

M.PRIYANKA

249/Anna Nagar,

Modern Theater Back Side,

Salem-8

E-Mail Id : priyanka15riya@gmail.com

Mobile No : 6383991811

CAREER OBJECTIVE :

To work in an innovative and challenging equipped with the state-of-art technology that enhances my skills and knowledge my desire and drive to succeed will be an asset, which I will contribute to the organization's growth and profitability.

EDUCATIONAL QUALIFICATION:

COURSES	INSTITUTIONS	BOARD	PASSING YEAR	Percentage of MARKS
B.sc (Physics)	Jairam Arts & Science College	PERIYAR UNIVERSITY	2020	78.25%
H.S.C	SSRM Higher secondary school	STATE BOARD	2017	81.33%
S.S.L.C	Anderson Matriculation Higher secondary school	STATE BOARD	2015	90.6%

SCHOLASTIC ACHIVEMENT

- Received a cash price for scoring first mark in SSLC the year 2014-2015

COMPUTER PROFICIENCY

- Operating System: Windows
- Software Packages: Ms office
- Tally

WORK EXPERIENCE

It Technical Recruiter

Rapport It Services Inc - March 2022 – Aug 2022

- Response for full life cycle recruiting, including sourcing, interviewing, qualifying and placement of a full range of IT and Non- IT candidates for contract, contract to perm and direct hire position on C2C,1099, W2, Full Time, Hourly/Salaried Work Type.
- Defining job descriptions and short-listing candidates based on the recruitment, technology, Skill set, experience, and education.
- Collaborating with hiring managers to understand their hiring needs and goals.
- leverage multiple sourcing strategies and channels including external Network, Job boards and internal referrals to provide high-quality candidates for open positions.
- Working extensively in ATS jobs in Ciepal, LinkedIn, Monster, dice, Naukri Monster, Dice, Naukri, to source and harvest profiles, update records and submit deserving candidates to the client's.
- Response for the first-round telephonic screening of the profiles and communicating with all candidates on a regular basis and arranging & conducting interviews.
- Screening resumes, interviewing qualified candidates, evaluating skill level and schedule them for the interview.

PERSONAL FORTITUDE

- Self-Motivated
- Hard working Person
- Patient

EXTRA CURRICULAR ACTIVITIES

- Participated in the state level workshop on Journey between analog and digital held on 22.01.2020 in Jairam Arts & Science college Salem
- Participated in the stress management seminar conducted at Jairam arts & Science college Salem. Held on January 2018.

- Participated in the foundation courses in yoga for youth empowerment conducted by Vedhathiri Maharishi spiritual and intutional Education during the year 2017.
- Presented a paper on the topic Nano thermometer takes temperature inside cells in Jairam arts& Science Salem.

PERSONAL PROFILE :

Name	:	M Priyanka
Father's Name	:	Manickam G
DOB	:	01.05.2000
Gender	:	Female
Marital Status	:	Single
Languages Known	:	Tamil, English,
Religion	:	Hindu
Nationality	:	Indian
Address	:	249/Anna Nagar, Modern theater back side, Salem-8

DECLARATION :

I hereby affirm that all the information furnished above is true to the best of my knowledge.

Place :

Yours Sincerely,

Date :

(M. PRIYANKA)