

Hemanth Naik

Executive

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Ambitious, career-focused job seeker, anxious to obtain an entry-level executive position to help launch career while achieving company goals.



Skills

- Relationship building and management
- Accounting systems and software
- Cash Handling
- Quality assurance support
- Quality of service and data routing
- Sales expertise
- Banking
- Loans



Work History

Dec 2019 - Jun 2020 **Executive/Quality Analyst**

DAZN Media (formerly known as Perform Media), Mangalore, KA

- Developed monthly, end-of-quarter and other statistical reports for leadership team and quality improvement programs.
- Provided regular updates to team leadership on quality metrics by communicating consistency problems or production deficiencies.
- Created and collaborated in implementation and maintenance of customer complaint log, control plans, work and inspection instructions, local procedures and visual aids and samples.
- Performed standard inspection of first article, first pallet and random sampling inspection to customer standards.
- Created and revised procedures, checklists and job aids to reduce error disputes.
- Crafted training materials and ran on-boarding sessions to train incoming team members.

Feb 2019 - Jul 2019 **Sales Collection Executive**

TVS Credit Services LTD, Mangalore, KA

- Delivered exceptional level of service to each customer by listening to concerns and answering questions.

