

# Intrico Advisors Private Limited

## Expense Reimbursement

Employee Name: Fardeen Khan  
ID:

Expense Period	
From:	25-05-2024
To:	25-06-2024

Client Name: Louis Dreyfus Co. India Private Limited  
Department: Assurance

Business Purpose:  
Internal Audit

## Itemized Expenses

DATE	DESCRIPTION	CATEGORY	COST
27-05-2024	Going to LDC	UberAuto	100.00
27-05-2024	Coming from LDC	UberAuto	68.00
29-05-2024	Going to LDC	UberAuto	110.00
29-05-2024	Coming from LDC	Uber Bike	47.00
30-05-2024	Coming from LDC	Uber Bike	35.00
20-06-2024	Coming from LDC	UberAuto	84.00
25-06-2024	Coming from LDC	Uber Bike	31.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

SUBTOTAL	475.00
Less Cash Advance	
TOTAL REIMBURSEMENT	475.00

Don't forget to attach receipts!

Employee Signature \_\_\_\_\_ Date: \_\_\_\_\_

Approval Signature \_\_\_\_\_ Date: \_\_\_\_\_

# ← Details

[? Tickets](#)

## Bike Ride

29 May 2024 • 06:06 pm

₹47 • Completed



## RIDE DETAILS



### Main Road Exit Gate

Building 5 - DLF PH 3, 15th Floor, Building No,...



### Sani mandir, Shop No.2

Krishna Market Rd, A Block, Chakkarpur, Sect...

Duration	11.6 mins
Distance	4.0 kms
Ride ID	RD17169861694089182



## INVOICE

### Total Fare

**₹47.0** ^

Paid via Cash

Ride Charge	₹36.86
Booking Fees & Convenience Charges	₹10.14

# ← Details

[? Tickets](#)

## Auto Ride

20 Jun 2024 • 07:23 pm

₹84 • Completed



## RIDE DETAILS



### Main Road Entry Gate

Building 5 - DLF PH 3, Indian Oil Petrol pump,...



### Shop no. 46

Nambardar market, opposite साईं मंदिर, near S...

Duration

9.6 mins

Distance

2.9 kms

Ride ID

RD17188915929319696



## RIDE SUMMARY

**Total Fare****₹84.0** ^

Paid via Cash

Total Fare

₹84.0

[Send via Email](#)

Here's your receipt for your ride, Fardeen

We hope you enjoyed your ride this morning.

Total ₹110.00


Trip Charge ₹130.54

Subtotal ₹130.54

Rounding ₹0.35

Promotion -₹20.89

Payments



 Cash ₹110.00  
5/29/24 10:26 AM

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹110.00 has a GST of ₹5.35 included.

You rode with Jabir  
License Plate: HR55X2975

Uber Auto 4.86 kilometers | 11 min

 10:15 AM | Saraswati Vihar, Chakkarpur, Sector 28, Gurugram, HR 122002  
 10:26 AM | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Fardeen

We hope you enjoyed your ride this evening.

Total ₹68.00

Trip Charge ₹80.95

Subtotal ₹80.95

Promotion -₹12.95

Payments

 Cash ₹68.00  
5/27/24 6:46 PM



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹68.00 has a GST of ₹3.45 included.

You rode with Jivran

License Plate: HR55AD6447

Uber Auto 3.08 kilometers | 14 min

 6:31 PM | 108-114, Level 1 Building No. 10 Tower A, DLF Cyber City, Gurugram, HR 122002  
 6:46 PM | Sani mandir, Shop No.2, Krishna Market Rd, A Block, Chakkarpur, Sector 28, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Fardeen

We hope you enjoyed your ride this evening.

Total ₹35.00

Trip Charge ₹35.18

Subtotal ₹35.18

Rounding ₹0.17

Rider Promotion -₹0.35

Payments

 Cash ₹35.00  
5/30/24 8:20 PM

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹35.00 has a GST of ₹1.68 included.

You rode with NAVEEN

License Plate: HR26EF1077

Uber Moto 2.39 kilometers | 11 min

- 8:08 PM | Indian Oil Petrol pump, 122022, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122022, India
- 8:20 PM | Sani mandir, Shop No.2, Krishna Market Rd, A Block, Chakkarpur, Sector 28, Gurugram, Haryana 122002, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Fardeen

We hope you enjoyed your ride this morning.

Total ₹100.00

Trip Charge ₹118.68

Subtotal ₹118.68

Rounding ₹0.31

Promotion -₹18.99

Payments

 Cash ₹100.00  
5/27/24 10:38 AM



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹100.00 has a GST of ₹4.88 included.

You rode with Abdul

License Plate: HR55V1501

Uber Auto 5.15 kilometers | 12 min

 10:25 AM | 589, Saraswati Vihar, Maruti Housing Colony, Sector 28, Gurugram, Haryana 122002, India  
 10:38 AM | DLF Cyber City, Building No. 5, Tower A, 8th Floor, DLF Phase III, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Fardeen

We hope you enjoyed your ride this evening.

Total

₹31.00

Trip Charge

₹31.78

Subtotal

₹31.78

Rounding

-₹0.47

Rider Promotion

-₹0.31

Payments

Cash

6/25/24 6:47 PM


₹31.00


[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹31.00 has a GST of ₹1.42 included.

You rode with VISHAVNATH  
License Plate: HR26EQ5038

Uber Moto 3.20 kilometers | 11 min

6:35 PM | Indian Oil Petrol pump, 122022, DLF Cyber City, DLF Phase 2, Sector 24, Gurugram, Haryana 122022, India

6:47 PM | Sani mandir, Shop No.2, Krishna Market Rd, A Block, Chakkarpur, Sector 28, Gurugram, Haryana 122002, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.