



RESUME

VIJAYAKUMAR.S

S/o.Subramaniam

12,Rangasamy gounder street,

A. G.Pudur,Irugur (Via)

Coimbatore-641 103

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EDUCATIONAL QUALIFICATION:-

Qualification	: PGDCA
Institution	: NIIT Computer Center, Hopes
Year Of passing	: 2013

Qualification	: SSLC
Institution	: Government Higher Sec. School, Irugur
Year Of Passing	: 2006

WORKING EXPERIENCE :-

16 years Experience - Customer care/Despatch

M/S.Habasis India pvt Ltd,Coimbatore

From : 01.10.2006 To :11.02.2022

WORKING PROFILE FOR M/S.HABASIT INDIA PVT LTD.

- Billing coordinator
- Material Dispatch
- Customer Mail communication
- voice process

- sales Team coordinator
- Logistics Followup
- Prepare Quotation
- Prepare Proforma Invoice

HANDLE SOFTWARE :-

ERP/ SAP/ MY BILLBOOK/ ZOHO/ LOTUS NOTES/OUTLOOK /MS OFFICE

PERSONAL DETAILS :-

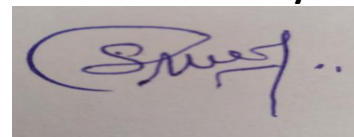
Date of Birth : 25.04.1991
Age : 32 Years
Gender : Male
Material Status : Unmarried
Religion : Hindu
Languages Known : Tamil, English,Telugu, Malayalam,Kanada

DECLARATION:-

I hereby declarer that all the information started above is true to best of Knowledge.

Thanking You.

Your's Sincerely



(Vijayakumar.S)

Place:Coimbatore

Date :