

BABISON.Y

CORPORATE SECRETARYSHIP

733/1533,MURUGESH PALAYA
BANGALORE
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OBJECTIVE

To leverage my strong analytical and problem-solving skills, as well as my tax expertise gained through my Corporate Secretaryship degree, to support the financial objectives of an organization as a Tax Analyst. I aim to ensure compliance with tax laws, minimize tax liabilities, and maximize financial performance, while maintaining high standards of accuracy and integrity.

ACADEMIC QUALIFICATIONS

Degree	Institution	Board / University	Percentage	Year
Masters in corporate Secretaryship	PSG College of Arts and Science, Coimbatore	Bharathiar University	79%	2023
Bachelor in corporate Secretaryship	PSG College of Arts and Science, Coimbatore	Bharathiar University	72%	2021
Higher Secondary	Bannari Amman Vidhya Nikethan H.S.S	Tamil Nadu State Board	94%	2018
SSLC	Saru Matriculation Higher Secondary School	Tamil Nadu State Board	83%	2016

EXPERIENCE

- **Development Associate (July 28-Present)**

Conducted comprehensive customer due diligence (CDD) and identity verification and ensuring KYC regulations.

- **Document Verification**
- **Risk Assessment**
- **Customer support**

- **HR ASSOCIATE at The Entrepreneurship Network , Bangalore** - in Artificial Intelligence (September 2022-February 2022)

Demonstrated strong talent acquisition skills by conducting

- **Full-cycle recruitment,**
- **Candidate sourcing**
- **Interviewing, and selection**

INTERNSHIPS

- **Hari Belts Conveyors Private Limited, Mysore** - in HR Departments, 2022
- **Kalpana Medical Centre Private Limited, Coimbatore** - in Various Departments, 2021

PROJECTS

- **Obstacles & opportunities For New Generation Entrepreneurs** -2023
- **A Study On Varicose Veins** -2022

TRAINING PROGRAMME

- **Enhancement of Leadership Skills** - at PSG College of Arts and Science

CERTIFIED COURSES

- **Consumer Behaviour** - By NPTEL.
- **Excel Skills For Business: Essentials** - By Coursera.
- **Service Marketing, a Practical Approach** - By NPTEL
- **Mind Control for Mental Health** - By Coursera.

KNOWN SOFTWARE

- MS Excel
- MS PowerPoint

KNOWN LANGUAGE

- English
- Tamil

CO-CURRICULAR ACTIVITIES

- Karate
- Dance Club
- Pencil Sketching

HOBBIES

- Gardening
- Movies
- Cooking

DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge.