



Anand S

Recruiting specialist

A goal-oriented professional who posses good interpersonal skills and wishes to achieve a challenging position in your dynamic organization so as to contribute with maximum productivity.

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📍 4/472, varnatheertham, harur, dharmapuri, salem, India

WORK EXPERIENCE

IT/ NON IT Recruiter

Agna Business Application PVT LTD

04/2023 - Present

Achievements/Tasks

- Gathering the requirements from the Recruitment Lead and doing the end to end recruitment process from sourcing, screening, interviewing and on-boarding.
- Responsible for hiring Full Time / Part Time Employees and consultants / freelancers according to the requirements provided
- Communicating with the candidates through phone calls using the dialers and Emails.
- Coordinating with the HR, Digital Marketing, Network, Systems, Business Development and RFP team leads in the Interview and Hiring process.
- Responsible for scheduling the interview calls and discussion calls in google meet and coordinating accordingly with the other team leads as well as the candidates / consultants.

Human Resources Recruiter

Success Company

06/2020 - 12/2021

Achievements/Tasks

- Create and publish job ads in various portals (Sourcing p- Naukri & LinkedIn)
- Network with potential hires through professional groups on social media and during events
- Conduct initial phone screens to create shortlists of qualified candidates
- Design, distribute and measure the results of candidate experience surveys
- Measuring the results of candidate interviews and job placements using hiring metrics software.
- Follow up with candidates throughout the hiring process
- Maintain a database of potential candidates for future job openings

EDUCATION

B.Tech - Mechanical Engineering

Prist University

05/2017

Thanjavur, Tamil Nadu

Full Stack Devolper

Bridgelapz

03/2018 - 09/2018

SKILLS

Candidate Assesment

MS Office

Recruited 20 members

leadership

Strong interpersonal skills

Team spirit

Creativity

Data Science

Sourcing

Negotiator

PERSONAL PROJECTS

Air ball bearing analysis

CAD

Went on training programme for Full stack development in bridgelapz

- <https://github.com/anandacchu>

Actively participated and successfully completed the course on C & C++

ACHIEVEMENTS

Received accolades for district level quiz competition

Received accolades for Photography in intercollege level competition

LANGUAGES

English

Full Professional Proficiency

Malayalam

Native or Bilingual Proficiency

Tamil

Native or Bilingual Proficiency

INTERESTS

Volunteering And Community Involvement

Hiking

Reading Books

Travelling