

## RESUME

### K M SRINIVASAN

No.125, Mythreya Nagar,

Chinna Thagarakuppam, Walajapet

Ranipet district.

Pincode: 632513

Mail Id: [srinvasankm2018@gmail.com](mailto:srinvasankm2018@gmail.com)

Mobile No. 7806962498



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### CAREER OBJECTIVE

“Hardworking College **Student Seeking Employment.**  
Bringing forth a motivated attitude and a variety of powerful skills. Adept in various social media platforms and office technology programs. Committed to utilizing my skills further.”

### QUALIFICATION

Particulars	Institution	Year of passing	% of MARKS
MBA (HRM)	UNIVERSITY OF MADRAS CHENNAI.	Pursuing	68% (Up to Second Sem)
B.COM (GENERAL)	UNIVERSITY OF MADRAS CHENNAI.	2021	86%
XII	ST. JOSEPH MATRICULATION HIGHER SECONDARY SCHOOL.	2018	65%
X	ST. JOSEPH MATRICULATION HIGHER SECONDARY SCHOOL.	2015	80%

## ACCOMPLISHMENTS

- Positioned as **National Academy of RUDSETI** organized awareness programmed by **Ministry of Rural Development Government of India**
- Achieved in Photography and Videography Course **72.67%** Result.
- Successfully Completed Offline Entrepreneurship Development in **Khadi & Village Industries Commission (KVIC)**.

## CERTIFICATION & AWARDS

- **HRM INTERNSHIP** 6 Months of Duration (01.09.2022 to 28.02.2023) in **INDIPOINT FOOTWEAR PRIVATE LIMITED**.
- **NVIC** Course Completion in **ENTREPRENEURIAL DEVELOPMENT**.
- **HRM INTERNSHIP** Of Course **Online** 3 Months of Duration (02.05.2023 to 03.08.2023).
- **ADVANCE EXCEL** Course 3 Months at **Offline** & 2 Months in **Online** (05.08.2023 to 23.12.2023).
- Successfully Completed **HDCA** in **CSC – Common Service Centre (MS-OFFICE, TALLY ERP 9, VISUAL BASIC, MS ACCESS, INTERNET)**.
- Completed **Online Course** in **GRAPHIC DESIGN** Mastery: The Full Branding and Design Process.

## PROFESSIONAL SKILLS

- Manpower Planning
- Job Analysis
- Recruitment And Selection
- HR Analytics
- Business Communication

## TECHNICAL SKILLS

- MS OFFICE 2010
- TALLY ERP9
- VISUAL BASIC 6.0
- ADVANCE EXCEL
- MS ACCESS
- MS WINDOWS
- INTERNET

## PERSONAL DETAILS

Father name	K Murugesan
Date of birth	02/01/2001
Gender	Male
Marital status	Unmarried
Nationality	Indian
Language Known	Tamil, English
Hobbies	Music, Reading books

## DECLARATION

I Submit, That the Above-Mentioned Particulars Are True to Both Textual and Acquired. I hereby declare that the above given information is true to the best of my knowledge.

**PLACE:** Walajapet

**SIGNATURE**

**DATE:**

**(K M SRINIVASAN)**

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*[Type the company name]*