

# CV

## Pawel Pelech

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I have over five years of customer service experience. I have worked in multiple countries, on two continents in multinational environments. I am seeking a position that helps me utilize my skills and abilities and provides an environment where I can learn and progress.

### **EMPLOYMENT**

July 2016 till present                      **Stryker Neurovascular**  
Position                                      **Product builder**  
Duties and responsibilities

- Production of stroke treatment products.
- Correct performance of production process in clean room operation
- Operate a variety of packaging machines, package, seal and label product to specifications.
- Performing packaging operations with 100% accuracy.
- Visual inspection of parts and product.
- Maintaining accurate records and report data on computerized system .

Feb 2015 –June 2016                      **Starbucks Ltd., Cork, Ireland**  
Position                                      **Trainee shift supervisor**  
Duties and responsibilities

- Running shift , staffing plan,cash flow .
- Check temperatures of freezers, refrigerators, or heating equipment to ensure proper functioning.
- Describe menu items to customers or suggest products that might appeal to them.
- Order, receive, or stock supplies or retail products.
- Prepare or serve hot or cold beverages, such as coffee, espresso drinks, blended coffees, or teas.

Nov 2014- Feb 2015                      **Yves Rocher Manufacturing (via Cregg Recruitment)**  
Position                                      **General Operative**  
Duties and responsibilities

- Assembly on production line
- Quality control
- Maintenance of equipment
- Cleaning of all work surfaces in the controlled environment

June 2014 Nov 2014                      **CMC Landscapes, Cork, Ireland**  
Position                                      **Landscape gardener**  
Duties and responsibilities

- Maintenance
- Operating plant and equipment
- Customer service

April 2013 June 2014                      **Fox and Ferret, Christchurch, New Zealand**  
Position                                      **Waiter**  
Duties and responsibilities

- Customer service
- Bar cleaning
- Deliveries
- Orders

May 2012-Sept.2012                      **Wolfes Irish Artisan Bistro, Dublin, Ireland**  
Position                                      **Waiter, Kitchen Assistant**  
Duties and responsibilities  

- Customer service
- Updating company's social media website
- Ordering stock

Aug 2008- Oct 2011                      **Acrobat catering Ltd. Dublin, Ireland**  
Position                                      **Bar assistant**  
Duties and responsibilities  

- Customer service
- Ensuring food preparation areas were clean and hygienic
- Washing utensils and dishes and making sure they were stored appropriately
- Washing, peeling, chopping, cutting and cooking foodstuffs and preparing salads
- Cleaning the food preparation equipment, floors and other kitchen tools or areas

Nov. 2006- July 2007                      **Clarion Hotel, I.F.S.C., Dublin, Ireland**  
Position                                      **Store/ Accommodation Assistant**  
Duties and responsibilities  

- Performing all duties to provide excellent guest service in an efficient manner
- Responsible for receiving, storing, issuing, transferring or returning items that are used
- Producing, distributing and filling all necessary documents to support the receiving
- storing, transferring or returning of items used
- Rotating product in all areas to represent a First In, First Out philosophy of product usage
- Developing and maintaining positive communication and teamwork with all co-workers and Supervisors: Front-of-the house, Back of-the-house, Warehouse

Feb2004 - Sept. 2006                      **Amar -Trade Company, Zgorzelec, Poland**  
Position                                      **Assembly operative**  
Duties and responsibilities  

- Manufacturing of TV components
- Quality control
- Stocking shelves with merchandise
- Keeping the store tidy and clean including hovering and mopping
- Receiving and storing the delivery of large amounts of stock

## **TRAINING AND CERTIFICATION**

First Aid Course  
Site Safe training  
Driving licence B  
Safe pass  
Manual handling certificate  
HACCP level 1 certificate  
Scissor lift operator  
Licensed skydiver

## **EDUCATION**

**2014**                                      **Cork College of Commerce- Auto CAD course**

**2004**                                      **Technical Secondary School, Zgorzelec, Poland-Car mechanic**

## **SKILLS**

Polish language- native  
English language- fluent  
MS Office – advanced

## **INTERESTS**

Climbing, Parachute Jumping, history