

# Daniel Anand Premraj

Human resource Fresher

As a recent Master of Business Administration graduate with a strong foundation in HR principles and excellent interpersonal skills, I am eager to contribute my adaptability, effective communication, and problem-solving abilities to foster a positive workplace environment and support organizational success in an entry-level Human Resources role



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## EDUCATION

### Master of Business Administration

Jain University

11/2021 - 11/2023

Bangalore

### Bachelor of Commerce

Madras Christian College

06/2018 - 04/2021

Chennai

### HR executive

Next Innovation Asia

08/2023 - 09/2023

Courses

- Payroll
- Recruitment

## INTERNSHIP

### Accountant

NGO

02/2020 - 02/2020

Bangalore

Achievements/Tasks

- Organizing Documents
- Crediting salary

## SKILLS

Observer and quick learner.



Critical thinking



Team Player



Adaptability



Punctual



## PERSONAL PROJECTS

Evaluation of possible methods of saving while on a budget (01/2021 - 03/2021)

Performance Management system and its impact on employee motivation in educational sector (07/2023 - 08/2023)

## CERTIFICATES

Football

winners

tritiya sopan

scouts camp

## VALUES AND GOALS

I value staying grounded, being humble and modest

My goal is to one day do things to help the environmental conservation

## LANGUAGES

English

Full Professional Proficiency

Tamil

Full Professional Proficiency

## INTERESTS

Sports

Games

Nature

Music