

APERCU

- Assistant professor with 13 months of experience in teaching, Administration, Counselling, Induction and Placement.
- A tenacious teacher responsible for teaching wide array of students from graduation and post-graduation.
- A techno-savvy person with a vision to implement modern technology in teaching methods to inculcate better understanding and to improve efficiency.
- An effective communicator with excellent relationship building & **interpersonal skills**, strong **analytical** & problem-solving abilities, and a flexible & detail-oriented attitude.



KEY COMPETENCIES & SKILLS

- Teaching Graduates & Post-Graduates
- Training and placements
- Counselling and self-correspondence
- General Administration
- Cultural event management
- Payroll and related matter

ACADEMIC QUALIFICATIONS

Qualification	Year	Board/University	Percentage/CGPA
M.Sc. (Zoology)	2011-2013	Ravishankar Shukla University, Raipur	54.19%
B.Sc. (Bio-tech.)	2007-2010	Nagpur University, Nagpur	56%
Class 12 th	2005-2006	C.B.S.E.	61.8 %
Class 10 th	2003-2004	C.G.B.S.E	73 %

PROFESSIONAL EXPERIENCE (13 MONTHS)

ASST. PROFESSOR

9TH OCT 2014 TO 6TH NOV 2015

KALINGA UNIVERSITY, RAIPUR

Roles & Responsibilities:

- **Assistant Professor:**
 - Teaching 'bio-technologies' to undergraduate students.
 - Undertaking 'Zoology' classes for post-graduate students.
 - Managing general administration work of college with respect to paper setting, admission & counselling.
 - Organizing and being the part of committee for college cultural fests and other functions.
 - Lent support to pay-roll and attendance related matter for college administration.
 - Conduction induction sessions for students and their guardians.



Achievements:

- Received "**Certificate of Appreciation**" for Effective Teaching technique from Kalinga University.
- Received "**Certificate of Appreciation**" for Effective Comm. skills from Kalinga University.
- Received "**Certificate of Appreciation**" for Time Management from Kalinga University.
- Participated in the National seminar on "Conservation of plant diversity: Global issue" organized by department of Botany.
- Short-listed for Pre-Ph.D. interview through Ph.D. exams conducted by C.V. Raman University.

CERTIFICATIONS & TRAININGS

- Enrolled for P.G. Diploma in 'Criminology & Forensic Science' at Ravi Shankar Shukla University School of Studies Anthropology (dropped out)

EXTRACURRICULAR ACTIVITIES & INTERESTS

- Organizing and participating in various cultural events including but not limited to dancing, debate, sports etc.
- Hobbies includes Dancing, Cooking, Amateur Photography and Documentaries.

REFERENCES

Mr. Sandeep Gandhi
Registrar
Kalinga University
Contacts: 9303097012

Mr. Saurabh Jambhurkar
Senior Manager, Administration
Fractal Analytics Private Limited
Contacts: 9981998838

OTHER DETAILS

Current Address:	Flat no. 104/B1/B wing, Silicon Park, Jankalyan Nagar, Malad(W), Mumbai-400095
Date of Birth:	16 th May, 1988
Sex:	Female
Marital Status:	Married
Passport Details:	
