

PADMAJA J

Email: padmajaj7272@gmail.com

Mobile: +91 8891199738

Address: PADMALAYAM MELEPPURAM O L A V A K K O D E PALAKKAD KERALA
(Pin no: 678002)

OBJECTIVE

Selecting a challenging environment that encourage learning and creativity and provides exposure to new ideas and stimulates professional growth. I can effectively contribute my skills as an effective professional , possessing competent technical skills.

ACADEMIC PROFILE

- **UNIVERSITY OF BARATHIYAR**
BACHELOR OF BUSINESS ADMINISTRATION and COMPUTER APPLICATION
70%
2021-2024
- **GMMGHSS PALAKKAD**
12th (COMMERCE)
72 %
2019 -2021
- **ST.THOMAS CONVENT HSS PALAKKAD**
10TH
85%
2019

TECHNICAL SKILLS

- Databases: SQL
- Operation system: MS office (Word, Excel, PowerPoint)

OTHER SKILLS

- Positive attitude
- Hard working
- Good communication
- Quick learning
- Quick Reading

PROJECT

- **A study on Training and development of Employees with special reference to Periyar Polymers Kanjikode**

The Study is carried out to make an appraisal on effectiveness of Training and development programs provided to employee of the company done as a part of Graduation Project.

LANGUAGE

- English
- Malayalam
- Tamil
- Hindi

PERSONAL DETAILS

- Date of Birth: 09/08/2003
- Marital Status: Single
- Nationality: Indian

DECLARATION

I hereby confirm that all the above information is true to best of my knowledge and belief.

DATE:

Place : Palakkad

