

**N.MURUGAN**

No.10, Gurukkal Iyer Lane,

K.R.B. Naidu Street,

Vadagarai, Periyakulam

Theni District

Pin - 625 601.

Mail.ID. murugan22101983@gmail.com

Cell No. 9789343493, 8838434482.

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**CAREER OBJECTIVE:**

An experienced and well maintained professional having ample amount of knowledge in banking sector and seeking an opportunity in the organization to use my skills and be able to contribute to the firm for which I am working. I will put my best effort to learn the company's policies and make better decisions in the favour of the company.

**CAREER SUMMARY:**

- ❖ Having 7+ years of experience in the field of banking.
- ❖ Providing solution to the customer's problem.
- ❖ Selling Insurance Policies to the customers and giving them after sale services.
- ❖ Providing banking solution to the rising needs of the customers.

**PROFESSIONAL EXPERIENCE:**

- ❖ As a clerk at City Union Bank Ltd., (April 16th 2007 to May 8th 2014)
- ❖ Assisted in all clerical responsibilities with in the bank.
- ❖ Initially hired as entry - level teller, promoted due to accuracy, speed and skills.
- ❖ Responsible for cash/checking deposit processing loan payments, opening accounts getting direct deposit's, Account activate ATM/Debit Cards.
- ❖ Supported clients in all banking transactions.

**EDUCATIONAL QUALIFICATIONS:**

Qualification	Board/ University	Year	Aggregate
B.Com.,	Madurai Kamaraj University	2001-2004	60%
H.S.C.	State Board	1999-2001	80%
S.S.L.C	State Board	1997-1999	64%
M. COM	Tamil university Tanjavur.	2016-2018	62%

**COMPUTER SKILLS:**

- ❖ Good Typing skills of Lower in English
- ❖ Knowledge with Micro Soft Office - MS Excel, MS Word, Power Point and Tally.

#### **KEY QUALIFICATIONS:**

- ❖ Excellent communication and problem solving skills
- ❖ Dedicated to achieving customers satisfaction as well as meeting or surpassing company expectations.
- ❖ Proficient in Microsoft Applications.

#### **SUMMARY OF SKILLS:**

- ❖ Customers services
- ❖ Cash handling
- ❖ CTS clearing
- ❖ Data Entry
- ❖ Loan Documentation
- ❖ Bi-Lingual (Tamil, English & Telugu)

#### **PERSONAL DETAILS:**

Father's Name	:	N. Nagaiyasamy
Date of Birth	:	22.10.1983
Gender	:	Male
Nationality	:	Indian
Religion	:	Hindu
Community	:	OBC
State	:	Tamilnadu
Marital Status	:	Unmarried
Pan No.	:	BJOPM7016E
Aadhar No.	:	5830 3409 6135
Voter ID No.	:	ULS0815597
Driving Licence No.	:	TN60 20090003900

#### **Declaration**

I hereby declare that all the details given above are true to the best of my knowledge and belief.

**Place: Periyakulam**

**Yours Faithfully,**

**Date:**

**(N. MURUGAN)**