7904869598

8110878830



Personal Summary

I am a communication professional seeking opportunities, where I can apply my skills for continuous improvement and growth.



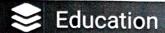
Personal Information

DOB: 14/11/1983 Address: No 21, Raja Rathinam Nagar, Old Katpadi, Vellore(TN)-632007



Languages

- ➤ Tamil
- ➤ English



Indian Institution of Teacher Training D.Ted- Diploma in teacher training Maintained a percentage of 65.8

University of Madras
Bachelor of Arts in Tamil
Cumulative GPA of 5

VRV Girls High School HSC - Science Maintained a percentage of 56.9

SSLC Maintained a percentage of 46.8

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Work Experience

- ➤ Priyadharshini Vidyalaya primaryschool(2004-2006) ROLE: Primary schoolteacher
- Responsible for teaching a wide range of subject areasand
- Prepare daily lesson plans and academicactivities.
- ➤ MG SHOES(2006-2007)

ROLE: Office Incharge

- Store maintenance, Invoice creation, Day to dayentry.
- ➤ KIDZEE SCHOOL (2015 2021)

ROLE: School Coordinator cumTeacher

- Ensuring the academic diligence of allstaff.
- Prepare daily lesson plans and academicactivities.
- * Handled senior KG(all subjects).

Personal Skills

- ➤ Familiar with customer relationship and managed academic works by applying various instructional strategies.
- Familiar with Ms Office and computer relatedworks.