**个人履历表模版**

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| 姓名 |  | | | 性别 | |  | | | | 年龄 | | |  | | | 相片 |
| 民族 |  | | | 身高 | |  | | | | 体重 | | |  | | |
| 健康状况 |  | | | 户口所在地 | |  | | | | 身份证号码 | | |  | | |
| 职称 |  | | | 所在部门 | |  | | | | 岗位 | | |  | | |
| **教育程度** | | | | | | | | | | | | | | | | |
| 起止日期 | | | 学校名称 | | | | | | | | 专业 | | | 学历 | | |
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| **培训经历** | | | | | | | | | | | | | | | | |
| 时间 | | | 课程名称 | | | | | | 所获证书 | | | | | | | |
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| **语言能力与技能** | | | | | | | | | | | | | | | | |
| 普通话水平：□优 □ 中 □差 英语水平：□优 □中 □差  其它语言： 熟练程度： | | | | | | | | | | | | | | | | |
| 电脑操作水平： □优 □ 中 □差 熟悉软件： | | | | | | | | | | | | | | | | |
| **工作经历** | | | | | | | | | | | | | | | | |
| 起止日期 | | 公司名称 | | | 岗位 | | | 实得工资 | | | | 离职原因 | | | 公司证明人及联系电话 | |
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| 家庭详细地址、主要成员及工作单位和联系电话： |
| **职业生涯计划** |
| 您的个人爱好与兴趣： |
| 您个人认为做人应坚持的最重要原则： |
| 您认为在最近的一段工作经历中您得到的最大收获是： |
| 您希望在下一个工作中学到什么，个人职业方向与兴趣： |
| 请描述您未来五年的职业发展规划： |
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