

# CONTACT

**PHONE** 

+91 9677674394

**EMAIL** 

nishanthtvl891@gmail.com

LOCATION

India

#### **SKILLS**

- PROBLEM SOLVING SKILL
- COMMUNICATION SKILL
- INTERACTING WITH CUSTOMERS
- INTERPERSONAL SKILL
- SOFTWARE INSTALLATION
- ANALYTICAL SKILLS
- FLEXIBILITY
- TECHNICAL SKILLS
- TIME MANAGEMENT
- DATABASE
- MONITORING SYSTEMS
- TEAMWORKING
- TROUBLESHOOTING
- PYTHON
- MYSQL

## **SOFTWARE SKILL**

- MS EXCEL
- MS WORD
- MS POWER POINT
- MS OUTLOOK

# **LANGUAGE**

- ENGLISH
- TAMIL
- HINDI
- MALAYALAM

#### **PERSONAL PROFILE**

• AGE : 23

• FATHER NAME : PALANI DURAI

• MARITAL STATUS : UN-MARRIED

NATIONALITY : INDIAN

# NISHANTH PALANIDURAI

# TECHNICAL SUPPORT ENGINEER

## **SUMMARY**

Dedicated and technically proficient Support Engineer with a strong background in providing effective technical assistance and solutions. Skilled in diagnosing and resolving complex issues, ensuring seamless operation of systems and applications. Seeking to leverage expertise and strong communication skills to contribute to the success of a dynamic and innovative organization.

## **EXPERIENCE**

## **TECHNICAL SUPPORT ENGINEER**

MUSCAT SMART TECHNOLOGY, MUSCAT, OMAN

SEP 2022 - JULY2023

- Proficient in troubleshooting GPS software issues
- · Strong knowledge of GPS navigation systems and technologies
- · Excellent communication and interpersonal skills
- · Ability to handle customer queries and concerns effectively
- · Strong attention to detail and analytical thinking
- Skilled in providing clear and concise technical instructions to customers
- Experience in creating and executing test cases and test scenarios
- Excellent communication and collaboration abilities within crossfunctional teams
- · Strong analytical and problem-solving abilities
- Strong time management and prioritization skills
- · Proficiency in documenting technical processes and solutions

#### **OFFICE ADMINISTRATOR**

#### PEGATRON INDIA PRIVATE LIMITED, CHENNAI

AUG 2021 - JULY 2022

- Coordinated and managed daily administrative tasks, including scheduling appointments, answering phone calls, and responding to emails, resulting in improved office efficiency.
- Maintained office supplies, managed inventory, and negotiated contracts with vendors
- Created and maintained filing systems, ensuring easy access to important documents and information
- Assisted in organizing and coordinating company events, meetings, and conferences
- Prepared and edited documents, reports, and presentations with a high level of accuracy.
- Handled incoming and outgoing correspondence and maintained a systematic filing system.
- Assisted in the organization of office events and employee engagement activities.

#### **EDUCATIONAL QUALIFICATION**

- BACHELOR OF MECHANICAL ENGINEERING (2017 2021)
- JJ COLLEGE OF ENGINEERING AND TECHNOLOGY(ANNA UNIVERSITY), TRICHY
- CGPA: 7.43