

SANJAY RAJENDRAN

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CAREER OBJECTIVE:

To achieve a Significant and Responsible level by sheer dedication towards my duty. Looking forward to associate with an organization which provides an opportunity to contribute and upgrade my knowledge and skills.

ACADEMIC QUALIFICATION:

CLASS / COURSE	NAME OF THE INSTITUTION	UNIVERSITY / BOARD	YEAR OF PASSING	PERCENTAGE
MBA (HR and Finance)	SRI RAMAKRISHNA COLLEGE OF ARTS AND SCIENCE	BHARATIYAR UNIVERSITY	2021	75%
B.COM (Information Technology)	VLB JANAKIAMMAL COLLEGE OF ARTS AND SCIENCE	BHARATIYAR UNIVERSITY	2019	70%
HSC	LISIEUX MATRICULATION HR.SEC.SCHOOL	MATTICULATION	2016	60%
SSLC	BHARATHI MATRICULATION HR.SEC.SCHOOL	MATRICULATION	2014	75%

WORK EXPOSURE:

INTERN IN GOODWILL APPARELS, TIRUPPUR

➤ DESIGNATION : HR ASSISTANT (21 jan - 20 feb)

INTERN IN HEADWAY TECHNOLOGY, COIMBATORE

➤ DESIGNATION : HR ASSISTANT(04 may - 30 oct)

PROJECTS:

- MBA project - A study on employee retention strategies of it employees with special reference of Headway technology, Coimbatore.
- A study on consumer behavior towards newspaper readers with special reference to Coimbatore.

PERSONAL SKILLS:

- Effective Communication skills and leadership qualities.
- Willing to learn and hardworking, easily adapt to any environment, self-motivator.
- Ability to produce best result in pressure situation.
- Possesses strong, analytical and problem-solving skills with the ability to make well thought out decisions.

CERTICATIONS:

- Completed course of management professionals in Malaysian corporate environment at Asia pacific university, Malaysia.
- Completed online course in courser like into to international marketing and introduction to google docs.
- Completed Audit training for the period of 15 days.
- Python in solo learn

PERSONAL INFORMATION:

Name	: SANJAY.R
Father's Name	: RAJENDRAN.C
Native	: Coimbatore
Date of Birth	: 02 Nov 1998
Gender	: Male
Marital Status	: Single
Nationality	: Indian
Languages Known	: Tamil and English

DECLARATION:

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place : COIMBATORE

SANJAY R