



# KAVIYA P

I am seeking opportunities to join a company that can help me in enhancing my skills, strengthening my knowledge and realising my potential. I am willing to explore a wide variety of opportunities that can help me gain perspective.

## Contact

### Phone

9940793770

### Email

kaviyapanneer2003@gmail.com

### Address

21/415, Pollachi main road,  
Kurichi, Sundharapuram,  
coimbatore - 641024

## Personal Details

Father's Name : Panneerselvam. P

Date Of Birth : 26 / 02 / 2003

Age : 20

Marital status : Unmarried

## Language

English

Tamil

## Education

### 2020-2023

B.COM(PA) - 75%

Govt. Arts and Science college, Thondamuthur

### 2019-2020

HSE - 79%

R.K.Sreerangammal Kalvi Nilayam

### 2017-2018

SSLC - 77.8 %

R.K.Sreerangammal Kalvi Nilayam

## Key skills

- Basic in Tally
- Familiar with MS-Office
- Basic Knowledge in Accounts
- Good Communication skills (Both written & Oral Communication).

## Interpersonal skills

- Good command over analysis.
- Collaborating and working well together with others
- Encouraging and inspiring people to do their best.
- Public speaking and presentation skills.
- Being good at team building and at building trust

Place: Coimbatore

Date

Signature

KAVIYA P