

Vaish & Co

Expense Reimbursement

Employee Name: Jai Chatwani
ID:

Expense Period
From: 26/07/2024
To: 25/08/2024

Client Name: Louis Dreyfus Company India Private Limited
Department: Internal Audit

Business Purpose:

Internal Audit

Itemized Expenses

DATE	DESCRIPTION	CATEGORY	COST
7/26/24	Going to LD	Uber Auto	86.00
7/26/24	Back from LD	Private Auto	100.00
7/30/24	Going to LD	Uber Auto	122.00
7/30/24	Back from LD	Uber Auto	64.00
7/31/24	Going to LD	Uber Auto	90.00
7/31/24	Back from LD	Private Auto	150.00
8/1/24	Going to LD	Uber Auto	86.00
8/1/24	Back from LD	Private Auto	100.00
8/2/24	Going to LD	Uber Auto	88.00
8/2/24	Back from LD	Private Auto	100.00
8/5/24	Going to LD	Uber Auto	86.00
8/5/24	Back from LD	Private Auto	100.00
8/6/24	Going to LD	Uber Auto	92.00
8/6/24	Back from LD	Private Auto	100.00
8/7/24	Going to LD	Private Auto	150.00
8/7/24	Back from LD	Private Auto	120.00
8/8/24	Going to LD	Private Auto	100.00
8/8/24	Back from LD	Private Auto	120.00
8/9/24	Going to LD	Uber Auto	99.00
8/9/24	Back from LD	Private Auto	120.00
8/12/24	Going to LD	Uber Auto	97.00
8/12/24	Back from LD	Private Auto	100.00
8/13/24	Going to LD	Uber Auto	88.00
8/13/24	Back from LD	Private Auto	100.00
8/14/24	Going to LD	Uber Auto	86.00
8/14/24	Back from LD	Private Auto	120.00
8/16/24	Going to LD	Uber Auto	84.00
8/16/24	Back from LD	Private Auto	100.00
8/20/24	Going to LD	Private Auto	100.00
8/20/24	Back from LD	Private Auto	100.00
8/21/24	Going to LD	Uber Auto	111.00
8/21/24	Back from LD	Private Auto	100.00
8/22/24	Going to LD	Private Auto	100.00
8/22/24	Back from LD	Private Auto	120.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

SUBTOTAL 3,479.00
Less Cash Advance
TOTAL REIMBURSEMENT 3,479.00
Don't forget to attach receipts!

Employee Signature - Jai Chatwani

Date: 25/08/2024

Approval Signature

Date

Vaish & Co
Payment Voucher

Pay To: Auto Driver

PV No.

Paid By: Jai Chatwani

Date: 26/08/2024 to 25/08/2024

Serial No.	Date	Payment Method	Refernece No.	Description	Amount
1	7/26/24	Online Paid		Paid to Auto Driver	100
2	7/31/24	Online Paid		Paid to Auto Driver	150
3	8/1/24	Online Paid		Paid to Auto Driver	100
4	8/2/24	Online Paid		Paid to Auto Driver	100
5	8/5/24	Online Paid		Paid to Auto Driver	100
6	8/6/24	Online Paid		Paid to Auto Driver	100
7	8/7/24	Online Paid		Paid to Auto Driver	150
8	8/7/24	Online Paid		Paid to Auto Driver	120
9	8/8/24	Online Paid		Paid to Auto Driver	100
10	8/8/24	Online Paid		Paid to Auto Driver	120
11	8/9/24	Cash Paid		Paid to Auto Driver	120
12	8/12/24	Online Paid		Paid to Auto Driver	100
13	8/13/24	Online Paid		Paid to Auto Driver	100
14	8/14/24	Online Paid		Paid to Auto Driver	120
15	8/16/24	Online Paid		Paid to Auto Driver	100
16	8/20/24	Online Paid		Paid to Auto Driver	100
17	8/20/24	Online Paid		Paid to Auto Driver	100
18	8/21/24	Online Paid		Paid to Auto Driver	100
19	8/22/24	Online Paid		Paid to Auto Driver	100
20	8/22/24	Online Paid		Paid to Auto Driver	120
				TOTAL	2080

Bank Account No:

Cheque No: NA

Prepared By: Jai Chatwani

Signature

Date: 25/08/2024

Approved By: Sumit Agarwal

Signature

Date:

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹86.00

Trip charge ₹101.06

Subtotal ₹101.06

Rounding ₹0.10

Promotion -₹15.16

Payments

 Cash ₹86.00
7/26/24 10:21 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹86.00 has a GST of ₹4.25 included.

You rode with NITAI

License Plate: HR55N8014

Uber Auto 5.44 kilometres | 16 min(s)

 10:04 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
 10:21 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**S****Sohel Karikar****₹100****SUCCESSFUL**

07:36pm, 26th jul'24



Union Bank of India

XXXX0695 UPI

- payment initiated from your Union Bank of India account
- bank details of sohel karikar have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

AXJK69Q2VE5YVV1

upi txn id

420813159154

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹122.00

Trip charge ₹143.53

Subtotal ₹143.53

Promotion -₹21.53

Payments



 Cash ₹122.00
7/30/24 10:12 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹122.00 has a GST of ₹5.85 included.

You rode with SHIV
License Plate: HR55U4266

Uber Auto 5.11 kilometres | 13 min(s)

 9:58 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
 10:12 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this evening.

Total ₹64.00

Trip charge ₹75.05

Subtotal ₹75.05

Rounding ₹0.21

Promotion -₹11.26

Payments



 Cash ₹64.00
7/30/24 7:58 pm

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹64.00 has a GST of ₹3.28 included.

You rode with HEERA
License Plate: HR55AS4029

Uber Auto 2.25 kilometres | 11 min(s)

-  7:46 pm | Indian Oil Petrol pump, 122022, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122022, India
-  7:58 pm | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹90.00

Trip charge ₹105.80

Subtotal ₹105.80

Rounding ₹0.07

Promotion -₹15.87

Payments

 Cash ₹90.00
7/31/24 10:29 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹90.00 has a GST of ₹4.43 included.

You rode with Ramprit

License Plate: HR55R2144

Uber Auto 5.24 kilometres | 13 min(s)

10:15 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
10:29 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**G****Gadadhar Debnath****₹150****SUCCESSFUL**

08:59pm, 31st jul'24

Pay to BharatPe Merchant



Union Bank of India

XXXX0695 **UPI**

- payment initiated from your Union Bank of India account
- bank details of gadadhar debnath have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

LYPD4ZMWJZBBLP1

upi txn id

421366536997

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹86.00

Trip charge ₹100.88

Subtotal ₹100.88

Wait Time ₹0.59

Rounding -₹0.25

Promotion -₹15.22

Payments

 Cash ₹86.00
8/1/24 10:44 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹86.00 has a GST of ₹4.21 included.

You rode with RAKESH

License Plate: HR55Y0779

Uber Auto 5.26 kilometres | 11 min(s)

10:32 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India

10:43 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Guragon, Gurugram, Haryana 122002, India

**P****Phonepe Merchant****₹100****SUCCESSFUL**

07:41pm, 1st aug'24



ICICI Bank

XXXXXXXXXX27 **UPI**

- payment initiated from your ICICI Bank account
- bank details of phonepe merchant have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

J7JJ3XGNNXWNYPN

upi txn id

421403675397

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹88.00

Trip charge ₹101.48

Subtotal ₹101.48

Rounding ₹0.31

Wait Time ₹1.68

Promotion -₹15.47

Payments

 Cash ₹88.00
8/2/24 10:44 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹88.00 has a GST of ₹4.35 included.

You rode with JANARDAN

License Plate: HR69D2024

Uber Auto 5.24 kilometres | 13 min(s)

- 10:30 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
- 10:43 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Guragon, Gurugram, Haryana 122002, India



Majibar Rahaman

₹100

SUCCESSFUL

07:52pm, 2nd aug'24



ICICI Bank

XXXXXXXXXX27 UPI



- payment initiated from your ICICI Bank account
- bank details of majibar rahaman have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

1BNJWPYZW8P7P9X

upi txn id

421564839818

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹86.00

Trip charge ₹100.90

Subtotal ₹100.90

Rounding ₹0.24

Promotion -₹15.14

Payments

 Cash ₹86.00
8/5/24 10:50 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹86.00 has a GST of ₹4.26 included.

You rode with Hazrat

License Plate: HR55AE8711

Uber Auto 5.24 kilometres | 13 min(s)

 10:36 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
 10:50 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**S****Sohel Karikar****₹100****SUCCESSFUL**

07:45pm, 5th aug'24



Union Bank of India

XXXX0695 UPI

- payment initiated from your Union Bank of India account
- bank details of sohel karikar have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

RZJEWYE5W2MX0E

upi txn id

421859449932

paid to



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹92.00

Trip charge ₹107.91

Subtotal ₹107.91

Rounding ₹0.28

Promotion -₹16.19

Payments

 Cash ₹92.00
8/6/24 10:44 am



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹92.00 has a GST of ₹4.53 included.

You rode with ANJIT

License Plate: HR55U1145

Uber Auto 5.25 kilometres | 20 min(s)

 10:23 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
 10:44 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India



Sohel Karikar

₹100

SUCCESSFUL

05:26pm, 6th aug'24



Union Bank of India

XXXX0695 UPI



- payment initiated from your Union Bank of India account
- bank details of sohel karikar have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

ZVJ5EW2L4Q6BYJ5

upi txn id

421978892677

paid to




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Amount

₹150 

Rupees One Hundred Fifty Only

[Split this Payment](#) [Add Tag](#)

To

Bs Gupta

UPI ID: paytmqr57m34h@paytm

[Pay Again](#)

From

Jai ChatwaniUnion Bank of India - 0695 

JC

Paid at 11:00 AM, 07 Aug 2024


UPI Ref No: 458646132457 [Copy](#)[Payment Details](#) 

[←](#) Paid Successfully[Share](#) [Help](#)

Amount

₹120 

Rupees One Hundred Twenty Only

[Split this Payment](#) [Add Tag](#)

To

Sadar ShaikhUPI ID: q330605895@ybl on
Phonepe[Pay Again](#)

From

Jai ChatwaniUnion Bank of India - 0695 

JC

Paid at 07:12 PM, 07 Aug 2024

UPI Ref No: 422033483987 [Copy](#)[Payment Details](#) 

**P****Pappu Kumar****₹100****SUCCESSFUL**

10:36am, 8th aug'24



Union Bank of India

XXXX0695 UPI

- payment initiated from your Union Bank of India account
- bank details of pappu kumar have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

DNJR2L7KGQNXBDJ

upi txn id

422103145916

paid to




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Amount

₹120 

Rupees One Hundred Twenty Only

[Split this Payment](#) [Add Tag](#)

To

Sadar ShaikhUPI ID: q330605895@ybl on
Phonepe[Pay Again](#)

From

Jai ChatwaniUnion Bank of India - 0695 

JC

Paid at 06:26 PM, 08 Aug 2024

UPI Ref No: 422136020342 [Copy](#)[Payment Details](#) 

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹99.00

Trip charge ₹113.66

Subtotal ₹113.66

Rounding -₹0.05

Wait Time ₹1.51

Promotion -₹16.12

Payments

 Cash ₹99.00
8/9/24 10:44 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹99.00 has a GST of ₹4.77 included.

You rode with Nazir

License Plate: HR55AC1187

Uber Auto 5.22 kilometres | 12 min(s)

- 10:29 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India
- 10:43 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Guragon, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹97.00

Trip charge ₹105.37

Subtotal ₹105.37

Rounding -₹0.24

Wait Time ₹7.70

Promotion -₹15.83

Payments

 Cash ₹97.00
8/12/24 10:34 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹97.00 has a GST of ₹4.65 included.

You rode with Rahman

License Plate: HR55W9213

Uber Auto 5.24 kilometres | 12 min(s)


- 10:22 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India
- 10:34 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Guragon, Gurugram, Haryana 122002, India

[←](#) **Paid Successfully**[Share](#) [Help](#)

Amount

100.00 

Rupees One Hundred Only

[Split this Payment](#) [Add Tag](#)

To

**Manejul Sekh
Garments**

UPI ID:


gpay - 11198087501@okbizaxis

[Pay Again](#)

From

Jaya Ben Chatwani

JC

ICICI Bank - XX27 

Paid at 07:44 PM, 12 Aug 2024

UPI Ref No: 459163307104 [Copy](#)[Payment Details](#) 

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹88.00

Trip charge ₹101.48

Subtotal ₹101.48

Rounding -₹0.09

Wait Time ₹0.95

Promotion -₹14.34

Payments

 Cash ₹88.00
8/13/24 10:43 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹88.00 has a GST of ₹4.26 included.

You rode with Munki
License Plate: HR55AJ0790

Uber Auto 5.02 kilometres | 13 min(s)

- 10:29 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India
- 10:43 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**S****Saheb Ali****₹100****SUCCESSFUL**

08:25pm, 13th aug'24



ICICI Bank

XXXXXXXXXX27 **UPI****Check balance**

- payment initiated from your ICICI Bank account
- bank details of saheb ali have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

J70JR3LYVPMRKK0

upi txn id

422630472546

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹86.00

Trip charge ₹98.62

Subtotal ₹98.62

Rounding -₹0.35

Wait Time ₹1.79

Promotion -₹14.06

Payments

 Cash ₹86.00
8/14/24 10:49 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹86.00 has a GST of ₹4.11 included.

You rode with Abdul

License Plate: HR55V1501

Uber Auto 4.70 kilometres | 11 min(s)

10:37 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

10:49 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India



Sadar Shaikh

SUCCESSFUL



XXXXXXX27 UPI

Check balance

- payment initiated from your ICICI Bank account
- bank details of sadar shaikh have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

WQ0XDXWW9A7920K

422733697764



Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹84.00

Trip charge ₹91.00

Subtotal ₹91.00

Wait Time ₹7.00

Rounding -₹0.28

Promotion -₹13.72

Payments

 Cash ₹84.00
8/16/24 10:39 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹84.00 has a GST of ₹4.03 included.

You rode with Safikul
License Plate: HR55AE3196

Uber Auto 5.24 kilometres | 11 min(s)

- 10:27 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India
- 10:39 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Guragon, Gurugram, Haryana 122002, India



Sadar Shaikh

₹100

SUCCESSFUL

07:09pm, 16th aug'24



ICICI Bank

XXXXXXXXXX27 UPI



- payment initiated from your ICICI Bank account
- bank details of sadar shaikh have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

EYJ3A7WZR4KBQJO

upi txn id

422972037457

paid to



**S****Sumit Kumar****₹100****PAID INSTANTLY**

10:28am, 20th aug'24



ICICI Bank

XXXXXXXXXX27 **UPI****Check balance**

- payment initiated from your ICICI Bank account
- bank details of sumit kumar have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

start a new payment

send money to any contact instantly

New payment →



Ukil Sekh

₹100

SUCCESSFUL

06:16pm, 20th aug'24



ICICI Bank

XXXXXXXXXX27 UPI



Check balance

- payment initiated from your ICICI Bank account
- bank details of ukil sekh have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

QQVYZJ22YYLPNJD

upi txn id

423380098055

Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total ₹111.00

Trip charge ₹128.86

Subtotal ₹128.86

Rounding ₹0.18

Promotion -₹18.04

Payments

 Cash ₹111.00
8/21/24 10:43 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹111.00 has a GST of ₹5.44 included.

You rode with Umesh

License Plate: HR55V4560

Uber Auto 4.91 kilometres | 14 min(s)

- 10:28 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India
- 10:43 am | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

**P****Phonepe Merchant****₹100****SUCCESSFUL**

07:47pm, 21st aug'24



ICICI Bank

XXXXXXXXXX27 **UPI****Check balance**

- payment initiated from your ICICI Bank account
- bank details of phonepe merchant have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

6BJQBWZXMJXB89P

upi txn id

423422133110

**A****Aasis Kumar Ray****₹100****SUCCESSFUL**

10:36am, 22nd aug'24



ICICI Bank

XXXXXXXXXX27 **UPI****Check balance**

- payment initiated from your ICICI Bank account
- bank details of aasis kumar ray have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

NJJE44ZE4BNM9JE

upi txn id

423570967400

**S****Sadar Shaikh****₹120****SUCCESSFUL**

07:14pm, 22nd aug'24



ICICI Bank

XXXXXXXXXX27 **UPI****Check balance**

- payment initiated from your ICICI Bank account
- bank details of sadar shaikh have been authenticated by NPCI
- amount deducted from Jaya's bank
- amount credited to recipient's bank

transaction id

D2J1EYPM1P43YWJ

upi txn id

423549432725