

# MOHAMED RIYAZ SN

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📍 coimbatore india

## Profile

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Highly communicative individual with strong interpersonal skills and a flexibility towards the attitude and ability to adapt to working in all environments. Motivated by challenge, and effectively managing the challenges. My ability to thrive in pressure situations, whilst working to strict deadlines, will definitely make me a valuable asset to any employer.

Now looking for a best position to develop my career where I could utilize my knowledge for the betterment of the company.

## Experience

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### HR INTERN

KT TECH SOLUTIONS

- Assisted with recruitment processes such as resume screening, candidate interviews and Onboarding
- Supported HR team with administrative tasks including data entry and file management.
- Participated in employee onboarding sessions and assisted with orientation activities.

## Education

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2021 – 2023  
coimbatore

### MASTERS OF BUSINESS ADMINISTRATION (MBA)

*Sri ramakrishna college of arts and science*

**Electives: Human resource and Business Analytics**

**CGPA 8.1**

2021 – 2022  
Coimbatore

### POST GRADUATE DIPLOMA IN RETAIL MANAGEMENT (PGDRM)

*Sri Ramakrishna college of arts and science*

**Electives: Retail Management**

**CGPA 7.7**

2018 – 2021  
coimbatore

### BCom Business process services (BPS)

*Sri Krishna arts and science college*

**CGPA 7.5**

## Projects

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### Project on the Effectiveness Of Reward System On The Motivational Level Of Employees

Analyzed why Trust and Motivation is the key to effective Leadership in an organizational context

Assessment of global competitive advantage of Byjus for its sustainability as a market leader in the industry

## Management Skills

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- Understanding, developing and deploying people and their skills
- Human resource development

- Consequently understand team dynamics and find ways to bring disparate personalities together and make the team work
- Adaptation and change to HRM systems and processes in a globalized environment
- Strong communication and interpersonal skills
- Solution oriented

## **Skills**

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- Microsoft packages
- SQL (Sqlite)
- Strategic Human resource management
- Leadership skill
- HRIS
- Data utilisation

## **Certificates**

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- |   |                                       |
|---|---------------------------------------|
| • Advanced management techniques course (PERDENA UNIVERSITY - MALAYSIA) | • Human resource management           |
| • Recruitment, Selection and Onboarding (Alison)                        | • Talent acquisition practices        |
| • Strategic management (Swayam)   | • Business analytics with excel       |
| • Supply chain management (Swayam)                                      | • Change management by great learning |
| • Fundamentals of business analytics by skill up                        | • Career edge TCS                     |
| • Learn SQL ( code academy)   |                                       |

## **Extra curriculars**

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- **National Cadet Crop (NCC)** attended two camps
- Industrial Exposure ( bank NEHARA MALAYSIA)
- District level volleyball player
- State level inter collegiate WINNERS
- Attend National level workshop (HRD)

## **Volunteer Experience**

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- NCC Troop commander
- Organizer of the events BRAND EXPO 2022 & FORZA 2K23
- Collected and evaluated data to determine community needs program
- Hunger management

## **Languages**

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|---------|-----------|---------|
| • Tamil | • English | • Hindi |
| • Urdu  |           |         |

## **Declaration**

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I solemnly declare that the information in this resume is true to the best of my knowledge and belief

**Mohamed Riyaz S N**  
Coimbatore