

RESUME

PAVITHRA.N (B.COM CA)

Phone no: 8754912450

Email id: pavithraperiyanayagi@gmail.com

OBJECTIVE CAREER:

Seeking an entry-level position in a growing financial organization passionate about learning business concept and possess the ability to handle work pressure and customer issue professionally.

ACADAMIC QUALIFICATION:

COURSE	INSTITUTION	BOARD/ UNIVERSITY	YEAR OF PASSING	PERCENTAGE
B.COM CA	VLB Janakiammal College Arts And Science	Bharathiyar University	Pursuing	84%
HSC	Vivekam Matric Higher Secondary School	State Board	May 2021	83%
SSLC	Evangeline Matric Higher Secondary School	State Board	Mar 2019	73%

TECHNICAL SKILLS:

- ✓ Basic Programming Skills
- ✓ Basic Tally ERP 9
- ✓ MS Office

INSTITUTIONAL TRAINING REPORT

1 June 2023-17 June 2023 (15) days – OZOTEC AUTOMOBILE
PRIVATE LIMITED COIMBATORE

SOFT SKILL

- ✓ Positive Thinker
- ✓ Decision Making
- ✓ Team work

EXTRA CURRICULAR ACTIVITIES

- ✓ Participated in **National Conference on Finance**, Auditing & Fin tech at VLB college of arts and science 06.052022.
- ✓ Participated in **National Teacher's Day** GK & current affairs – Quiz program on 05.09.2022.

PERSONAL DETAIL:

Date of birth : 03-10-2003
Gender : Female
Father's name : Nataraj.K
Languages Known : English, Tamil
Address : 15/34 1 st Street Krishnapuram pudur
Thenkarai Alandurai Coimbatore 641-101

HOBBIES:

- ✓ Listening songs
- ✓ Gardening

DECLARATION:

I hereby declare that all the information given above is true and correct to the best of my knowledge .All the information shared in the resume is correct, and I take full responsibility for its correctness.

Date :

Place : Coimbatore

PAVITHRA.N

