

# RESUME

**Sathya Priya. S**

**Mobile NO: 9840585700**

**Sathyapriyaramesh1@gmail.com**

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## **Skills**

Customer support, Sales and Marketing, Direct counselling, Assesment and improvement, System operating, Team Handling and internet browsing.

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## **EDUCATION**

- 10 th from Corporation. Hr.Sec.School, Chennai in 2010 with 88%
  - 12 th from Corporation. Hr.Sec.School, Chennai in 2012 with 77%
  - B.sc maths at J.B.A.S College For Women, Chennai in 2015 with 75%
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## **Technical Qualification:**

- Operating System : Windows98/2000/XP,Dos
  - Application Packages : MS Office 2007, MS Excel
  - Type Writing Skills
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## **Experience**

- Worked as a Business Development Executive at Besant Technologies from Aug 2015 to Feb 2017
- Worked experience as a team leader at a same company from March 2017 to July 2018
- Worked experience as a team leader for online International Semi Voice process at same company from July 2018 to March 2020

## **Roles and Responsibilities**

- Handled phone calls, email chatting and website chatbot
- Provide training for new team members

- Analyzed the individual performance of each team member and motivated them to perform even better
- Built positive team spirit and competitive work environment
- Work with team members and hosted regular meetings
- Provided clear instructions and directives to the team on daily work
- Given course counseling directly to the clients
- Achieved monthly team target with team members

### **PERSONAL PROFILE**

Father's Name : M. Ramesh  
 Husband's Name : E.Sasi Kumar.  
 Date of Birth : 02/01/1995.  
 Communication Address : No:235, Kamatchi Amman Nagar 4<sup>th</sup>  
 Cross street Pallikaranai Ch-100  
 Languages Known : Tamil , English.  
 Religion : Hindu.  
 Nationality : Indian.  
 Marital Status : Married.  
 Age : 26

### **DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge.

Place : Chennai.

Yours Truly,  
Sathya Priya S





