



KEERTHANA K

MASTERS OF BUSINESS
ADMINISTRATION (HR &
FINANCE)

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Kodaikanal.

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PROFILE

"To add value to the organization with the help of my adaptability and Grasping power to Enhance my professional skill set Accordance with your organisational objectives.

SKILLS

- HDCA (Honours Diploma in Computer Application)
- MS Office
- Excel
- Tally
- I Have Basic knowledge of Python and
- R programming
- Problem Solving
- Time Management
- Communication
- Leadership

EDUCATION HISTORY

Master of Business Administration In Human
Resource Management and Finance management
Gandhigram Rural Institute Deemed to be
University,Dindigul. Jun 2021 May 2023

Bachelor of Business Administration
Karpagam Academy of Higher Education Coimbatore.
Deemed University Jun 2018-May 2021

HSC
St. John's Girls Higher Secondary School Kodaikanal

SSLC
St Xavier's Girls Higher Secondary School. Kodaikanal.
State Board. Jun 2015, Apr 2016

CERTIFICATES

Capital Marketing Training Program.
Annamalai Capital Services Pvt Ltd.

Trade Expo-2020
Karpagam academe of higher education.

Python Course BTree system Training
program.

Type Writing-English (Lower Level)
Gandhigram Rural Institute. Dindigul.

Foundations of Digital Marketing & E-
Commerce. (Coursera Mar 2023)

PROJECT

Customer relationship Management on
AIRTEL. this project is completed on my
UG.

Employee's perception on Supply Chain
Management in Amazon. This project is
completed on my PG.

INTERNSHIP

I did an Internship on the Production Process. That
this has been carried out by me at Kandan Knitts
Garments Pvt. Tiruppur.