

CONTACT

KAVINMOORTHY S

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OBJECTIVE

To be the part of a reputed organization which provides steady career growth along with job satisfaction, challenges and give value contribution in the success of organization.

EXPERIENCE

- - **Cashier cum Manager**
KONGU HERBOO CHICKEN pvt.ltd
ROLES AND RESPONSIBILITY :
Inventory management of stock,
Handling people and customers (R. O)
Billing,
Purchase control management
Employee Management
- - **Team Leader**
Mamuu Group of Companies
1 Year Experience as Team Leader in Mamuu Expo Market LLP which is based on online trading company. With my past work experience, I have taken over the responsibility of Digital Marketing, BPO and Customer Relationship Manager.
- - **Propreitor**
HAND OVER DELIVERY SERVICE
Propreitor & Managing Director of Hand Over Delivery Service which is based on Food, Medicine etc, delivery service speacially for Home Made In Tirupur.

EDUCATION

2019

- **B. Com (C A)**
Kongu Arts and Science College. Erode
62 %

2022

- **MBA (HR & MARKETING)**
VIVEKANDA INSTITUTE OF MANAGEMENT STUDIES
65 %

SKILLS

- Organisational Skill
- Time Management
- Experience of Balancing Multiple Projects
- Highly IT literate with excellent skills in MS Office
- Strong Communication and Interpersonal Skills
- Marketing
- Own Business
- Business Development Management

PROJECTS

- **WEBSITE DEVELOPEMENT IN HTML**
Created a website for " Kongu Herboo Chicken pvt.ltd " and presented in Kongu Arts Amd Science College (Autonomous), Erode
- **Customer Relationship Management**
CRM of Mamuu Expo Market LLP

ACHIEVEMENTS & AWARDS

- Participated in "C2C Training Programme" Organized by 'Kongu Arts and Science College' , Erode
- Participated in 2 Day "ERP - Best practices in the Global Business Environment" Organized by Vivekananda Institue of Mangement Studies, Coimbatore, Associated by PPTS (India) pvt.ltd
- Cordinated and Organized "VIMSMART - 2020" Intercollege fest in Vivekananda Institute of Management Studies, Coimbatore
- Interviewed Mr. KARIKAALAN, HR Manager in Priya Construction, Chennai for HR Documentry Link : https://drive.google.com/file/d/1-n6SP_TabXVdLeucYkC4lgQ5_xhTfx6A/view?usp=drivesdk
- Participated in "CASCO - Workshop" in 2017, 2018 and 2019 (Food Stall)
- Got Best Customer Relationship in Mamuu Nidhi Ltd, Tirupur (2021)
- Started Own Delivery Service Business in the name of " HAND OVER DELIVERY SERVICE"

CERTIFIED COURSE

- **Export and Import Management**
Completed Certified Course in "**EXPORT AND IMPORT MANAGEMENT**" conducted by Kongu Arts and Science College (Autonomous)

- **HEALTH AND FITNESS MANAGEMENT**

Completed certified course in "HEALTH AND FITNESS MANAGEMENT"
conducted by Kongu Arts and Science College (Autonomous)

- **Google Fundamentals of Digital Marketing**

Completed " **GOOGLE FUNDAMENTALS OF DIGITAL MARKETING**" by
Google Digital Unlocked in 2020

DOCUMENTRIES

- **1. Management Practice of HP and**

Amazon - <https://youtu.be/p7lvmF0XsEO>

2. Business Outsourcing - <https://youtu.be/ZDf8404NQ8c>

3. JACK MA - Rages to Riches - <https://youtu.be/J4KoBg5zwCl>

4. ERP SIMULATION WORK - NESTLE 2020

- <https://youtu.be/vLy01DgWxq4>

INTERESTS

- Administration
- People Handling
- Digital Marketing
- Time Management
- Marketing Analysis
- Documentation
- Customer Relationship
- HR

LANGUAGES

- Tamil (Read, Write Speak)
- English (Read, Write and Speak)
- Malayalam (Speak)

PERSONAL DETAILS

- Date of Birth : 07/03/1998
- Marital Status : Single
- Nationality : Indian

REFERENCE

- **KAVIYARASU - "IndustInd Bank"**
BDM
kavin5979@gmail.com
9606811824

DECLARATION

- I KAVINMOORTHT S, hereby declare that the above given particulars are true to the best of my knowledge and belief.