

CURRICULUM VITAE

SENTHIL NITHIANANDAN, B.com

No :16 B, G-Block, Thanikachalam Nagar,

Kolathur, Chennai – 600 110.

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Summary

2 Year of Experience in Intermod International, - Senior Accountant, Recently Working.

Accounting Specialist Qualifications/Skills

- Bachelor of Commerce. University of Madras – Kandaswamy Naidu College of Men.
- Familiarity with Quick books, Microsoft Excel, and Microsoft Outlook.
- Experience with SAP or similar ERP software suite.
- Strong written and verbal communication skills.
- Excellent attention to detail and accuracy in entering financial data.
- Outstanding math and research skills.
- Ability to maintain confidentiality.
- Proficiency with 10-key typing and data entry.
- Deadline-driven with excellent time management ability.

Work Experience:

- S.E.Prabhakar & Co., (Auditor Office) From 2004 to 2009.
Designation – “Auditor Asst.”
- Sai Krishna Agencies (Ware House) (Henkel CAC Pvt.Ltd., PMC Rubber Chemical India Pvt.Ltd., Dongsang Nigham Pvt. Ltd.) From 2009 to Dec 2012.
Designation – “Accountant.”
- Renault Nissan India Pvt. Ltd., (Team Lease) From Jan 2013 to 2016.
Designation – “Accts Executive”.
- Sai Maha Foundation Pvt. Ltd., From 2016 to 2022.
Designation – “Accountant”.
- Recently Working in Intermod International (Tuk tuk Exports, Find the Gap, Thangahouse, The Stubborn Baker) from 2022 to till date.
Designation – “Senior Accountant”.

Accounting Specialist Job Responsibilities

- Work with accounts payable, accounts receivable, and payroll
- Process incoming payments by cheque, credit card, and NEFT
- Fluent working in Excel (Short Key & Formula E.g.: VLOOKUP, Sum if, Pivot etc.,)
- Receive, process, and reconcile statements
- Prepare monthly financial statements
- Generate and review monthly reports.
- Preparation and e-filing of GST & TDS statements
- Maintain accurate records, including ledgers, journals, receipts, and invoices
- Perform administrative and other tasks as needed.
- Vender accounts Reconciliation

Responsibilities handled (As Article Assistant)

- Assist with preparation for annual audits.
- Ensure compliance with internal accounting procedures
- Preparing financial statements like Cash/Bank trial, Cash Flow & Funds Flow statements and Final Accounts.
- Computation and Preparation of Income Tax returns of Individuals, Firms & Companies

STRENGTHS

- Punctual, hardworking and co-operative with all team members.
- Ability to work successfully in adverse environments.
- Proficient ability to work in a team or individual and possesses leadership qualities.

Personal Details:

Date of Birth	:	18-Aug-1982
Marital Status	:	Married
Father's Name	:	D. Nithianandan
Gender	:	Male
Nationality	:	Indian
Religion	:	Hindu
Language Known	:	Tamil, English, Kannada & Telugu
Blood Group	:	"A" Positive

Place: Chennai

Date: 15-Dec-2023

(SENTHIL NITHIANANDAN)