

MOHAMMED FAHIM

OPERATIONS SPECIALIST



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Karur, Tamilnadu

About Me

Process Associate with 2 .1+ years of experience in CAS team. Proficient in client accounting services, I excel at managing complex tasks and ensuring accurate execution. Committed to compliance and continuous improvement, I contribute to streamlining workflows and optimizing procedures. A proactive team player, I am poised to make valuable contributions to organizational success.

Experience

TATA Consultancy Services Ltd. | 2022- 2023

PROCESS ASSOCIATE

- Worked on customer accounts verify and process with the client request such as Create, transfer, modify and close.
- Focused on processing and commits to deliver high-quality results.
- Ensured compliance with regulatory requirements, internal policies, and procedures, and support audit and compliance activities as necessary.

TATA Consultancy Services Ltd. | 2021- 2022

GRADUATE TRAINEE

- Learned and adapted quickly to new technology and software applications.
- Maintained tight control over the TAT and achieving company's objective in delivering a seamless service to our client

Project

CAS Custody (ABN AMRO BANK)

To provide end to end support to ABN Amro Banking Services by verifying and handling all the transactions such as Opening, Closing of an Account, Fund Transfer and Change Request.

Domain Expertise:

- Verifying client details in Dutch language in given format to open an account.
- Account Opening, Closing and Change as per client request.
- Processing funds transfer to the customer account for faster payments, SEPA.
- Processing Quality control for drafts payments.
- Successfully completed the huge number of process trainings within short span.
- Execute procedures to open/close/transfer accounts; collect assets from brokers or outside institutions.

Technical

- MS Excel
- HTML5 & CSS3
- UiPath
- Klantbeld, SEPA, BCDB
- Computer Literacy

Skills

- Process Analysis
- Strategic Planning
- Good Communication
- Multi-tasking
- Growth Value Provider

Education

BACHELOR OF SCIENCE

SRM Arts and Science College
2017 - 2020

HSC

St. Joseph's Matric. Hr. Sec. School
2015 - 2016

AFFIRMATION

I hereby declare that all the particulars stored in here are true to the best of my knowledge and belief.