

SOMA MISTRY



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OBJECTIVES:

Proficient In Talent Acquisition. Ability to Negotiate Terms Effectively with Excellent Communications skills To Enhance the Overall Strategic Plan of Proven Professional with Extensive Interest in Recruitment. Skilled At Addressing High Attrition Rates.

SUMMARY:

*Pursued BCOM general field at SRM University, Chennai (under UGCACT/1956).

*As self-motivated individual with the ability to lead and working a group very efficiently.

*Willingness to take responsibilities, honest and reliable.

*Pursued MBA in HR, OPERATIONS, RETAIL MANAGEMENT & PROJECT MANAGEMENT at SRM University, Chennai (under UGC ACT/1956).

CERTIFICATION AND WORKSHOP:

*Workshop on "GST legislation and business process".

*Certificate of merit in business ethics.

TECHNICAL PROFICIENCY:

*Basic knowledge in Microsoft word, excel.

*Basic knowledge on data entry.

*Good understanding of teamwork, communication.

EDUCATIONAL QUALIFICATION:

	<u>DEGREE</u>	<u>UNIVERSITY</u>	<u>COLLEGE</u>	<u>STATUS</u>	<u>MARKS</u>	<u>PASSING YEAR</u>
1	MATRICULATION	CBSE	St.Mary's School	PASSED	7.8 CGPA	2016
2	12TH	CBSE	VIVEKANANDA	PASSED	7.1	2018
3	BCOM GENERAL	UGCACT ,1956	SRM UNIVERSITY	PASSED	7.86 CGPA	2021
4	MBA	UGCACT ,1956	SRM UNIVERSITY	PASSED	8.3 CGPA	2023

ACADEMIC PROJECTS:

*Completed assignment related to A STUDY ON CUSTOMER PERCEPTION TOWARDS SMARTPHONES.

PERSONAL DETAILS:

NAME	SOMA MISTRY
GENDER	FEMALE
FATHERSNAME	SAMIRMISTRY
MOTHERSNAME	CHARUMISTRY
DATE OF BIRTH	16OCTOBER 2000
MARITALSTATUS	UNMARRIED
NATIONALITY	INDIAN
LANGUAGES	HINDI,ENGLISH,BENGALI

PERSONAL ABILITIES

- *Hardworking, optimistic, quick learning, self-confident.
- *Flexible and believe in teamwork.
- *Ambitious, energetic and well disciple.
- *Positive thinking, self-motivated and flexible.
- *Good communication skills.
- *Soft spoken.
- *Good oral and written skill.

DECLARATION:

I hereby declare that all the information given above is true to best of my knowledge

