

R. Jeyanthi

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Seeking a challenging and responsible position with stimulating work environment that can efficiently utilize my abilities, talents, education, and technical skills in life science.

Willing to relocate: Anywhere

Work Experience

7yrs of data entry jobs worked

Health insurance scheme - Palni, Tamil Nadu

August 2010 to Present

I have worked in this job as liaison officer for the period of Aug 2010- July 2017, in chief minister's comprehensive health insurance, Dindigul District. (Data Entry)

ACEDAMIC PROJECT

M.C.A- Integrated Memory Controllers with Parallel Coherence Streams.

Education

MCA in computer science

sengunthar engg college Tiruchengode - Namakkal, Tamil Nadu

January 2005 to November 2008

B.com in C.A

Arts And Science College

2005

H.S.C

Guruvappa HSS School - Palni, Tamil Nadu

2002

Skills / IT Skills

- ACROBAT (Less than 1 year)
- Adobe photoshop. (Less than 1 year)
- Application software (Less than 1 year)
- C (Less than 1 year)
- Database (Less than 1 year)
- Typing

- Computer skills
- Microsoft Word
- English
- Data entry
- Microsoft Excel
- Customer service

Additional Information

COMPUTER PROFICIENCY

- Programming Language: C, C++
- Operating system: MS DOS, WINDOWS 2007, XP.
- Web technologies: HTML, FLASH
- Database system: ORACLE, MS ACCESS.
- Application software: Adobe photoshop.

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