Milestone	Task ID	Task	Owner	Duration (days)	Notes
1.Establish a plant delivery and logistics plan	**1.1**	Source materials for packaging	Fulfillment Director	2 weeks	Sources packaging, ensures equipment and materials are functional
	1.2	Hire delivery drivers	Human Resources Specialist	3 weeks	Manages hiring process (ads, interviews, onboarding)
	1.3	Calculate delivery fees	Financial Analyst	1 week	Tracks and calculates costs and revenue
2.Select and install supply chain management software and equipment	**2.1**	Supervise vendor setup of inventory management and fulfillment software	Inventory Manager	4 weeks	Oversees software installation and inventory processes
	2.2	Supervise vendor installation of fulfillment equipment	Fulfillment Director	3 weeks	Confirms equipment is installed and functional
	2.3	Determine internal safety protocols for the equipment	Quality Assurance Tester	2 weeks	Ensures safety standards and best practices are documented
3.Develop and launch an employee training program	**3.1**	Develop training sessions	Human Resources Specialist	3 weeks	Creates training materials with Training Manager support
	3.2	Train employees to use the software and equipment	Training Manager	4 weeks	Runs training sessions, reports to HR Specialist
	3.3	Monitor progress and improve training processes	Training Manager	Ongoing	Refines processes based on feedback and employee performance