

DOC M2-2020

THE GENERAL SECRETARY,
YOUTH SURVIVAL ORGANIZATION (YSO),
P.O.BOX 7347,
ARUSHA.
secretary@ysotanzania.org

06TH MARCH 2020.

FOUNDING MEMBERS,
YOUTH SURVIVAL ORGANIZATION (YSO),
P.O.BOX 7347,
ARUSHA.

Dear founding member,

RE: SPECIAL MEETING NOTICE

The heading above is concerned.

You are notified that there will be a special meeting according to article 34 of the organization's constitution. The meeting will be conducted online in the YSO group on **Saturday March 7, 2020 from 2000hrs to 2200hrs EAT.**

The agendas of this meeting are highlighted as follows

S/N	Agenda	Time (hrs EAT)	Responsible	Post
1	Opening the meeting	2000 – 2005	Brenda Wilson	Vice-Chairperson
2	Previous meeting briefing	2005 – 2010	Raphael Peter	Secretary
3	Earth Day	2010 – 2040	Humphrey Mrema	Chairperson
4	Annual General Meeting (AGM)	2040 – 2110	Rose Raphael	Vice-Secretary
5	Hoja Summit	2110 – 2150	Humphrey Mrema	Chairperson
6	Any Other Business (AOB)	2150 – 2158	Brenda Wilson	Vice-Chairperson
7	Closing the meeting	2158 – 2200	Brenda Wilson	Vice-Chairperson

NB: The people responsible should be well prepared for their agendas. **Brenda Wilson, the vice-chairperson will chair the meeting.**

Remember, **excuses of any kind are to be submitted to the secretary at least 12 hours prior to the meeting time.** Time will also be strictly followed so please arrive early and make effective use of your allocated time window.

This meeting will adhere to the signed meeting rules and regulations (DOC M1 section 2.0) together with the violation punishments (DOC M1 Section 3.0). Kindly refer to those rules and regulations to avoid any inconveniences.

Youth Survival Organization (YSO) – Enlightening youths.

Yours in changing youths for the better,

Raphael Peter,

General Secretary,

Youth Survival Organization (YSO).

A handwritten signature in black ink, appearing to read 'Raphael Peter', is written over a light blue rectangular background.