

This privacy policy explains how Andrew Klapper (owner of portfolio) collects, uses, and shares information when you authorize my developer website (<https://andrew-k.us>) to access to your Google Calendar data.

## 1. Information I Collect

When you sign in to <https://andrew-k.us> using Google OAuth2 and grant permission to view and manage your calendars, I collect the following information from your Google account:

- **Basic Profile Information:** Your name, email address, and profile picture.
- **Calendar Data:** This includes the titles, dates, times, descriptions, and attendees of events on your calendars. I may also create new calendar events on your behalf. I **do not** access sensitive information like locations or event notes.

## 2. How I Use Your Information

I use the information collected for the following purposes:

- **Authentication:** To verify your identity and allow you to access features on my website.
- **Calendar Integration:** To enable features that interact with your Google Calendar, such as:
  - Adding your suggested appointment time to your calendar & sending me a notification to verify the time you request.
  - Allowing you to schedule consultations or meetings directly through my website.
  - Creating calendar reminders for important deadlines or events related to my services.

## 3. Information Sharing

I **do not** share your personal information with any third parties, except as required by law or to comply with a legal process.

## 4. Data Security

I take reasonable measures to protect your information from unauthorized access, use, or disclosure. These measures include:

- **Secure Storage:** Storing your data on secure servers with limited access. I only put the time to live for the token for 5 minutes and do not store any data. You will need to authorize every time you want to make an appointment request
- **Data Minimization:** Collecting only the necessary information for the purposes described in this policy.
- **Encryption:** Using encryption to protect your data in transit and at rest.

## 5. Your Choices

You can revoke access to your Google Calendar data at any time by visiting your Google account settings and removing access for <https://andrew-k.us>.

## 6. Children's Privacy

My website is not intended for children under the age of 13. I do not knowingly collect personal information from children.

## **7. Changes to this Privacy Policy**

I may update this privacy policy from time to time. Any changes will be posted on this page with the updated date.

## **8. Contact Me**

If you have any questions about this privacy policy, please contact me at [Your Email Address].

**Effective Date:** December 1st, 2024