How to use Service Request Tracker

You will need Visual Studio, mine is working on Visual Studio 2022 version 17.5.4.

Download the file and insert into your visual studio repos folder.

Graphical user interface, text

Description automatically generated

Inside the “Service Requests” folder, there will be a “.sln” file that you can open to start the program inside of visual studio.

After that, click on the green debug arrow at the top of visual studio and it will start the application.

Graphical user interface

Description automatically generated

It should look like this when opened.

You can click on the refresh arrow next to “Request Arrow”, to open the folder containing all the service requests.

Graphical user interface, application, Word

Description automatically generated

You can create a request by inputting the date, Technician assigned, Request description, and then clicking the “Create Service Request” button at the bottom.

You can also click any of the service request numbers to open them.

Graphical user interface, application

Description automatically generated

On the far right it will display all the information pertaining to the service request, and you can also click the “is Completed” checkmark to complete the service request with notes.

Graphical user interface, application

Description automatically generated

After checking the completion checkmark, entering notes for completion, and clicking the submit button, it should look something like this:

Graphical user interface, application

Description automatically generated