

R.THENISHA

5/973 Kaggula, S.Kaikatty (post), Kotagiri,643217.
9342230066 | nishakrish991@gmail.com

Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization.

Educational Qualification

- Bachelor of Commerce (Computer Application)
Dr.Rv.Art's and Science College Karamadai
Coimbatore.
2022
HSC
St.Mary's Girl's Higher Secondary School
Kotagiri.
2019
SSLC
St.Mary's Girl's Higher Secondary School
Kotagiri.
2017

Skill Set

- Hard skills
Specialized knowledge in financial accounting
Other types of specialized training in Tally prime
- Soft skills
Time management
Communication
Team work
Flexibility and adaptability
Problem solving

Certification Course

- I have successfully completed 3month course in tally comprehensive certification from Federal Skill Academy--Coimbatore..

Technical Skills

- Basic computer knowledge
Tally prime
Ms word (basic)
Ms Excel (basic)
Ms PowerPoint (basic)

Personal Details

- Marital Status : Unmarried
- Language : English & Tamil

Declaration

- All information in this resume is right and truthful to the best of my knowledge and faith..

Date :
Place:

A handwritten signature in black ink, appearing to read 'Thenisha', with a long, sweeping horizontal stroke extending from the end of the name.

R.THENISHA