

Due Diligence Information Request List

No.	Document	Status
Corporate		
1.	Certified copies of certificate of incorporation or equivalent from the country of incorporation showing the name of the registered entity.	
2.	Certified copy of up to date memorandum and articles of association or equivalent document from the country of incorporation	
3.	List of current members and beneficial owners with 5% or more control or ownership containing their names, addresses and nationalities	
4.	Revenue Authority Tax Identification Number (TIN) or equivalent from the country of incorporation for the Company	
5.	Revenue Authority Value Added Tax certificate or equivalent from the country of incorporation	
6.	List of current directors containing their names, addresses and nationalities	
7.	For directors and signatories only: (i) Copies of national identification for Tanzanian nationals. (ii) Certified copy of the passport card (iii) Revenue Authority TIN certificate of directors and authorised signatories	
8.	Officers certificate or equivalent signed by an authorised signatory listing: (i) primary business activities of the company (ii) existing and future products and services offered by the Company (iii) 3 anchor clients	
Consents and Licenses		
9.	Please provide copies of the main statutory licences, consents, permits held or required with respect to the business carried on by the Company in the country of incorporation.	
Due Diligence Checks		
10.	Please provide a copy of a recent company search report issued by the Registrar of Companies in the country of incorporation	
Internal only – Background checks		
11.	Sanction Screening	
12.	Background Checks for individual sole traders	
13.	Confirmation of an executed client service agreement or NDA being in place	