Resume

Naveen prasad. K prasadnaveen123456@gmail.com Mobile no :8248784195

Objective

Looking forward to a challenging job in reputable organization to utilize my skills for the growth of the organization and myself.

Experience Summary

EDELWELSS TOKIO LIFE INSURANCE (2020 - 2021)

- > AGENT Public Adviser
- Learnt on the job regarding best practices in public relations

FILPKART (Apr 2021 - June 2022) CONTRACT

- Experienced more than one year as Data Entry Operator.
- > Performed as lead and managed the team to complete tasks with SLA.

SGSK (Aug 2022 - Feb 2023)

- Worked as Chartered Accountant to a reputed organization.
- ➤ Have worked on client relations Auditing purposes.
- Performed Internal Auditing as well as Tax Audit.

Qualification

Degree	College/University	Year of Passing
B. Com (Professional Accounting)	Karpagam Academy of Higher Education	2019

Skills

SOFT SKILLS:

- > Team Management
- Adaptability
- > Time Management
- Communication
- Creativity.

Technical Skills:

- > Tally 9.0
- ➤ MS Office Package

Operating System:

windows

Field of Interest

- Accounting
- Banking
- Management

Personal Profile

Date of Birth : 09.06.1998

Marital status : Unmarried

Nationality : Indian

Known Languages: Tamil, English & Hindi

Activities

- > Participated in the paper presentation event and presented the paper" **IMPACT ON GOODS AND SERVICE TAX**".
- > Participated in the paper presentation event and presented the paper" in the International Conference on new digital economy in India.

Place : Coimbatore Your's Trully

Date: (NAVEEN PRASAD.K)