

RESUME



Name : P. JAYASRI
E-Mail : jp6590085@gmail.com
Contact No. : +91 9361428712
Age : 22 Years
Date of Birth : 24/01/2001
Gender : Female
Father Name : R. Prakash
Marital Status : Single
Nationality : Indian
Religion : Hindu
Languages known : Tamil & English
Educational Qualification : Completed B.B.A. (79%) at "Dr. MGR Janaki College of Arts and Science for Women, Raja Annamalai Puram, Chennai – 600028."
Technical Skills known : Data Entry Operation, MS Word, MS Excel, MS Power Point, Tally, ERP and Internet operation.
Permanent Address : New No.6, Old No 91/3, Natta Muthu Street, Teynampet, Chennai – 600 018.
Work Experience : Fresher
Internship Undergone : 1 Month Internship at M/s. Innovative Interiors Pvt. Ltd., Chennai on "*Employee Motivation*". Also completed morethan 3 Internships in small concerns in Chennai.

DECLARATION:

I hereby declare that the above said information are true to the best of my knowledge and belief.

Thanking you,
Yours Truly,

(P. JAYASRI)

Place: Chennai – 18.
Date: