

Angela Escobar

Data Analyst



Bogotá, Colombia - May 28th 1998



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Portfolio: https://angela-escobar.streamlit.app/portfolio

About me -

Committed bilingual entry-level data analyst with experience in Python, R, SQL, Tableau, Power BI, and Excel. With 1 year of experience as a data analyst assistant and 3 years of experience as an office assistant, performing tasks such as managing, cleaning, manipulating, and transforming large datasets, producing clear reports for technical and non-technical audiences, maintaining, and securing files. Proactive, fast learner, and new challenges lover.

Skills —	
R	
Tableau	
SQL	
Python	
Power BI	
Excel	
English	
Spanish	

Education

2015-2020 Universidad de Los Andes

Audio Engineering

2023 Google Professional Certificate

Data Analytics

2024 (ongoing)University of Michigan Specialized Certificate

Applied Data Science with Python

Experience

Ago/18-May/21 Office Assistant

Servicios Gráficos Impacop | Bogotá, Colombia

Bachelor Degree

- File and database management to optimize inventory, sales, and company information processes using Excel, VBA, Mosaic, and R
- Production and presentation of reports on performance and other business-related analyses, as well as documents necessary for tax procedures, billing, and quotations.
- Customer service, communication with clients, and suppliers.
- Handling financial reports for the accounting and payroll departments.

May/21-May/22Cultural Exchange

Cultural Care Au Pair | San Francisco, CA

- · Childcare, Cultural Exchange
- Improved English proficiency through daily interactions with native speakers over the course of a whole year.

May/22-Sep/22 Office Support Assistant

Westcana Electric Inc | Calgary, AB, Canada

- Data entry into respective databases according to each sector of the company.
- Perform filing, organization, management, security of records and files
- Assist in the preparation of reports and documents in Excel and Google Suites.
- Update and maintain contact, clients, and suppliers databases.
- Assistance in preparing reports and documents in Excel, Microsoft Office and Google Suites.
- Provide support to the project management department, including coordinating meetings and preparing documentation.

Jan/23-Present Assistant Data Analyst

Servicios Gráficos Impacop | Bogotá, Colombia

- Assist in data cleaning, transformation, and modeling to ensure data accuracy and consistency, using Python, SQL and Excel (macros, imports, query functions).
- Use of Google Suite, Markdown files, and Google Apps Script for document creation and reporting.
- Create interactive dashboards and reports using Power BI to visualize key indicators and trends.
- Execution of web scraping for automated data extraction.
- · Continuously monitor data for accuracy and completeness.
- Collaborate with cross-functional teams to ensure comprehensive approach in the data analysis process and data lifecycle.
- Present findings and insights to stakeholders in a clear and compelling manner, for technical and non-technical audiences.
- Version control using Git, and SVN.

Awards

2014 Mayor's Office of Bogotá

Top 50 Icfes (Colombian state tests) in Bogotá