



Dinesh M



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Bangalore, India

- Microsoft Office
- Team Management
- Mutual Funds
- Business Analysis

EDUCATION

2019

Hindusthan college of art and science |
Coimbatore, TN

MSc: Computer Science

Attended Youth Leadership Summit

2017

American College | Madurai, TN

LANGUAGES

English, Tamil, Telugu, Hindi

PROFESSIONAL SUMMARY

To pursue a challenging and satisfying career and to be a part of a progressive and growth-oriented organization that gives me scope to enhance my knowledge and skills to cope up with the latest operational changes.

EXPERIENCE

01/2022- Current

State Street Corporation | Bangalore

Operation client Associate

- Processing of Fund setup of GRS (Global reference system)
- Responsible for setting up broker data in GRS to support middle office trade processing
- As a part of GRS, we process Broker setup, IMS Static setup & IMS
- Fund setup
- Make sure every Logs have been actioned from team and review every Log from team and work on audit for every log and maintain a separate database for audit
- The request comes from various teams like Transaction management, Emea
- Data management & Investment management services
- We receive the request through the IMT (Inquiry Management tool).

11/2022 - 01/2022

KFin Technologies Pvt Ltd | Madurai

Investor Relation Officer

- Resolved 95% customer complaints without delegating to a Branch manager
- Handling high volume transactions on daily basics
- Reconciliation of Receipts Versus Processed and sharing MIS with seniors and highlighting deviations with complete details
- Acceptance of business applications after thorough scrutiny
- Investigated and Verify the Investor Profile through KYC
- Generation/Preparation of deposit slips and Deposit Cheques into Fund Account
- Making Transaction Entries in back office & checking regular transaction forms
- Deposit Cheques into Fund Account
- Handling of Queries / Grievance of Stakeholders and its resolution within TAT

06/2019 - 06/2020

Neeyamo Enterprises | Madurai

Service Delivery Executive

- Background verification specialist for US clients
- Internal process trainer for 6 & more process
- Quality checking for new joiners
- Attended US training with client directly
- Handling 40+ new joiners and trained well for process