

## Shilpa Prathap

SreeNilayam (H) Perumbalam P.O Alappuzha District Pin - 688570  
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## Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization.

## Experience

### Intern

June 2023 - September 2023

M&M Associates

I worked as a junior advocate

I've prepared client interview, court diary (both criminal and civil), chamber diary (both criminal and civil), attended court section

Assisted senior advocate in finding various judgment, drafting various documents.

### Personal Secretary

April 2018 - December 2018

Leora International Academy

My roles were attending client calls, arranging meetings with board members, preparing daily reports, advising students in selecting courses.

### Law intern

April 2021 - May 2021

Perumbalam Grampanchayat

Gram Panchayat is a basic governing institution in Indian villages. It is a political institution, acting as the cabinet of a village. The Gram Sabha works as the general body of the Gram Panchayat. My work was related to observe various activities happening there and to know the laws regarding the body

### Law intern

May 2022 - May 2022

Ernakulam District Court

My duties were

- To attend trials both criminal and civil, family matters.
- To prepare daily reports by observing case sheets etc

### Law intern

April 2022 - April 2022

Regional Transport Office

My duties were

- to assist officers in various sections
- to study important laws regarding the sector
- to study various procedures in the sector

### Law intern

April 2023 - May 2023

Labour Court Ernakulam

Duties were

- to attend trial sections and various Court section
- to furnish various details asked by the judge

### Legal Intern

March 2023 - March 2023

District Legal Services Authority

The duties were

- to fill various final certificates
- to attend the dispute and take notes
- to assist officer in various settlements

## Education

Course / Degree	School / University	Grade / Score	Year
Bcom	Mahatma Gandhi University		2018
Mcom	IGNOU		2022
LL.B	Mahatma Gandhi		2023
Post Graduation Diploma in International Business Operations	IGNOU		2022
Company secretaryship	ICSI		

## Skills

Problem solving

Communication skill

Leadership

Evidence and idea generation

## Projects

### Petitioner in Moot Court

Janhit Abhiyan Vs. Union Of India (2022 Scc Online Sc 1540)

### Respondent in moot court

(Hadiya case)

### Judge in Moot Court

Kaushal Kishore Vs. State of UP

### Customer satisfaction in Kochi metro

We were of three in a group,we prepared a project report by collecting various datas realated to the topic. Moreover i was the team leader

### Marketing of Amul products

We were of three in a group, we collected informations relating to marketing of amul products using various marketing strategies in which i was the team leader

## Achievements & Awards

Lake Mountian Award For completing 14 years

Best moot competitor in moot court competition

A Grade for MonoAct in Sahodaya Fest

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Best Anchor Award in College Fest

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Best coordinator in School Project Competition

## Interests

Finding judgments

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Drafting documents

## Languages

English Intermediate

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Malayalam Native speaker

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Tamil Beginner (Can speak and barely read)

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Hindi Beginner (Can barely speak,talk and read)