



ABOUT ME

I am an organized and persevering person who can find solutions to any problem. I love learning, working in teams, always striving to improve, and I speak English at a medium-high level. Currently, I am expanding my knowledge and thereby broadening my career prospects by pursuing a Master's in Full Stack Development, which I am thrilled about. I am fascinated by creating things, and when I sit down to program, time flies by.



CONTACT INFO

- **Phone:** +34 646104129
- **Email:** avtoral94@gmail.com



EDUCATION

Master in Full Stack Development

Nuclio Digital School

Spain, 2024

In this master's program, I have worked with and learned to use tools such as **Microsoft Visual Studio Code, GitHub, JavaScript, HTML, CSS, Node.JS, React.JS, Express.JS, MongoDB, Mongoose, HTTP, JSON Web Token, AntD**, and agile methodologies like **Scrum**.

Business Administration Degree

Universidad Católica Andrés Bello

Venezuela, 2019

In my degree, besides the core administration subjects, I learned a lot about soft skills such as **assertive communication, change management, a vision of continuous improvement, and planning**.



LINKS

[Portfolio](#)

[LinkedIn](#)

[GitHub](#)

Angela Toral



WEB DEVELOPER



WORK EXPERIENCE

Administrative

Nightvision Lasers Spain, S.L.

Jan 2020 - Act. Madrid, España.

During this time, I have worked in the Finance-HR and Production departments. As the Supplier Manager, I performed the following tasks using tools like Excel and A3ERP: accounts payable, validation and entry of purchase invoices/proformas and supplies into the ERP, creation of purchase orders, payment control in the ERP, and inventory control. I was also responsible for recording work hours, handling incidents, vacations, absences, and paid leave of staff, and managing payments in kind.

Additionally, I created suppliers in the ERP, entered materials into the ERP, dispatched materials from the ERP, detected stock needs, translated procedures and assembly processes into English, and reviewed and updated these procedures.

Administrative Assistant

Mamunia Investment, S.A.

Aug. 2019 - Jan 2020. Madrid, España.

In this company, I worked more directly with the public and as the Personal Assistant to the CEO. My responsibilities included purchasing tickets; controlling, requesting, and issuing invoices; managing insurance; overseeing vacations and recruitment; making domestic office supply purchases; controlling budgets and outstanding debts; reviewing and managing credit cards and bank accounts; handling deeds; managing notifications, payments, and installment requests from the Tax Agency and DGT; communicating with the accounting firm; managing supply contracts; and handling domestic bank transfers.

Purchasing department

Sep. 2015 - Jan 2019 . Caracas, Venezuela.

During this period, I was promoted from intern to Purchasing Specialist. For a few months, I had to assume the leadership of the department, which helped me develop my responsibility, strategic vision, and analytical skills.