

RESUME

NISHANTHI.R

250, Mathur (Post & Village)

Pochampalli Taluk

Krishnagiri-635002

Contact no. 9500729556

Email ID: nishanthir25@gmail.com

CAREER OBJECTIVE

To work in challenging environment, grow and develop along with the company further enhancing my skills.

TECHNICAL EXPOSURE

- Software Packages : MS Office
- Operating System : Windows 7,8,10
- Tally ERP 9

EDUCATIONAL QUALIFICATION

COURSE	NAME OF THE INSTITUTION	BOARD OF EXAMINATION	YEAR OF PASSING	PERCENTAGE/ CGPA
M.Com	Vivekanandha College of Arts and Sciences for Women (Autonomous),	Periyar University	2016-18	70%
B. Com	Vivekanandha College of Arts and Sciences for Women (Autonomous),	Periyar University	2013-16	68%
HSC	Govt Girls Hr. Sec School	State Board	2012-13	65%
SSLC	Govt Girls Hr. Sec School	State Board	2010-11	72%

CERTIFICATIONS

- Certification course in Tally ERP 9.
- National Service Scheme
- Indian Development Foundation

ACADEMIC PROJECT

- A Study on Employees Job Satisfaction In Ponni Sugars Limited, Erode

CO-CURRICULAR ACTIVITIES

- Participated “**NATIONAL CONFERENCE**” on **DIGITAL INDIA: PROSPECTS & CHALLENGES** organized by Vivekanandha College of Arts and Sciences for Women (Autonomous) and Periyar University Department of Commerce.
- Participated in Viveka Meet Organized by Vivekanandha College of Arts and Sciences for Women (Autonomous)
- Participated UGC NATIONAL LEVEL SEMINAR “CORPORATE GOVERNANCE AND DIVIDEND POLICY”
- Participated in MEGA SCIENCE EXPO organized by Vivekanandha Collage of Arts and sciences for Women
- Participated in Yoga Activities in Universal Peace Foundation

ACHIEVEMENTS

- Secured 1st Topper in Accountancy Paper.
- Working as a Class Representative.
- Campus Interview selected CTS.
- Campus Interview selected IDBI Federal.

PERSONAL QUALITIES

- Confident
- Time management skills
- Excellent presentation skills

LANGUAGE KNOWN

- English (write and speak)
- Tamil (write and speak)

PERSONAL DETAILS:

Date of birth : 25-08-1995
Father's Name : S. Radha (Late)
Mother's Name : R. Thavamani
Marital status : Married
Nationality : Indian

DECLARATION:

I hereby declare that all the details furnished here are true to the best of my knowledge and believe that nothing have been concealed by me.

Date:

Place:

[NISHANTHI.R]