

#### Contact

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Q LIG 16, New housing board, East Pondy road, Villupuram

#### **Skills**

- Adaptability
- · Decision Making
- · Critical Thinking
- Communication
- Trust Building
- Team work

# TECHNICAL SKILL

- Word
- Excel
- · Power Point
- SPSS

# **INTERESTS**

- Reading
- Music
- · Media surfing
- Games

# **LANGUAGES**

- Tamil
- English

# **ACTIVITIES**

- Member of Junior Red Cross Club
- · Participated in Voluntary services

# VIJAY S

# **OBJECTIVE**

To gain long term employment with a company that is on or looking to be on the cutting edge, a company that puts value on people and the products they are promoting. Honest and Ethical, I am looking to call this company my family.

#### **EDUCATION**

Sri Manakula Vinayagar Engineering college

Master of Business Administration HR and Finance

2021-2023

B.S.Abdur Rahman Crescent Institute of Science and Technology

**Bachelor of Commerce** 

2018-2021

Sacred Heart Convent Anglo Indian Higher Secondary School , Villupuram

HSC 2017-2018

Sacred Heart Convent Anglo Indian Higher Secondary School , Villupuram SSLC 2015-2016

# **PROJECTS**

#### **MAJOR PROJECT**

A study on Impact of leadership styles on organizational performance on Vimkar Project works LLP

#### MINOR PROJECT

A study on employees preference towards work from home in and around Pondicherry

#### SOCIAL IMMERSION PROJECT

A study on Corporate Social Responsibility activities of Rotary Club

## **INTERNSHIP**

- Hr intern in vimkar project works LLP
- Hercules Law consultant (2021)
  Assisting in Excel works and other operational Activities

## **CERTIFICATION**

- Certifed by Microsoft for Excellence in Advance excel course
- Certifed by Google for Excellence in Digital Marketting
- Certified by Google Data Analytics using R Programming
- Certified by NPTEL course Leadership and Team Effectiveness