

# **Website Privacy Policy**

Effective February 1, 2008 Last Updated May 31, 2018

The Meeting House Family of Churches Inc. (referenced to in this privacy policy as "The Meeting House", "we", "us", and "our") is the sole owner and operator of this site. This Privacy Policy applies to The Meeting House website (located at www.themeetinghouse.com) and governs data collection and usage.

The Meeting House knows that you care how information about you is used and shared, and we appreciate your trust that we will do so carefully and sensibly. We have established this Privacy Policy so that you can understand how we use and protect your Personal Information. "Personal Information" means any information that may be used to identify an individual, including, but not limited to, a first and last name, a home or other physical address, an e-mail address, or other contact information, whether at work or at home. By visiting any of The Meeting House's websites, you are accepting the practices described in this Privacy Policy.

#### **Information Collection and Use**

We will not sell, share, or rent this information to others in ways different from what is disclosed in this statement. The Meeting House collects information from our users at several different points on our website to operate The Meeting House website, and deliver the services you have requested. We keep track of the pages our users visit within The Meeting House website, in order to determine what The Meeting House services are most popular.

#### **Cookies**

A cookie is a piece of data stored on the user's hard drive containing information about the user. The Meeting House does not store any cookies with any personal private information. If a user of this website specifies a preferred site location (Oakville or High Park etc.) for calendar, event, home church, or teaching filters, a cookie vwill be stored on the user's computer with only their preferred site selection.

#### Links

This web site may at times contain links to other sites. Please be aware that The Meeting House is not responsible for the privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of each and every web site that collects personally identifiable information. This privacy statement applies solely to information collected by this web site.

### Security

This website takes every precaution to protect our user's information. All personal information about our members is stored only on computer systems at The Meeting House Production Facility in Oakville, Ontario, or at cloud services used to collect information or manage volunteers. Please contact us at privacy@themeetinghouse.com for any questions regarding where you data is located.

If you have any questions about the security at our website, you can send an email to our Webmaster at webmaster@themeetinghouse.com.



## **Correction/Updating Personal Information and Retention of Information**

If a user's personally identifiable information changes (such as your e-mail address), or if a user no longer desires our service, we will provide a way to correct, update or remove that user's personal data provided to us. This can be done by emailing data@themeetinghouse.com. The Meeting House will retain all the personal and private information it collects under this Privacy Policy for 48 months. We will retain and use your information as necessary to comply with our legal obligations.

## **Notification of Changes**

If we decide to change our privacy policy, we will post those changes on our Homepage so our users are always aware of what information we collect, and how we use it. If at any point we decide to use personally identifiable information in a manner different from that stated at the time it was collected, we will notify users using email. Users will have a choice as to whether or not we use their information in this different manner. We will use information in accordance with the privacy policy under which the information was collected.