NATHAN D. SHELTON

OBJECTIVE

Eager to obtain more experience in the business industry, while also utilizing resources around me to gain more knowledge on day to day working operations.

EXPERIENCE

BAHAMA BUCKS; REDLANDS, CA — SEP 2017- SEP 2019

While working at this food chain I prepared, Shaved ice, smoothies, and frostalattés on top of adhering to the customers every needs making sure they have the best experience while dining with our company. During opening shifts I began by count the till and putting enough money in the front box to start the day operations. For closing shifts I cleaned the whole store, sanitized utensils, and totaled up the amount made that day.

GAMESTOP ASSOCIASTE, GAMESTOP; REDLANDS, CA - OCT 2018 - JAN 2019

GameStop seasonal associate handled storing and filing in the back room and organized the front floor. Most days operated the cash register helping customers with any purchases while simultaneously up-selling our different products that we offer.

DIGNITY HEALTH CARE; SAN BERNARDINO, CA - FEB - 2019 - SEP - 2021

My position at this hospital is to work front desk registering patients in for their surgeries and helping visitors with any inquiries they might have. I also filed paperwork and set up appointments with patients of the hospital while also directing them to each department. I also work ER registration, my job in the ER is to help nurses with their patients while registering them into the system to see the doctor for any medical needs.

ARCH TELECOM, T-MOBILE; REDLANDS, CA - DEC 2022 - PRESENT

This is my current position I work for T-Mobile connecting everyone to 5G networks. While working at this company I have learned how to understand the newest in many technologies while also putting them to use and informing everyone of their capabilities. I have fixed many bugs or issues that revolve around phones and connecting to networks.

EDUCATION

REDLANDS EAST VALLEY HIGH SCHOOL 9TH-12TH, REDLANDS, CA - GRADUATED/2018

CRAFTON HILLS COLLEGE; FIRST GENERAL EDUCATION COMPLETE - 2018/2019

UNIVERSITY OF RIVERSIDE; STUDYS IN FRONT AND BACK IN CODING PROGRAMING 2022/2023

Nathan D. Shelton (909) 697-5768 Email: angelshelton18@yahoo.com

SKILLS

- Excellent Communication Skills Filing Experience Leadership Knowledge
- Knowledge of Register Systems
- Fast Learner Computer System Lit

REFERENCES

Kyle Walton, Bahama Buck's Manager- +1 (951) 313-2580

Kira Thompson, GameStop Key Holder- (909) 478-4417

Kennedy Maringa- +1 (310) 753-5183

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