

**B. Kiruthika**

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**OBJECTIVE**

To secure elevated position in the field assigned, by exploring the skills and knowledge for the upliftment of the organization

**ACADEMIC PROFILE**

Course	Institution	Year/ Period	CGPA/ Percentage
M.Com (CA)	Sri Vasavi College (SFW), Erode	2018-2020	85%
B.Com	Jamal Mohamad college, Trichy	2014-2019	72%
HSC	Valliapavidhyalayam Matric Higher Secondary School, Veppadai	2014	82%
SSLC	Valliapavidhyalayam Matric Higher Secondary School, Veppadai	2012	77%

**EXPERIENCE**

Four Year Experience in auditor office as auditor assistant

- Regulation and compliance
- Accounting Principles
- General Ledger entries
- Daily audits
- Oral and Written Communication

**TECHNICAL SKILLS**

Software Skills	:	Microsoft office and Microsoft Visual Basic 6.0 and Tally ERP 9.0
Web Technologies	:	HTML
Database	:	MS Access, Oracle
Programming Environment	:	Microsoft Visual Basic 6.0 Microsoft office

**PROJECT DETAILS****LIBRARY MANAGEMENT SYSTEM**

The proposed system is computerized system: which is used for managing all the transaction through the application. The mail sending activity helps in easy book return and reserving the book so that stock management is easy.

Front End : Microsoft Visual Basic 6.0  
Back End : Microsoft Access 2007

## CO-CURRICULAR ACTIVITIES

- Presented a mini project titled "AAVIN DAIRY PRODUCTS" in our college
- Presented a paper on "India Vs Bharat" and "PAPERLESS WORLD" in our college.
- Attended the workshop on the topics Tally and Microsoft Visual Basic 6.0

## EXTRA CURRICULAR ACTIVITIES

- Voluntary of Blood Donation Club and YOUTH RED CROSS Club Sri Vasavi College, Erode.
- Voluntary of NSS, Sri Vasavi College, Erode.
- Participated in Special Camp conducted by National Service scheme

## ACHIEVEMENTS

- NPTEL in online course in passed.  
National level winner in scout camp
- Distinction in auditing

## PERSONAL TRAITS

- Strengths : Adaptability, Self-confident, leadership
- Hobbies : Cooking and reading books

## PERSONAL DETAILS

- Date of Birth : 29 October, 1996
- Father's Name : R. Balakrishnan
- Mother's Name : B. Jayanthi
- Husband's Name : N. Sriharan
- Gender : Female
- Languages Known : Tamil, English

## DECLARATION

I hereby declare that the above furnished details are true and correct to the best of my knowledge.

Place : Pollachi

Date : 05.10.2023

Yours truly,

B. Kiruthika