

ISHWARIYA K  
91-9941207400  
Email Id: ishwariya33@gmail.com

1173 lucky street,  
5<sup>th</sup> main road,  
Ayapakkam,  
Chennai -600077.

### Career Objective

I look forward to commit my skills with an organization where there is recognition for discipline work and to put in maximum contribution for the growth of the company.

### Academic Profile

#### College Profile:

Degree : Master of Mathematics  
Discipline : Mathematics  
Institution : Meenakshi College for women, Chennai  
University : Madras University, Chennai.  
Year of Course  
Completion : April 2015  
CGPA/Class : 76 with 1<sup>st</sup> Class

#### School Profile:

Course Name	Institution	Year of Passing	%
H.S.C ( State Board)	Sri Ramakrishna mission saradha vidhayalaya girls high sec school	2010	<b>70</b>
S.S.L.C ( State Board)	Sri Ramakrishna mission saradha vidhayalaya girls high sec school.	2008	<b>82</b>

---

**Work Experience:****Earlier Organization:**

---

- **AEL Data services LLP**, as a **Data Entry Operator** Oversees Process And Xml Work as well as **PDF ACCESSABILITY** in the period of NOV 2018 to Dec 2019.

---

**Work Achievements:**

---

- Awarded for my typing speed & data accuracy.
- Star performer for several times in achieving target
- Oversee process in data entry. And Microsoft excel work/word
- Regularization in attendance & Punctuality bonus for every month.
- Quality checking of the proofs in Online Process.
- To proof read the first and final passes of the files.
- Validating and ensuring the corrections of the files before final shipment.

---

**Technical skills:**

---

- Programming Languages C, C++, HTML
- Good in Microsoft Excel And Word
- Typewriting (Lower) with Certificate

---

**Personal skills:**

---

- Good team player.
- Willing to learn and hard worker.
- Interested to teach.

---

**Personal Information:**

---

Name	:	Ishwariya K
Husband Name	:	Pushparaj A
Date of Birth	:	Mar 03, 1992
Age	:	29
Sex	:	Female
Nationality	:	Indian
Marital Status	:	Married
Mother Tongue	:	Tamil
Languages Known	:	Tamil, English

---

**Declaration:**

---

I hereby declare that all the information furnished above are true to the best of my knowledge and belief.

Place: Chennai.

Yours Sincerely

**(ISHWARIYA K)**