

ANDREW SOMMER

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Web Developer

Industrious performer with an optimistic attitude, high performance standards and passion for doing work that matters. Attentive listener. Poised, persuasive communicator. Engaging rapport builder; skilled in developing loyal stakeholder relationships based on personal warmth, sincerity and trust. Disciplined time manager; adept at managing resources and changing priorities to get the job done. Energetic project manager. Patient complex problem solver. Thoughtful, informed decision maker. Confident and supportive team leader with a persistent record of goal attainment

►► **Technical Strengths:** JavaScript, Node.js, React, Redux, Express.js, HTML, CSS,

EDUCATION

Web Development, Austin Coding Academy, Austin ,TX 2018

► Trained on HTML, CSS, JavaScript, NodeJS, React, Redux

B. A., Criminal Justice, Maryville University, St. Louis, MO, 2014

► Worked up to 30 hours/week while fulfilling academic requirements.

PROFESSIONAL EXPERIENCE

MCM LAW, St. Louis, MO

2017-2018

Legal Assistant (2017-2018)

The right hand man to the head attorney of the firm. Proofread legal documents to make sure there were no mistakes. During tax season, helped prepare tax returns and get the correct documents from the clients. Prepared legal documents. Was often times a middle man between the client and the attorney. Run day to day operations of the office.

- Aid head attorney
- Prepare tax documents
- Prepare legal documents for clients and attorney
- Organize records and provide expense reports
- Handle confidential information

TOTAL QUALITY LOGISTICS, St. Louis, MO

2016-2017

Account Executive (2016-2017)

Manage the shipping and receiving of businesses nationwide. Call prospects and cycle through the sales cycle to qualify, assess and close customers. Work to uncover prospects and customers' needs to develop solutions to ensure needs were met. Schedule trucks to pick up and deliver product within specified time frame. Act as person liaison between customers and carriers.

- Customers one point of contact within Total Quality Logistics.
- Make between 80-100 calls to qualify, asses, develop solutions and close customers
- On call 24/7 to be there whenever the customer needs.
- Consistently met and surpassed company wide effort and revenue goals.

DEWEY'S PIZZA, St. Louis, MO

2010–2016

Kitchen Manager (2014–2016)

Manage kitchen operations for two fast-paced, dine-in/carry-out gourmet pizza restaurants, each seating 50+ guests and together generating \$1 million in annual sales volume. Monitor inventory levels; order food and supplies. Schedule and supervise 8 team members engaged in food preparation, dishwashing and shift organization activities.

Assure appropriate staffing and adherence to sanitation, safety, portion control, loss prevention and productivity standards. Expedite food production to enhance customer service and satisfaction. As indicated, arrange equipment preventive maintenance and repair.

- Train new hires in food preparation, sanitation, safety, standards and procedures.
- Routinely achieve 15-minute service goal with largely teenage, part-time work crew.
- Accommodated significant sales increases without adding headcount.
- Commended by General Manager for personal productivity and work ethic.

Server/Production Crew (2010–2014)

Held rotating front-of-the-house and back-of-the-house roles. Assembled meal orders, engaged patrons in conversation to create a friendly atmosphere and promoted beverages to build sales. Consistently met or surpassed production and sales goals.

SERVICE LEADERSHIP

Case Worker, Crime Victims' Advocacy Center, Spring 2014

- ▶ Followed up with crime victims to promote/verify recovery.
- ▶ Educated clients on community resources and support services. Helped complete application forms for state reimbursement of medical expenses.

Assistant Coach, Southwest Stars Select (high school) Baseball