

# ANISHA GHATAN



## ANISHA

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## PROFILE

Seeking a deserving profile

As a learner am seeking an opportunity to join a progressive organization that offers both challenges and opportunity where i can fully utilize my skills, training and experience for a personal and a professional growth.

## EDUCATION

### Bachelor In Information Technology

Texas College, kathmandu

Apr 2023 – Present

### Cambridge International AS & A Level

Saipal Academy, Sukhedhara, kathmandu

Cambridge Assessment International Education

Jun 2019 – Jan 2022

### SEE

Lovely Angels School, Kathmandu

Apr 2006 – Apr 2018

## EMPLOYMENT

### Event Coordinator

Katha Event Pvt Ltd, Dhumbarahi, Kathmandu

While employed with these company, my responsibilities included dealing with sponsorship, administration, marketing, handling clients, and monitoring team.

Feb 2021 – Present

### Project coordinator

Lions Club of Kathmandu Creative Youth / Dhumbarahi, Kathmandu

The International Association of the Lions Club.

District 325 E, MD 325 and Nepal

Club Id no: 131969

Jan 2022 – Present

### Progarm Associate

Pariwartak, Kathmandu

Nov 2021 – Apr 2022

## SKILLS

Basic computer skills



good communication



Team Working



Technical skills



coordination skills



Leadership skill



## HOBBIES

■ Web Development: Building personal projects using HTML, CSS, and JavaScript to explore new design patterns and technologies

■ Learning New Languages

■ Tech Enthusiast

■ Volunteering

## ACHIEVEMENTS

I always carry my duties with passion and enthusiasm having said that i strive hard to do their assigned task in the best possible way which quickly propelled me to acheive the title of the "Best Event Coordinator"