



Sribhavathaarani R.S

BBA(CA)

Seeking an entry level opportunity with an esteemed organization where I can utilize my skills and enhance learning in the field of work.

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EDUCATION

Bachelor of Business Administration with Computer Applications

Kongu Arts and Science College Erode

05/2019 - 07/2022

Erode, Tamilnadu

HSC

A.V.P Trust Matric Higher Secondary School

06/2018 - 05/2019

Tirupur, Tamilnadu

OTHER CERTIFICATION

Online workshop on Tally prime

AAKKAM-KCS

12/2020

Coimbatore- Tamilnadu

Tally Application hand-on Training

Resume and E-mail writing

TCS ION

02/2021

Coimbatore- Tamilnadu

Resume preparation and Business E-mail Writing skills

Overview of artificial intelligence NPTEL

TCS ION

2019

Coimbatore- Tamilnadu

Learn usage of AI in various fields and use case analysis

TECHNICAL SKILLS

MS Excel

Document Handling

Data Analysis

Financial Accounting Analysis

Tally ERP

Human resource

Decision making

communication

ACTIVITIES DONE

Extension activity at Govt Girls Higher Secondary school, Erode. (01/2021)

– Social Service and Awareness program

Participated E-quizz on KNOWIT-2 and scored 95% (04/2020)

– Organised by BCA Department

Participated National level accountancy quiz series and secured 70% (05/2020)

STRENGTHS

Team Player

Responsibility

PERSONAL DETAILS

Sex : Female

DOB: 30 April 2002

Marital status : Married

Nationality : Indian

Hobbies : Calligraphy Writing, Origami Craft, and dancing

LANGUAGES

ENGLISH

Full Professional Proficiency

TAMIL

Full Professional Proficiency

HINDI

Limited Working Proficiency

INTERESTS

Statistics

Stock Market

SEBI