

Nagapriya M

Chennai, Tamil Nadu 600001

nagapriyapriya4_gpa@indeedemail.com

+91 90258 48629

To seek a position to excel in my professional career and also to fulfill whatever is accepted of me.

Willing to relocate: Anywhere

Work Experience

Process Associate

Teleperformance - Chennai, Tamil Nadu

September 2021 to Present

Telecalling and data entry

Shree Varma bio naturals - Chennai, Tamil Nadu

February 2020 to Present

I working call center excutive and data entry operator more than 1 year

Tele marketing executive

Matrimony

March 2015 to June 2018

- Working Experience 3 years 3 months in Matrimony.com as a Relationship Manager Customer Service Executive

Education

B.Com

College affiliated - Pannaikadu, TAMIL NADU, IN

2010 to 2013

HSC

Devangar Higher Secondary School - Chinnalapatti, TAMIL NADU, IN

SSLC

Devangar Girls High School Chinnalapatti - Chinnalapatti, TAMIL NADU, IN

Skills / IT Skills

- ACCOUNTING (Less than 1 year)
- DATABASE MANAGEMENT SYSTEM (Less than 1 year)
- DBMS (Less than 1 year)
- EMPLOYEE RESOURCE GROUP (Less than 1 year)

- ENTERPRISE RESOURCE PLANNING (Less than 1 year)
- Typing
- Computer skills
- English
- Data entry
- Microsoft Word
- Microsoft Excel
- Customer service
- Tamil
- Hospitality

Languages

- Tamil - Fluent
- English - Intermediate

Additional Information

PERSONAL SKILLS:

- Self-motivated and Independent individual with good verbal and written skill.
- Adaptable and efficient team facilitator.
- Real enthusiast with willingness to learn

SOFTWARE PROFICIENCY:

- Languages: C
- DBMS Packages: Oracle 8
- Operating System: Windows 98, XP
- Web Designing: HTML
- Accounting package: Tally ERP 9