



# Keerthana R

Coimbatore, Tamilnadu, 641111, India

ravikeerthi1507@gmail.com

9500383158

## PERSONAL DETAILS

### Date of Birth

15th November 1999

### Nationality

Indian

### Father Name

Ravi Chandran T

### Linguistic Proficiency

English and Tamil

## INTERESTS

Accounting & Finance related

## CO-CURRICULAR ACTIVITIES

Active NSS member in School and College.

## CERTIFICATIONS

### Tally with GST

Completed a Certified course of Tally with GST in Federal Skill Academy

### Advanced Excel

Complete a Job Oriented Course on Advance Excel

## Objective

To enhance my educational and professional skills in a stable and dynamic work place. To build a long term career in specific industry with opportunity for career growth.

## WORK EXPERIENCE

### BS Offshore Accounting Services LLP

Junior Accountant

I am working as Junior Accountant (Bookkeeper) for US - CPA and handling a books of various Clients on different field

## ACADEMIC QUALIFICATION

### The Institute of Cost & Works Accountants of India - Cost Management Accounting course

Pursuing

### PSGR Krishnammal College Of Arts And Science College

UG, Commerce

Graduated in Commerce with 62% during the years 2017-2020

### PSG Sarvajana Higher Secondary School

HSC

State Board - 81% in 2017

### NGRA Higher Secondary School

SSLC

State Board - 84% in 2015

## PERSONALITY TRAITS

Good at listening, analyzing and therefore arrive at good decisions

Punctual

Excellent team player

## REFERENCES

### Saritha Vanidasan

Colleague

8072625312

sarithavdasan@gmail.com

### Vishnu Varadhan H

Senior

8825883845

vishnuvaradhan651@gmail.com

Place :

Date :

(R Keerthana)