

Intrico Advisors Private Limited

Expense Reimbursement

Employee Name: Mahesh Kumar Matolia

ID:

Expense Period

From: 6/26/2024

To: 7/25/2024

Client Name: Intech organic

Department:

Business Purpose:

ICFR

Itemized Expenses

DATE	DESCRIPTION	CATEGORY	COST
29/Jun/24	Going to Intech	Uber Auto	180.00
1/Jul/24	Going to Intech	Uber Auto	138.00
1/Jul/24	Coming from Intech	Uber Auto	190.00
2/Jul/24	Coming from Intech	Uber Auto	180.00
3/Jul/24	Going to Intech	Uber Auto	220.00
3/Jul/24	Coming from Intech	Uber Auto	151.00
4/Jul/24	Going to Intech	Uber Auto	320.00
6/Jul/24	Coming from Intech	Uber Auto	180.00
8/Jul/24	Going to Intech	Uber Auto	206.00
9/Jul/24	Going to Intech	Uber Auto	161.00
10/Jul/24	Coming from Intech	Uber Auto	199.00
11/Jul/24	Going to Intech	Uber Auto	183.00
12/Jul/24	Going to Intech	Uber Auto	207.00
18/Jul/24	Going to Intech	Uber Auto	171.00
18/Jul/24	Coming from Intech	Uber Auto	200.00
19/Jul/24	Coming from Intech	Uber Auto	370.00
23/Jul/24	Going to Intech	Uber Auto	134.00
24/Jul/24	Going to Intech	Uber Auto	178.00

SUBTOTAL 3,568.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

Less Cash Advance

TOTAL REIMBURSEMENT **3,568.00**

Don't forget to attach receipts!

Employee Signature

Date:

Approval Signature

Date:

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹190.00

Trip charge ₹196.43

Subtotal ₹196.43

Rider Promotion -₹6.44

Rounding ₹0.01

Payments

 Cash ₹190.00
01/07/2024 19:42

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹190.00 has a GST of ₹15.38 included.

You rode with SHIVAM
License Plate: HR55AR0768

Uber Go 11.97 kilometres | 23 min(s)

19:17 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India
19:42 | Mehrauli-Gurgaon Rd, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹180.00

Trip charge ₹179.97

Subtotal ₹179.97

Rounding ₹0.03

Payments



 Cash ₹180.00
02/07/2024 20:16

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹180.00 has a GST of ₹12.62 included.

You rode with Sandeep Kumar Yadav
License Plate: HR66B6078

Uber Go 12.73 kilometres | 22 min(s)

 19:53 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India
 20:16 | House No 8, A Block, Chakkarpur, Gurugram, Haryana 122022, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹220.00

Trip charge ₹219.99

Subtotal ₹219.99

Rounding ₹0.01

Payments

 Cash ₹220.00
03/07/2024 10:40

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹220.00 has a GST of ₹16.18 included.

You rode with Satyaveer

License Plate: HR66C2696

Uber Go 10.85 kilometres | 22 min(s)

10:17 | Shop No.9 Opposite Sai Mandir, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
10:40 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹151.00

Trip charge ₹177.18

Subtotal ₹177.18

Rounding ₹0.40

Promotion -₹26.58

Payments

 Cash ₹151.00
03/07/2024 20:26

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹151.00 has a GST of ₹7.42 included.

You rode with ATUL

License Plate: HR55AE9385

Uber Auto 11.62 kilometres | 23 min(s)

 20:02 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

 20:26 | House No 8, A Block, Chakkarpur, Gurugram, Haryana 122022, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.


Total ₹320.00

Trip charge ₹319.91

Subtotal ₹319.91

Rounding ₹0.09

Payments

 Cash ₹320.00
04/07/2024 10:39

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹320.00 has a GST of ₹23.57 included.

You rode with BHOOPENDRA

License Plate: HR55AR9051

Uber Go 10.56 kilometres | 18 min(s)

10:20 | 32, Mehrauli-Gurgaon Rd, Phase 1, Indian Airlines Pilots Society, Sushant Lok Phase I, Gurugram, Haryana 122002, India
10:39 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹180.00

Trip charge ₹179.91

Subtotal ₹179.91

Rounding ₹0.09

Payments

 Cash ₹180.00
06/07/2024 19:34

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹180.00 has a GST of ₹13.04 included.

You rode with VINOD

License Plate: HR38AD0525

Uber Go 12.76 kilometres | 24 min(s)

19:09 | B-8, Block B, Sector 34, Gurugram, Haryana 122001, India
19:34 | House No 8, A Block, Chakkarpur, Gurugram, Haryana 122022, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹206.00

Trip charge ₹217.32

Subtotal ₹217.32

Rounding -₹0.45

Promotion -₹10.87

Payments



 Cash ₹206.00
08/07/2024 10:43

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹206.00 has a GST of ₹15.46 included.

You rode with SURAJ
License Plate: HR55AF4925

Uber Go 10.53 kilometres | 17 min(s)

 10:25 | 62, Mehrauli-Gurgaon Rd, Sector 28, DLF Phase 1, Gurugram, Haryana 122002, India
 10:43 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹161.00

Trip charge ₹215.30

Subtotal ₹215.30

Rounding -₹0.47

Promotion -₹53.83

Payments

 Cash ₹161.00
09/07/2024 10:47

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹161.00 has a GST of ₹9.36 included.

You rode with Ram

License Plate: DL1RTB9606

Uber Go 10.52 kilometres | 16 min(s)

 10:30 | 62, Mehrauli-Gurgaon Rd, Sector 28, DLF Phase 1, Gurugram, Haryana 122002, India

 10:47 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹199.00

Trip charge ₹208.96

Subtotal ₹208.96

Rounding ₹0.49

Promotion -₹10.45

Payments

 Cash ₹199.00
10/07/2024 21:18



[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹199.00 has a GST of ₹14.14 included.

You rode with KAUSAL KISHOR

License Plate: UP24AT4027

Uber Go 12.54 kilometres | 21 min(s)

 20:56 | B-8, Block B, Sector 34, Gurugram, Haryana 122001, India
 21:18 | House No 8, A Block, Chakkarpur, Gurugram, Haryana 122022, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹183.00

Trip charge ₹215.39

Subtotal ₹215.39

Rounding -₹0.08

Promotion -₹32.31

Payments

 Cash ₹183.00
11/07/2024 10:11

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹183.00 has a GST of ₹12.27 included.

You rode with CHANDER

License Plate: DL1ZC9759

Uber Go 10.54 kilometres | 21 min(s)

 09:48 | 62, Mehrauli-Gurgaon Rd, Sector 28, DLF Phase 1, Gurugram, Haryana 122002, India

 10:11 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹207.00

Trip charge ₹217.57

Subtotal ₹217.57

Rounding ₹0.31

Promotion -₹10.88

Payments

 Cash ₹207.00
12/07/2024 09:54

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹207.00 has a GST of ₹15.77 included.

You rode with CHANDER

License Plate: DL1ZC9759

Uber Go 10.56 kilometres | 18 min(s)

 09:34 | 32, Mehrauli-Gurgaon Rd, Phase 1, Indian Airlines Pilots Society, Sushant Lok Phase I, Gurugram, Haryana 122002, India

 09:53 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹171.00

Trip charge ₹200.39

Subtotal ₹200.39

Rounding -₹0.44

Wait Time ₹1.30

Promotion -₹30.25

Payments

 Cash ₹171.00
18/07/2024 10:25

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹171.00 has a GST of ₹8.42 included.

You rode with ROHIT

License Plate: HR55AN2033

Uber Auto 10.42 kilometres | 18 min(s)

10:06 | Shop No.-62-Nh148A, Building-62-Sector 28, Complex No.-62-Sector 28, Gali No.-, Landmark, near Sahara Mall, Sector 28, Gurugram, Haryana 122002, India

10:25 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹200.00

Trip charge ₹199.98

Subtotal ₹199.98

Rounding ₹0.02

Payments

 Cash ₹200.00
18/07/2024 21:41

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹200.00 has a GST of ₹14.35 included.

You rode with SAHNAJ

License Plate: HR38X5436

Uber Go 12.54 kilometres | 20 min(s)

21:21 | B-8, Block B, Sector 34, Gurugram, Haryana 122001, India
21:41 | House No 8, A Block, Chakkarpur, Gurugram, Haryana 122022, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹370.00

Trip charge ₹405.01

Subtotal ₹405.01

Rider Promotion -₹35.11

Rounding ₹0.10

Payments

 Cash ₹370.00
19/07/2024 20:44

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹370.00 has a GST of ₹22.64 included.

You rode with SHIVAM

License Plate: UP79AT1170

UberXL 12.51 kilometres | 22 min(s)

 20:21 | B-8, Block B, Sector 34, Gurugram, Haryana 122001, India

 20:44 | House No 8, A Block, Chakkarpur, Gurugram, Haryana 122022, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹134.00

Trip charge ₹160.95

Subtotal ₹160.95

Rounding ₹0.41

Promotion -₹27.36

Payments

 Cash ₹134.00
23/07/2024 11:00

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹134.00 has a GST of ₹6.52 included.

You rode with Ram

License Plate: HR38AC2769

Uber Auto 11.03 kilometres | 23 min(s)

 10:36 | 84, Krishna Market Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India

 11:00 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹178.00

Trip charge ₹209.99

Subtotal ₹209.99

Rounding -₹0.49

Promotion -₹31.50

Payments



 Cash ₹178.00
24/07/2024 11:08

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹178.00 has a GST of ₹8.86 included.

You rode with GULAB
License Plate: HR55AS4768

Uber Auto 10.92 kilometres | 29 min(s)

 10:38 | Shop No.9 Opposite Sai Mandir, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
 11:07 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹180.00

Trip charge ₹179.90

Subtotal ₹179.90

Rounding ₹0.10

Payments

 Cash ₹180.00
29/06/2024 10:43

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹180.00 has a GST of ₹13.28 included.

You rode with Gyan
License Plate: HR38AE7711

Uber Go 11.08 kilometres | 16 min(s)

10:25 | Krishna market, Sahra, Grace Rd, Gurugram, Haryana 122002, India
10:43 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹138.00

Trip charge ₹159.16

Subtotal ₹159.16

Rounding -₹0.47

Promotion -₹20.69

Payments



 Cash ₹138.00
01/07/2024 11:12

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹138.00 has a GST of ₹7.07 included.

You rode with AMAR
License Plate: HR55W6679

Uber Auto 11.06 kilometres | 24 min(s)

 10:47 | H No 8, Everest House, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
 11:12 | 27, Block B, Sector 34, Gurugram, Haryana 122015, India