

**CARRIER OBJECTIVE**

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To work in a challenging environment that demands constant development of fresh skills and the maximum utilization of the existing skills, with commitment and dedication which enables me to explore the possibility of future growth of the company.

**WORKING EXPERIENCE (6 YEARS)**

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**COMPANY NAME** : Business Gateways International.  
**DESIGNATION** : Associate Software Programmer.  
**DURATION** : June 2022 – Present

- Developed custom PHP-based web applications.
- Troubleshoot and debug PHP-related issues
- Implement features in existing projects.
- Ensure version management of each module.
- Performs Unit Testing before release.
- Complete assigned tasks as per the guideline.
- Participates in regular status meetings.
- Analyse why a ticket has been re-opened.
- Provide inputs to the team about development.
- Query Optimization

**COMPANY NAME** : Vibrant NDT Services, Chennai.  
**DESIGNATION** : Product Sales & Support.  
**DURATION** : December 2017 - August 2021.

- Sending Quotations to Clients
- Placed Orders to Vendors
- Invoice , PO , Report Generation in Tally.
- Generation of Dispatch Documents
- Administrative support for Manufacturing team.

**COMPANY NAME** : Nakshatra Namaha Creations.  
**DESIGNATION** : Process Analyst – Development  
**DURATION** : August 2021 – May 2022.

- Developed and Maintained WordPress websites.
- Implementation of a responsive design.
- Optimize website performance
- Implement SEO best practices.
- Created custom solutions to meet the requirements.
- Ensured website security
- Implemented regular backups.

**ASSOCIATED WEBSITE PROJECTS**

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**J2– OMAN**

- JSRS Certified Suppliers Network
- Additional Certification
- GCC Open Tenders
- Market Intelligence
- National Business Framework
- The Ministry of Energy and Minerals
- Globe Connect Partners
- JSRS Buyer Community

**RABT – LINKING OMAN**

- RABT Certification
- RABT ICV Compliance Scoring
- RABT Industrial Organisations RAW Materials Sourcing Assessment
- RABT Capabilities & Capacities Assessment
- Investment Projects & Investor Facilitation

**OPAL – LEARNING HUB**

- Training for Employment
- Training for Development
- eLearning
- Internship
- Skill Certification

**NSS – NATIONAL SUBSIDY SYSTEM**

- The Fuel Subsidy
- The Electricity & Water Subsidy

**BIDPROC – E AUCTION & E TENDER**

- Event (e Auction / e Tender) creation
- Bidder invitation
- Qualification and selection
- Conducting Events (e Auctions / e Tenders)
- Professional post- Event (e Auction / e Tender) management.

## EDUCATIONAL QUALIFICATION

- **Technical Education – 2017**  
BE Mechanical Engineering – 73.7%
- **Higher Secondary Education – 2013**  
XII – Standard – 82.0%
- **Secondary Education – 2011**  
X – Standard – 85.2%

## SKILL SET

LANGUAGE	SITE BUILDERS	MVC FRAME WORKS	REVISION CONTROL
PHP	Elementor	Yii2	Git – Gog
MySQL	Divi Builder	Laravel	
jQuery		WordPress	
JavaScript		Angular	
Ajax			
HTML			
CSS			
TypeScript			

## PERSONAL DETAILS

**GENDER** : Female  
**MARITAL STATUS** : Single  
**NATIONALITY** : Indian  
**DATE OF BIRTH** : June 11, 1996  
**MOTHER TONGUE** : Tamil  
**LANGUAGE PROFICIENCY** : Tamil , English

## GENERAL SKILLSET

- **ACTIVE LISTENING**  
  
Full attention to what people is saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- **ACTIVE LEARNING**  
  
Understanding the implications of new information for both current and future problem solving and decision-making.

## DECLARATION

I hereby declare that the above given data are true to the best of my knowledge.

Thanking you.

Yours Truly,

**PLACE :**

**DATE :**

VAISHALI MANI