

RESUME

LOGESH G

CAREER OBJECTIVE

Looking for an opportunity to utilize my acquired skills and training to help the company and my future peers grow. I want my efforts to make a considerable difference to the company and help in their consequent success.

AREA OF INTEREST

- Finance & Accounting

TECHNICAL PROFICIENCY

- Operating Systems: Windows & Mac
- Microsoft Office and Tally.

WORK EXPERIENCE

- Junior Accountant at ARC FOODS AND BEVERAGES.

ACADEMIC QUALIFICATION

Qualification	Board/ University	Year	Percentage
MBA–Finance & Marketing	C Abdul Hakeem College of Engineering and Technology	2019-2021	81%
BBA	Karpagam Academy of Higher Education, Coimbatore.	2015-2018	74%
HSC	SRK BHEL School, Ranipet, Vellore.	2015	61%
10th (CBSE)	DAV BHEL School, Ranipet, Vellore.	2013	70%

PERSONAL DETAILS:

- **Mobile number** – 9751981270
- **Date of birth** – 24-08-1997
- **Married status** – Single
- **Nationality** – Indian
- **Address** – 79, Eswaran Koil Street, Seekarajapuram, Walaja Taluk, Vellore,
Tamilnadu- 632515.
- **Email Id** – logeshvgp@gmail.com
- **Linked In:** <https://www.linkedin.com/in/logesh-g-50b079125>

ROLES AND RESPONSIBILITIES:

- Post and process journal entries to ensure the business transaction to record.
- Update Accounts receivable for issues invoices.
- Update Accounts payable and perform reconciliations.
- Update the financial data in database to ensure that information will be accurate .
- Immediate available when team need.
- Maintain the BRS in accounting statement.
- Maintaining the day to day financial transaction (including Sales and purchase invoice and Performa invoice) .
- Resolve AP and AP problems with vendors and customers.
- Updating the Petty cash transaction with passing journal entries as well.
- Assist with the preparation, analysis and verification of accounting records, financial statements and reports to ensure accuracy and adherence to reporting and procedural standards.

INTERNSHIP

- Accounting and Taxation Executive in Haridass Associates.

PROJECTS

- **Main Project** - A Study on Investors Gratification and Awareness towards Mutual Funds Investment with special reference to Prudent Corporate Advisory Service Limited, Chennai.
- **Mini Project-** A Study on Sales Promotion Activities with reference to Life Insurance Products of ICICI Bank.

ACHIEVEMENTS AND CONFERENCES

- Finished Tally program in Institute of Coimbatore Accountants and Tax Practitioners Association.
- Attended Annamalai Capital Services Pvt Ltd in Capital Market Training program in October 2016.
- Actively participated in National Group Conference about Clean India/ Swachh Bharat on 2016.

DECLARATION

I hereby confirm that the information given above it is to my best of my knowledge.

Date:
Place:

LOGESH. G
(Signature)