

# SUBHASHINI P

## Contact

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**DOB:**

09.11.1992

## Projects

**SYSTEM STUDY:** Unitech  
Industries

**MINI PROJECT:** Railway  
Reservation System

**MAIN PROJECT:** Client Server  
Based Live Meeting

## Languages

Tamil – Read, Write, Speak  
English – Read, Write, Speak

## Summary

Process Associate with over 8 years of successful experience in Data Entry and Data Analyses. Recognized consistently for performance excellence and contributions to success in IT industry. Strengths in Quality and Client Accuracy.

## Skill Highlights

- Project management
- Time Management
- Complex problem solver
- Self-Motivated
- Innovative
- Service-focused

## Experience

**Process Associate** - 06/2013 to Present

**Infognana solutions**, Coimbatore, Tamil Nadu

- Gathered, organized and input information into digital database. Develop project concepts and maintain optimal workflow.
- Identified and resolved process issues to encourage smoother procedures, more efficient workflow and overall business growth.
- Collected, arranged and input information into database system

## Education

Bachelor of Science: **Information Technology** - 2013  
**PSG College of Arts and Science**, Coimbatore

Master of Science: **Information Technology** - 2015  
**KSG College of Arts and Science**, Coimbatore

## Extra-Curricular Activities

- Awarded in Infognana Solutions for **Best Performer**
- Participated in extra course on **Trouble Shooting**
- Participated in extra course on **Yoga**
- Participated in **Typewriting**

## Hobbies

- Listening to music
- Writing