

# ELAKIYA A

**B.COM (CORPORATE SECRETARYSHIP)**

## CONTACT

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📍 2/1 Arasu paniyalar  
nagar, chettipalayam.

## EDUCATION

**Government higher secondary school**  
SSLC  
2019  
76%

**Government higher secondary school**  
HSC  
2021  
85.7%

**VLB Janakiammal college of arts and science**  
B.COM., (Corporate Secretaryship)  
2024  
85.7%

## SKILLS

- Basic knowledge about MS office
- Tally with GST
- Communication skills
- Good analytical skills for better experience

## PERSONALITY

- Energetic
- Focused
- Hardwork
- Innovative

## OBJECTIVES

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## ACHIEVMENTS AND PARTICIPANTS

### • HINDUSTHAN COLLEGE

Certificate of **National level case Analysis and Presentation**  
Achieved 2nd position,20-03-2023

### • EASA COLLEGE

Certificate of English speech Achieved 1st position,05-06-2022

### • DISTRICT ART LITERARY COMPETITION

Certificate of English speech Achieved 2nd position,06-09-2017

### • MESSER CUTTING SYSTEMS INDIA PVT.LTD

Certificate of Quiz Achieved 2nd position,14-11-2015  
Certificate of Tamil speech Achieved 1st position,14-11-2015

## PARTICIPATION

### • EASA COLLEGE

Certificate in Quiz- Ignite 2022

### • LIGHT OF TRUTH UNIVERSAL SHRINE

Certificate in Eassy writing English, 22-12-2016  
Certificate in Eassy writing English, 03-11-2017

### • ANGAPPA COLLEGE

Certificate in Speech,08-11-2018

Certificate in Eassy writing , 27-08-2016

### • VLB JANAKIAMMAL COLLEGE

Certificate in **National conference on Finance,Auditing and Fintech**,06-05-2022

## HOBBIES

- Travelling
- Gardening
- Volunteering

## DECLARTION

I solemnly declare the information mentioned herein is true and correct to the best of my beliefs.