I log into the Admin Account?
- Can I create more admin accounts?

### Event Creation:

- How do I create an event?

### Event Information:

- How do I see how many donations my event has?
- How do I see how many volunteers my event has?

### User Information:

- How do I see how many users are in the database
- How do I see a users status
- How do I see a donors total donations
- How do I see a users total volunteer hours
- How do I deactivate a user?

### Logging Out:

- How do I logout?