Computer Science Students Society

Minutes Wednesday October 27, 2010

President: Jré Sarenac
Attendees: Jré Sarenac, Bert Ong, Jeremiah Tantongco, Richard Lo, Sean Lee, André Malan, Melsa Smith, Kalan MacRow
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Minutes

New Operations Document
A new operations document was received from the department operational committee.

New Shelf
A new Ikea shelf has been decided on for the Cube office.

Bulletin Board
We are currently having trouble determining the age of postings on the bulletin board. Job postings, etc. should be date stamped. VP Communications will create new signage to rectify this.

Byte to Eat
Will run from November 8 to November 26 (3 weeks.)

Supply Manager
A new supply manager is needed.

Finances
Melsa has created a new reimbursement spreadsheet, effective immediately. Also, money ($200) from Go DevMental is on the way.

Career Fair
Possibly integrate "careers online" instead of developing a web site for the career fair.

Action Items

President
- Arrange a meeting with Michele for executives regarding operations document and current practices.

VP Communications
- Put a picture on the microwave lid sign.
- Create permanent/laminated pizza sale sign.
- Work with Sean on pizza sale price list.
- Create coffee poster sign
- Replace bulletin board sign with official CSSS posting rules
- Create Byte to Eat poster
- Ask Vlad to work on BIG BBQ poster for A-Frame sign
- Devise a way to give out candy "courtesy of the Cube"
- Posters for AGM
- Announcement email for AGM

Minutes	Action Items

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Social Events
Halloween: we have DMP 301 (5:30 to 9:30), people will arrive at 6pm. Movie will run until 8pm. Between 6 and 6:30 (or after the movie) people can vote in the costume contest. Photos will be taken for the web site, as in past years. By 8:15 votes will be counted and tallied live. Prize will be given out by 8:30.

Halloween decorations: No longer need $50 decorations, $10 will suffice.

StarCraft Tournament
Has been moved to second term. Sean is now working with the StarCraft club who will be and official AMS club next semester.

Facebook Page
We should investigate getting more of the CS student body on our facebook group so that it can be used for event notifications. Our facebook group needs to be updated to a "new" facebook group, and advertised.

Action Items

VP Social
- Work with Bert on pizza sale price list.
- Make sure we have appropriate cleaning materials for post Halloween party.
- Create Google doc of agenda items for AGM
- Have Bert included on the social committee mailing list(s)

VP Internal
- Little plastic hook(s)
- Scissors for Cube office
- Halloween candy (ideally something we don't sell in the Cube.)
- Labels for the Cube
- Popcorn, chips for Halloween

VP External
- Get other societies on board for Byte to Eat
- Ask Michele about catering for career fair
- Check with AJ on commitment level for career fair

VP Administration
- Clean-up office desk

Everyone
- Review and comment on the new operations document.