



Denmark Visa Details

Business Visa Application Checklist

Application Form	Fully completed in English and signed by the applicant	
Visa Fee	Visa Fee payment receipt printed	
One Photograph	One recent (less than six months old) passport-size photograph in color with good resemblance. (3.5cm / 4.5cm)	
Passport	Passport, should be valid for at least three months (any other type of travel document should be valid for at least six months), beyond the intended duration of stay in Schengen and with at least two blank pages.	
Travel History	Copy of Schengen visa and entry/exit stamps of the Schengen area from previous passports..	
Cover letter	A covering letter from the Indian organization or company containing following details; the applicant's identity; the purpose of the journey (meetings, conferences, training or business related events); and the period and place of intended stay.	
Travel medical insurance	Overseas travel medical insurance valid for all Schengen-countries. The insurance has to cover the applicant for at least 30,000 Euros or equivalent, for all risks e.g. accident, illness, medical emergency evacuation, Covid -19 etc. The policy has to clearly specify the period of validity and has to cover the entire duration of the trip including the date of arrival & departure.	
Travel Plans	<ul style="list-style-type: none">a) Certificate of the travel agency confirming the booking of an organized trip or any other appropriate document indicating the travel plans.b) Flight reservations of return or round ticket. If applicant is traveling to several Schengen states proof of intra-Schengen Flight reservation, Train Itinerary or Car rental. People joining cruise liner in the onward journey, should provide the ticket & payment receipt. The Embassy recommends that you do not buy a plane ticket before your visa has been approved.c) Proof of accommodation: Hotel bookings or accommodation guarantees covering the whole duration of the intended stay.	
Marriage Certificate	If travelling with spouse - Copy of marriage certificate, if applicant is married and cannot provide evidence of marital status in the passport; copy of ration card, if applicable.	
In case of minors (< 18 years) traveling	<ul style="list-style-type: none">a) A photocopy of Birth certificate.b) If the minor is traveling with only one parent, written consent certified by public notary of the other parent or guardian, except in cases of a parent having sole custody or guardianship of the minor.c) If the minor travels alone (without parents), written consent, certified by public notary, from both parents or guardians having custody or guardianship of the minor.d) A photocopy of both parents' passports. If not, copies of the identification document (with signature and photograph) of the parents/guardians	
Proof of Funding	Original personal bank statement with applicant's name showing movements in the last three months, duly stamped and signed by the bank: <ul style="list-style-type: none">a) Should be provided by all applicants regardless of sponsorship and;b) It should indicate that you have the necessary means to pay for your stay and return trip. You must have at your disposal DKK 350 per day, if you are staying in a private home, if you are staying at a hotel, the amount must be greater, DKK 500 per day. You can find further information here: www.nyidanmark.dk . Not ensuring sufficient funds may lead to refusal of your application.	
Evidence of source of Financial support such as:	<p>Indian income tax return acknowledgment for the last two assessment years;</p> <p><u>If the applicant is employed:</u></p> <ul style="list-style-type: none">a) Payslips for the last three months;b) Employment contractc) Holiday approval/leave letter from employer. <p><u>If the applicant is a company owner or self-employed:</u></p> <p>Certificate of registration of the company, including its goods and services tax (GST) registration number for companies based in India.</p>	

	<p><u>If the applicant is sponsored:</u> Proof of sponsorship AND a letter from the sponsor as well as copy of the sponsor's photo ID (e.g. passport, aadhaar card or driver's license)</p> <p><u>If the applicant is retired:</u> Pension statements for the last three months; Proof of regular income generated by ownership of property or business</p>	
Invitation Letter	A signed invitation containing contact details of the inviting party; the applicant's identity; the purpose of the journey (meetings, conferences, training or business related events); and the period and place of intended stay. The Embassy recommends that the host fills an online invitation form at https://nyidanmark.dk/en-GB/You-want-to-apply/Short-stay-visa/Invitation-of-a-visa-applicant .	

Important details to be noted:

We value your trust and are committed to providing professional guidance throughout the visa application process. Kindly review the following consent statement carefully:

1. Introduction

By using JM Visa Services, you agree to our terms. We assist with visa applications but do not guarantee approval.

2. Services Provided

We process tourist, business, and student visas. The final decision is made by the immigration authorities. We also process every visa for which the client is eligible and in accordance with the rules.

3. Client Responsibilities

- a. Clients must provide accurate documents and comply with visa rules.
- b. We process and hand over your visa but are not responsible for your actions afterward.
- c. We issue tourist visa, if you do any illegal activities on this visa at any country, we are not responsible.

4. Fees and Payments

- a. Service fees cover processing and consultation only; embassy fees are separate.
- b. Our Service Fees are non-refundable once processing begins.

5. No Guarantee of Approval

The visa decision rests solely with the consulate/embassy, and we have no control or influence over their decision.

6. Confidentiality

We protect your data but are not liable for breaches beyond our control.

7. Limitation of Liability

We are not responsible for delays, rejections, or policy changes by immigration authorities.

8. Refund Policy

No refunds are issued after submission, even if the visa is rejected.

9. Termination of Services

We may refuse service for false information, non-payment, or unethical conduct.

10. Governing Law

These terms are governed by the laws of our country.

Terms and Conditions:

- a. This is a basic document list; the Embassy reserves the right to request additional documents after submission. These must be provided for further processing.
- b. Confirmed air tickets and hotel bookings are not mandatory for the visa process.
- c. JM Visa Services is not responsible for the cost of confirmed air tickets and hotel bookings purchased before or during the visa process and decision.
- d. We cannot influence visa decisions or processing times in any manner.
- e. Visa fees are non-refundable once paid to the authorities under any circumstances.
- f. JM Visa Services charges and air ticket blocking charges are non-refundable once the application is submitted, regardless of the circumstances.
- g. We do not have any influence over visa processing and decision-making processes.
- h. We cannot expedite the visa process once an application is submitted.
- i. All communications will be conducted via our company landline and email address only.
- j. Document exchange will occur via email only.
- k. Documents in regional languages must be duly translated into English.

