# VOTER REGISTRATION powered by



# You are not registered until you sign, stamp, and mail your completed form!

**INSTRUCTIONS** 

Take these easy steps to complete your voter registration:

- Sign the form. You must sign the voter registration form before you mail it.
- Make a mailer. Fold the form and address sheet in half. Make sure the address is visible on the outside. Tape or staple the folded form at the bottom to create the mailer. Alternately, place your form in an envelope and hand address it to the Secretary of State.

HOW TO MAKE A MAILER





- 3 Stamp it. Place a first class stamp on your envelope or folded mailer.
- 4 Mail it. Put your voter registration form in the mail.
- <sup>5</sup> Vote. On Election Day, go to the polls and vote.

SUBMIT YOUR COMPLETED, SIGNED FORM TO:

State Board of Elections Washington Building 1100 Bank Street Richmond, VA 23219

**REGISTRATION DEADLINE:** 

Delivered 29 days before the election.

See the accompanying page for full instructions on completing your voter registration application.

# FIRST TIME VOTERS WHO REGISTER BY MAIL

If you are registering to vote for the first time in your jurisdiction and are mailing this registration application, Federal law requires you to show proof of identification the first time you vote. Proof of identification includes: A current and valid photo identification or a current utility bill, bank statement, government check, paycheck, or government document that shows your name and address.

Voters may be exempt from this requirement if they submit a copy of this identification with their mail in voter registration form.

If you wish to submit a copy, please keep the following in mind: Your state may have additional identification requirements which may mandate you show identification at the polling place even if you meet the Federal proof of identification.

Do not submit original documents with this application, only copies.

**Voter Registration Application**Before completing this form, review the General, Application, and State specific instructions.

Are you a citizen of the United States of America?								This space for office use only.				
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Mail this application to the address provided for your State.

FOR OFFICIAL USE ONLY								



FIRST CLASS STAMP NECESSARY FOR MAILING

State Board of Elections

Washington Building

1100 Bank Street

Richmond, VA 23219

# **GENERAL INSTRUCTIONS**

# Who Can Use This Application

If you are a U.S. citizen who lives or has an address within the United States, you can use the application in this booklet to:

- Register to vote in your State,
- Report a change of name to your voter registration office,
- Report a change of address to your voter registration office, or
- Register with a political party.

#### **Exceptions**

Please **do not** use this application if you live outside the United States and its territories and have no home (legal) address in the country, *or* if you are in the military stationed away from home. Use the Federal Postcard Application available to you from military bases, American embassies, or consular offices.

**New Hampshire** town and city clerks will accept this application only as a request for their own absentee voter mail-in registration form.

North Dakota does not have voter registration.

Wyoming law does not permit mail registration.

# How to Find Out If You Are Eligible to Register to Vote in Your State

Each State has its own laws about who may register and vote. Check the information under your State in the State Instructions. All States require that you be a United States citizen by birth or naturalization to register to vote in federal and State elections. Federal law makes it illegal to falsely claim U.S. citizenship to register to vote in any federal, State, or local election. You **cannot** be registered to vote in more than one place at one time.

# How to Fill Out this Application

Use both the Application Instructions and State Instructions to guide you in filling out this application.

- First, read the Application Instructions. These instructions will give you important information that applies to everyone using this application.
- Next, find your State under the State Instructions. Use these
  instructions to fill out Boxes 6, 7, and 8. Also refer to these
  instructions for information about voter eligibility and any oath
  required in Box 9.

# When to Register to Vote

Each State has its own deadline for registering to vote.

# **How to Submit Your Application**

Mail your application to the address listed under your State in the State Instructions. Or, deliver the application in person to your local voter registration office. The States that are required to accept the national form will accept copies of the application printed from the computer image on regular paper stock, signed by the applicant, and mailed in an envelope with the correct postage.

# First Time Voters Who Register by Mail

If you are registering to vote for the first time in your jurisdiction and are mailing this registration application, Federal law requires you to show proof of identification the first time you vote. Proof of identification includes:

- A current and valid photo identification or
- A current utility bill, bank statement, government check, paycheck, or government document that shows your name and address.

Voters may be exempt from this requirement if they submit a COPY of this identification with their mail in voter registration form. If you wish to submit a COPY, please keep the following in mind:

- Your state may have additional identification requirements which may mandate you show identification at the polling place even if you meet the Federal proof of identification.
- Do not submit original documents with this application, only COPIES.

# APPLICATION INSTRUCTIONS

Before filling out the body of the form, please answer the questions on the top of the form as to whether you are a United States citizen and whether you will be 18 years old on or before Election Day. If you answer no to either of these questions, you may not use this form to register to vote. However, state specific instructions may provide additional information on eligibility to register to vote prior to age 18.

#### Box 1 — Name

Put in this box your full name in this order — Last, First, Middle. Do not use nicknames or initials.

*Note:* If this application is for a change of name, please tell us in **Box A** (on the bottom half of the form) your full name before you changed it

## Box 2 — Home Address

Put in this box your home address (legal address). Do **not** put your mailing address here if it is different from your home address. Do **not** use a post office box or rural route without a box number. Refer to state-specific instructions for rules regarding use of route numbers.

*Note:* If you were registered before *but* this is the first time you are registering from the address in Box 2, please tell us in **Box B** (on the bottom half of the form) the address where you were registered before. Please give us as much of the address as you can remember.

Also Note: If you live in a rural area but do not have a street address, or if you have no address, please show where you live using the map in **Box C** (at the bottom of the form).

# Box 3 — Mailing Address

If you get your mail at an address that is different from the address in Box 2, put your mailing address in this box. If you have no address in Box 2, you **must** write in Box 3 an address where you can be reached by mail.

# Box 4 — Date of Birth

Put in this box your date of birth in this order — Month, Day, Year. *Be careful not to use today's date!* 

# Box 5 — Telephone Number

Most States ask for your telephone number in case there are questions about your application. However, you do **not** have to fill in this box.

# Box 6 — ID Number

Federal law requires that states collect from each registrant an identification number. You must refer to your state's specific instructions for item 6 regarding information on what number is acceptable for your state. If you have neither a drivers license nor a social security number, please indicate this on the form and a number will assigned to you by your state.

### (Application Instructions continued.)

# **Box 7** — Choice of Party

In some States, you must register with a party if you want to take part in that party's primary election, caucus, or convention. To find out if your State requires this, see item 7 in the instructions under your State

If you want to register with a party, print in the box the full name of the party of your choice.

If you do **not** want to register with a party, write "no party" or leave the box blank. Do **not** write in the word "independent" if you mean "no party," because this might be confused with the name of a political party in your State.

*Note:* If you do not register with a party, you can still vote in general elections and nonpartisan (nonparty) primary elections.

# Box 8 — Race or Ethnic Group

A few States ask for your race or ethnic group, in order to administer the Federal Voting Rights Act. To find out if your State asks for this information, see item 8 in the instructions under your State. If so, put in Box 8 the choice that best describes you from the list below:

- American Indian or Alaskan Native
- · Asian or Pacific Islander
- Black, not of Hispanic Origin
- Hispanic
- · Multi-racial
- White, not of Hispanic Origin
- · Other

# Box 9 — Signature

Review the information in item 9 in the instructions under your State. Before you sign or make your mark, make sure that:

- (1) You meet your State's requirements, and
- (2) You understand all of Box 9.

Finally, sign your full name or make your mark, and print today's date in this order — Month, Day, Year. If the applicant is unable to sign, put in Box D the name, address, and telephone number (optional) of the person who helped the applicant.

# INSTRUCTIONS FOR VIRGINIA

### **Registration Deadline**

Delivered 29 days before the election.

# Box 6 -- ID Number.

Your full social security number is required. Your social security number will appear on reports produced only for official use by voter registration and election officials and, for jury selection purposes, by courts. Article II, Sec. 2, Constitution of Virginia (1971).

#### Box 7 -- Choice of Party.

You do not have to register with a party if you want to take part in that party's primary election, caucus, or convention.

# Box 8 -- Race or Ethnic Group.

Leave blank.

# Box 9 -- Signature

To register in Virginia you must:

- be a citizen of the United States
- be a resident of Virginia and of the precinct in which you want to vote
- be 18 years old by the next May or November general election
- not have been convicted of a felony, or have had your civil rights restored
- not currently be declared mentally incompetent by a court of law