

Soundhari Sundar

Coimbatore, Tamil Nadu 641001

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Seeking an opportunity to prove my skills and qualifications towards the organisation

Personal Details

Date of Birth: 2000-01-21

Eligible to work in: India

Industry: Human Resources, Internet, Ecommerce

Total years of experience: 1

Work Experience

HR Assistant

Focus Edumatics Pvt Ltd - Coimbatore, Tamil Nadu

August 2022 to April 2023

Focus Edumatics Pvt Ltd

Education

Bcom Computer Applications

Psgr Krishnammal College For Women

June 2017 to September 2020

Skills / IT Skills

- Microsoft Office
- Leadership
- Communication skills
- Customer service
- Organisational skills
- HR sourcing
- Talent acquisition
- Sourcing
- Recruiting
- Interviewing
- Human resources
- Microsoft Excel

