

# Vaish & Co

## Expense Reimbursement

Employee Name: Jai Chatwani  
ID:

Expense Period  
From: 26/06/2024  
To: 25/07/2024

Client Name: Louis Dreyfus Company India Private Limited  
Department: Internal Audit

Business Purpose:

Internal Audit

## Itemized Expenses

DATE	DESCRIPTION	CATEGORY	COST
6/26/24	Going to LD	Uber Auto	81.00
6/26/24	Back from LD	Private Auto	100.00
7/1/24	Going to LD	Uber Auto	84.00
7/1/24	Back from LD	Private Auto	100.00
7/2/24	Going to LD	Uber Auto	83.00
7/2/24	Back from LD	Private Auto	100.00
7/3/24	Going to LD	Uber Auto	83.00
7/3/24	Back from LD	Private Auto	100.00
7/4/24	Going to LD	Uber Auto	134.00
7/4/24	Back from LD	Private Auto	100.00
7/8/24	Going to LD	Uber Auto	82.00
7/8/24	Back from LD	Private Auto	100.00
7/9/24	Going to LD	Uber Auto	82.00
7/9/24	Back from LD	Uber Auto	64.00
7/10/24	Going to LD	Uber Auto	85.00
7/10/24	Back from LD	Private Auto	100.00
7/11/24	Going to LD	Uber Auto	118.00
7/11/24	Back from LD	Private Auto	100.00
7/12/24	Going to LD	Uber Auto	90.00
7/12/24	Back from LD	Private Auto	100.00
7/15/24	Going to LD	Uber Auto	146.00
7/15/24	Back from LD	Private Auto	100.00
7/16/24	Going to LD	Uber Auto	121.00
7/16/24	Back from LD	Private Auto	100.00
7/17/24	Going to LD	Uber Auto	96.00
7/17/24	Back from LD	Private Auto	100.00
7/18/24	Going to LD	Uber Auto	114.00
7/18/24	Back from LD	Private Auto	100.00
7/19/24	Going to LD	Uber Auto	88.00
7/19/24	Back from LD	Private Auto	100.00
7/23/24	Going to LD	Uber Auto	98.00
7/23/24	Back from LD	Uber Auto	63.00
7/24/24	Going to LD	Uber Auto	138.00
7/24/23	Back from LD	Private Auto	100.00
7/25/24	Going to LD	Private Auto	100.00
7/25/24	Back from LD	Private Auto	100.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

SUBTOTAL	3,550.00
Less Cash Advance	
TOTAL REIMBURSEMENT	3,550.00

**Don't forget to attach receipts!**

**Employee Signature**

Date

**Approval Signature**

Date

**Intrico Advisors Private Limited**  
**Payment Voucher**

**Pay To:** Auto Driver

**PV No.1**

**1**

**Paid By:** Jai Chatwani

**Date: 26/06/24 to 25/07/24**

Serial No.	Date	Payment Method	Refernece No.	Description	Amount
1	26-Jun-24	Cash Paid		Paid to Auto Driver	100
2	1-Jul-24	Cash Paid		Paid to Auto Driver	100
3	2-Jul-24	Cash Paid		Paid to Auto Driver	100
4	3-Jul-24	Online Paid		Paid to Auto Driver	100
5	4-Jul-24	Online Paid		Paid to Auto Driver	100
6	8-Jul-24	Cash Paid		Paid to Auto Driver	100
7	10-Jul-24	Cash Paid		Paid to Auto Driver	100
8	11-Jul-24	Online Paid		Paid to Auto Driver	100
9	12-Jul-24	Online Paid		Paid to Auto Driver	100
10	15-Jul-24	Online Paid		Paid to Auto Driver	100
11	16-Jul-24	Online Paid		Paid to Auto Driver	100
12	17-Jul-24	Online Paid		Paid to Auto Driver	100
13	18-Jul-24	Online Paid		Paid to Auto Driver	100
14	19-Jul-24	Online Paid		Paid to Auto Driver	100
15	24-Jul-24	Online Paid		Paid to Auto Driver	100
16	25-Jul-24	Online Paid		Paid to Auto Driver	100
17	25-Jul-24	Online Paid		Paid to Auto Driver	100
				<b>TOTAL</b>	<b>1700</b>

**Bank Account No:**

**Cheque No: NA**

**Prepared By:** Jai Chatwani

**Signature**

**Date:**

**3-Aug-24**

**Approved By:** Sumit Agarwal

**Signature**

**Date:**

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹81.00

Trip charge ₹96.90

Subtotal ₹96.90

Rounding -₹0.40

Promotion -₹15.50

Payments

 Cash ₹81.00  
6/26/24 10:38 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹81.00 has a GST of ₹3.97 included.

You rode with Prabhat

License Plate: HR55AS8920

Uber Auto 4.75 kilometres | 9 min(s)

 10:27 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India  
 10:38 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹84.00

Trip charge ₹97.06

Subtotal ₹97.06

Rounding -₹0.44

Promotion -₹12.62

Payments

 Cash ₹84.00  
7/1/24 11:05 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹84.00 has a GST of ₹3.98 included.

You rode with TARIF

License Plate: HR55AJ5413

Uber Auto 4.72 kilometres | 16 min(s)

 10:49 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India  
 11:05 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹83.00

Trip charge ₹97.09

Subtotal ₹97.09

Wait Time ₹0.74

Rounding -₹0.16

Promotion -₹14.67

Payments

 Cash ₹83.00  
7/2/24 10:48 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹83.00 has a GST of ₹4.05 included.

You rode with Shivam  
License Plate: HR55AM2106

Uber Auto 5.25 kilometres | 16 min(s)

- 10:31 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India
- 10:48 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Guragon, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹83.00

Trip charge ₹97.06

Subtotal ₹97.06

Rounding ₹0.50

Promotion -₹14.56

Payments

 Cash ₹83.00  
7/3/24 10:51 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹83.00 has a GST of ₹4.12 included.

You rode with VINOD  
License Plate: HR55AT7911

Uber Auto 5.21 kilometres | 19 min(s)

- 10:30 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India
- 10:50 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**S****Sandesh Das****₹100****SUCCESSFUL**

08:26pm, 3rd jul'24



ICICI Bank

XXXXXXXXXX27 **UPI**

- payment initiated from your ICICI Bank account
- bank details of sandesh das have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

**₹1 cashback won**

transaction id

**QQVYLBLP5N29G0D**

upi txn id

**418507527906**



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹134.00

Trip charge ₹158.13

Subtotal ₹158.13

Rounding -₹0.41

Promotion -₹23.72

Payments

 Cash ₹134.00  
7/4/24 10:31 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹134.00 has a GST of ₹6.41 included.

You rode with RAHUL

License Plate: HR67C4226

Uber Auto 5.10 kilometres | 14 min(s)

 10:17 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India  
 10:31 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**S****Sohel Karikar****₹100****SUCCESSFUL**

06:20pm, 4th jul'24



ICICI Bank

XXXXXXXXXX27 **UPI**

- payment initiated from your ICICI Bank account
- bank details of sohel karikar have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

**QKJLLM3MG64GRJ6**

upi txn id

**418622774597**

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹82.00

Trip charge ₹96.90

Subtotal ₹96.90

Rounding -₹0.36

Promotion -₹14.54

Payments



 Cash ₹82.00  
7/8/24 10:39 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹82.00 has a GST of ₹3.97 included.

You rode with Sk  
License Plate: HR55AL3685

Uber Auto 4.69 kilometres | 11 min(s)

 10:27 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India  
 10:39 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹82.00

Trip charge ₹96.90

Subtotal ₹96.90

Rounding -₹0.36

Promotion -₹14.54

Payments

 Cash ₹82.00  
7/9/24 10:47 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹82.00 has a GST of ₹3.97 included.

You rode with Anand

License Plate: HR55W2671

Uber Auto 4.71 kilometres | 12 min(s)

 10:34 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India  
 10:47 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this evening.

Total ₹64.00


Trip charge ₹74.88

Subtotal ₹74.88

Rounding ₹0.35

Promotion -₹11.23

Payments

 Cash ₹64.00  
7/9/24 8:14 pm

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹64.00 has a GST of ₹3.29 included.

You rode with saurabh kumar

License Plate: HR55AR1468

Uber Auto 2.91 kilometres | 10 min(s)

- 8:03 pm | 7, Street No. 1, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India
- 8:14 pm | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹85.00

Trip charge ₹97.69

Subtotal ₹97.69

Wait Time ₹2.52

Rounding -₹0.18

Promotion -₹15.03

Payments

 Cash ₹85.00  
7/10/24 10:42 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹85.00 has a GST of ₹4.14 included.

You rode with Rajjak  
License Plate: HR55AK5684

Uber Auto 5.22 kilometres | 14 min(s)

- 10:27 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
- 10:42 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Guragon, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹118.00

Trip charge ₹139.24

Subtotal ₹139.24

Rounding -₹0.35

Promotion -₹20.89

Payments

 Cash ₹118.00  
7/11/24 9:55 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹118.00 has a GST of ₹5.59 included.

You rode with SANJEET

License Plate: HR55AK3855

Uber Auto 5.22 kilometres | 12 min(s)

 9:42 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India  
 9:54 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**S****Sadar Shaikh****₹100****SUCCESSFUL**

06:42pm, 11th jul'24



Union Bank of India

**XXXX0695 UPI**

- payment initiated from your Union Bank of India account
- bank details of sadar shaikh have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

**LKVBGPRZELLDGYJ**

upi txn id

**419338464942**

paid to





Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹90.00

Trip charge ₹106.06

Subtotal ₹106.06

Rounding -₹0.15

Promotion -₹15.91

Payments

 Cash ₹90.00  
7/12/24 10:23 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹90.00 has a GST of ₹4.45 included.

You rode with Mehrwan

License Plate: DL1RAA7131

Uber Auto 5.24 kilometres | 12 min(s)

 10:10 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India  
 10:23 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**A****Azgar Malita****₹100****SUCCESSFUL**

06:23pm, 12th jul'24



Union Bank of India

**XXXX0695 UPI**

- payment initiated from your Union Bank of India account
- bank details of azgar malita have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

**PZP8EED4PRWDQ08**

upi txn id

**419476179124**

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹146.00


Trip charge ₹172.20

Subtotal ₹172.20

Rounding -₹0.37

Promotion -₹25.83

Payments

 Cash ₹146.00  
7/15/24 10:16 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹146.00 has a GST of ₹6.93 included.

You rode with MOHNISH BEG

License Plate: HR55AN5431

Uber Auto 5.24 kilometres | 14 min(s)

 10:01 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India  
 10:16 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**S****Sohel Karikar****₹100****SUCCESSFUL**

06:24pm, 15th jul'24



Union Bank of India

**XXXX0695 UPI**

- payment initiated from your Union Bank of India account
- bank details of sohel karikar have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

**LWJVV6RXJNZKWXJ**

upi txn id

**419778509549**

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹121.00

Trip charge ₹142.44

Subtotal ₹142.44

Rounding -₹0.07

Promotion -₹21.37

Payments

 Cash ₹121.00  
7/16/24 10:29 am

[Visit the trip page](#) for more information, including invoices (where available)


The total of ₹121.00 has a GST of ₹5.83 included.

You rode with NARENDRA KUMAR

License Plate: HR55AG5278

Uber Auto 4.73 kilometres | 12 min(s)

 10:16 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India

 10:29 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**A****Azgar Malita****₹100****SUCCESSFUL**

06:47pm, 16th jul'24



Union Bank of India

**XXXX0695 UPI**

- payment initiated from your Union Bank of India account
- bank details of azgar malita have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

**BPOGXQL8L5ADDXV**

upi txn id

**419803881503**

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹96.00

Trip charge ₹111.68

Subtotal ₹111.68

Rounding ₹0.12

Wait Time ₹1.12

Promotion -₹16.92

Payments

 Cash ₹96.00  
7/17/24 10:46 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹96.00 has a GST of ₹4.79 included.

You rode with DHANRAJ

License Plate: HR55AA2448

Uber Auto 5.23 kilometres | 11 min(s)

10:34 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India

10:46 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Guragon, Gurugram, Haryana 122002, India

**A****Asia Khatun****₹100****SUCCESSFUL**

08:44pm, 17th jul'24



Union Bank of India

**XXXX0695 UPI**

- payment initiated from your Union Bank of India account
- bank details of asia khatun have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

**E3PBBYJNXLMLQDP**

upi txn id

**419953472673**

paid to





Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹114.00

Trip charge ₹126.19

Subtotal ₹126.19

Wait Time ₹8.02

Rounding -₹0.08

Promotion -₹20.13

Payments

 Cash ₹114.00  
7/18/24 10:10 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹114.00 has a GST of ₹5.52 included.

You rode with Chandra Shekhar

License Plate: HR55AS1998

Uber Auto 5.28 kilometres | 12 min(s)

9:56 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India

10:10 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India



S

Subhash Kumar

₹100

SUCCESSFUL

08:18pm, 18th jul'24



Union Bank of India

XXXX0695 UPI



- payment initiated from your Union Bank of India account
- bank details of subhash kumar have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

DZPXMLVJ1B4XBEO

upi txn id

420010507794

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹88.00

Trip charge ₹105.90

Subtotal ₹105.90

Rounding ₹0.10

Promotion -₹18.00

Payments

 Cash ₹88.00  
7/19/24 10:33 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹88.00 has a GST of ₹4.48 included.

You rode with Pardeep

License Plate: HR55AE8902

Uber Auto 4.97 kilometres | 12 min(s)

 10:20 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India  
 10:33 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India



S

Sadar Shaikh

₹100

SUCCESSFUL

07:18pm, 19th jul'24



Union Bank of India

XXXX0695 UPI



- payment initiated from your Union Bank of India account
- bank details of sadar shaikh have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

EZVLB6WL7KP9R2P

upi txn id

420117526765

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹98.00


Trip charge ₹118.08

Subtotal ₹118.08

Rounding -₹0.01

Promotion -₹20.07

Payments

 Cash ₹98.00  
7/23/24 10:06 am

[Visit the trip page](#) for more information, including invoices (where available)


The total of ₹98.00 has a GST of ₹4.93 included.

You rode with Nitish

License Plate: HR55AQ4582

Uber Auto 5.25 kilometres | 14 min(s)

 9:51 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India

 10:05 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this evening.

Total ₹63.00

Trip charge ₹74.70

Subtotal ₹74.70

Rounding -₹0.49

Promotion -₹11.21

Payments

 Cash ₹63.00  
7/23/24 8:14 pm



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹63.00 has a GST of ₹3.15 included.

You rode with Ram

License Plate: HR55AK2772

Uber Auto 2.92 kilometres | 11 min(s)

 8:02 pm | 1, Street No. 1, Sector 37, DLF Phase 3, Sector 18, Gurugram, Haryana 122022, India  
 8:14 pm | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹138.00

Trip charge ₹162.13

Subtotal ₹162.13

Rounding ₹0.19

Promotion -₹24.32

Payments

 Cash ₹138.00  
7/24/24 10:24 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹138.00 has a GST of ₹6.60 included.

You rode with Bhagwan

License Plate: HR55S6024

Uber Auto 5.05 kilometres | 13 min(s)

 10:10 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India  
 10:24 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India



U

Ukil Sekh

₹100

SUCCESSFUL

07:17pm, 24th jul'24



Union Bank of India

XXXX0695 UPI



- payment initiated from your Union Bank of India account
- bank details of ukil sekh have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

DBJRGXDDDBZXNNPL

upi txn id

420670828868

paid to



**Bhajan Mandal****₹100****SUCCESSFUL**

10:33am, 25th jul'24



Union Bank of India

**XXXX0695 UPI**

- payment initiated from your Union Bank of India account
- bank details of bhajan mandal have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

**EZOLMXPBMEX1XVL**

upi txn id

**420747371387**

paid to



Share Help