



PAVITH KUMAR P

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Objective

A fresher who wishes to equip myself with additional skills and hone my leadership skills by working with a team that enables me to develop and work hard.

Education

Course / Degree	School / University	Grade / Score	Year
10th	Don Bosco matric hr sec school	66%	2015
12th	Vani vidyalaya	69%	2017
B com	Voorhees college vellore	81%	2020
MBA	Kingston engineering college	79%	2023

Skills

- INTERPERSONAL COMMUNICATION SKILL,
- COMPUTER SKILL (Ms office, Ms excell billing,Tally, SAP fico)
- LEADERSHIP TEAMWORK CREATIVE THINKING
- TYPEWRITING
- ADAPTABILITY

Projects

- **EMPLOYEES WELFARE**
Employee welfare is a term that encompasses a broad range of benefits and services that an employer may offer to its employees
- **RECRUITMENT AND SELECTION PROCESS**
Recruitment and selection in the hiring process are a series of steps taken by companies to find and hire the best candidate for a job vacancy

Experience

- **HAL, BANGALORE**
05/02/2023 - 20/06/2023
HR PROJECT
- **AAVIN MILK COOPERATIVE LTD**
06/08/2022 - 09/09/2022
HR INTERN

Languages

- TAMIL
- ENGLISH

Achievements & Awards

- 2021 - Good ppt presentations
- 2022 - Best team player, organizer
- 2022 - Best interactor

Interests

- COMMUNITY INVOLVEMENT
- LEARNING LANGUAGES
- SPORTS
- READING STORY
- ENVIRONMENTAL NEWS

Additional Information

A meticulous and organized individual seeking an entry level position in the field of human resources and management trainee. Skilled at developing reports, analysing data, and identifying solutions. Strong ability to handle complex projects. Innovative, creative, and willing to contribute ideas and learn new thing