

RESUME

M.SURIYAVARMAN

54/7A Mahalingam Colony,
Raja Nagar,
IravathaNallur,
Madurai – 625 009.

Mobile : 7418045980

Email : msurya2510@gmail.com

CAREER OBJECTIVE

To work in a globally competitive environment on challenging assignments that shall yield the twin benefits of the job satisfaction and a steady-placed Professional growth.

ACADEMIC QUALIFICATIONS

UG / Degree	Board	Institute/University	Year of Passing	Percentage
M.com	MKU University	Senthamarai College of Arts & Sceince	2018	58%
BBA	MKU University	Sourashtra College, Madurai.	2015	59%
Higher Secondary	State Board	M.A.V.M.M Higher Secondary School,Madurai.	2012	73 %
S.S.L.C	State Board	M.A.V.M.M Higher Secondary School, Madurai.	2010	64 %

PROFFESTIONAL OALIFICATIONS

➤ **I Completed Diploma Courses "PGDCA" in Madurai "CCI" Computer Education.**

Have excellent working knowledge in Ms-Office including Ms-word, Ms-excel,Ms-Power Point, Ms-Access. Made enormous PowerPoint presentation during my Academic education.

EXPERIENCE

- Organisation** : **Big Bazaar**
 - Designation** : **Billing & Cashier**
 - Experience** : **1 Year**
 - Responsibility** : **Handle Customer Service & Sale**
-
- Organisation** : **Balue Iron And Steel Company**
 - Designation** : **Billing Executive**
 - Experience** : **1 Year**
 - Responsibility** : **Handle GST Billing & E – Invoice And E-way bills**

- **Organisation** : **Sunraja Oil Industries**
- **Designation** : **Billing Executive**
- **Experience** : **6 months**
- **Responsibility** : **Handle Tally GST Billing & E – Invoice And E-way bills Generation and Cancellation**

EXTRA CURRICULAR ACTIVITIES

- Participated in(NSS)National Service SchemeProgram.
- Participated in First Aid Program.

PERSONAL SKILLS

- Discipline.
- Positive think.
- Creativity.
- Willingness to work.

HOBBIES

- Suffering Net,
- Reading Books,
- Listening to Music.

PERSONAL PROFILE

Name : M.Suriyavarman,
 Father's Name : K.Marimuthu,
 Date of Birth : 10.10.1995.
 Age : 27
 Gender : Male.
 Marital Status : Single.
 Nationality : Indian.
 Religion : Hindu
 Language Known : Tamil, English,.
 Permanent Address : 54/7A Mahalingam Colony, Raja Nagar,
 IravathaNallur,Madurai – 9.

DECLARATION

I herebydeclare that all information given above is true to the best of my knowledge.

Place :
Date :

Yours faithfully

(M.SURIYAVARMAN)