Scholarship Eligibility Overview

Scholarship Opportunity: *Professional Skills Training and Employment Project—a federally funded grant program targeting IT, Software and Advanced Manufacturing industries.*

Types of scholarship eligible occupations:

Engineers	Computer Programmers
Engineering Technicians	Computer Specialists
Industrial Production Managers	IT Specialist
Computer-Controlled Machine Operators	Network and Computer Systems Administrators
General and Operations Managers	Systems Administrators/Architects

How the scholarship benefits you:
- Financial assistance to complete your certificate/degree
- Job placement assistance through WorkSource Portland Metro
- Access to On-the-Job-Training (OJT) opportunities and/or paid internships
- Job search preparations opportunities such as workshops and high-tech networking groups
- Career guidance and support

WorkSource considerations:
- All applicants must meet the following requirements:
  1. Register at WorkSource Portland Metro, have an active account, and actively engage in services
  2. Be a Multnomah or Washington County Resident (exceptions can be made for some situations as long as it meets ProSTEP guidelines; ProSTEP is also offered in SW Washington and Clackamas County)
  3. Meet the eligibility requirements of the ProSTEP grant
  4. Complete the application process
- Each application consideration is based upon:
  1. Candidate's likelihood of getting a training-related job
  2. Costs verses benefits of training program
  3. Financial considerations

If your funding is approved:
- Maintain a status of an actively engaged WorkSource customer by logging into your WorkSource Portland Metro account at least once every 45 days until you have obtained employment
- While in training:
    1. Maintain monthly contact with your WorkSource Advisor with updates on the progress of your training
    2. Successfully complete your training program
    3. Provide a copy of any certificate, license or credential you attain
- When training is complete and while job searching:
    1. Update your WorkSource Advisor and provide a documentation of your completion
    2. Update your job search portfolio documents to reflect your new skills
    3. Utilize job search and job search support resources available through WorkSource Portland Metro

What's next?
- Register at your nearest WorkSource center and complete the Welcome Process
- Complete the application packet with all accompanying documents
- Contact your WorkSource Advisor to set up a one-on-one appointment for reviewing your application materials and complete eligibility
- Bring to your appointment:
    1. Your application and accompanying documentation
    2. Drivers License and Social Security card OR passport
    3. Projected class schedule to complete your degree

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