



## ADMINISTRATIVE REPORT

Report Date: April 18, 2017  
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Meeting Date: May 2, 2017

TO: Vancouver City Council  
FROM: Director of Finance  
SUBJECT: 2017 Q1 Capital Budget Adjustments and Closeouts

### ***RECOMMENDATION***

- A. THAT Council approve an increase of \$1.9 million to the 2015-2018 Capital Plan, as outlined in this report and Appendix 1.
- B. THAT, subject to approval of Recommendation A, Council approve an increase of \$4.9 million to the Multi-Year Capital Projects Budget, as outlined in this report and Appendix 1, with no change to the 2017 Capital Expenditure Budget.
- C. THAT, as part of the quarterly Capital Budget closeout process, Council approve the closeout of two completed capital projects with variances exceeding both \$50,000 and 15% of the approved multi-year capital project budget as outlined in this report and in Appendix 2.

### ***REPORT SUMMARY***

On December 13, 2016, Council approved the 2017 Capital Budget, including new multi-year capital projects, bringing the total approved multi-year capital budget for open projects to \$1.433 billion (including the multi-year projects completed in Q1 2017 presented for closeout in this report) and a 2017 Annual Capital Expenditure Budget of \$485.5 million. Council subsequently approved adjustments and closeouts to the multi-year capital budgets, bringing the current total approved multi-year capital budget for open projects to \$1.374 billion.

This report recommends an increase of \$1.9 million to the 2015-2018 Capital Plan and an increase of \$4.9 million to the Multi-Year Capital Projects Budget, with no change to the 2017 Annual Capital Expenditure Budget. These Capital Plan and multi-year project budget adjustments represent capital priorities identified subsequent to the approval of the 2017 Capital Budget, including priority capital work required for renewal of washrooms in City

parks, building upgrades to park field houses, and software purchases to support the implementation of the Empty Homes Tax program.

In addition, in conjunction with the quarterly Capital Budget review process, Council approval is requested to close two completed capital projects which had final actual-to-budget variances exceeding both \$50,000 and 15% of the approved multi-year capital project budget. A total of six programs/projects were completed in Q1 2017, with a total multi-year capital project budget of \$1.6 million and a net surplus of \$1,773 (<1%), as outlined in Appendix 2.

### **COUNCIL AUTHORITY/PREVIOUS DECISIONS**

The City has a policy to plan for capital project expenditures on a multi-year cycle. In October 2014 (RTS 10507), Council approved the 2015-2018 Capital Plan in the amount of \$1.085 billion. New capital priorities identified and approved by Council since 2014, including the acquisition of the Arbutus Corridor in February 2016, have increased the 2015-2018 Capital Plan total to \$1.334 billion.

It has been Council practice to fund capital expenditures for waterworks, sewerage and drainage, and energy utility systems from debenture borrowing. As part of the City's debt management strategy, commencing in the 2012-2014 Capital Plan, the water utility began to transition its infrastructure lifecycle replacement program from debt financing to pay-as-you-go over two Capital Plans. The transition will be complete within the four-year term of the 2015-2018 Capital Plan. Similarly, commencing in the 2015 Capital Budget and continuing with the 2016 and 2017 Capital Budgets, the sewer utility also began a transition to a pay-as-you-go funding model. The balance of capital expenditures are funded from a combination of debenture borrowing, direct contribution from the annual Operating Budget (Capital from Revenue), Development Cost Levies (DCLs) and Community Amenity Contributions (CACs) from developers, special-purpose reserves, internal loans, fees and levies collected from property owners and contributions from senior governments and other funding partners.

Funding from the multi-year Capital Plan is allocated to specific capital programs and projects through the annual Capital Budgeting process. Council approval of the annual Capital Expenditure Budget is required before work can proceed on specific programs/projects. During the course of a capital project, as the project progresses through planning and design and final costing, the nature and final scope of work becomes more refined and in some cases requires an update to the originally planned funding sources. As well, over the four years of a capital plan, the original planned uses of debenture funding across the capital plan categories may change and other funding sources, including senior government funding contributions/partnerships, may become available.

Section 242 of the Vancouver Charter gives Council the authority to borrow funds for the construction, installation, maintenance, replacement, repair and regulation of waterworks, sewerage and drainage, and energy utility systems without the assent of the electorate. Section 245 requires that the borrowing authority for all other purposes be established through the electorate's approval of a borrowing plebiscite.

The requirement to borrow funds to finance capital expenditures is established by Council at the time of the approval of the annual capital budget. Borrowed funds are generally paid back over 10 years to ensure that outstanding debt does not accumulate to unacceptable

levels, and that annual debt servicing charges (principal and interest) are maintained at a level that does not put undue pressure on the operating budget.

Section 247A of the Vancouver Charter requires that full provision of annual debt servicing charges, both principle and interest, be made in the annual operating budget. This ensures that debenture holders are paid the interest component at the prescribed rate and time, and that sufficient funding is available to retire the obligation at maturity.

In June 2003, Council approved the Financing Growth Policy which sets out policy for the collection and use of DCLs and CACs. Pursuant to Section 523D of the Vancouver Charter, DCLs are collected to assist in recovering growth-related capital costs that arise from new developments. DCLs are generally allocated on a “cash available” basis among park, replacement housing, transportation and childcare projects in proportions specified in various DCL By-laws. CACs are developer contributions that arise from rezonings. Within the context of the City’s Financing Growth Policy, an offer of a CAC to address the impacts of rezoning can be anticipated from the owner of a rezoning site. CAC offers typically include either the provision of on-site amenities or a cash contribution towards other public benefits and they take into consideration community needs, area deficiencies and the impact of the proposed development on City services. The allocation of both DCL and CAC funding to specific amenities requires Council approval.

Council authority is required to close capital accounts with variances that exceed both \$50,000 and 15% of the approved multi-year capital project budget, and to reallocate capital funding over \$50,000.

#### ***CITY MANAGER'S/GENERAL MANAGER'S COMMENTS***

The Capital Budget is the primary tool by which the City implements its multi-year Capital Plan, as it provides the authority to proceed with specific programs/projects, and defines the approved multi-year project budget and annual expenditure for capital work. It is important in fostering and maintaining public accountability and transparency, and provides detailed information about specific programs/projects, such as budgets by cost category, identification of specific funding sources, and outcomes that are clearly identifiable and measurable.

The City's Capital Budget process has been developed to ensure assets and investments are managed comprehensively, with rigor and transparency, in a manner that ensures the City is achieving value for money, and that staff resources are used efficiently.

As part of the City's Capital Budget process, Council considers Capital Budget adjustments on a quarterly basis. This streamlines the Capital Budget process and also reduces the number of capital budget related reports being submitted to Council for approval of capital funding and expenditures.

Capital Budget adjustments include, for example:

- Reallocations to projects or programs from other projects or programs to reflect changes in capital priorities;
- Additions to the Capital Budget for projects or programs for which the timing of expenditures are uncertain at the time of approving the annual budget but which

- subsequently becomes more certain (e.g., projects awaiting resolution of factors external to the City, such as partnership funding commitments);
- Requests for funding from future years of the Capital Plan to advance or expedite projects or programs in a given year;
  - Revisions to funding sources.

This report reflects the City's continued focus on managing capital expenditures and balancing capital infrastructure priorities with value-for-money consideration.

Quarterly Operating and Capital Budget reviews are posted externally on the City's website at <http://vancouver.ca/your-government/financial-reports-and-information.aspx>.

The 2017 Q1 Operating and Capital Budget Review scheduled to be posted to the City's website in May 2017 will comment on 2017 first quarter capital expenditures, while this report focuses on 2017 Q1 Capital Budget adjustments and capital closeouts recommended by staff for Council approval.

## ***REPORT***

### ***Background/Context***

On December 13, 2016, Council approved the 2017 Capital Budget, including new multi-year capital projects, bringing the total approved multi-year capital budget for open projects to \$1.433 billion (including the multi-year projects completed in Q1 2017 presented for closeout in this report) and a 2017 Annual Capital Expenditure Budget of \$485.5 million. Council subsequently approved adjustments and closeouts to the multi-year capital budgets, bringing the current total approved multi-year capital budget for open projects to \$1.374 billion.

Adjustments to the annual expenditure budget are generally managed within the approved annual budget envelope, with no changes to the overall Annual Capital Expenditure Budget.

As part of the capital budgeting process, proposed adjustments to the current Capital Budget, including multi-year project budgets and the annual expenditure budget, and closeouts of completed projects requiring Council approval are identified in the quarterly capital budget review and reported to Council for approval. This report includes adjustment requests to the Multi-Year Capital Projects Budget and the 2017 Capital Expenditure Budget, as well as closeout requests for projects completed in the first quarter (Q1) of the City's 2017 financial year.

### ***Strategic Analysis***

#### **A. 2017 Q1 Capital Budget Adjustments**

As part of the on-going work and oversight related to the Capital Budget, staff continually review priorities, respond to emerging needs, and where appropriate bring forward recommendations for adjustment to the Capital Budget at the time of quarterly reports.

Quarterly Capital Budget adjustment requests are categorized as follows:

- Administrative consolidation of multiple projects into one program, budget restatements, and funding source changes;
- Emerging priority projects that have been identified to address unforeseen urgent issues or new priorities emerging outside of the regular Capital Plan/Capital Budget cycle;
- Timing uncertain budget additions/acceleration of projects;
- Budget increases or decreases to existing projects/programs based on scope changes, results of tendering or changes in cost structure of a project, or changing priorities for timing of a project;
- Reallocations between projects with no impact on the overall annual or multi-year budget.

The 2015-2018 Capital Plan was approved in October 2014 at \$1.085 billion, and with subsequent Council approved changes, has a current total of \$1.334 billion covering projects across all City departments and agencies. This report proposes a further increase of \$1.9 million to the Capital Plan for several priority projects that have arisen subsequent to the development of the 2017 Capital Budget in late 2016, primarily relating to priority capital investments required for technology systems support for the Empty Homes Tax program and fire curtain replacement at Queen Elizabeth Theatre. With this increase, the total 2015-2018 Capital Plan will be \$1.335 billion.

The current total of approved multi-year capital budgets for all open projects is \$1.374 billion. This report proposes a net increase of \$3.3 million in this overall total multi-year budget, reflecting an increase of \$4.9 million for new or increased multi-year project budgets, offset by a reduction of \$1.6 million for projects/programs that were completed in Q1 2017. With the 2017 Q1 project/program closeouts and multi-year project budget adjustments recommended in this report, the total of the approved multi-year capital budgets for all open projects will be \$1.377 billion.

The following highlights the larger proposed increases to the 2015-2018 Capital Plan and multi-year projects budget, reflecting capital priorities arising subsequent to the approval of the 2017 Capital Budget in early December 2016:

- \$2.2 million for a new multi-year project budget for washrooms renewal in parks, funded from \$1.1 million from Emerging Priorities in the 2015-2018 Capital Plan and a reallocation of \$1.1 million from existing park building renovation capital multi-year project budgets;
- \$1.4 million for a new multi-year project budget for the acquisition of software to support the implementation of the new Empty Homes Tax program approved by Council in November 2016; \$1.4 million to be added to the 2015-2018 Capital Plan with funding from the General Revenue Stabilization Reserve;
- Addition of \$1.2 million to the multi-year project budget for the deconstruction of the City Hall East Annex (“East Wing”) to address additional costs relating to unforeseen site conditions encountered during the course of the deconstruction (revised total multi-year project budget to be \$5.4 million);
- \$0.5 million for a new multi-year project budget for building upgrades to park field houses, funded partially by a reallocation of \$0.3 million from the existing 2017 park building capital maintenance project budget;
- \$0.4 million for a new multi-year project budget for local improvement projects; \$0.2 million to be added to the 2015-2018 Capital Plan (property owner funding contributions) with the balance of the multi-year project budget to be funded from a reallocation of previously approved Transportation capital budgets;

- Addition of \$0.3 million to the multi-year project budget for the Queen Elizabeth Theatre rigging replacement project in order to concurrently replace the theatre's fire curtain which has reached the end of its service life (revised total multi-year project cost to be \$1.6 million); \$0.3 million to be added to the 2015-2018 Capital Plan funded from the Vancouver Civic Theatres Reserve.

Expenditures relating to these multi-year capital project budget adjustments will be managed within the overall 2017 Capital Expenditure Budget of \$485.5 million. Details for all proposed capital budget adjustments are provided in Appendix 1.

Appendix 1 also provides details for proposed funding source updates for several projects. During the course of a capital project, as the project progresses through planning and design and final costing, the nature and final scope of work becomes more refined and in some cases requires an update to the originally planned funding sources. As well, over the four years of a capital plan, the original planned uses of debenture funding across the capital plan categories may change.

Table 1 below summarizes the changes to the 2015-2018 Capital Plan, Multi-Year Capital Projects Budget and Annual Capital Expenditure Budget as a result of the recommended capital budget adjustments and closeouts.

**Table 1 - Proposed Changes to 2015-2018 Capital Plan, Multi-Year Projects Budget, and 2017 Annual Expenditure Budget (\$ Millions)**

	2015-2018 Capital Plan Impact	Capital Budget Impact	
		Multi-Year Projects Budget (for Open Projects)	2017 Annual Expenditure Budget
<b>Current Capital Plan / Budget</b>	\$ 1,333.5	\$ 1,373.6	\$ 485.5
<b>Adjustment Category</b>			
A. Administrative consolidations and restatements	\$ -	\$ -	\$ -
B. Emerging priority projects	1.6	3.2	1.6
C. Timing uncertain budget additions / acceleration of projects	-	-	-
D. Budget increases/decreases to existing projects/programs	0.3	1.7	(1.6)
E. Reallocations	-	-	-
<b>Proposed Adjustments</b>	\$ 1.9	\$ 4.9	\$ -
<b>Multi-year Project Closeouts</b>		\$ (1.6)	
<b>Proposed Revised Capital Plan / Budget</b>	\$ 1,335.4	\$ 1,376.8	\$ 485.5

Staff continue to very closely manage the capital spend on a quarterly basis to enhance risk mitigation and ensure optimal delivery of projects within the projected timeline and annual expenditure budget. Strategic review of progress on projects is done on a regular basis, and where timing of projects are advanced or delayed, budgets are recommended for adjustment. With the exception of emergency situations, expenditures are not permitted until the corresponding expenditure budget or increase to the expenditure budget is approved by Council.

**B. 2017 Q1 Capital Closeouts**

The Capital closeout process is the mechanism by which the City's capital programs/projects are closed, completion deficits and surpluses are identified and, to the extent applicable, offset. Net closeout surpluses are transferred to City-Wide Unallocated Funding from Capital Closeouts for funding future Capital programs and/or projects.

The purpose of this report is to request Council approval to close capital programs/projects where completion spend variances exceed both \$50,000 and 15% of the approved multi-year capital projects budget.

A total of six programs/projects with multi-year capital project budgets totalling \$1.6 million and expenditures of \$1.6 million were completed in the period between the 2016 Q4 Capital Closeout (RTS 11837) and the end of the first quarter of 2017 (March 31, 2017), with an overall minor surplus of less than \$2,000. Two of the six completed programs/projects had a completion variance exceeding both \$50,000 and 15% of the approved multi-year capital projects budget; these variances are explained in Appendix 2.

Appendix 2 also provides financial details, by project and department, for projects/programs closed in Q1 2017 and a summary of the proposed allocation (funding sources) of project/program closeout surpluses (deficits).

**CONCLUSION**

As part of the capital budgeting process, adjustments to the Multi-Year Capital Projects Budget and Annual Capital Expenditure Budget, and closeout of programs/projects that require Council approval, are identified and brought to Council through the quarterly reporting process.

The purpose of this report is to request Council approval of an increase to the 2015-2018 Capital Plan of \$1.9 million, and funding and budget reallocation adjustments to the Multi-Year Capital Project Budgets totalling \$4.9 million, with no change to the 2017 Annual Capital Expenditure Budget.

This report also requests Council approval for the closeout of two projects with a completion variance exceeding 15% and \$50,000 of the approved budget. A total of six projects/programs were completed in Q1 2017, with an overall net surplus of \$1,773.

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Capital Budget Adjustment Requests			BUDGET IMPACT					
			Multi-Year Project Budget			2017 Capital Expenditure Budget		
<b>A. Administrative consolidation, restatements, or funding source changes</b> Includes the ongoing consolidation of like programs/projects into one larger program/project (normally no net impact on the annual budget); other restatements; changes to project funding source(s).								
Department	Project Name	Reason for Adjustment	Current	Change	Proposed	Current	Change	Proposed
<b>Funding source additions/changes:</b>								
Engineering Services	2017 Sewer Main Reconstruction	<b>Change in Funding Source for Multi-Year Project Budget:</b> Replace \$9,690,250 of program debenture funding with Federal/Provincial funding through Clean Water & Wastewater Fund toward Vancouver South Sewer Separation project: • \$5,837,500 from Government of Canada • \$3,852,750 from Province of BC.	32,000,000	0	32,000,000	31,500,000	0	31,500,000
Real Estate & Facilities Mgmt	2015-16 Energy Optimization Program	<b>Change in Funding Source for Multi-Year Project Budget:</b> Replace \$525,000 of program debenture funding with external funding: • \$475,000 grant from Canada 150 Community Infrastructure program toward energy upgrades at Hillcrest Community Centre • \$50,000 grant from North Growth Foundation toward a clean energy solar pilot project.	3,000,000	0	3,000,000	1,517,565	0	1,517,565
Real Estate & Facilities Mgmt	2017 Energy Optimization Program	<b>Change in Funding Source for Multi-Year Project Budget:</b> Funding source update to reflect a change in work plan for 2017. Funding for the 2017 Energy Optimization program included \$600,000 public safety debenture funding to cover the energy requirements for the construction of Fire Hall No. 17 planned for 2017; this construction will now take place in 2018. Other energy optimization projects are now planned for 2017 for recreation facilities, therefore requiring the replacement of public safety debenture with recreation facility debenture.	1,500,000	0	1,500,000	750,000	0	750,000
Real Estate & Facilities Mgmt	Kitsilano Pool Structural and Mechanical Upgrades	<b>Change in Funding Source for Multi-Year Project Budget:</b> Replace \$500,000 of project debenture funding with external funding. A \$500,000 grant commitment toward the project was received in January 2016 from the Canada 150 Community Infrastructure Program.	1,500,000	0	1,500,000	800,000	0	800,000

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Capital Budget Adjustment Requests			BUDGET IMPACT							
Department	Project Name	Reason for Adjustment	Multi-Year Project Budget			2017 Capital Expenditure Budget			Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
			Current	Change	Proposed	Current	Change	Proposed		
Board of Parks & Recreation	2015-18 Park and Street Trees	<b>Change in Funding Source for Multi-Year Project Budget:</b> Replace \$25,000 of program DCL funding with external funding. A \$25,000 grant for forest naturalization has been received from Tree Canada/CN EcoConexions toward this program.	4,423,000	0	4,423,000	1,450,000	0	1,450,000	Increase: Grant (Tree BC/CN EcoConexions) \$25,000  Decrease: DCL \$25,000	
<b>Total - Administrative Consolidations; Funding Source Changes</b>			\$ 42,423,000	\$ -	\$ 42,423,000	\$ 36,017,565	\$ -	\$ 36,017,565		\$ -
<b>B. Emerging priority projects</b> New projects that have been identified to address unforeseen urgent issues or new priorities emerging outside of the regular capital budget cycle.										
Department	Project Name	Reason for Adjustment	Current	Change	Proposed	Current	Change	Proposed	Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
Board of Parks & Recreation	Lost Lagoon Study	<b>New Multi-Year Project Budget:</b> Planning for both the fountain upgrade and a review of options to reconnect Lost Lagoon to Coal Harbour require assessment of bathymetry/topography, sediment quality, and fish and wildlife. Funding is requested to support these tasks in 2017. Expenditures will be managed within the overall approved annual capital expenditure budget.	0	50,000	50,000	0	0	0	0 2015-2018 Capital Plan (Emerging Priorities) Capital from Revenue	
Real Estate & Facilities Mgmt	Pacific Coliseum Ice Plant Upgrade	<b>New Multi-Year Project Budget and Annual Capital Expenditure Budget:</b> Upgrades to the Pacific Coliseum ice plant to maintain BC Safety Authority assessment "pass" status. This funding request for \$150,000 is to initiate preliminary design work in order to have the ice plant upgrade completed by 2019. Funding required for the procurement and installation of major equipment upgrades planned to start in 2018 will be requested through the quarterly/annual capital budgeting process.	0	150,000	150,000	0	100,000	100,000	2015-2018 Capital Plan (Parks and Open Spaces) Debenture	

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Capital Budget Adjustment Requests			BUDGET IMPACT							
Department	Project Name	Reason for Adjustment	Multi-Year Project Budget			2017 Capital Expenditure Budget			Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
			Current	Change	Proposed	Current	Change	Proposed		
Real Estate & Facilities Mgmt	Park Washrooms Renewal	<b>New Multi-Year Project Budget and Annual Capital Expenditure Budget:</b> New project to upgrade existing washroom facilities in five park locations, including conversion to universal access and other improvements.	0	2,200,000	2,200,000	0	750,000	750,000	<ul style="list-style-type: none"> <li>• Reallocation of previously approved capital funding (Debenture) \$1,050,000</li> <li>• 2015-2018 Capital Plan (Emerging Priorities) Capital from Revenue \$1,150,000</li> </ul>	
	2015-16 Park Building Renovations/Upgrades	<b>Reduction in Multi-year Project Budget and Annual Capital Expenditure Budget (Reallocation):</b> Reallocation of funding to priority project for renewal of washrooms in five parks.	900,000	(850,000)	50,000	721,725	(721,725)	0	Reallocation of previously approved capital funding (Debenture)	
	2017 Park Building Renovations (Washrooms)	<b>Reduction in Multi-year Project Budget and Annual Capital Expenditure Budget (Reallocation):</b> Reallocation of funding to priority project for renewal of washrooms in five parks.	300,000	(200,000)	100,000	300,000	(200,000)	100,000	Reallocation of previously approved capital funding (Debenture)	
Real Estate & Facilities Mgmt	Park Field House Upgrades	<b>New Multi-Year Project Budget and Annual Capital Expenditure Budget:</b> Priority building improvements to field houses in multiple parks.	0	531,000	531,000	0	531,000	531,000	<ul style="list-style-type: none"> <li>• Reallocation of previously approved capital funding (Debenture) \$350,000</li> <li>• Citywide Unallocated from Closeouts (Debenture) \$181,000</li> </ul>	
	2017 Capital Maintenance - Park Buildings	<b>Reduction in Multi-year Project Budget and Annual Capital Expenditure Budget (Reallocation):</b> Reallocation of funding from the 2017 park buildings capital maintenance program toward priority capital maintenance work required for park field houses.	750,000	(350,000)	400,000	400,000	(200,000)	200,000	Reallocation of previously approved capital funding (Debenture)	

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Capital Budget Adjustment Requests			BUDGET IMPACT							
Department	Project Name	Reason for Adjustment	Multi-Year Project Budget			2017 Capital Expenditure Budget			Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
			Current	Change	Proposed	Current	Change	Proposed		
Engineering Services	2017 Local Improvement Projects	<b>New Multi-Year Project Budget and Annual Capital Expenditure Budget:</b> Establishment of a multi-year project budget and 2017 expenditure budget for Local Improvement projects petitioned by residents, scheduled for Court of Revision May 2, 2017.	0	366,000	366,000	0	366,000	366,000	• User Fees/Property Owners \$251,690 • Citywide Unallocated from Closeouts (Debenture) \$89,637 • Reallocation of previously approved capital funding (Debenture) \$24,673	251,690
	2015-18 Local Roads Rehabilitation	<b>Decrease to Multi-Year Project Budget and Annual Capital Expenditure Budget:</b> Reallocation of a portion of the local road improvement budget to support local improvement program.	5,401,152	(24,673)	5,376,479	2,057,785	(140,722)	1,917,063	Reallocation of previously approved capital funding (Debenture)	
	2011 Streets Local Improvements	<b>Decrease to Annual Capital Expenditure Budget:</b> No further projects are anticipated for 2017; therefore, current expenditure budget for 2017 is no longer required. Program budget to be closed out this quarter.	391,700	0	391,700	89,637	(89,637)	0	N/A	
	2015-18 Lanes Local Improvements	<b>Decrease to Annual Capital Expenditure Budget:</b> No projects are anticipated for 2017 under this program. Reallocate expenditure budget to 2017 Local Improvement projects.	231,000	0	231,000	135,641	(135,641)	0	N/A	

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Capital Budget Adjustment Requests			BUDGET IMPACT							
			Multi-Year Project Budget			2017 Capital Expenditure Budget				
Department	Project Name	Reason for Adjustment	Current	Change	Proposed	Current	Change	Proposed	Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
Board of Parks & Recreation	Beach Swimming Rafts	<b>New Multi-Year Project Budget funded from reallocation and new Annual Capital Expenditure Budget:</b> Replacement of two timber beach swimming rafts at Locarno and Jericho beaches, which have reached the end of their service life. After an analysis of available options, it has been decided to replace the rafts with new timber rafts of similar construction. The requested funds will be used to pay for the fabrication and installation of one or both structures.	0	50,000	50,000	0	50,000	50,000	Reallocation of previously approved capital funding (Debenture)	
	Musqueam Park Bridge	<b>New Multi-Year Project Budget funded from reallocation and new Annual Capital Expenditure Budget:</b> The pedestrian/equestrian bridge at Musqueam Park has reached the end of its service life and requires replacement.	0	60,000	60,000	0	60,000	60,000	Reallocation of previously approved capital funding (Debenture)	
	Alder Bay Floating Dock	<b>New Multi-Year Project Budget funded from reallocation and new Annual Capital Expenditure Budget:</b> The floating dock in Alder Bay has reached the end of its service life and requires replacement. The requested funds will be used to hire a consultant to design a safe public boat launch and effective learning environment for paddlers of all ages and abilities, including para- and able-bodied.	0	60,000	60,000	0	60,000	60,000	Reallocation of previously approved capital funding (Debenture)	
	Park Pavement and Drainage	<b>Decrease to Multi-Year Project Budget and Annual Capital Expenditure Budget (Reallocation):</b> A portion of planned park paving and drainage work will be deferred and reprioritized in order to complete priority work required for the Musqueam Park bridge, Alder Bay floating dock and beach swimming rafts described above.	480,000	(170,000)	310,000	403,171	(170,000)	233,171	Reallocation of previously approved capital funding (Debenture)	
Technology Services	Empty Homes Tax Program Software	<b>New Multi-Year Project Budget and Annual Capital Expenditure Budget; Addition to 2015-2018 Capital Plan:</b> Acquisition of software to support implementation of Empty Homes Tax program.	0	1,360,000	1,360,000	0	1,360,000	1,360,000	General Revenue Stabilization Reserve	1,360,000
<b>Total - Emerging Priority Projects</b>			\$ 8,453,852	\$ 3,232,327	\$ 11,686,179	\$ 4,107,959	\$ 1,619,275	\$ 5,727,234		\$ 1,611,690

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Capital Budget Adjustment Requests			BUDGET IMPACT							
			Multi-Year Project Budget			2017 Capital Expenditure Budget				
<b>C. Timing Uncertain budget additions</b>			Addition of expenditure budgets for projects noted as "timing uncertain" in the Annual Capital Budget where timing subsequently becomes certain.							
Department	Project Name	Reason for Adjustment	Current	Change	Proposed	Current	Change	Proposed	Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
None										
<b>Total - Timing Uncertain budget additions; Project acceleration</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<b>D. Budget increases/decreases to existing projects/programs</b>			Programs/projects where costs or expenditure timing has increased/decreased due to unforeseen changes in market economic conditions or unavoidable changes in project scope; increases in scope afforded by external funding contribution opportunities.							
Department	Project Name	Reason for Adjustment	Current	Change	Proposed	Current	Change	Proposed	Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
Real Estate & Facilities Mgmt	East Wing Deconstruction	<b>Increase to Multi-year Project Budget and Annual Capital Expenditure Budget from reallocations:</b> Additional work to address unforeseen site conditions identified during the course of deconstruction.	4,200,000	1,200,000	5,400,000	2,260,968	1,200,000	3,460,968	• Reallocation of previously approved capital funding (Debenture) \$450,000 • 2015-2018 Capital Plan (Administrative Facilities) \$100,000 • 2015-2018 Capital Plan (Emerging Priorities) Debenture \$650,000	
Real Estate & Facilities Mgmt	2015-16 Energy Optimization Program	<b>Decrease to Multi-year Project Budget and Annual Capital Expenditure Budget (Reallocations):</b> Reallocation of funding remaining in the 2015-16 program budget to cover energy-related work in the East Wing Deconstruction project. All 2015-16 energy optimization projects have been fully funded and any new projects will be funded from the 2017 program budget.	3,000,000	(345,000)	2,655,000	1,517,565	(345,000)	1,172,565	Reallocation of previously approved capital funding (Debenture)	
Real Estate & Facilities Mgmt	2017 Capital Maintenance - Administrative Facilities	<b>Decrease to Multi-year Project Budget and Annual Capital Expenditure Budget (Reallocations):</b> Projects planned for 2017 have been reprioritized in order to reallocate funding from this program to cover priority capital maintenance items required as part of the East Wing Deconstruction project.	300,000	(105,000)	195,000	250,000	(105,000)	145,000	Reallocation of previously approved capital funding (Debenture)	

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Capital Budget Adjustment Requests			BUDGET IMPACT							
Department	Project Name	Reason for Adjustment	Multi-Year Project Budget			2017 Capital Expenditure Budget			Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
			Current	Change	Proposed	Current	Change	Proposed		
Real Estate & Facilities Mgmt	2017 Administrative Facilities Renovations	<b>Increase to Multi-year Project Budget and Annual Capital Expenditure Budget:</b> Additional funding requested due to new project identified in early 2017 to provide additional office and display space for public engagement of City-wide projects and initiatives.	300,000	300,000	600,000	300,000	300,000	600,000	2015-2018 Capital Plan (Emerging Priorities) Capital from Revenue	
Community Services	Queen Elizabeth Theatre Rigging Replacement	<b>Increase to Multi-year Project Budget and Annual Capital Expenditure Budget:</b> Replacement of the fire curtain at the Queen Elizabeth Theatre was recommended as part of the Vancouver Civic Theatre Business Transformation project, along with the replacement of the theatre's stage rigging system. The fire curtain, which is now beyond its service life, provides a fire rated barrier between the stage and auditorium, as required by international and local building codes.	1,320,000	284,250	1,604,250	0	284,250	284,250	Vancouver Civic Theatre Capital Reserve	284,250
Board of Parks & Recreation	Lost Lagoon Fountain Restoration - Design	<b>Increase to Multi-Year Project Budget:</b> Design phase for the planned restoration of the fountain located in the middle of Lost Lagoon, including modernization of the mechanical and electrical components, and the relocation of the mechanical/electrical chamber from the base of the fountain to the shore of Lost Lagoon to prevent future flooding and improve safety for ongoing operations. Expenditures will be managed within the overall approved annual capital expenditure budget.	250,000	150,000	400,000	231,942	0	231,942	2015-2018 Capital Plan (Emerging Priorities) Capital from Revenue	
Board of Parks & Recreation	New Track and Field	<b>Increase to Multi-Year Project Budget:</b> Planning for a long-range strategy for track and field sports, leisure and recreation facilities in Vancouver. Work by staff and a consultant will include creating a vision, assessing current state, proposing service levels, identifying partners, conducting public engagement, recommending a preferred location for a competitive facility, and drafting an implementation policy. Funding is requested to support these tasks in 2017.	125,000	50,000	175,000	125,000	0	125,000	2015-2018 Capital Plan (Parks and Open Spaces) DCL	
Board of Parks & Recreation	2015-18 Sports Fields and Courts	<b>Increase to Multi-Year Project Budget:</b> Annual field capital maintenance is required to maintain fields at a high level for play in the spring and summer.	3,230,000	120,000	3,350,000	491,013	0	491,013	2015-2018 Capital Plan (Emerging Priorities) Capital from Revenue	

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Capital Budget Adjustment Requests			BUDGET IMPACT							
Department	Project Name	Reason for Adjustment	Multi-Year Project Budget			2017 Capital Expenditure Budget			Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
			Current	Change	Proposed	Current	Change	Proposed		
<i>The following are adjustments to the profile of the 2017 Expenditure Budget reflecting timing changes in the execution of projects. No change to the overall multi-year project budget.</i>										
Real Estate & Facilities Mgmt	Vancouver Art Gallery Plaza Envelope & North Plaza	<b>Increase to Annual Capital Expenditure Budget:</b> The project progress was affected in late 2016 due to snowy weather resulting in lower 2016 expenditure than budgeted. Anticipated higher expenditure in 2017 as the project is scheduled for completion this year.	9,050,000	0	9,050,000	2,032,001	1,780,000	3,812,001	N/A	
Real Estate & Facilities Mgmt	Playland Redevelopment Planning	<b>Increase to Annual Capital Expenditure Budget:</b> This adjustment is to establish an annual capital expenditure budget for this project to cover consulting work planned for 2017. Expenditure timing had not been finalized at the time the 2017 Capital Budget was developed in late 2016.	1,500,000	0	1,500,000	0	1,000,000	1,000,000	N/A	
Real Estate & Facilities Mgmt	Tennyson Elementary School Childcare Facility	<b>Increase to Annual Capital Expenditure Budget:</b> This project was approved by Council in December 2016, subsequent to the development of the 2017 Capital Budget process. This adjustment is to establish an annual capital expenditure budget for the project to cover the planning and design work planned for 2017.	8,500,000	0	8,500,000	0	300,000	300,000	N/A	
Real Estate & Facilities Mgmt	2015-16 Capital Maintenance -Animal Control Centre	<b>Increase to Annual Capital Expenditure Budget:</b> Additional funding for this project was approved in February 2017 (RTS 11837) to reflect an increase in estimated construction costs. This adjustment is increase the project's 2017 capital expenditure budget to reflect the higher construction expenditures planned for the year, as the project is scheduled for completion before the end of the year.	340,000	0	340,000	111,585	163,000	274,585	N/A	
Real Estate & Facilities Mgmt	Stanley Park Electrical Distribution System Upgrade	<b>Decrease to Annual Capital Expenditure Budget:</b> Project was completed earlier than anticipated and was closed out in Q4 2016; therefore, expenditure budget for 2017 is no longer required.	2,000,000	0	2,000,000	70,000	(70,000)	0	N/A	
Real Estate & Facilities Mgmt	2012-14 Hazardous Materials Abatement Program	<b>Decrease to Annual Capital Expenditure Budget:</b> All outstanding projects in this program were completed before the end of 2016; therefore, expenditure budget for 2017 is no longer required.	1,625,000	0	1,625,000	6,544	(6,544)	0	N/A	
Real Estate & Facilities Mgmt	VPD Office Renovations/Moves	<b>Decrease to Annual Capital Expenditure Budget:</b> Project progressed faster than anticipated in 2016, resulting in a revised, lower estimate of expenditures required for 2017.	1,430,000	0	1,430,000	120,621	(58,000)	62,621	N/A	

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Capital Budget Adjustment Requests			BUDGET IMPACT							
Department	Project Name	Reason for Adjustment	Multi-Year Project Budget			2017 Capital Expenditure Budget			Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
			Current	Change	Proposed	Current	Change	Proposed		
Real Estate & Facilities Mgmt	2015-16 Capital Maintenance - Cultural Facilities	<b>Decrease to Annual Capital Expenditure Budget:</b> 2016 projects moved faster than anticipated with higher actual spent in 2016 so leaving a smaller funding balance for 2017. Adjust 2017 expenditure to be in line with the remaining funding balance.	2,400,000	0	2,400,000	1,195,747	(50,000)	1,145,747	N/A	
Real Estate & Facilities Mgmt	2015-16 Capital Maintenance - Police Facilities	<b>Decrease to Annual Capital Expenditure Budget:</b> Some projects started in 2016 moved faster than anticipated leaving a smaller unspent balance for 2017. Reduce 2017 expenditure budget to be in line with the funding balance.	1,150,000	0	1,150,000	453,650	(170,000)	283,650	N/A	
Real Estate & Facilities Mgmt	2015-16 Capital Maintenance - Library/Archives	<b>Decrease to Annual Capital Expenditure Budget:</b> 2016 projects moved faster than anticipated with higher actual spent in 2016 so leaving a smaller funding balance for 2017. Adjust 2017 expenditure to be in line with the remaining funding balance.	1,156,316	0	1,156,316	779,166	(300,000)	479,166	N/A	
Real Estate & Facilities Mgmt	2015-16 Capital Maintenance - Entertainment and Exhibition Facilities	<b>Decrease to Annual Capital Expenditure Budget:</b> 2016 projects moved faster than anticipated with higher actual spent in 2016 so leaving a smaller funding balance for 2017. Adjust 2017 expenditure to be in line with the remaining funding balance.	1,500,000	0	1,500,000	885,242	(100,000)	785,242	N/A	
Real Estate & Facilities Mgmt	2012-14 New Buildings in Parks	<b>Decrease to Annual Capital Expenditure Budget:</b> With the focus on upgrading existing washroom facilities in parks, no projects for addition of new park washroom facilities are planned for 2017.	150,000	0	150,000	75,000	(75,000)	0	N/A	
Real Estate & Facilities Mgmt	2015-18 New Childcare Spaces - Age 5-12	<b>Decrease to Annual Capital Expenditure Budget:</b> Lower actual in 2017 as no specific projects are planned for completion this year.	2,000,000		2,000,000	300,000	(223,000)	77,000	N/A	
Real Estate & Facilities Mgmt	2015-18 Childcare Planning - Age 0-4	<b>Decrease to Annual Capital Expenditure Budget:</b> This is the general program for childcare facilities. In December 2016, \$4.5 million multi-year budget was allocated to specific project (Fleming Elementary School Childcare) leaving \$0.5M for planning only. To adjust 2017 expenditure budget to reflect the changes in project funding allocation.	500,000	0	500,000	2,750,000	(2,400,000)	350,000	N/A	

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Capital Budget Adjustment Requests			BUDGET IMPACT							
Department	Project Name	Reason for Adjustment	Multi-Year Project Budget			2017 Capital Expenditure Budget			Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
			Current	Change	Proposed	Current	Change	Proposed		
Real Estate & Facilities Mgmt	2017 Capital Maintenance - Market Rental Housing	<b>Increase to Annual Capital Expenditure Budget (Reallocation):</b> New project and multi-year budget was approved in February 2017 (RTS 11837). Allocate 2017 expenditure budget to cover the works planned for 2017.	150,000	0	150,000	0	150,000	150,000	N/A	
Real Estate & Facilities Mgmt	2015-16 Capital Maintenance - Non-Market Rental Housing	<b>Decrease to Annual Capital Expenditure Budget (Reallocation):</b> Lower expenditure in 2017 as some funding was reallocated to cover capital maintenance for market housing buildings in March.	643,912	0	643,912	293,797	(150,000)	143,797	N/A	
Real Estate & Facilities Mgmt	2015-16 City Facilities Planning/Research	<b>Increase to Annual Capital Expenditure Budget (Reallocation):</b> Consulting works moved slower in 2016 than anticipated leaving a higher unspent balance for 2017. Adjust 2017 expenditure budget as this project is expected to complete this year.	300,000	0	300,000	25,000	51,000	76,000	N/A	
Real Estate & Facilities Mgmt	2015-16 Capital Maintenance - Social Facilities	<b>Decrease to Annual Capital Expenditure Budget (Reallocation):</b> 2016 projects moved faster than anticipated with higher actual spent in 2016 so leaving a smaller unspent balance for 2017. Adjust 2017 expenditure to be in line with the remaining funding balance.	824,800	0	824,800	308,020	(51,000)	257,020	N/A	
Real Estate & Facilities Mgmt	2017 Capital Maintenance - Service Yards	<b>Increase to Annual Capital Expenditure Budget (Reallocation):</b> Anticipated higher actual in 2017 due to an unplanned project added to the work plan for completion this year.	300,000	0	300,000	200,000	75,000	275,000	N/A	
Real Estate & Facilities Mgmt	2015-16 Fieldhouse Renos/Upgrades	<b>Decrease to Annual Capital Expenditure Budget (Reallocation):</b> 2016 projects moved faster than anticipated with higher actual spent in 2016 so leaving a smaller funding balance for 2017. Adjust 2017 expenditure to be in line with the remaining funding balance.	500,000	0	500,000	390,815	(75,000)	315,815	N/A	
Technology Services	GIS Strategic Roadmap Implementation	<b>Increase to Annual Capital Expenditure Budget:</b> Some expenditures that had been anticipated for Q4 2016 were delayed into 2017.	1,080,000	0	1,080,000	710,000	110,000	820,000	N/A	
Technology Services	SAP Enhancements & Upgrades	<b>Decrease to Annual Capital Expenditure Budget:</b> Project scope for SAP enhancements planned have not yet been finalized.	1,620,000	0	1,620,000	820,000	(110,000)	710,000	N/A	

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Capital Budget Adjustment Requests			BUDGET IMPACT							
Department	Project Name	Reason for Adjustment	Multi-Year Project Budget			2017 Capital Expenditure Budget			Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
			Current	Change	Proposed	Current	Change	Proposed		
Technology Services	POSSE Transition	<b>Increase to Annual Capital Expenditure Budget:</b> The multi-year project budget for the POSSE Transition project was approved in February 2017 (RTS 11837). This adjustment is to establish a 2017 capital expenditure budget for the project.	1,650,000	0	1,650,000	0	1,000,000	1,000,000		
Technology Services	Permit and Licence Transformation	<b>Decrease to Annual Capital Expenditure Budget:</b> Project is completed and was closed out in Q4 2016; therefore, expenditure budget that had been anticipated for 2017 is no longer required.	24,714,000	0	24,714,000	1,500,000	(1,500,000)	0		
Engineering Services	Burrard Bridge Marine Fenders	<b>Increase to Annual Capital Expenditure Budget:</b> The multi-year project budget for the Burrard Bridge Marine Fenders project was approved in February 2017 (RTS 11837). This adjustment is to establish a 2017 capital expenditure budget for the project.	2,500,000	0	2,500,000	0	2,500,000	2,500,000	N/A	
Engineering Services	Landfill Flare Replacement 2016	<b>Decrease to Annual Capital Expenditure Budget:</b> Project timelines have been extended to 2018 as the flares need to be designed and built; forecasting to start in 2017 but expect delivery and completion in 2018. A portion of the current year expenditure budget can be reallocated to the Burrard Bridge Marine Fenders project to accommodate 2017 expenditures planned for that project.	3,500,000	0	3,500,000	3,450,000	(2,500,000)	950,000	N/A	
Engineering Services	Fleet GPS	<b>Increase to Annual Capital Expenditure Budget:</b> Required to complete the install for GPS units city-wide; project pilot completed in 2016; steering committee direction to launch phase II final roll out.	1,500,000	0	1,500,000	0	900,000	900,000	N/A	
Engineering Services	2015-18 Vehicles & Equipment Replacements/Additions	<b>Decrease to Annual Capital Expenditure Budget:</b> Reallocation of a portion of this program's capital expenditure budget to Fleet GPS to accommodate 2017 expenditures planned for GPS project; no impact to program milestones or replacement plans.	43,839,952	0	43,839,952	18,472,665	(900,000)	17,572,665	N/A	
Community Services	Land Acquisition (March 2016)	<b>Decrease to Annual Capital Expenditure Budget:</b> Some expenditures that had anticipated for 2017 are now expected in 2018.	4,000,000	0	4,000,000	4,000,000	(2,243,981)	1,756,019	N/A	
<b>Total - Budget Increases/Decreases to Existing Projects/Programs</b>			\$ 133,148,980	\$ 1,654,250	\$ 134,803,230	\$ 44,126,341	\$ (1,619,275)	\$ 42,507,066		\$ 284,250

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Capital Budget Adjustment Requests			BUDGET IMPACT						
			Multi-Year Project Budget			2017 Capital Expenditure Budget			
<b>E. Reallocations</b> Reallocation of funding between existing projects reflecting revised priorities and/or cost estimates, and or reallocations of funding sources.									
Department To / From	Project Name	Reason for Adjustment	Current	Change	Proposed	Current	Change	Proposed	Funding Source(s) for Changes to Multi-Year Project Budget
Real Estate & Facilities Mgmt	2015-16 Social Facilities Renovations/Upgrades	<b>Increase to Multi-Year Project Budget (Reallocation):</b> Design for Carnegie Centre Kitchen Upgrades project indicates higher project costs than previously budgeted due to increase in scope. Additional funding to be allocated from the 2017 Social Facilities Renovation program.	1,693,868	250,000	1,943,868	995,641	0	995,641	Reallocation of previously approved capital funding (Debenture)
	2017 Social Facilities Renovations/Upgrades	<b>Decrease to Multi-Year Project Budget (Reallocation):</b> Projects planned for 2017 under this program have been reprioritized to provide additional funding to complete the Carnegie Centre Kitchen Upgrade project under the 2015-16 program budget.	750,000	(250,000)	500,000	200,000	0	200,000	Reallocation of previously approved capital funding (Debenture)
Engineering Services	2017 Sewer Main Reconstruction	<b>Increase to Multi-Year Project Budget (Reallocation):</b> This adjustment is to reallocate to a separate project budget the portion of the 2017 Sewer Main Reconstruction (Sewer Separation) program budget relating to a major sewer separation project in Vancouver South (Oakridge), including the Federal and provincial government funding contributions to the project.	32,000,000	(13,000,000)	19,000,000	31,500,000	(13,000,000)	18,500,000	Reallocation of previously approved capital funding: <ul style="list-style-type: none"><li>• Federal Government \$5,837,500</li><li>• Province of BC \$3,852,750</li><li>• Debenture \$3,309,750</li></ul>
	Sewer Separation - Vancouver South (Oakridge)	<b>Decrease to Multi-Year Project Budget (Reallocation):</b> This adjustment is to reallocate to a separate project budget the portion of the 2017 Sewer Main Reconstruction (Sewer Separation) program budget relating to a major sewer separation project in Vancouver South (Oakridge), including the Federal and provincial government funding contributions to the project.	0	13,000,000	13,000,000	0	13,000,000	13,000,000	Reallocation of previously approved capital funding: <ul style="list-style-type: none"><li>• Federal Government \$5,837,500</li><li>• Province of BC \$3,852,750</li><li>• Debenture \$3,309,750</li></ul>

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Capital Budget Adjustment Requests			BUDGET IMPACT							
			Multi-Year Project Budget			2017 Capital Expenditure Budget				
Department	Project Name	Reason for Adjustment	Current	Change	Proposed	Current	Change	Proposed	Funding Source(s) for Changes to Multi-Year Project Budget	Addition to 2015-2018 Capital Plan
Engineering Services	Knight & Marine Intersection Improvements	<b>Increase to Multi-Year Project Budget and Annual Capital Expenditure Budget:</b> This adjustment is to provide additional funding to cover the cost of unanticipated work relating to contaminated soils and pavement rehabilitation identified during the pre-construction planning phase of the project, as well as project cost estimate refinement.	2,500,000	1,000,000	3,500,000	2,350,000	1,000,000	3,350,000	Reallocation of previously approved capital funding (City-Wide DCL)	
	<ul style="list-style-type: none"> <li>• Active Transportation Corridor &amp; Spot Improvements</li> <li>• New Pedestrian/Bicycle Signals</li> <li>• Sidewalk New Construction</li> <li>• Accessible Public Washroom - Charlson park</li> <li>• 800 Robson Plaza Construction</li> </ul>	<b>Decreases to multiple Multi-Year Project Budgets and Annual Capital Expenditure Budgets:</b> Project cost estimates have been revised to reflect a reduction in Engineering capital project overhead cost allocation rates.	24,680,000	(1,000,000)	23,680,000	13,370,000	(1,000,000)	12,370,000	Reallocation of previously approved capital funding (City-Wide DCL)	
<b>Total - Reallocations</b>			\$ 61,623,868	\$ -	\$ 61,623,868	\$ 48,415,641	\$ -	\$ 48,415,641		\$ -
<b>Total Capital Budget Adjustment Requests</b>			\$ 245,649,700	\$ 4,886,577	\$ 250,536,277	\$ 132,667,506	\$ -	\$ 132,667,506		\$ 1,895,940

<b>Appendix 2 - Q1 2017 Capital Closeouts</b>					
Project/Program Name	Budget	Actuals	Surplus (Deficit)	%	Closeout Variance Explanation (Required for variances > \$50,000 and 15% of budget)
<b>Community Services</b>					
Grant - Firehall Theatre Society (Final Payment)	12,500	12,500	-	0%	
Grant - Performing Arts Lodge (Final Payment)	22,250	22,250	-	0%	
<b>Community Services Total</b>	<b>34,750</b>	<b>34,750</b>	<b>-</b>	<b>0%</b>	
<b>Engineering Services</b>					
2011 Streets Local Improvements	391,700	302,063	89,637	23%	The number of local improvement projects undertaken was less than had been anticipated when the budget was developed in late 2010.
<b>Engineering Services Total</b>	<b>391,700</b>	<b>302,063</b>	<b>89,637</b>	<b>23%</b>	
<b>Planning, Urban Design, and Sustainability</b>					
Grant - Community History Map Project	10,000	10,000	-	0%	
<b>Planning, Urban Design, and Sustainability Total</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>0%</b>	
<b>Real Estate &amp; Facilities Management</b>					
Green House Renovations (City-owned; operated by Vancouver East Cultural Centre)	952,500	967,904	(15,404)	-2%	
2016 Office Furniture Replacement Program	250,000	322,460	(72,460)	-29%	Annual program for ergonomic furniture replacement (chairs and sit-stand desks). Overexpenditure in 2016 represents earlier than expected delivery of chairs and desks ordered in advance for areas planned for furniture replacement in 2017; the overexpenditure to be funded from the 2017 program budget.
<b>Real Estate &amp; Facilities Management Total</b>	<b>1,202,500</b>	<b>1,290,364</b>	<b>(87,864)</b>	<b>-7%</b>	
<b>Total Q1 2017 Capital Closeouts</b>	<b>1,638,950</b>	<b>1,637,177</b>	<b>1,773</b>	<b>0%</b>	

Budget Status at Completion (# of projects/programs)	Budget	Actual	Surplus (Deficit)	%
Surplus greater than \$50K & 15% (1)	391,700	302,063	89,637	0%
Deficit greater than \$50K & 15% (1)	250,000	322,460	(72,460)	0%
Surplus/deficit less than \$50K & 15% (4)	997,250	1,012,654	(15,404)	-2%
<b>TOTAL (6 projects/programs)</b>	<b>1,638,950</b>	<b>1,637,177</b>	<b>1,773</b>	<b>0%</b>

<b>Proposed Allocation of Closeout Surpluses/Deficits:</b>		
From	To	Amount
<b>Engineering Services</b>		
2011 Streets Local Improvements closeout surplus	Citywide Unallocated from Closeouts	89,637
<b>Engineering Services net closeout surplus</b>		
<b>Real Estate &amp; Facilities Management</b>		
2015-18 Capital Maintenance - Cultural Facilities (ongoing)	Green House Renovations closeout deficit	(15,404)
2017 Ergonomic Furniture Program (ongoing)	2016 Office Furniture Replacement Program closeout deficit	(72,460)
<b>Real Estate &amp; Facilities Management net closeout deficit</b>		
<b>Net closeout surplus for Q1 2017 Capital Closeouts</b>		
		\$ 1,773