

## ABOUT ME

I am a proficient IT Support / Admin with over 9 years of healthcare experience, specializing in administrative work, problem solving, planning, and optimal assistance to ensure success in a team environment.

## CONTACT

@ contact@kohnandrew.com

📞 (952)-649-0759

🌐 kohnandrew.com

🌐 github.com/AndrewKohn

Minneapolis, MN



## EDUCATION



**NORMANDALE CC**

Associate of Science -  
Computer  
Technology/Computer  
Systems Technology  
2020-2022

# ANDREW KOHN

## SOFTWARE ENGINEER

## OBJECTIVE

I am a software developer actively looking for new opportunities in web/software development. I am changing careers to pursue a passion and a dream for programming where my code makes someone else's day a little less stressful.

## EXPERIENCE

### IT SUPPORT / ADMIN

(AUG 2013 - PRESENT)

- Successfully troubleshoot and resolve complex technical issues to keep devices operational, ensuring staff can utilize vital online hospital charting software.
- Managed inventory of all hardware and software licenses, keeping track of renewals and upgrades to ensure compliance.
- Coordinated with vendors for warranty repairs, replacements, and returns.
- Assisted in creating and providing documents for use by RNs, CNAs, doctors, social workers, and to our residents and/or their family members/guardians.
- Processed invoices for two facilities, ensuring that all payments were accurate and on time.
- Coordinated with insurance companies to ensure that all relevant documentation was filed in a timely manner.
- Trained new CNA staff in all aspects of daytime or nighttime shifts.
- Assisted in training new employees on company procedures and guidelines.

## SKILLS

HTML | CSS / SCSS | JavaScript | React | TypeScript

Java | Python | NodeJS | Express | MySQL

Git | GitHub