# UMAMAHESWARI MURUGESAN

60, Ganesh Nagar, Muthur road

Kangayam, Tlruppur dis 638701

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## **CAREER OBJECTIVE**

A suitable position with a reputed organization to work in an innovative and competitive environment, and to attain & fulfil organizational goals thereby simultaneously achieving personal career growth.

#### **WORK EXPERIENCE**

- 1 month intern in, designation at production & quality control, Esswin impex on Kangayam from 17 Jan 2022 to 28 Jan 2022.
- 3 years experienced in Role of Class representative in Vivekananda College for women's from Thiruchengode Affiliated to Periyar University.

#### **DUTIES & RESPONSIBILITIES**

- Achieving the Target.
- Be patience & give solution for my customer.
- Interact with customers to provide and process information in response to inquiries, concerns and requests about services.

# **CAREER PROFILE**

- Ability to plan, organize projects/ assignments.
- Ability of generating innovative concepts, brand designing, generates design presentations.
- Ability to listen, defines, write, explain and interpret ideas.
- Ability to correspond and collaborate with both peers and leaders.

#### **ACADEMIC QUALIFICATION**

- MBA Master of Business Administration, in the domain of Finance and Marketing, Builders
  Engineering College, Affiliated to Anna University 2022-2024 Currently pursuing CGPA 8.2 till 1 st
  semester.
- BSc Bachelor of Science in the domain of CDF (Costume design and fashion), Periyar
   University Studied at Vivekananda College for women's passed at 2021 CGPA 8.8.

- HSLC Carmel Girls Higher Secondary School (State Board) passed at 2019.
- SSLC Carmel Girls Higher Secondary School (State Board) passed at 2017.

#### COMPUTER PROFICIENCY:

- Ms Office Word, Excel, Outlook, PowerPoint, Access.
- Google drive-Docs, Drive, Forms, Gmail, Sheets.
- · Email Outlook, Gmail, mail merge, filters, folders.
- Computer Hardware service

## **EXTRA CURRICULAR ACHIEVEMENT:**

- Drawing
- · Fashion show competitions
- Ad zap

#### **HOBBIES & INTERESTS**

- Craft works
- Photography
- Sketching

# **STRENGTHS**

- · Optimistic person.
- Ability to work with minimum supervision.
- Capability to meet deadlines and work under pressure.
- Identify problem s and implement or recommend solution.

## **PERSONAL DETAILS**

Name

: Umamaheswari M

Date of Birth

: 06th January 2001

Gender

: Female

**Marital Status** 

: Unmarried

Nationality

: Indian

Language known

: Tamil and English