

Intrico Advisors Private Limited

Expense Reimbursement

Employee Name: Sanjeev Kumar
Designation: Executive

Expense Period
From: 01-06-2024
To: 25-06-2024

Client Name:
Department:

Business Purpose:

Itemized Expenses

DATE	DESCRIPTION	CATEGORY	COST
9-Jun-2024	Cricket Match Tickets 500*19		9,500.00
9-Jun-2024	Food & Beverages		7,932.00
15-Jun-2024	Payment to Motilal for Office Boy work		2,400.00
22-Jun-2024	Payment to Babu manjhi		1,000.00
22-Jun-2024	Pen Drivbe for Yogendra sir		300.00
SUBTOTAL			21,132.00
Less Cash Advance			20,000.00
TOTAL REIMBURSEMENT			1,132.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

Don't forget to attach receipts!

Employee Signature

Date

Approval Signature

Date

PVR INOX Limited

Ground Floor Tower B, WorldMark,
Maldawara Road, Sec-85, Gurugram,
Haryana-122001.

Tax Invoice



Invoice No.

GSTIN No.

Date

08/08/2024 11:33:04 PM

C.N.No.

1261895

GST Inv No.

151870010239

SAC	ISN - Item	UOM	Qty	Rate	Amount
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996331	BURGER	170 g	19	99.00	1,881.00
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VEGETABLE TT

996331	COKE	350 ml	1	100.00	100.00
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ZERO CANS 350

ML

996331	NACHOS	180	2	420.00	840.00
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JALAPENO WITH

CHEESE &

SALSA

996331 - WOW COMBO - POPCORN CARAMEL +

COKE (S)

COKE SMALL	300 ml	19	134.50	2,555.50
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POPCORN	60 g	19	134.50	2,555.50
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CARAMEL

SMALL

Sub Total (GST @5%) Rs 7,932.00

G.Total Rs 7,932.00

Taxes on above

Tax %	CGST	SGST
5% (Rs 7,932.00)	Rs 188.86	Rs 188.86
	188.86	188.86
	Rs 188.86	188.86

Cashier: Ankit Kumar (CONPOS01)

Amt Paid: Rs 7,932 Balance Due: Rs 0

ACN - 112

Place of supply - Haryana

GSTIN: 06AAACP4528D12U

INOX Limited

Plot No. 1, Lotus (Commercial) Building, Veera Datta
Opp. Gurugram Bypass, Andheri (West),
Mumbai - 400 053

(CIN) 274629MH1995PL0367971

FSSAI - 10022005000200

Email: contact@inoxmiview.com

Bought of / विक्रेता

No. / क्रमांक

Dated

15/06/24

E. & O. E. भूल चूक लेनी देनी ।

Signature

ESTIMATE

Bought of / विक्रेता

Sold to / क्रेता

No. / क्रमांक Dated 22/06/24

QTY.	PARTICULARS	RATE	AMOUNT	
			Rs.	P.
	Paymade to	1000/-		
	Office boy			
	for petty			
	expense			
Raju	Thank You धन्यवाद	TOTAL	1000/-	

ESTIMATE

Bought of / विक्रेता

Sold to / क्रेता

No. / क्रमांक

Dated

22/6/24

QTY.	PARTICULARS	RATE	AMOUNT	
			Rs.	P.
	Pen drive 8 G.B. for Yogendra Sir.	300/-		
Thank You धन्यवाद		TOTAL	300/-	

Raju

Raju

Thank You धन्यवाद

TOTAL

300	1
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E. & O. E. भूल चूक लेनी देनी।

[Signature]