Lavanya K

Adaptable and quick learner, highly motivated to complete challenging tasks. Compassionate to learn and contribute for the growth of the organization.

lavanyabb21@gmail.com

+91 9597089703

Coimbatore, TamilNadu

linkedin.com/in/lavanya-kanagavel in

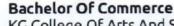
EDUCATIONAL QUALIFICATION

Master Of Business Administration

KGiSL Institute Of Technology

2021 - Present Completion

Coimbatore



KG College Of Arts And Science

2018 - 2021

Coimbatore

Higher Secondary Certificate

Bharativa Vidya Bhavan Matriculation Higher Secondary School

2017 - 2018

Coimbatore

Secondary School Leaving Certificate

Bharativa Vidya Bhavan Matriculation Higher Secondary School

2015 - 2016

Coimbatore

WORK EXPERIENCE

Human Resources Intern CRI Pumps Pvt Ltd Ransar II

01/2023 - Present

Coimbatore

Responsibilities

Provide valuable support in day to day HR activities

Internship Apex Roller Flour Mills

08/2022

Coimbatore

Responsibilities

 Observed the Functional Departments in the organization

Inventory Management- Part time Baby Shop

2016 - 2019

Coimbatore

Wholesale and Retail establishment for baby products Responsibilities

- Created goods entry.
- Verification and Billing.

INTERESTS

Reading Fiction

Home Organizing

Indian Classical Dance Bharatanatyam

SKILLS

Team Worker

Communication

Managerial Skills

Dependable

Decision Making

COURSERA CERTIFICATIONS

Managing Talent (2023)

University Of Michigan

The Art of Negotiation (2023)

University of California, Irvine Extension

Organisational behaviour: Know your people (2023)

Macquarie University

Introduction to Psychology (2023)

Yale University

CERTIFICATIONS

Certified in Digital Marketing (2021) Blue Digital Media Pvt Ltd

Certified in GST Practitioner Training (2021) MSME Technology Development Centre

Certified for New India Learnathon (2020) ICT Academy

Certified in Advanced Excel (2019) KGiSL IT Finishing School

Attended a Workshop on Digital Marketing (2019) Clusters Academy

ACHIEVEMENTS

Received Academic Proficiency Certificate (2020) KG College Of Arts and Science

Received Distinction In Cambridge Assessment (2019) Business English Certificate Level B2

Obtained Second Place In Essay Competition (2018) Ramakrishna Mission Vidyalaya

LANGUAGES

Tamil

Native or Bilingual Proficiency

English

Full Professional Proficiency

Elementary Proficiency

TECHNICAL SKILLS

MS Office

Tally ERP 9

Digital Marketing