

CURRICULUM VITAE

RESHMA.M

3-355 Lakshmi Gardens,
Kondaiyampalayam,
Coimbatore-641110

Mobile: 9994753742
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OBJECTIVE

To become a part of a reputed organization and make use of the opportunity provided to secure a good position and be a support in the development of the firm.

ACADEMIC DETAILS

Qualification	Institution	Percentage	Year of Passing
B.Com	VLB Janakiammal Arts & Science	70%	2016
HSC	R.K.V Matriculation School	70%	2013
SSLC	R.K.V CBSE School	70%	2011

SKILLS

- Typing Speed: 25 wpm with Accuracy 100%
- Office Package: Microsoft Word, Excel, PowerPoint, Outlook Express.
- Operating Systems: Windows XP, Windows 7, Windows 8 & Windows 10
- Internet skill: Good knowledge in Internet
- Good communication (English, Tamil and Malayalam)

PROFESSIONAL - FRESHER

PERSONAL DETAILS

- Husband's Name : Muralidharan.R
- Father's Name : Ravichandran.A
- Marital Status : Married
- Date of Birth : 1th May 1995
- Nationality : Indian
- Languages Known : English, Tamil and Malayalam

DECLARATION

I hereby declare that all the above mentioned information is true to the best of my knowledge and belief.

Date:

Signature

Place:

(Reshma.M)