

ASHWIN KUMAAR MANOHARAN

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DOB: 10-June-1999

Secure a responsible position in the HR department, sharing my experience in end-to-end recruitment and sourcing, performance management and employee engagement framework, along with interpersonal skills and an ability to work across multiple stakeholders to further the growth of the company.

EXPERIENCE

AUGUST 2022 – DECEMBER 2022

HR & IT RECURITER, BAHWAN CYBERTEK

Clients - Reliance, IBM, Bynder, Sony, Maha IT.

- Designing and updating job descriptions.
- Sourcing potential candidates from Naukri platform.
- Crafting recruiting emails to attract passive candidates.
- Screen incoming resumes and application forms.
- Interview the candidates through phone, video, google meet and in-person.
- Provide shortlists of qualified candidates to hiring managers.
- Collaborate with managers to identify future hiring needs.
- Act as a consultant to new hires and help them onboard.

EDUCATION

2022

MASTER OF BUSINESS ADMINISTRATION (HUMAN RESOURCE & MARKETING),
DR. G R DAMODARAN ACADEMY OF MANAGEMENT, COIMBATORE.

71.25%

2019

BACHELOR OF BUSINESS ADMINISTRATION WITH COMPUTER APPLICATION,
SRI KRISHNA ARTS & SCIENCE COLLEGE, COIMBATORE.

56%

2016

HSC,

SRI RAMAKRISHNA HIGHER SECONDARY SCHOOL, COIMBATORE.

67.5%

2014

SSLC

P.R SIDHA NAIDU MATRICULATION HIGHER SECONDARY SCHOOL, COIMBATORE.

79%

SKILLS

- MS word
- MS PowerPoint Presentation
- MS Excel
- Photoshop

PROJECTS

Study On Self Efficiency And Its Impact On Contextual Performance : A Study Among Higher Education Institution Faculties.

- Contact performance has emerged as one of the important aspect of the overall performance of academic Staff, staff engagement in contextual performance contributes to the culture and climate of educational institutions. .
- The study evaluated the effect of two main personality dimensions (conscientiousness and agreeableness) on contextual performance mediated by self-efficiency in the context of Omani higher education institutions. .
- With responsibility for quality assurance standards, higher education institutions view performance as difference from the conventional definition.

LANGUAGES

- MOTHER TONGUE = TELUGU
- OTHER LANGUAGES = TAMIL, ENGLISH

STRENGTHS

- Hard working
- Having good patience.
- Ability to deal with people diplomatically.
- Time management.

STRENGTHS

- HR Management
- Marketing
- Office management