



# Angela Escobar

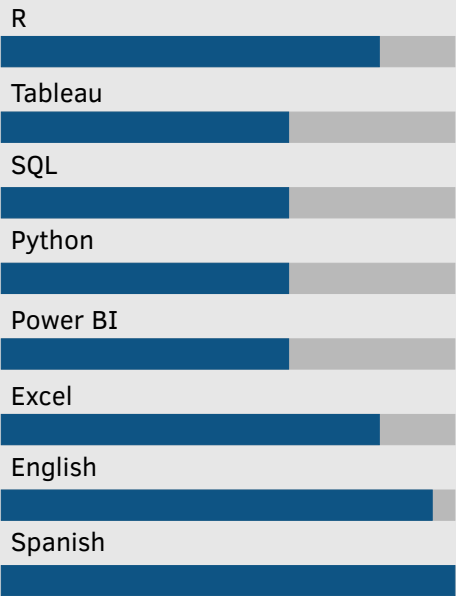
## Data Analyst

- Bogotá, Colombia - May 28th 1998
- natescobar2@gmail.com
- +57 3237984034
- LinkedIn: angela-escobar161
- Portfolio: <https://angela-escobar.streamlit.app/portfolio>

## About me

Committed bilingual entry-level data analyst with experience in Python, R, SQL, Tableau, Power BI, and Excel. With 1 year of experience as a data analyst assistant and 3 years of experience as an office assistant, performing tasks such as managing, cleaning, manipulating, and transforming large datasets, producing clear reports for technical and non-technical audiences, maintaining, and securing files. Proactive, fast learner, and new challenges lover.

## Skills



## Education

2015-2020	Universidad de Los Andes Audio Engineering	Bachelor Degree
2023	Google Data Analytics	Professional Certificate
2024 (ongoing)	University of Michigan Applied Data Science with Python	Specialized Certificate

## Experience

- Ago/18-May/21 Office Assistant** Servicios Gráficos Impacop | Bogotá, Colombia
  - File and database management to optimize inventory, sales, and company information processes using Excel and R.
  - Production and presentation of reports on performance and other business-related analyses, as well as documents necessary for tax procedures, billing, and quotations.
  - Customer service, communication with clients, and suppliers.
  - Handling financial reports for the accounting and payroll departments.
  - Scheduling coordination to align time management with deliveries, pending orders, and business events.
- May/21-May/22 Cultural Exchange** Cultural Care Au Pair | San Francisco, CA
  - Childcare, Cultural Exchange
  - Improved English proficiency through daily interactions with native speakers over the course of a whole year.
- May/22-Sep/22 Office Support Assistant** Westcana Electric Inc | Calgary, AB, Canada
  - Data entry into respective databases according to each sector of the company.
  - Perform filing, organization, management, security of records and files
  - Assist in the preparation of reports and documents in Excel and Google Suites.
  - Update and maintain contact, clients, and suppliers databases.
  - Assistance in preparing reports and documents in Excel, Microsoft Office and Google Suites.
  - Provide support to the project management department, including coordinating meetings and preparing documentation.
- Jan/23-Present Assistant Data Analyst** Servicios Gráficos Impacop | Bogotá, Colombia
  - Use of Google Suite, Markdown files, and Google Apps Script for document creation and reporting.
  - Assist in data cleaning, transformation, and modeling to ensure data accuracy and consistency, using Python, SQL and Excel (macros, imports, query functions).
  - Create interactive dashboards and reports using Power BI to visualize key indicators and trends.
  - Continuously monitor data for accuracy and completeness.
  - Collaborate with cross-functional teams to provide data-driven insights.
  - Present findings and insights to stakeholders in a clear and compelling manner, for technical and non-technical audiences.
  - Version control using Git, and SVN.

## Awards

- 2014 Mayor's Office of Bogotá  
Top 50 Icfes (Colombian state tests) in Bogotá