



YUVARAJAN. K

ACCOUNTANT

Career Objective :

To take up the Challenging role in the field of scientific analysis, modern techniques and excel them by applying my zeal , energy and knowledge with my positive attitude, Excellent interpersonal Skills, Excellent Communication and negotiation skills towards the growth of organization and adding the values of myself.

EXPERIENCE

Kiscol Group of Companies, Coimbatore
Accountant

| Jan 2022 – Jan 2023 |

- GST - Return (GSTR 1 & GSTR 3B) workings & Filing
- GST - GSTR 2A Reconciliation
- Income Tax Finalization Workings
- Preparing Doc for LC (Letter of Credit)
- Preparing Doc for Import Payment (Advance & Doc Release)
- Prepare TDS Working for monthly payment
- TDS Quarterly Filing & Preparation
- Preparing Stock Statement of Every Month
- Bank Reconciliation
- Notices related work
- EB Calculation
- Journal Entries
- Entering Purchase & Sales Invoices tally software, E-waybill & E-Invoice
- Making ESI and PF Challans

Contacts

49/1, Balamurugan Nagar 1st
Street, M.K.P Colony,
Ganapathy, Coimbatore -
641006

Phone

9092387858

E-mail

Yuvaraj1615@gmail.com

Personal information.

D.O.B : 16.04.1998

GENTER : MALE

MARITAL STATUS : SINGLE

RELIGION : HINDU

Skills

- Tally Prime Gold
- Tally ERP 9
- Busy Win
- M.S office (Excel & Word)

Language

- Tamil
- English

Sai veneers and plywoods, Coimbatore

Accountant

|June 2019 – Jan 2022|

- Entering Purchase & Sales Invoices tally software & E-waybill
- GST - Return (GSTR 1 & GSTR 3B) workings & Filling
- GST - GSTR 2A Reconciliation
- Bank Reconciliation
- Maintaining Stock Every day Basis
- TDS Payment Preparation
- Cash Handling

S.Mohan & Co, Coimbatore

Accounts Trainee

|May 2018 – April 2019|

- Books Keeping
- Entering Sales & Purchase Bills
- GST Registration
- GST (Filling GSTR -1 & GSTR-3B)
- Passing Journal Entries

EDUCATION

Bachelor of Commerce (B.Com) - Jun 2015 - May 2018

Mannar Thirumalai Naicker College| Madurai

(Madurai Kamaraj University)

|Jun 2015 - Jun 2018|

Higher Secondary - May 2013 - Mar 2015

Pasumalai Higher Secondary School | Madurai

|May 2013 - Mar 2015|

SSLC - Apr 2012 - Mar 2013

Harvey Patti High School | Madurai

|Apr 2012 - Mar 2013|

DATE :

[YUVARAJAN.K]

PLACE :