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EDUCATION

MBA | Rathinam Institution Of
Management | 2018 - 2020

Bharathiyar University

BCA | Nirmala Woman's College Of Arts
And Science | 2015 - 2018

Bharathiyar University

HARD SKILLS

- Sourcing
- Screening
- Data Analyzing
- Interviewing
- Onboarding
- Networking
- Research analysing
- Quality Analysing
- Conflict Resolution
- Employee Relation

SOFT SKILLS

- Communication
- Time Management
- Organization
- Adaptability
- Teamwork
- Client Focus
- Creativity

Anusha H

PERSONAL INFO

As an MBA graduate with a deep passion for leadership and a commitment to driving organizational excellence, my career objective is to secure a dynamic managerial position within a forward-thinking company. I am dedicated to leveraging my academic background, practical knowledge, and leadership skills to play a pivotal role in achieving the company's strategic goals. I aspire to be a catalyst for innovation, team development, and operational efficiency, ultimately contributing to the overall success and growth of the organization.

EXPERIENCE



HR Recruitment Executive

July 2023- Sep 2023

Dr. Aravind's IVF Fertility Hospital, Coimbatore

- Employee Recruitment (sourcing, screening, interviewing, onboarding)
- HR Documentation



Web Researcher

Jan 2023 – Mar 2023

Xtract Data Tech Solutions

- Web Research, Data collection as per the clients request on the given criteria, information will be updated in the Google sheets.
- Analyzing database to identity missing or incomplete data and perform in-depth research for right information.
- Collecting Owner and Chief level details from LinkedIn and will update it in the report.
- Review and approve Project deliveries.



Research Analyst

Jan 2022 – Nov 2022

Aggregate Intelligence India Pvt. Ltd

- Web Research, Data collection as per the clients request on the given criteria, information will be updated in the interface and excel sheet.
- Collecting Email, List Generation and Contact Listing, Building and Cleanup.
- Providing Training for the new joiners and monitoring their progress in the entire process
- Review and approve Projectdeliveries
- Quality control plans
- Quality Assurance
- Uploading tracker and metrics
- Customer complaint analysis & necessary action.