

# M. JAGANNATHAN



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Seeking senior level assignments in Admin & H.R. Manager & Production & Planning Manager, and Marketing Manager, Administration Manager, Branch Manager with an organisation of high repute. At presently I was worked SPS food industry (FMCG) as G.M. (Marketing & Production & Maintenance & Administration & Finance). Projects consulted & Business developments. Any products & marketing.

## Professional Preface

A seasoned professional with nearly 35 years of rich experience in Admin & H.R. & Production & Planning. Proven ability to improve operations, impact business growth & maximize profits through achievements in Production, cost reductions, internal control & productivity improvements. Proficient in conceptualising and implementing Production procedures, including quality control. Lastly worked with ESI (JSW Steel Ltd., Steel Plant total Employ 23000 thousand), Bellary as AGM. A keen analyst with exceptional relationship management & negotiation skills with proven abilities in liaising with Inspector of Factory office, PF, ESI, Factory Canteen, Factory Hotel, and various regulatory authorities. Exceptionally well organised with a record of accomplishment that demonstrates self-motivation, creativity and initiatives to achieve both personal & corporate goals. Business development's for all type on products' and marketing stages.

## Areas of Expertise

Office Administration  
Inventory Planning  
Financial Management & Accounting  
Team Management  
Sheet Metal Components  
Welding  
Design & Development  
Sheet Metal Fabrication  
Housekeeping & Hotels managements

ISO-Audit (Compliance)  
Quality Control  
Cutting Plan  
HR Audit  
Tool Design  
Project Site Civil works

Production Planning  
Shop Floor Management  
Health & Safety Compliance  
Preventive-Maintenance  
Marketing area

SL NO	COMPANEY NAME / TIPE	PLACE	EXPERIENCE	YEARS	DESGIN
*****	Own company Shankar Bhagawan Enterprises	Coimbatore	2018 To 2021		Concatenated for Hotels & All type of projects /marketing
1	M/ S. uyhavyam flour mills Ltd.	Erode	2014 To 2017	4YEARS	G.M. Plant / Production /Marketing /Administration.
2	M/s. Engineering Service International (ESI), JSW steel Ltd (ISO)	BELLARY	2008 TO 2013	6 YEARS	A G M / Administration&H.R./ production/ Plant Maintenance
3	M/s. LITE Containers Private Limited (ISO)	COIMBATORE	2005 TO 2008	3 YEARS	Senior Manager Admn/H.R. / production
4	M/s. Saiganesh Industry (ISO)	COIMBATORE	1995 TO 2005	14 YEARS	H.R.& Admin cum Production Manager
5	M/s. Banam Fabricators Private Limited	COIMBATORE	1988 TO 1995	7 YEARS	H.R.& Admin cum Production Incharge

**Since 2008 –2013 with Engineering Service International (ESI), JSW steel Ltd. –Pallet Plant, Sender plant,B.P.PLANT,R.M.H.Splant ,SMS & PROJECT, -Bellary as Assistant General– HRD**

Accountabilities

- ☞ Responsible for JSW Pallet Plant Manpower supply & Planning; finalizing Work force and liaising with JSW (E.S.I) HR Auditors.
- ☞ Work allocation for 1500 employee
- ☞ Overseeing:-
  - Work Allocation
  - H & S compliance.
  - Plant Maintenance Planning.
  - Compliance Documentation.
  - Fund Planning.
  - PF, ESI Workings & Returns.
  - Bank Liaising.
  - HR Audit
  - MIS.
  - Logistic co-ordination.
  - Department Liaising.
  - Salary Processing.
  - Staffing.
  - Insurance Planning & Coordination.
  - Budget & Controls.

Attainments

- ☞ Handled positive mental attitude training and coaching to staffs’.
- ☞ Conducted Healthy & safety Awareness program.
- ☞ Conducted the First JSW STEEL Ltd Bellary Pallet Plant – Admin & planning & Maintenance.

Business Skills:-

- ☞ Spearheading Production functions involving designing & implementing systems, determining Production Process policies & procedures to facilitate increase the Productivity and process controls.
- ☞ Selection of Machinery & Effective process for Production.
- ☞ Designing strategies for maximising the profitability & revenue generation and realising corporate goals.
- ☞ Implementing systems, procedures & manuals for Quality assurance.
- ☞ Managing the complete planning and management activities for ensuring completion of various types of audits within the time and cost parameters.
- ☞ Overseeing the preparation of Production / quality reports and undertaking the analysis to assist top management.
- ☞ Monitoring inflow / outflow of inventory; taking adequate measures to ensure optimum utilisation of available inventory towards the accomplishment of organisational objectives.
- ☞ Evaluating internal control systems / procedures, preparing audit reports with a view to highlight the shortcomings and implementing necessary recommendations.

Implementing stringent systems / measures to establish and maintain high security standards in compliance with prescribed statutory norms

**2005- 2008 with LITE Containers Private Limited, Coimbatore as Senior Manager - Admin/Production**

Accountabilities

- ☞ Production planning and Control.
- ☞ Shop Floor Management.
- ☞ Responsible for process Validation & Process control Parameters.
- ☞ Responsible for carrying out Preventive Maintenance procedure
- ☞ Supervising:-
  - Quality Control
  - Machine Maintenance Audit.
  - Inventory Co-ordination
  - Budget Planning.
  - Painting Process Audit
  - MIS
  - Monthly Production Review report.
  - Compliance Documentation.
  - BIS -L.P.G. Audit
  - Sub- contract Planning & Co-ordination.
  - Budget & Controls.

**Office Administration &H.R**

Attainments

- Conducted Healthy & safety Awareness program.
- Developed New Jigs & fixture for Productivity.
- Sourced New Machinery Line for Productivity & quality.

**1995-2005 - Saiganesh Industry – Coimbatore - Admin cum Production Manager**

Accountabilities

- ☞ Handling:-
  - Fund Planning.
  - Project Funding & Coordination.
  - Income Tax Working and TDS – Returns.
  - Cash Flow Preparation.
  - Bank Coordination.
  - MIS.
  - Customer Management.
  - Collection Coordinator.
  - Marketing & Market Survey
  - Work Allocation

- H & S compliance.
- Plant Maintenance Planning.
- Compliance Documentation.
- PF, ESI Workings & Returns.
- Bank Liaising.
- HR Audit
- MIS.
- Logistic co-ordination.

- Department Liaising.
- Salary Processing.
- Staffing.
- Insurance Planning & Coordination.
- Budget & Controls.

#### **Office Administration &H.R.**

#### Attainments

- ☞ Positive Mental Attitude training and coaching to Staffs. We had 150 Employees.
- ☞ The products developed and Manufactured:
  - ISO Containers
  - Containerised Body Building for all type of Chassis
  - Different Type of CAR CARRIERS
  - Refrigerated Containers
  - All Type of PUF Insulted COLD STORAGE
  - Aluminium Doors & Windows
  - Sheet Metal Doors & Windows for House Construction
  - Different Type of Paint Booths with Fume Extraction Systems
  - Modular Buildings
  - Bunk Houses
  - Mobile Bunk-Houses & Hospital
  - Container Type First Aid Posts for National Highways
  - PUF Panels for different use
  - Different Type Industrial Ovens
  - Heavy Structures for Granite Quarries
  - Different of Storage Containers & Vassals
  - Heavy Structures for Construction
  - Modular & Mobile Toilets
  - Container Type Make-Shift Factories.
  - Mobile Auto Service Station for Defence Service
  - Hydraulic Presses for Different Use.
  - Conveyers for Different Type of Material Handling
  - Sheet Metal Components for Automobiles.

#### **1998-1995 with Banam Fabricators Private Limited., Coimbatore as - Admin cum Production Incharge**

#### Accountabilities

- ☞ Production planning and Control.
- ☞ Shop Floor Management.
- ☞ Subcontract Sourcing & Managing.
- ☞ Responsible for Pressure Test Audit & Compliance
- ☞ Responsible for process Validation & Process control Parameters.
- ☞ Managing:-
  - Quality Control
  - Machine Maintenance Audit.
  - Inventory Co-ordination
  - Budget Planning.
  - Welding Process Audit
  - Weekly Payment

- Monthly Production Review report.
- Compliance Documentation.
- Component Audit
- Sub- contract Planning & Co-ordination.
- Budget & Controls.
- **Office Administration &H.R**

#### Attainments

- Developed New Jigs & fixture for Productivity.
- First Aid Awareness Program.
- Improved Painting Process.
- Sourced New Production Sub-contractors
- Redesigned Existing Production Line for Productivity.
- Developed New Material Cutting Plan. (Saving up to 12%)
- Implemented MIG Welding in Production Line

**Key Strengths:**

1. Leadership qualities.
2. Able and talented in handling operators.
3. Capacity to manage and handle manufacturing of any product line.
4. Confident of marketing any product or concept.
5. Good interpersonal Skills.
6. Capacity to manage Man Power Handling.

**Personal Details:**

**Father's Name** : V.Muthuswamy, (Business Consultant.)  
**Date of Birth** : 08/05/1969  
**Education** : Diploma in Export Management.(Mcom)  
**Computer Knowledge** : Conversant with MS-Office Application, Tally, MS-DOS ERP and D-base.  
**Languages Known** : Tamil, Telugu, Malayalam, Hindi, Kanata, and English.  
**Marital Status** : Married.  
**No of children** : Nil

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**Declaration:**

I hereby declare that all the details furnished above are true to my knowledge and belief.

**Date:** 11/04/24.

**Place:** Erode / Coimbatore.



(M.Jagannathan)