

SVKM's NMIMS University
Mukesh Patel School of Technology Management & Engineering
Department of Computer Engineering
B Tech. Integrated

Industry Internship Fortnightly Report

Roll no.:	Name:
Company Name:	Project Name:
Internal Mentor Name:	Company Mentor Name:
Week No:	Dates:

Sr. no	Date	Day	Task Allocated	Task Completed	Learning and Findings
1					
2					
3					
4					
5					

Summary of Learnings:

Number of Days Present in the Week:

Number of Days Absent in the Week:

Signature of the Student

Grades (Refer table 1 for marks distribution and level of achievement)

Attribute	Marks
Progress in technical knowledge and expertise (10)	
Motivation and Initiative (5)	
Conduct and discipline (5)	
Total (20)	

Signature of Industry Mentor with date:

Table 1: Marks distribution and level of achievement

	Attribute	Far Exceed Expectation (8-10)	Exceed Expectation(6-8)	Met Expectation(4-6)	Below Expectation (3-4)
a	Progress in technical knowledge and expertise (10)	Candidate has shown exceptionally good interest and passion to learn new skills and gain knowledge	Candidate has shown moderately good interest and passion to learn new skills and gain knowledge	Candidate has shown good interest and passion to learn new skills and gain knowledge	Candidate has shown less interest and passion to learn new skills and gain knowledge
		Far Exceeds Expectation (5)	Exceeds Expectation(4)	Met Expectations(3)	Below Expectations (2)
b	Motivation and Initiative (5)	Candidate is exceptionally well motivated and takes initiative to learn	Candidate is well motivated and takes initiative to learn	Candidate is fairly motivated and takes initiative to learn	Candidate is very less motivated and rarely takes initiative to learn
c	Conduct and discipline (5)	Candidate is exceptionally well disciplined	Candidate is well disciplined	Candidate is fairly disciplined	Candidate is not disciplined