# Vaish & Co

# **Expense Reimbursement**

Employee Name:	Jai Chatwani		Expense Period
ID:		From:	26/07/2024
		To:	25/08/2024

Client Name: Louis Dreyfus Company India Private Limited
Department: Internal Audit

Business Purpose:		
Internal Audit		

**Itemized Expenses** 

DATE	DESCRIPTION	CATEGORY	COST
7/26/24	Going to LD	Uber Auto	86.00
7/26/24	Back from LD	Private Auto	100.00
7/30/24	Going to LD	Uber Auto	122.00
7/30/24	Back from LD	Uber Auto	64.00
7/31/24	Going to LD	Uber Auto	90.00
7/31/24	Back from LD	Private Auto	150.00
8/1/24	Going to LD	Uber Auto	86.00
8/1/24	Back from LD	Private Auto	100.00
8/2/24	Going to LD	Uber Auto	88.00
8/2/24	Back from LD	Private Auto	100.00
8/5/24	Going to LD	Uber Auto	86.00
8/5/24	Back from LD	Private Auto	100.00
8/6/24	Going to LD	Uber Auto	92.00
8/6/24	Back from LD	Private Auto	100.00
8/7/24	Going to LD	Private Auto	150.00
8/7/24	Back from LD	Private Auto	120.00
8/8/24	Going to LD	Private Auto	100.00
8/8/24	Back from LD	Private Auto	120.00
8/9/24	Going to LD	Uber Auto	99.00
8/9/24	Back from LD	Private Auto	120.00
8/12/24	Going to LD	Uber Auto	97.00
8/12/24	Back from LD	Private Auto	100.00
8/13/24	Going to LD	Uber Auto	88.00
8/13/24	Back from LD	Private Auto	100.00
8/14/24	Going to LD	Uber Auto	86.00
8/14/24	Back from LD	Private Auto	120.00
8/16/24	Going to LD	Uber Auto	84.00
8/16/24	Back from LD	Private Auto	100.00
8/20/24	Going to LD	Private Auto	100.00
8/20/24	Back from LD	Private Auto	100.00
8/21/24	Going to LD	Uber Auto	111.00
8/21/24	Back from LD	Private Auto	100.00
8/22/24	Going to LD	Private Auto	100.00
8/22/24	Back from LD	Private Auto	120.00

SUBTOTAL 3,479.00
Less Cash Advance
TOTAL REIMBURSEMENT 3,479.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

Employee Signature - Jai Chatwani	Date: 25/08/2024
Approval Signature	Date

### Vaish & Co Payment Voucher

Pay To: Auto Driver PV No.

Paid By: Jai Chatwani Date: 26/08/2024 to 25/08/2024

Serial No.	Date	<b>Payment Method</b>	Refernece No.	Description	Amount
1	7/26/24	Online Paid		Paid to Auto Driver	100
2	7/31/24	Online Paid		Paid to Auto Driver	150
3	8/1/24	Online Paid		Paid to Auto Driver	100
4	8/2/24	Online Paid		Paid to Auto Driver	100
5	8/5/24	Online Paid		Paid to Auto Driver	100
6	8/6/24	Online Paid		Paid to Auto Driver	100
7	8/7/24	Online Paid		Paid to Auto Driver	150
8	8/7/24	Online Paid		Paid to Auto Driver	120
9	8/8/24	Online Paid		Paid to Auto Driver	100
10	8/8/24	Online Paid		Paid to Auto Driver	120
11	8/9/24	Cash Paid		Paid to Auto Driver	120
12	8/12/24	Online Paid		Paid to Auto Driver	100
13	8/13/24	Online Paid		Paid to Auto Driver	100
14	8/14/24	Online Paid		Paid to Auto Driver	120
15	8/16/24	Online Paid		Paid to Auto Driver	100
16	8/20/24	Online Paid		Paid to Auto Driver	100
17	8/20/24	Online Paid		Paid to Auto Driver	100
18	8/21/24	Online Paid		Paid to Auto Driver	100
19	8/22/24	Online Paid		Paid to Auto Driver	100
20	8/22/24	Online Paid		Paid to Auto Driver	120
				TOTAL	2080

Bank Account No: Cheque No: NA

Prepared By: Jai Chatwani Signature Date: 25/08/2024

Approved By: Sumit Agarwal Signature Date:

Uber July 26, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹86.00
Trip charge	₹101.06
Subtotal	₹101.06
Rounding	₹0.10
Promotion	-₹15.16

### **Payments**



Cash 7/26/24 10:21 am

₹86.00

 $\underline{\text{Visit the trip page}} \text{ for more information, including invoices (where available)}$ 

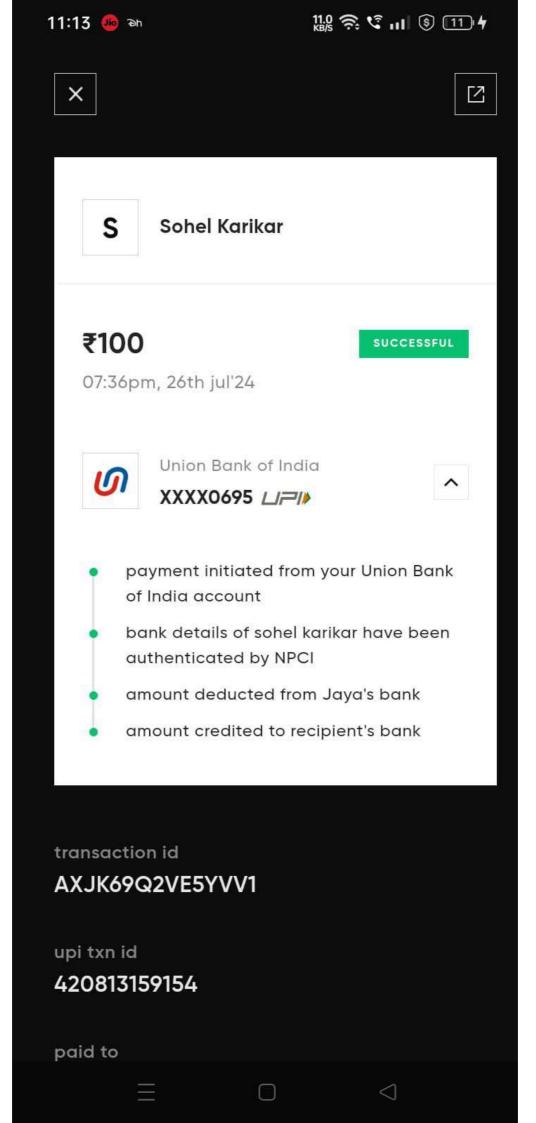
The total of ₹86.00 has a GST of ₹4.25 included.

#### $You\,rode\,with\,NITAI$

License Plate: HR55N8014

Uber Auto 5.44 kilometres | 16 min(s)

10:04 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India



Uber July 30, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹122.00
Trip charge	₹143.53
Subtotal	₹143.53
Promotion	-₹21.53

#### **Payments**



Cash

7/30/24 10:12 am

₹122.00

<u>Visit the trip page</u> for more information, including invoices (where available)

The total of ₹122.00 has a GST of ₹5.85 included.

#### You rode with SHIV

License Plate: HR55U4266

Uber Auto 5.11 kilometres | 13



9:58 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India

Uber July 30, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this evening.

Total	₹64.00
Trip charge	₹75.05
Subtotal	₹75.05
Rounding	₹0.21
Promotion	-₹11.26

### **Payments**



Cash 7/30/24 7:58 pm

₹64.00

 $\underline{\text{Visit the trip page}} \text{ for more information, including invoices (where available)}$ 

The total of ₹64.00 has a GST of ₹3.28 included.

#### $You\, rode\, with\, HEERA$

License Plate: HR55AS4029

Uber Auto 2.25 kilometres | 11 min(s)

7:46 pm | Indian Oil Petrol pump, 122022, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122022, India

7:58 pm | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

Uber July 31, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹90.00
Trip charge	₹105.80
Subtotal	₹105.80
Rounding	₹0.07
Promotion	-₹15.87

### **Payments**



Cash 7/31/24 10:29 am

₹90.00

<u>Visit the trip page</u> for more information, including invoices (where available)

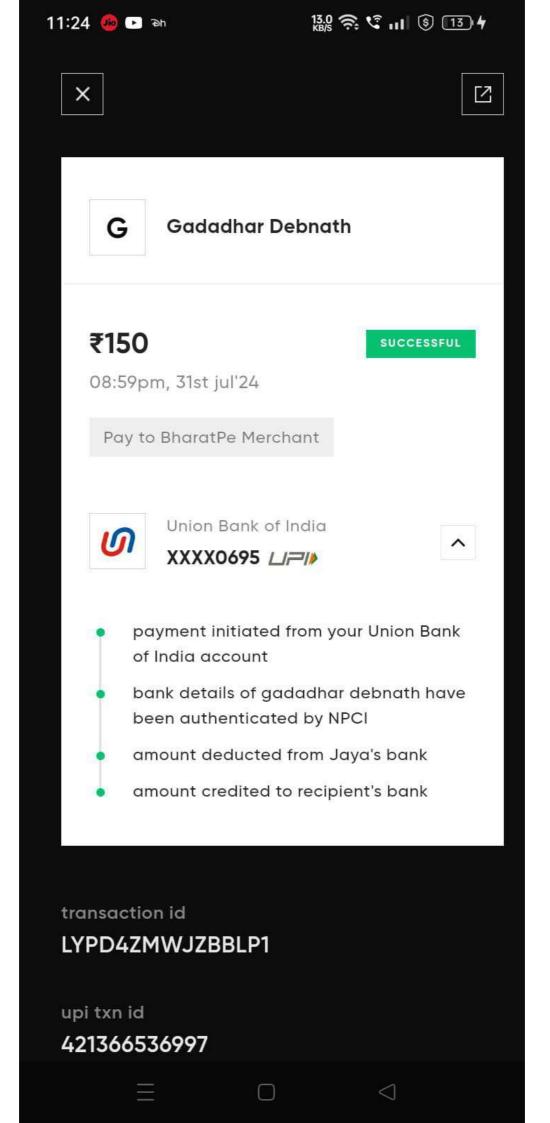
The total of ₹90.00 has a GST of ₹4.43 included.

#### You rode with Ramprit

License Plate: HR55R2144

Uber Auto 5.24 kilometres | 13 min(s)

10:15 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India



Uber August 1, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹86.00
Trip charge	₹100.88
Subtotal	₹100.88
Wait Time	₹0.59
Rounding	-₹0.25
Promotion	-₹15.22

### **Payments**



Cash

8/1/24 10:44 am

₹86.00

Visit the trip page for more information, including invoices (where available)

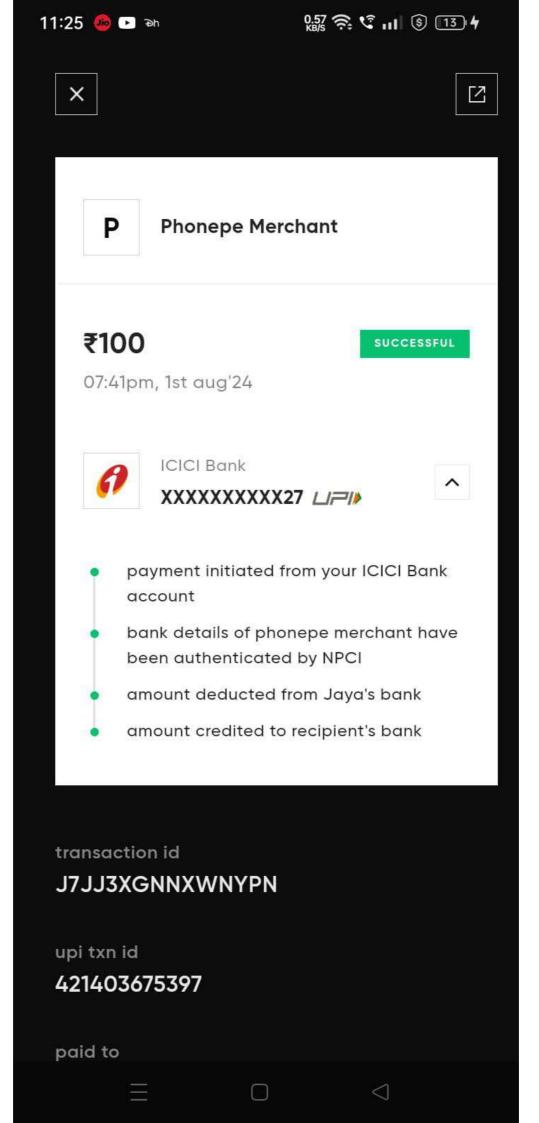
The total of ₹86.00 has a GST of ₹4.21 included.

#### You rode with RAKESH

License Plate: HR55Y0779

Uber Auto 5.26 kilometres | 11 min(s)

10:32 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India





## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

₹88.00
₹101.48
₹101.48
₹0.31
₹1.68
-₹15.47

#### **Payments**



Cash

8/2/24 10:44 am

₹88.00

<u>Visit the trip page</u> for more information, including invoices (where available)

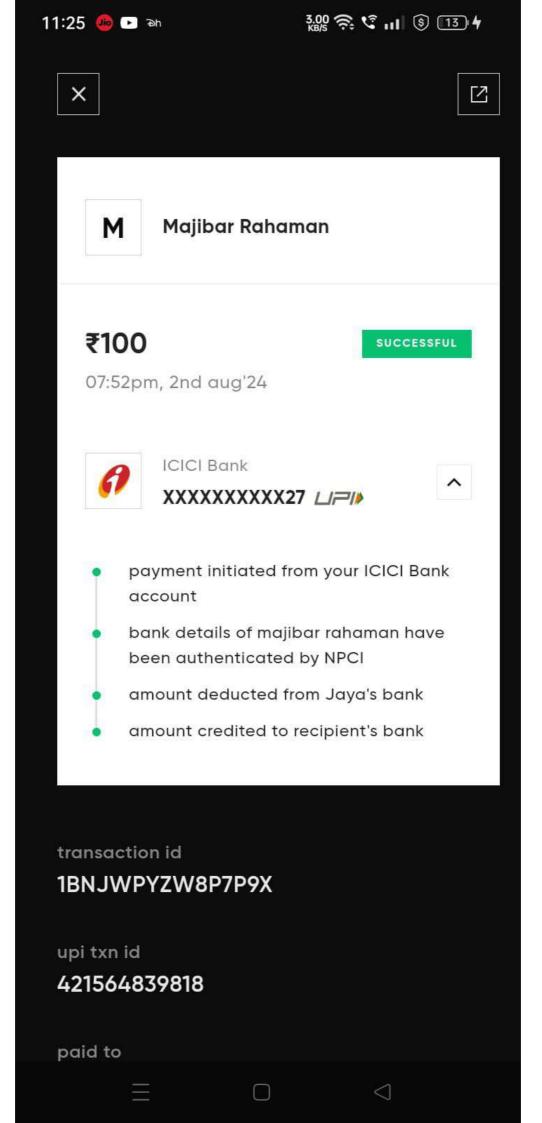
The total of ₹88.00 has a GST of ₹4.35 included.

#### You rode with JANARDAN

License Plate: HR69D2024

Uber Auto 5.24 kilometres | 13 min(s)

10:30 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India



Uber August 5, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹86.00
Trip charge	₹100.90
Subtotal	₹100.90
Rounding	₹0.24
Promotion	-₹15.14

### **Payments**



Cash

8/5/24 10:50 am

₹86.00

 $\underline{\text{Visit the trip page}} \text{ for more information, including invoices (where available)}$ 

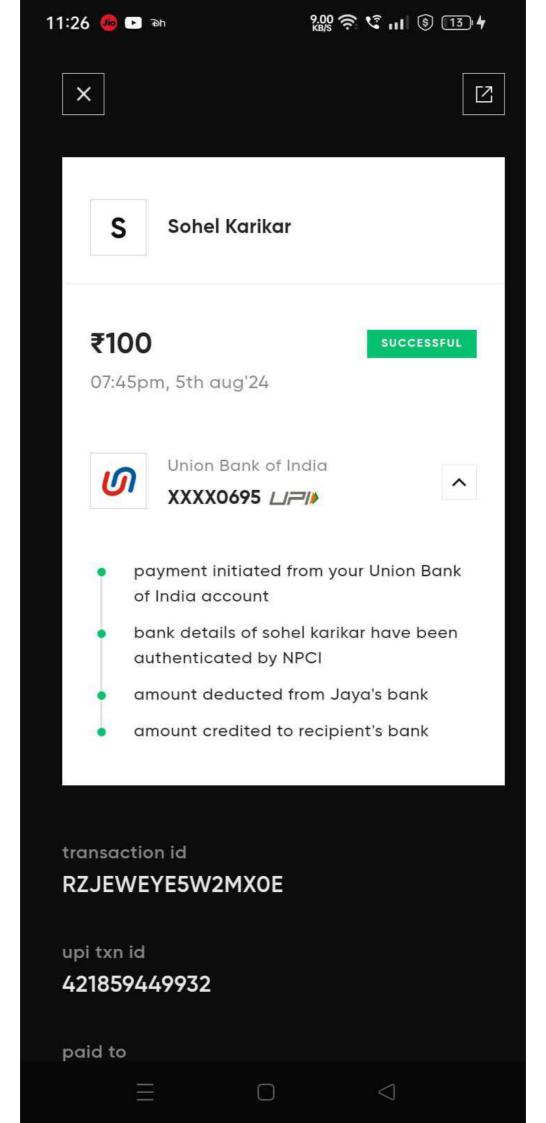
The total of ₹86.00 has a GST of ₹4.26 included.

#### You rode with Hazrat

License Plate: HR55AE8711

Uber Auto 5.24 kilometres | 13 min(s)

10:36 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India



August 6, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹92.00
Trip charge	₹107.91
Subtotal	₹107.91
Rounding	₹0.28
Promotion	-₹16.19

### **Payments**

**Uber** 



Cash

8/6/24 10:44 am

₹92.00

 $\underline{\text{Visit the trip page}} \text{ for more information, including invoices (where available)}$ 

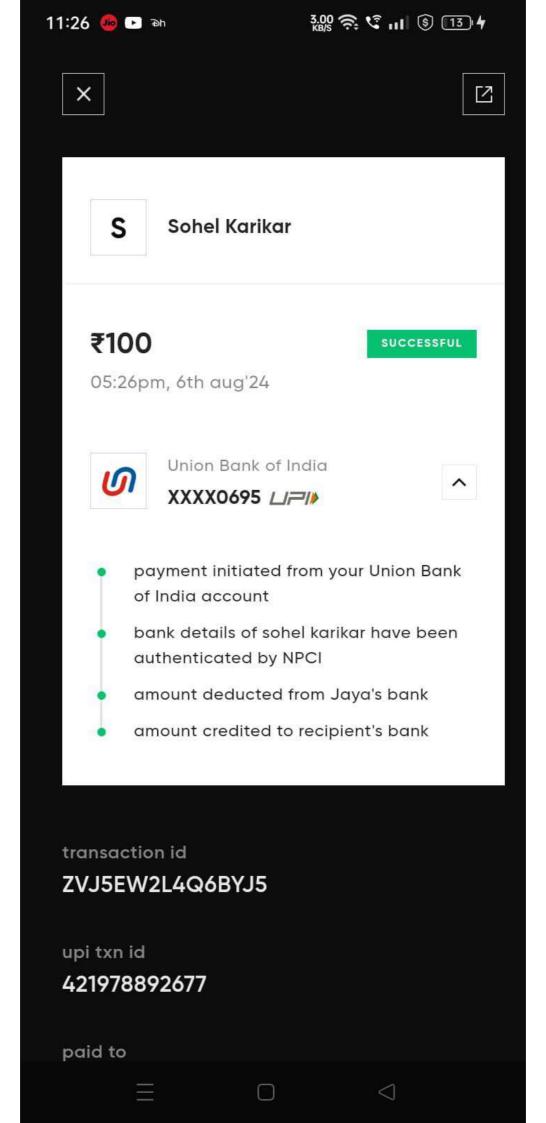
The total of ₹92.00 has a GST of ₹4.53 included.

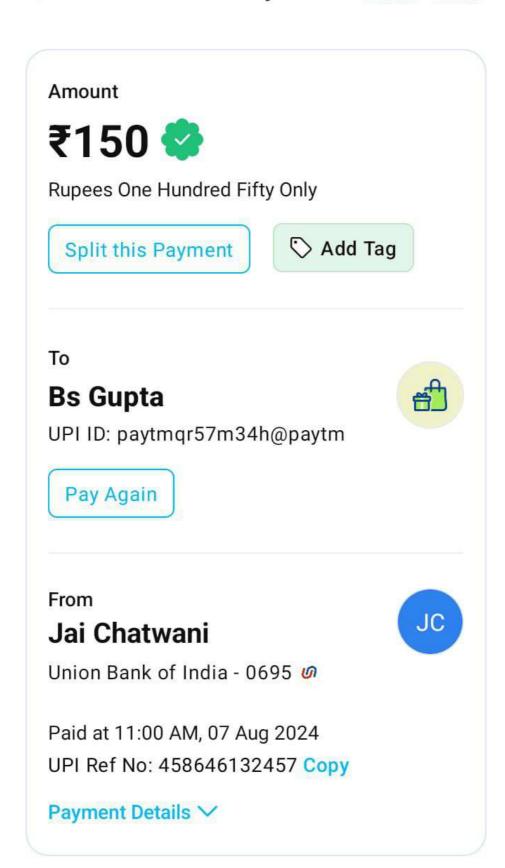
### You rode with ANJIT

License Plate: HR55U1145

Uber Auto 5.25 kilometres | 20 min(s)

10:23 am | 8, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India



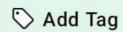




₹120 👺

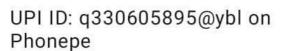
Rupees One Hundred Twenty Only

Split this Payment



#### To

### Sadar Shaikh





### From

### Jai Chatwani

Union Bank of India - 0695 6

Paid at 07:12 PM, 07 Aug 2024

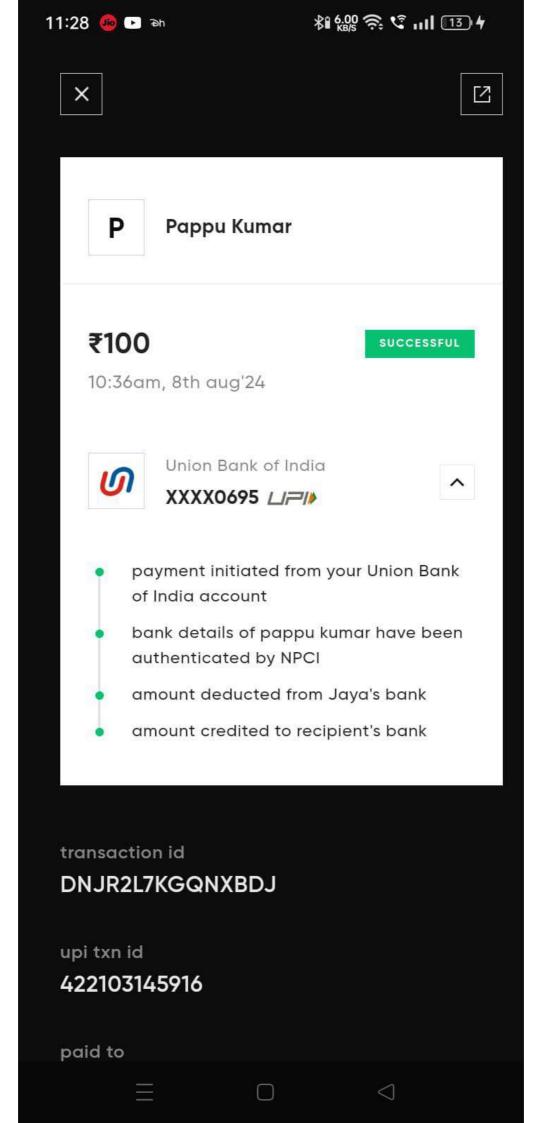
UPI Ref No: 422033483987 Copy

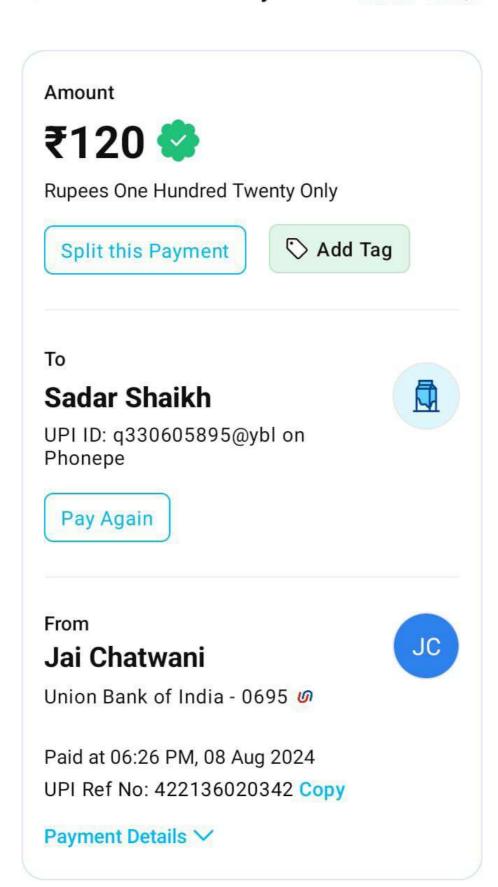
Payment Details V



JC









August 9, 2024



## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹99.00
Trip charge	₹113.66
Subtotal	₹113.66
Rounding	-₹0.05
Wait Time	₹1.51
Promotion	-₹16.12

### **Payments**



Cash

8/9/24 10:44 am

₹99.00

<u>Visit the trip page</u> for more information, including invoices (where available)

The total of ₹99.00 has a GST of ₹4.77 included.

#### You rode with Nazir

License Plate: HR55AC1187

Uber Auto 5.22 kilometres | 12 min(s)

10:29 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

**Uber** August 12, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹97.00
Trip charge	₹105.37
Subtotal	₹105.37
Rounding	-₹0.24
Wait Time	₹7.70
Promotion	-₹15.83

### **Payments**



Cash

8/12/24 10:34 am

₹97.00

<u>Visit the trip page</u> for more information, including invoices (where available)

The total of ₹97.00 has a GST of ₹4.65 included.

#### You rode with Rahman

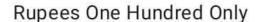
License Plate: HR55W9213

Uber Auto 5.24 kilometres | 12 min(s)

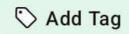
10:22 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

#### Amount

100.00 💝



Split this Payment



To

# Manejul Sekh Garments



UPI ID:

gpay - 11198087501@okbizaxis

Pay Again

#### From

# Jaya Ben Chatwani

ICICI Bank - XX27 6



Paid at 07:44 PM, 12 Aug 2024

UPI Ref No: 459163307104 Copy

Payment Details >



**Uber** August 13, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹88.00
Trip charge	₹101.48
Subtotal	₹101.48
Rounding	-₹0.09
Wait Time	₹0.95
Promotion	-₹14.34

### **Payments**



Cash

8/13/24 10:43 am

₹88.00

<u>Visit the trip page</u> for more information, including invoices (where available)

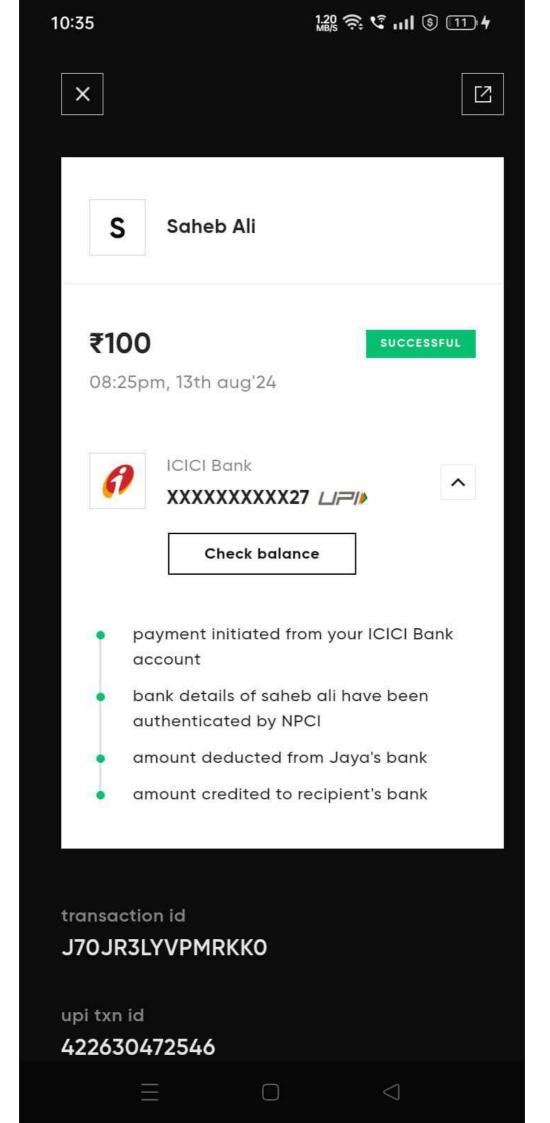
The total of ₹88.00 has a GST of ₹4.26 included.

#### You rode with Munsi

License Plate: HR55AJ0790

Uber Auto 5.02 kilometres | 13 min(s)

10:29 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India



**Uber** August 14, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹86.00
Trip charge	₹98.62
Subtotal	₹98.62
Rounding	-₹0.35
Wait Time	₹1.79
Promotion	-₹14.06

#### **Payments**



Cash

8/14/24 10:49 am

₹86.00

<u>Visit the trip page</u> for more information, including invoices (where available)

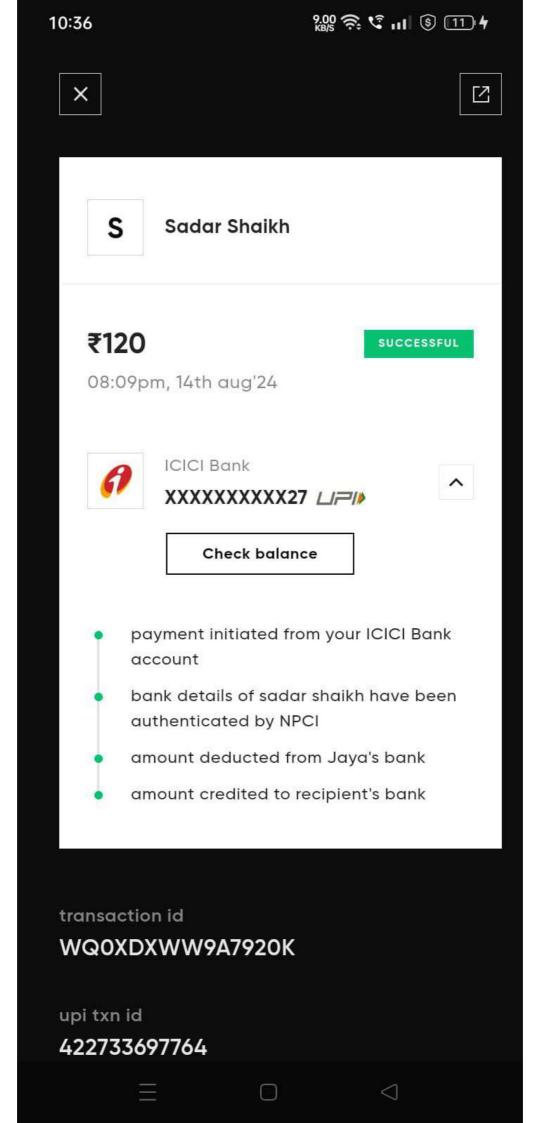
The total of ₹86.00 has a GST of ₹4.11 included.

#### You rode with Abdul

License Plate: HR55V1501

Uber Auto 4.70 kilometres | 11 min(s)

10:37 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India



Uber August 16, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Total	₹84.00
Trip charge	₹91.00
Subtotal	₹91.00
Wait Time	₹7.00
Rounding	-₹0.28
Promotion	-₹13.72

#### **Payments**



Cash

8/16/24 10:39 am

₹84.00

<u>Visit the trip page</u> for more information, including invoices (where available)

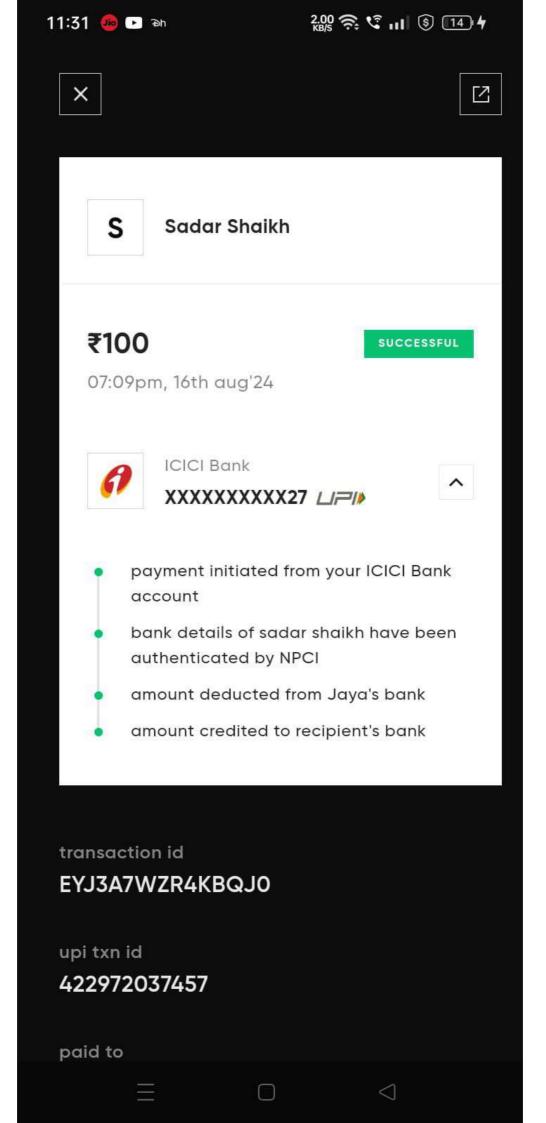
The total of ₹84.00 has a GST of ₹4.03 included.

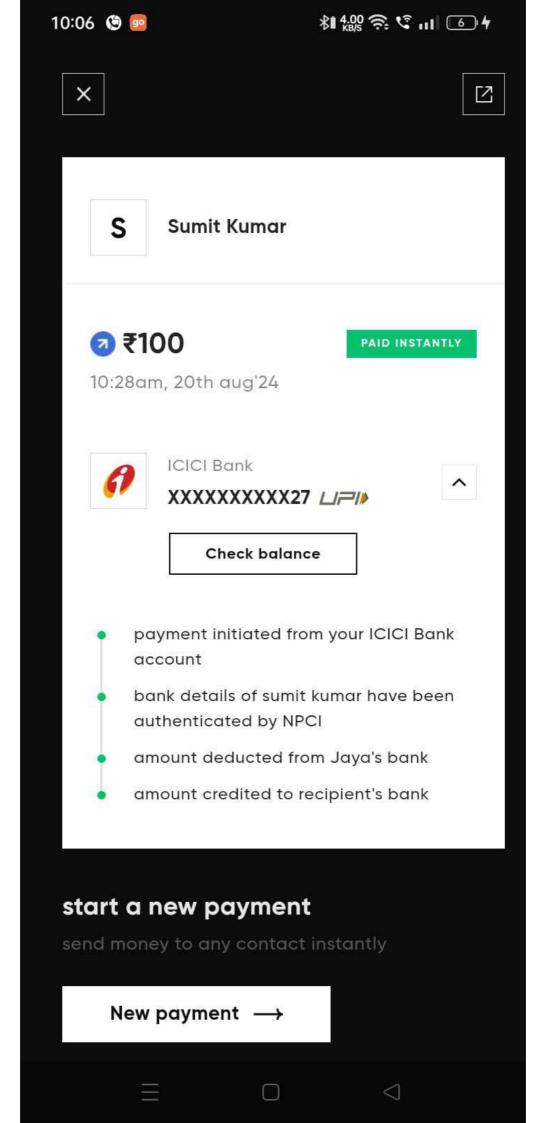
#### You rode with Safikul

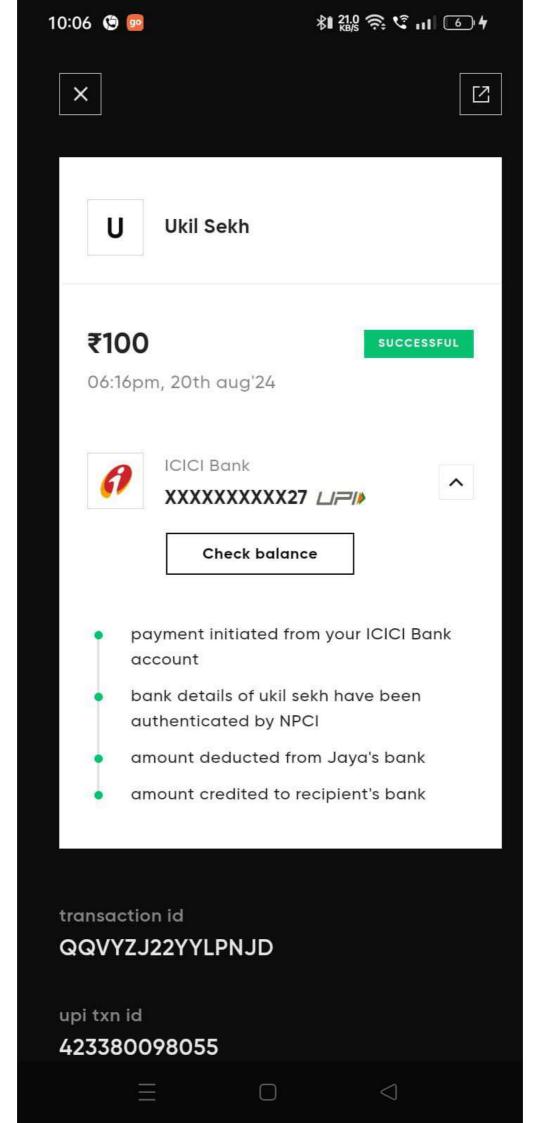
License Plate: HR55AE3196

Uber Auto 5.24 kilometres | 11 min(s)

10:27 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India







Uber August 21, 2024

## Here's your receipt for your ride, Jai

We hope you enjoyed your ride this morning.

Trip charge	₹128.86
Subtotal	₹128.86
Rounding	₹0.18
Promotion	-₹18.04

### **Payments**



Cash

8/21/24 10:43 am

₹111.00

 $\underline{\text{Visit the trip page}} \text{ for more information, including invoices (where available)}$ 

The total of ₹111.00 has a GST of ₹5.44 included.

#### You rode with Umesh

License Plate: HR55V4560

Uber Auto 4.91 kilometres | 14 min(s)

10:28 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

