

# JAYARAM CHANDRAN



## CONTACT

📍 Krishna Nagar, sowripalayam, Coimbatore-641028

☎ 8838336363

✉ jayaramchandran8@gmail.com

📅 28/01/1998

## OBJECTIVE

Hardworking process executive adept at working with customers to resolve any type of issues, collecting paperwork and processing applications. Well organized and detail oriented with excellent verbal and written communication skills.

## SKILLS

- \* Good communication
- \* Executive leadership
- \* Department development
- \* Efficiency improvement
- \* Workflow analysis
- \* Time management
- \* Business expansion
- \* Commercial claims

## INTERESTS

- \* Reading books
- \* Cricket
- \* Football

## LANGUAGE

- ✓ \* Tamil
- \* English

## EXPERIENCE

### Business Development Trainee

march 2022 - may 2022

Byjus

- Led methodology development to outline basic process parameters for operations.
- Spearheaded organizational development efforts, incorporating macro level business process enhancements.
- Investigated basic issues and escalated more complicated concerns
- Answered telephone or online requests and completed interactions quickly to meet productivity goals.
- Analysed and solved multi faceted problems that effected executive leaders and business initiatives.
- Co ordinated events and seminar and meetings.
- Negotiated and executed contract on behalf of the department.
- Improved customer satisfaction scores through application of superior conflict resolution and problem solving skills.

## EDUCATION

### NGM college of arts and science

2019

B.Sc PHYSICS

7 cgpa

### AVB MATRICULATION HIGHER SECONDARY SCHOOL

2015

HIGHER SECONDARY EDUCATION

8.9 cgpa

### SACRED HEART MATRICULATION SCHOOL, Valparai.


2013

SECONDARY SCHOOL LEAVING CERTIFICATE

9.6 cgpa

## ACHIEVEMENTS & AWARDS

- ✓ \* Resolved product through customer testing.
- \* Achieved better results through effective helping.

Signature:   
Jayaram Chandran