

Project Name	...
Production system (if any)	...
Test system (if any)	...
GitHub repository	amosproj/amos2021ws03-teams-to-nextcloud (github.com)
GitHub kanban board (project)	...
Team T-shirt (white)	...
Team T-shirt (black)	https://www.shirtinator.de/loadBasket/CpCGgQ3VK86
Additional materials	...
Team meeting (THU 12:30)	https://tu-berlin.zoom.us/j/62699058224?pwd=alFUMG4zdINWUVAXNTlwMGRSdWJlZz09

[illegible]

Goals	Learn the process of agile development	Team contract signed by:
	Have an enjoyable experience working together as a team	Momchil Petrov
	Fullfill the clients wants to the best of our ability	Eric Schneider
	Build something we can be proud of, something useful, maintainable and beautiful	Robert Balink
Meeting norms	Two daily-like meetings in a week (apart from the mandatory one on Thursday)	Todor Moskov
	Meetings are mandatory	Zlatina Metodieva
	Being late is not acceptable	Ali Aziri
Working norms	Decisions will be made collectively	
	Give constructive criticism, but also be able to face criticism yourself	
	Everyone works independently or in pairs	
Coordination norms	Product Owner leads the team meetings	
	We allocate assignments together	
Communication norms	Every team member checks the WhatsApp Group at least once a day	
	Respond to a message within a work-day	
Consideration norms	Handle disagreements in direct discussions, involve the whole team if no solution was found.	
Cont. improvement norms	Track progress via Kanban board.	
	We evaluate the work of others based on the quality of the job done	
Rewards	Live team building as a reward	
Sanctions	Do a small workout routine (5 push-ups / 10 squats)	

#	Meeting Day	Comment	Coach	Product Owner	Software Developer	Release Manager	Scrum Master
1	2021-10-21	Both POs and one SD left	Yes	Miftari, Ada	Everyone else	N/A	Coach
2	2021-10-28		Yes	Petrov, Momchil	Everyone else	N/A	Coach
3	2021-11-04		Yes	Balink, Robert	Everyone else	Moskov, Todor	Coach
4	2021-11-11		Yes	Schneider, Eric	Everyone else	TBA	Coach
5	2021-11-18		Yes				Coach
6	2021-11-25		Yes				Coach
7	2021-12-02	Mid-project release due	Yes				Coach
8	2021-12-09						
9	2021-12-16						
10	2022-01-13		Yes				
11	2022-01-20						
12	2022-01-27						
13	2022-02-03		Yes				
14	2022-02-10	Demo day / final release					
15	2022-02-17	Project retrospective due					

Product Vision	Project Mission
<p>The product is a Microsoft Teams tab, which provides a similar web interface to the pre-built Sharepoint functionality. The interface will handle the authentication of the users making sure that the connection between the two services (MS Teams and NextCloud) is secure and stable. Users will be able to upload, download, modify data that is stored in NextCloud from inside of Teams as this is a core functionality of data management software.</p>	<p>Using the Teams to NextCloud plugin will provide the user with an alternative to the already build in Sharepoint plugin for storing and managing data inside of Teams. The application aims to serve as a back-up, so that Microsoft Sharepoint is not a single point of failure. Additionally, it enables the user to use an open-source software solution for data management, which may be especially attractive for German clients, since NextCloud is developed in Germany. Our plugin aims to achieve transparency between a client and a service, so that the user knows how his data is handled - something that's missing in a closed source solution like Microsoft Sharepoint.</p>
<p>The reason of existence of the envisioned product (beyond this project).</p>	<p>The mission of this particular project (in the context of the product vision).</p>

Term	Definition

#	Theme	Goal	Feature Name	Est. Size (Feature)	Est. Size (Sprint)	Real Size (Feature)	Real Size (Sprint)	Burn-Down

[illegible]

#	Theme	Goal	Feature Name	Est. Size (Feature)	Est. Size (Sprint)	Real Size (Feature)	Real Size (Sprint)	Burn- Down

#	Feature Definition of Done	Sprint Release Definition of Done	Project Release Definition of Done
1	The functionality of the feature is implemented	Most of the tasks that were assigned at the beginning of the sprint are done	The release plan is filled in correctly
2	The acceptance criteria is met	The sprint release candidate is properly tagged	All of the licences are listed in the bill of materials
3	There are no bugs	All of the work - regular and irregular from the homework is done	The documentation is up-to-date
4	The implementation has been communicated with the team	The documentation is up-to-date	There are no crucial tickets left undone
5			(Technical) design of the project is finalized
6			The code is properly tagged depending on the release - mid-project or final
7			There are no bugs

Type	Link / reference

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