

**WORK ORDER: PBG-16538-18874**



**To:** A to Z Flooring Solutions Pty Ltd  
74658650821  
2/133 REDLAND BAY RD Capalaba QLD 4157

**Profile Build Group Pty Ltd**  
23 Mayneview Street Milton, QLD, 4064  
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office@profilebuildgroup.com.au  
ABN: 97 783 979 632  
QBCC Lic: 15011120 | NSW Lic: 293448C

**Supervisor:** Michael Pickett

**Phone:** 0430 046 211

Issue Date:	28/05/2025	Client:	RACQ Insurance	Job Number:	PBG-16538
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**SITE LOCATION:** 107 King Arthur Tce, Tennyson, QLD 4105

**SITE CONTACT:** Rachel MEEHAN

**SITE CONTACT PHONE:** 0438 700 509

**ATTENDANCE SCHEDULED FOR:** to

**IF YOU CAN'T ATTEND AT THIS SCHEDULED TIME YOU NEED TO CONTACT PROFILE BUILD GROUP AT LEAST 2 HOURS PRIOR TO ATTENDANCE**

**NOTES:**

**PBG-16538-18874**

Flooring	Material
WALK IN ROBE	
FLOOR COVERINGS - Preparation - Supply and install floor preparation/levelling - in accordance with AS/NZS 2455 - Textile floor coverings Installation practice - Provisional Sum \$500	
- Additional floor prep required due to yellow tongue flooring removal during restoration repairs	
1/ea	
Totals	
Subtotal	
\$500.00	
GST	
\$50.00	
Total	
\$550.00	

**Failure to comply with the below expectations and instructions may result in your invoice being delayed or declined**

**ATTENDANCE EXPECTATIONS**

1) Please confirm your attendance via return email

- 2) All relevant completion certificates must be supplied on invoice
- 3) The amount of the purchase order is the agreed fixed price. Any variations will need to be submitted as a quotation and approval sought prior to proceeding
- 4) Any additional works completed outside of the above scope of works will be declined. No PO = No Payment
- 5) Before, during and after photos of works must be supplied
- 6) All materials to be provided by the subcontractor as per instructions in the Work Order
- 7) All works must be completed in accordance with Industry Standards and relevant construction codes. Failure to do so will result in a Defect Notice being issued and rectification works to be carried out by the trade.

Invoicing Instructions:

- All invoices are to be emailed to [accounts@profilebuildgroup.com.au](mailto:accounts@profilebuildgroup.com.au)
- Please ensure photos have been supplied before or at the time of invoicing
- Please ensure the work order number and full job address is included on the tax invoice
- Only one purchase work number per tax invoice