



# SABARINADHAN N

RELATIONSHIP OFFICER

## ABOUT ME

A RESPONSIBLE POSITION IN AN ORGANIZATION WHICH BRINGS OUT MY SKILLS ATTAINED IN WHICH I CAN USE MY TRAINING IN ENABLING THE DEVELOPMENT OF THE COMPANY AND MY SELF...

## SKILLS

- ✓ Lightroom
- ✓ Timekeeping
- ✓ Case Management
- ✓ Data Entry
- ✓ Customer management
- ✓ Leadership
- ✓ Problem Solving
- ✓ Creativity Skills
- ✓ Computer Skills
- ✓ Marketing

## CONTACT

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- 📍 Dharapuram
- 🌐 live:.cid.464d3bb3626f3858

## LANGUAGES

- ✓ English

## EDUCATION

### Bachelor of Business Administration

BHARATHIYAR UNIVERSITY COIMBATORE  
GOVERNMENT ARTS AND SCIENCE COLLEGE  
KANGEYAM MULLIPURAM  
| Jun 2018 – May 2022

## WORK EXPERIENCE

### RELATIONSHIP OFFICER

MUTHOOT MICRO FIN PRIVATE LIMITED

DHARAPURAM | Jan 2022 – Jul 2022

- \* I am working in muthoot micro fin private limited company for 7 months in relationship officer position to working.
- \* iam totally 600 customer barrower to managing and sales and business development
- \* Monitoring accounts to identify overdue payments
- \* Finding and contacting debtors to arrange debt payoffs
- \* Keeping accurate records and reporting on collection activity.

### COLLECTION EXECUTIVE

Kissht Insta solutions private limited

TIRUPPUR | Jul 2021 – Jan 2022

- \*HE 'S KISSHT INSTA SOLUTIONS COMPANY TO WORKING IN 6 MONTHS FOR COLLECTION EXECUTIVE.
- \* ONLINE MOBILE APPS LOAN PENDING COLLECTION CASH TO COLLECT FOR ME .
- \* THIS COMPANY FOR ONE YEAR CONTRACT PERIOD WORKING FOR COLLECTION EXECUTIVE POSITION.

## CERTIFICATIONS

### MAGIC BUS LIVELIHOOD PROGRAMME

ALSTOM

### Digital Training on Microsoft Office 365 Productivity Suite Offerings Beginners Course

MICROSOFT AND MAGIC BUS

### ENGLISH LIFE SKILLS & CARRIER TRAINING

FUTURE PERFECT

## ACHIEVEMENTS

\*POWERLIFTING OPEN STATE LEVEL 6TH PLACE \*  
VOLLEYBALL DISTRICT LEVEL

✓ Tamil

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### HOBBIES

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\* GYM FITTINGS, \* VOLLEYBALL, \* CRICKET, \* CHESS \*  
BOOK READING \* TRAVELING

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### DECLARATION

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I do hereby declare that all the details mentioned above  
are accurate to the best of my familiarity and  
confidence.

SABARINADHAN N

29 Jun 2023

