# M.Mounika M.Mounika

#### M.mounika

Ashoknagar, Madhya Pradesh 500025 mmounika565\_co8@indeedemail.com +91095421 06668

Looking for an opportunity to join an organization that effectively utilizes my skills and abilities in developing applications and offer me opportunities to grow.

Willing to relocate to: Andhra Pradesh - Bangalore Rural District, Karnataka - Hyderabad, Telangana

#### Education

#### **B. Com computers in MASTER MINDS**

Sri Krishnadevaraya University 2017

#### **Education, A.P**

Jr College 2014

### S.S.C in Education, A.P

RAOS E.M HIGH School Ananthapuramu 2012

### Associate's degree

### Skills / IT Skills

- PRESENTATION SKILLS (Less than 1 year)
- Tally (Less than 1 year)
- TYPING (Less than 1 year)
- · Short hand lower
- · Computer skills
- English
- Data entry

# Additional Information

#### COMPUTER SKILLS:

➤ Packages: M.S. Office, Tally,

Typing, Short Hand

I HAVE WORK IN APE SHOWROOM, AND RENAULT SHOW ROOM IN ANANTAPUR 2 YEARS

### PROFESSIONAL SKILLS:

- ♦ Communication Skills.
- ❖ Ability work confidently
- ♦ Ability to hard work.

# STRENGTH:

- ✓ Confidence
- ✓ Dedication
- ✓ Hard working
- ✓ Good presentation skills.