# KOUSHIK B

(BACK END PROCESSOR)

#### CONTACT

9940720924

Coimbatore

### HARD SKILLS

- Ms office
- Excel
- Word
- Accounting & Finance
- Processor

#### SOFT SKILLS

- · Time management
- communication
- · Ouick learner
- Self motivation
- postive thinking
- observation

### ACHIEVEMENTS

- Online course on communication skil in "TCS ION" March 2020
- I have attended the placement training conducted by Rubicon
- I have attended the placement training conducted by NAANDI (titen leap)

#### PROFILE

I want to succeed in a stimulating and challenging environment that will provide me with advancement opportunities. I want to excel in this field with hard work, perseverance and dedication. I want a highly rewarding career where I can use my skills and knowledge for organizational and personal growth.

#### WORK EXPERIENCE

(Back end Processor)

Computer Age Management Services pvt Ltd

- Back end process in mutual fund posting and qc
- Maintaining personal records and quality checking in purchase, redemption and switch
- Amc mail handling
- 1 + Experience
- Willing to work in rotational shift

#### **EDUCATION**

# Kathir college of arts and science

Bachalor of commerce 68% 2019-2022

## **SKL Public School**

HSC 67% 2018-2019

# **Amrita Vidyalaya School**

SSLC 81%

#### LANGUAGES

- Tamil
- English