

Intrico Advisors Private Limited

Expense Reimbursement

Employee Name: Fardeen Khan

ID:

Expense Period

From: 25-03-2024

To: 31-03-2024

Client Name: Busch Vacuum India Pvt. Ltd.

Department: Assurance

Business Purpose:

ICFR

Itemized Expenses

DATE	DESCRIPTION	CATEGORY	COST
3-27-24	Going to Busch	Uber Bike	185.00
3-27-24	Coming from Busch	UberAuto	246.00
3-28-24	Coming from Busch	UberAuto	243.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

SUBTOTAL	674.00
Less Cash Advance	
TOTAL REIMBURSEMENT	674.00

Don't forget to attach receipts!

Employee Signature

Date:

Approval Signature

Date:

Here's your receipt for your ride, Fardeen

We hope you enjoyed your ride this evening.

Total ₹243.00

Trip Charge ₹289.02

Subtotal ₹289.02

Rounding ₹0.22

Promotion -₹46.24

Payments



 Cash ₹243.00
3/28/24 8:31 PM

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹243.00 has a GST of ₹12.56 included.

You rode with ADESH
License Plate: HR38AE4411

Uber Auto 23.45 kilometers | 41 min

 7:49 PM | 103, Sector 5, Imt Manesar, Gurugram, Haryana 122050, India
 8:30 PM | Sani mandir, Shop No.2, Krishna Market Rd, A Block, Chakkarpur, Sector 28, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Fardeen

We hope you enjoyed your ride this morning.

Total ₹185.00

Trip Charge ₹186.39

Subtotal ₹186.39

Rounding ₹0.46

Rider Promotion -₹1.85

Payments

 Cash ₹185.00
3/27/24 11:24 AM


[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹185.00 has a GST of ₹8.87 included.

You rode with NUR

License Plate: HR98L3749

Uber Moto 24.24 kilometers | 40 min

 10:43 AM | 589, Saraswati Vihar, Maruti Housing Colony, Sector 28, Gurugram, Haryana 122002, India

 11:24 AM | 103, Sector 5, Imt Manesar, Gurugram, Haryana 122050, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Fardeen

We hope you enjoyed your ride this evening.

Total ₹246.00

Trip Charge ₹289.54

Subtotal ₹289.54

Wait Time ₹3.32

Promotion -₹46.86

Payments

 Cash ₹246.00
3/27/24 8:24 PM

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹246.00 has a GST of ₹12.70 included.

You rode with Satish

License Plate: HR55AM5720

Uber Auto 23.63 kilometers | 41 min

 7:42 PM | 103, Sector 5, Imt Manesar, Gurugram, Haryana 122050, India

 8:24 PM | Sani mandir, Shop No.2, Krishna Market Rd, A Block, Chakkarpur, Sector 28, Gurugram, Haryana 122002, India