



# Anirban Bhattacharya

## Experience

- Business Analyst**  
Indus Net Technologies  
Period: October 2022 till Present

### Responsibilities –

- Collect and document project requirements from stakeholders
- Evaluation and documentation like BRD, SRS and FSD
- Cleaning and pre-processing data to ensure accuracy and usefulness
- Diagram current and future business processes for optimization
- Visualizing and presenting data to stakeholders
- Bridge communication gaps between technical and non-technical teams.
- Create detailed requirement documents and user stories
- Collaborate to design solutions aligning with business needs.
- Assess impacts of changes and manage transition strategies

- Analyst - Project Workforce Manager**  
Tata Consultancy Services. LOB: Energy, Utilities & Manufacturing  
Period: November 2019 till October 2022

### Responsibilities –

- Establishing procedures and processes associated with staffing, scheduling, forecasting and planning.
- Prepare daily, weekly and monthly data with respect to performance on advisor level.
- Create visual analysis for providing meaningful insight to managers and delivery leads.
- Maintain periodic databases of all KPIs pertaining to the business.
- Ensure clear goals, objectives, and performance standards are established and communicated across all levels within the team and for cross-functional partners and other on-shore teams.
- Coordinating with all members to roster all resources as per the business requirement and forecast.

- Senior Process Associate**  
Wipro Technologies. LOB: Dynamic Operations & Platform. **Client: Hewlett Packard Inc.**  
Period: May 2017 till November 2019.

### Responsibilities –

- Apply data analysis techniques to uncover trends and insights that inform strategic decisions.
- Implement security measures to safeguard sensitive data and ensure compliance with data protection regulations.
- Plan and coordinate MIS projects, ensuring that they are delivered on time, within budget, and meeting requirements.
- Collaborate with stakeholders to gather detailed requirements for new MIS projects or enhancements to existing systems.
- Supervising the development and maintenance of websites and ensuring the protection of users' data.
- Keeping up-to-date with the latest trends, developments, and best practices in the IT industry

## About

Dedicated and results-oriented professional with a dynamic background in business administration. Offering a solid foundation in strategic management, coupled with a keen interest in driving product excellence. With an MBA and expertise in Agile methodologies, I am poised to contribute innovative solutions to complex business challenges. Experienced in collaborating with cross-functional teams, I am equipped to lead product development initiatives, enhance customer experiences, and achieve organizational objectives. Passionate about solving real-world problems through data-driven solutions.

## Bio



Kolkata, India  
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## Expertise

- ❖ MS Office Suite
- ❖ KNIME Analytical Tool
- ❖ Statistical Inferences - SAS
- ❖ Power BI and DAX
- ❖ Tableau
- ❖ Google Cloud Platform
- ❖ Microsoft Dynamics
- ❖ MySQL
- ❖ Blockchain
- ❖ NumPy
- ❖ Pandas
- ❖ Exploratory Data Analysis & ETL
- ❖ Agile SDLC Methodology
- ❖ Business Intelligence
- ❖ Microsoft Azure
- ❖ Lean Six Sigma

# Certifications

- ❖ Advanced Lean Six Sigma Yellow Belt
- ❖ Blockchain in Telecom
- ❖ Executive Program in Data Science
  - Python for Data Science
  - Statistical methods for decision making
  - Data Mining and Treatment
  - Machine Learning
  - End to End Data Science Projects
  - SQL
  - Data Visualization using Tableau

# Academics

2023  
**Degree: Master of Business Administration**  
John Moore’s University, Liverpool  
(Results Awaited)

2022  
**Post Graduate Program in Management**  
Institute of Management & Technology,  
Ghaziabad

2017  
**Bachelors' Degree in Commerce**  
(Honors - Finance and Accounting)  
University of Calcutta

2014  
Indian School Certificate Examination  
(12th Grade)

# Linguistics

English ★★★★★  
Hindi ★★★★★  
Bengali ★★★★★

# Projects

- Improvement of Speed of Response (SOR) by reducing the time of wait by analyzing periodic data from 97 to 62 seconds.
- Increase in First Contact Resolution (FCR) from 68% to 81% by monitoring and training bottom quartile performing FLAs.
- Increase in the number of answer counts and balancing the response rates among all the advisors in the queues and thereby reducing AHT.
- Reducing AHT from 22 minutes to 15 minutes by creating a Time and Motion tracker for email support queue.
- Election Exit Poll Prediction and Synthetic Diamond Price Prediction.

# Achievements

- Received best trainee certificate for outstanding performance for on-the-job completion (Wipro).
- Received Best Performance HP Rockstar award 2018 award 2019 (Client-side).
- Completed Front Line Management (FLM) exam and training by Wipro Leadership Academy.
- Received ‘Star Performer’ awards for the best performance in parameters such as AHT and Quality (Tata).
- Received On-The-Spot award for contribution towards data security (Tata).
- Received outstanding performance award for handing and reduction of customer complaints (Tata and Client).
- Received Special Achievement Award for outstanding performance towards business leakage reduction (Tata).

# Hobbies

- Driving
- PC Hardware
- Reddit
- Console and PC gaming
- Travelling
- Cyber security

