

## Visa Requirement

- Passport with a validity of 6 months from the intended date of departure from the territory of the Member States. It shall contain at least two blank pages to affix the visa and should be along with all old passport booklets. It shall have been issued within the previous 10 years. No alteration or handwritten amendment concerning the data page.
- 1 Visa Application form should be filled online & signed by the applicant as per passport (<https://formulariomre.serpro.gov.br/sci/pages/web/pacomPasesWebInicial.jsf>.) Hand written visa application forms are not accepted.
- Photo Specification: 2 Recent Colour Photograph (Fresh ones i.e. NOT used earlier for any visa), 35mm x 45mm. White Background, Matte/ glossy finish, 80% Face coverage, Non-smiling face, without spectacles, no head covering unless the applicant wears such items because of their religious belief or ethnic background.
- Ticket Itinerary.
- Hotel vouchers.
- Original Yellow Fever Certificate is mandatory at the time of travel (issued at least 1 month before the date of travel)
- Aadhar card.
- Personal cover letter from applicant is mandatory in applying in
- Business or Tourist
- Day to day schedule-for Tourism purpose

**If a business person, then following documents are required:**

- Covering Letter on the business letter head, Addressed to The Consulate General of Brazil, Mumbai mentioning the. Company profile, Nature of Relationship between both the companies, applicant' name as per passport, passport number, Designation in the company, purpose and duration of visit, expenses clause and to be stamped and signed by the authorized person of the company.
- Letter from Chamber of Commerce in original or in case the Company is not the member of any Chambers then copy of Incorporation certificate of the company/ partnership deed/ proprietorship copy and GST copy of all 3 pages are required.
- Company's Income Tax Return of last 3 years.
- Company's 6 months original Bank statement with Bank Seal with Signatures and the name of the Bank Officer issuing the bank statement, with complete contact details of bank including the phone number.
- Personal Income Tax Return of last 3 years.
- Personal 6 months original Bank statement with Bank Seal with Signatures and the name of the Bank Officer issuing the bank statement, with complete contact details of bank including the phone number with closing balance 1 lakh above. -(please send this document when I tell)

**If salaried person (Employee), then following documents are required:**

- Covering Letter on the business letter head, Addressed to The Consulate General of Brazil, Mumbai mentioning the. Company profile, Nature of Relationship between both the companies, applicant' name as per passport, passport number, Designation in the company, purpose and duration of visit, expenses clause and to be stamped and signed by the authorized person of the company. -(if applicant is applying for Business visit or if Tourism purpose than on A4 size)
- Letter from Chamber of Commerce in original or in case the Company is not the member of any Chambers then copy

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of Incorporation certificate of the company/ partnership deed/ proprietorship copy and GST copy of all 3 pages are required. if applicant is applying for Business visit)

- 3 months' salary slips with company stamp.
- Personal Income Tax Return or Form 16 of last 3 years.
- Last 6 months salary account statement in original with Bank Seal with Signatures and the name of the Bank Officer issuing the bank statement, with complete contact details of bank including the phone number with closing balance 1 lakh above. -(please send this document when I tell)

### **If business visit than Documents required from Invitee**

#### **Company:**

- Notarized 2 Original Invitation Letter Addressed to The Consulate General of Brazil, Mumbai. Has to be in one in English and another one should be in Portugal language with CNPJ No. mentioned in it (mandatory to submit in both the languages) mentioning the. Nature of Relationship between both the companies, applicant' name as per passport, passport number, purpose and duration of visit, expenses clause and to be stamped and signed by the authorized person
- Notarized original Id card copy of signing person

#### **Visa Fees**

- Visa fees Rs 8000/- should be paid by applicant from his personal account
- Our service charges Rs.2500/- Per Person
- Our courier charges Rs.550/- Per Person