

## SIZE KI, CHENG (ANGEL)

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<https://angelchengsk.github.io/Portfolio/>

Self-taught, highly motivated Web Developer dedicated to launching a career building web applications that deliver exceptional user experiences. Adept at contributing to a highly collaborative, highly dynamic work environment with excellent problem-solving skills.

### SKILLS

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- HTML
- CSS
- JavaScript
- React
- API
- Responsive UI/UX Design
- Material UI
- Firebase

### EDUCATION

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#### ***Software and Information Systems Testing***

Jan 2022 – Aug 2022

Graduate Certificate

Fanshawe College, London, ON

- Experience in testing applications using Java and MySQL
- Collaborated with teammates in gathering requirements, collecting and analyzing data, designing and prioritizing test protocols, developing test cases, evaluating procedures, and creating test plans and incident reports

#### ***Bachelor of Business Administration (Honours)***

Sep 2014 – Jun 2018

Degree

The Hong Kong University of Science and Technology, Hong Kong, China

### EXPERIENCE

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#### ***Secretary***

LWK & Partners (HK) Ltd, Hong Kong, China

Sept 2019 – Dec 2021

- Coordinated the implementation of a new financial system in a sizeable company of over 400 people
- Trained and assisted colleagues in using the new financial system
- Maintained liaison between the Director and his team of over 50 people
- Assisted in monitoring the project progress and maintaining the accuracy of the project information management system

#### ***Administrative Executive***

Jul 2018 – Jul 2019

Excel Media Group Limited, Hong Kong, China

- Maintained vast customer databases, including data cleansing
- Collaborated with multi-national colleagues in relation to high-value projects
- Organized conferences and business events of over 100 participants

#### ***Intern***

May – Aug 2017

Elements World, New Zealand

- Maintained scalable company website for 4 core business units and developed bilingual versions of websites
- Redesigned and dramatically simplified overly complex user interfaces, while preserving all functionalities
- Implemented SEO best practices to improve the search results ranking