

RESUME

SWETHA.R (B.COM CA)

MOB NO: 9629978016

EMAIL ID: swethaswetha.r18@gmail.com

CAREER OBJECTIVE:

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge and leverage my learning.

EDUCATION QUALIFICATION:

COURSE	INSTITUTION	BOARD\ UNIVERSITY	YERA OF PASSING	PERCENTAGE
B.COM CA	VLB Janakiammal College for arts& science. Coimbatore	Bharathiar University	Pursuing	73% (up to 4 th Sem)
HSC	Corporation girls Hr.Sec School Oppanakara street Coimbatore.	State Board	2021	70%
SSLC	Corporation girls Hr.Sec School Oppanakara street Coimbatore.	State Board	2019	55%

TECHNICAL SKILLS:

- Basic knowledge of computer
- Basic Tally ERP 9
- Basic programming skills

SKILL:

- Communication skills
- Decision making skills
- Time management skills
- Problem -solving

EXTRA CURRICULAR ACTIVITIES:

- Participated in “**National conference on finance, Auditing & Fin**” Teach at VLB College of arts & science on (06.05.2022)
- Participated in Basic life support “**World Record Event Under Asia Book Of Records**” at Agricultural university, Coimbatore on (10.09.2022)
- Participated in International conference “**Discovering and Hanessing the power of digital marketing**” At SNR college of Arts & Science for Women (16.03.2023)
- Participated in “National Teachers Day” GK & current affairs at (05.09.2022)
- Participated in **International day of literacy** at (09.08.2022)

INTITUTION TRINING REPORT:

- **Sree Bhavani Polymers PVT ITD Coimbatore**
(1 June – 17 June 2023 (15 Days)

PERSONAL DETAILS:

DATE OF BIRTH : 18.12.2002

GENDER : Female

FATHER NAME : Radha krishan .R

LANGUAGES KNOWN : Tamil, English

ADDRESS : 31/32 Uppara Street,
Coimbatore-641001

HOBBIES:

- Learning languages
- Gardening

DECLARATION:

I hereby declare that all the information gives above is true and correct to the best of my knowledge. All the information shared in the resume is correct, and I take full responsibility for its correctness.

DATE:

PLACE: Coimbatore

(SWETHA.R)

