

GANESH V

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 Chennai, India

SUMMARY

Dedicated and results-driven professional with proven experience as an Associate. Strong ability to collaborate effectively in team environments and contribute to project success. Excellent communication and interpersonal skills, fostering positive working relationships with colleagues and clients. Detail-oriented and highly organized, capable of managing multiple tasks and meeting deadlines. Skilled in problem-solving and critical thinking, with a proactive approach to identifying and implementing solutions. Committed to delivering high-quality work and exceeding expectations in every aspect of the role.

SKILLS

- Proficient in financial accounting software (e.g., Tally Prime, Tally.ERP9).
- Strong knowledge of accounting principles, regulations, and standards.
- xperience in accounts payable, accounts receivable, and general ledger management.
- Excellent analytical and problem-solving skills.
- Attention to detail and accuracy in financial data entry.
- Proficient in Microsoft Excel, Word, and PowerPoint.
- Strong written and verbal communication skills.
- Ability to work effectively in a team and meet deadlines.

EXPERIENCE

ACCOUNTS EXECUTIVE

SRI KAILASH CONTROLS

2020 - Present

- - Managed accounts payable and accounts receivable functions, ensuring accurate and timely processing of invoices and payments.
- - Reconciled bank statements and resolved any discrepancies.
- - Prepared financial Reports.
- - Assisted in budgeting and forecasting activities.
- - Conducted periodic audits to ensure compliance with financial regulations.
- - Collaborated with cross-functional teams to streamline processes and improve financial efficiency.
- - Assisted in maintaining financial records and ledgers.
- - Prepared bank reconciliations and assisted in accounts payable and receivable functions.
- - Conducted data entry and assisted in preparing financial reports.
- - Assisted in the analysis of financial data for management reporting.

EDUCATION

SECONDARY SCHOOL

Lalchand Milapchand Dadha Senior Secondary School

BACHELOR OF ARTS

AGURCHAND MANMULL JAIN COLLEGE

2020 - 2023