

# **SANGAVI VASUDEVAN**

Contact No. : +91 8220089909

E-mail Id : [sangavivasudevan94@gmail.com](mailto:sangavivasudevan94@gmail.com)

Address : No. 2004, Palaniappa Nagar,  
Uthamar Kovil, No.1-Tolgate,  
Trichy-621216.



## **CAREER OBJECTIVE**

To secure a Technical recruiter position in a reputable company that will allow me to grow along with the company.

## **PROFESSIONAL EXPERIENCE**

**DREAMWORKS CONSULTANCY SERVICES LTD, CANADA (Remote) (Mar'2022-Oct'2022)**

### **US IT RECRUITER**

#### **Roles & Responsibilities:**

- Participating in full cycle of recruiting – Screening resumes, interviewing, closing of candidates
- Understanding of benefits, compensation, US Visa/employment types and W2/C2C, US Citizen, GC, OPT & CPT
- Understanding the technical requirements and hiring all level of technical candidates
- Sourcing and screening potential candidates from effective usage of database, job portals, postings and networking within the desired time frame
- Negotiating and finalizing the rate/salary with the candidates
- Regular meetings with the team to discuss requirements, sourcing strategies, interview evaluations and future requirements

**TECHNICAL RECRUITER**

**Roles & Responsibilities:**

- Participating in full life cycle of recruiting including (SAP & Non-SAP candidates)
  - ✓ Cold calling
  - ✓ Pre-screening candidates
  - ✓ Reviewing and assessing resumes
- Reviewing job descriptions to understand the requirement
- Writing job descriptions and posting to relevant media platforms
- Search for job candidates using various sources such as databases, internet recruiting resources or employee referrals
- Screening applicants for competency with the job requirements
- Arranging telephone, video, or in-person interviews
- Performing background and reference checks
- Presenting the resumes of the most suitable candidates to the hiring manager
- Following up on potential candidates
- Keeping track of all applicants as well as keeping applicants informed on the application process

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge.

Place :

Date :

Yours truly,

(SANGAVI V)