
Roobamathi S

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As a management graduate with 2 years of administration experience, I am equipped with the skills and knowledge needed to excel in a leadership role.

Professional Experience

National Institute of Ocean Technology
Project Scientific Assitant

02/23 - Present

Research work related to marine deep sea components.Administrative file work related to tender creation along with purchase works

Kfour Apartment and Hotels
Management Trainee

11/20 - 12/22

Assisting finance and sales manager in day to day tasks. Maintaining staff members attendance and reports. Assisting front office manager in planning the agenda.

Education

Bharathidasan University
Master of Business Administration

12/20 - 05/23

Kalasalingam Academy of Research and Education
Bachelor of Technology in Biotechnology - 8.26

07/16 - 05/20

• Honors

Vikaasa school, Madurai
ISC- Biomaths - 75.4

06/14 - 04/16

• Distinction

The Little Kingdom Senior School,Theni
ICSE - 85.6

06/12 - 04/14

• Distinction

Key Skills

- Time Management
- Leadership
- Team work
- Organizational ability

Projects

Lab scale production of oyster mushroom and production of bio fertiliser

- Kalasalingam Academy of Researchers and Education

Effect of sugarcane bagasse as a source of carbon for alpha amylase extraction from fungi

- Kalasalingam Academy of Research and Education

Certifications

- Passed with merit score in Business English Certification (BEC) -Preliminary
- Biomedical Nanotechnology (NPTEL)
- Bioinformatics algorithms and its applications (NPTEL)
- Diploma in YOGA
- Implant training in Phycospectrum
- Implant training in Vadamalaiyan Hospitals

Interests

- Reading
- Hearing songs
- Dancing