



# ANUPAMA KRISHNAN A

Accountant

+917994907325

anupamaanu3125@gmail.com

Kannur, Kerala

## ACCOUNTING SKILLS

Journal and voucher entries

Invoice processing

Book keeping

Bank reconciliation

Basic knowledge of TDS, VAT and GST

## COMPUTER SKILLS

Tally + GST

MS Excel

QuickBook

Sage

## OTHER SKILLS

Quick learner

Good organization skills

Time management skill

Strong analytical skill

Problem solving skill

## PERSONAL DETAILS

Date Of Birth : 02/11/1999

Gender : Female

Father's Name : Unnikrishnan A

Nationality : Indian

Marital Status : Unmarried

Hobbies : Drawing & Photography

## DECLARATION

I hereby declare that the above mentioned information is true to the best of my knowledge and belief.

## CAREER OBJECTIVE

To associate with a reputed organization where my knowledge and skills can be efficiently utilised and help in building my career in the field of accounts.

## ACADEMIC BACKGROUND

- 2022-2023  
Diploma In Indian and Foreign Accounting  
Govt. ITI Kannur
- 2020-2022  
MCom Finance  
Kannur University
- 2017-2020  
Bcom- Co-operation  
Kannur University
- 2017  
PLUS TWO  
GGVHSS Madayi
- 2015  
SSLC  
GGVHSS Cherukunnu

## LANGUAGES KNOWN

English

Malayalam

Hindi