Kanban Board Project Week 27 Deliverables

(February 24, 2025 - February 28, 2025)

Objective: Develop, integrate, and showcase two new features; ensure all code and documentation are updated on GitHub; track hours on Clockify; and conduct an employee review session.

Backend Team Deliverables:
February 24, 2025: Feature Development Start

- **Feature Development:** Begin development on two new features, focusing on implementing robust backend logic.
- **Planning Session:** Conduct a planning session to outline the development tasks and timelines for the new features.

February 25, 2025: Feature Development Progress

- **Development Update:** Continue with the backend feature development, ensuring progress is on track with the planned timeline.
- **Daily Standup:** Report progress in daily standup meetings and adjust tasks as necessary based on team feedback and challenges encountered.

February 26, 2025: Code Review and Testing

- **Code Review:** Conduct thorough code reviews to ensure quality and adherence to project standards.
- **Testing:** Begin initial testing of the new features to identify any issues early on.

February 27, 2025: GitHub Update and Documentation

- **GitHub Push:** Push all recent changes to GitHub, ensuring that the new code is available and backed up.
- **Documentation Update:** Update backend documentation to include detailed descriptions of the new features and any changes made.

February 28, 2025: Employee Review and Showcase Preparation

- **Review Preparation:** Gather all necessary documentation and performance metrics for the employee review.
- **Showcase Preparation:** Prepare to showcase the new features in the end-of-week meeting.

February 24, 2025: Feature Integration Planning

- **Integration Planning:** Plan the integration of the new backend features with the frontend, ensuring all team members understand the scope and requirements.
- **Initial Integration:** Start integrating the new features into the frontend environment.

February 25, 2025: Feature Integration and Testing

- **Integration Progress:** Continue with the feature integration, addressing any issues encountered during the initial phase.
- **Feature Testing:** Conduct comprehensive testing to ensure the new features function seamlessly with the frontend.

February 26, 2025: Documentation and GitHub Sync

- **Documentation Update:** Update frontend documentation to reflect new feature integrations and any changes.
- **GitHub Sync:** Sync all local changes to GitHub, ensuring that the latest code is available and documented.

February 27, 2025: Review Preparation and Testing

- **Prepare Materials:** Collect all relevant code, documentation, and performance metrics for the review.
- **Testing Completion:** Finalize testing of the new features, ensuring all functionalities are verified.

February 28, 2025: Employee Review and Showcase

- **Conduct Employee Review:** Present achievements and receive feedback from supervisors.
- **Feature Showcase:** Showcase the new features during the end-of-week meeting.

UI/UX Team Deliverables:
February 24, 2025: Design Adjustments and Prototyping

- **Design Adjustments:** Begin making design adjustments to accommodate the new features based on the initial backend and frontend integrations.
- **Prototype Development:** Develop initial prototypes to visualize the new features.

February 25, 2025: Prototype Refinement and Feedback

- **Refine Prototypes:** Refine the prototypes based on team feedback and integration needs.

- **Feedback Collection:** Collect feedback on the prototypes from stakeholders to ensure alignment with user expectations.

February 26, 2025: Final Design Adjustments and Handoff

- **Final Adjustments:** Make final adjustments to the designs and prototypes based on feedback and testing results.
- **Design Handoff:** Provide final designs and prototypes to the development team for implementation.

February 27, 2025: Documentation and Review Preparation

- **Documentation Update:** Finalize all design documentation, ensuring it accurately reflects the completed work.
- **Review Preparation:** Gather all relevant design metrics and documentation for the review.

February 28, 2025: Employee Review and Feedback Implementation

- **Participate in Employee Review:** Discuss the design work and contributions with the review panel.
- **Implement Feedback:** Plan design strategy adjustments based on the feedback received during the review.

General Team Deliverables:

- **Clockify Tracking:** Ensure all team members regularly update their hours on Clockify throughout the week.