

Intrico Advisors Private Limited

Expense Reimbursement

Employee Name:
ID:

Client Name:
Department:

Business Purpose:

Expense Period
From:
To:

Itemized Expenses

DATE	DESCRIPTION	CATEGORY	COST
16/Aug/24	Going to intech organic	Uber Auto	115.00
14/Aug/24	Going to intech organic	Uber Auto	127.00
13/Aug/24	Going to intech organic	Rapido Auto	179.00
12/Aug/24	Going to intech organic	Rapido Auto	181.00
10/Aug/24	Going to intech organic	Uber Auto	130.00
9/Aug/24	Going to intech organic	Uber Cab	250.00
6/Aug/24	Going to intech organic	Uber Auto	142.00
5/Aug/24	Coming from intech organic	Uber Auto	145.00
3/Aug/24	Coming from intech organic	Uber Auto	138.00
1/Aug/24	Going to intech organic	Uber Auto	124.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

SUBTOTAL
Less Cash Advance
TOTAL REIMBURSEMENT
Don't forget to attach receipts!

Employee Signature _____ Date: _____

Approval Signature _____ Date: _____



Booking History



Customer Name	himanshu
Ride ID	RD17235243466882760
Driver name	Amit Kumar
Vehicle Number	HR55AS7719
Mode of Vehicle	Auto
Time of Ride	Aug 13th 2024, 10:22 AM

Selected Price

₹ 179

-  Shop No.3, Everest Market, Near Shiv Mandir, Chakkarpur Village, A-46 St, Sector 28, Maruti Housing Colony, Gurugram, Haryana 122002, India
-  27, Block B, Sector 34, Gurugram, Haryana 122015, India

This document is issued on request by the passenger. Rapido does not collect any fee/commission from passengers and shall not issue tax invoices to the passengers under this segment. The document may be used for all official / reimbursement purposes.

*Selected Price refers to the initial price decided between User and Drivers from the estimated price range


Booking History




Customer Name	himanshu
Ride ID	RD17234384433170152
Driver name	Ramniwas saini
Vehicle Number	HR55U9557
Mode of Vehicle	Auto
Time of Ride	Aug 12th 2024, 10:26 AM

Selected Price

₹ 181

 Shop no. 46, Nambardar market, opposite साईं मंदिर, near Sahara Mall, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India

 B8, Info Technology Park, Sector 34, Gurugram, Haryana 122101, India

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*Selected Price refers to the initial price decided between User and Drivers from the estimated price range

Here's your receipt for your ride, Himanshu

We hope you enjoyed your ride this afternoon.

Total ₹124.00

Trip charge ₹145.43

Subtotal ₹145.43

Rounding ₹0.38

Promotion -₹21.81

Payments

 Cash ₹124.00
8/1/24 1:00 pm

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹124.00 has a GST of ₹6.25 included.

You rode with Rama

License Plate: HR55AT3057

Uber Auto 11.07 kilometres | 21 min(s)

 12:38 pm | 38 A-46, Sahara Grace Road, Krishna Market Rd, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India

 1:00 pm | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Here's your receipt for your ride, Himanshu

We hope you enjoyed your ride this evening.

Total ₹138.00

Trip charge ₹162.33

Subtotal ₹162.33

Rounding ₹0.02

Promotion -₹24.35

Payments

 Cash ₹138.00
8/3/24 8:12 pm

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹138.00 has a GST of ₹6.97 included.

You rode with Devendra

License Plate: DL1RW0964

Uber Auto 12.65 kilometres | 27 min(s)

 7:44 pm | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

 8:11 pm | House No 8, A Block, Chakkarpur, Gurugram, Haryana 122022, India

Here's your receipt for your ride, Himanshu

We hope you enjoyed your ride this evening.

Total ₹145.00

Trip charge ₹171.00

Subtotal ₹171.00

Rounding -₹0.35

Promotion -₹25.65

Payments

 Cash ₹145.00
8/5/24 7:44 pm

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹145.00 has a GST of ₹7.14 included.

You rode with AMARESH

License Plate: HR55AE1083

Uber Auto 12.42 kilometres | 36 min(s)

 7:07 pm | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

 7:44 pm | House No 8, A Block, Chakkarpur, Gurugram, Haryana 122022, India

Here's your receipt for your ride, Himanshu

We hope you enjoyed your ride this morning.

Total ₹142.00

Trip charge ₹167.58

Subtotal ₹167.58

Rounding -₹0.44

Promotion -₹25.14

Payments



 Cash ₹142.00
8/6/24 10:42 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹142.00 has a GST of ₹6.93 included.

You rode with SHRI
License Plate: HR55AP3347

Uber Auto 11.05 kilometres | 19 min(s)

-  10:22 am | 38 A-46, Sahara Grace Road, Krishna Market Rd, Sector 28, Chakkarpur, Gurugram, Haryana 122002, India
-  10:42 am | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Here's your receipt for your ride, Himanshu

We hope you enjoyed your ride this morning.

Total ₹250.00

Trip charge ₹249.95

Subtotal ₹249.95

Rounding ₹0.05

Payments



 Cash ₹250.00
8/9/24 10:34 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹250.00 has a GST of ₹19.25 included.

You rode with MOHIT
License Plate: HR38AD7819

Uber Go 11.00 kilometres | 22 min(s)

 10:11 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India
 10:34 am | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Fares are inclusive of GST. Please download the tax invoice from the trip detail page for a full tax breakdown.

Here's your receipt for your ride, Himanshu

We hope you enjoyed your ride this morning.

Total ₹130.00

Trip charge ₹146.88

Subtotal ₹146.88

Rounding ₹0.43

Wait Time ₹3.78

Promotion -₹21.09

Payments

 Cash ₹130.00
8/10/24 10:44 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹130.00 has a GST of ₹6.73 included.

You rode with Vinod
License Plate: HR55AL2778

Uber Auto 11.00 kilometres | 24 min(s)

- 10:20 am | Shop No.3, Everest Market, Near Shiv Mandir, Chakkarpur Village, A-46 St, Sector 28, Maruti Housing Colony, Gurugram, Haryana 122002, India
- 10:44 am | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Here's your receipt for your ride, Himanshu

We hope you enjoyed your ride this morning.

Total ₹127.00

Trip charge ₹142.88

Subtotal ₹142.88

Rounding ₹0.37

Wait Time ₹4.37

Promotion -₹20.62

Payments

 Cash ₹127.00
8/14/24 10:38 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹127.00 has a GST of ₹6.17 included.

You rode with Vipin

License Plate: HR55AN3476

Uber Auto 10.89 kilometres | 22 min(s)

10:15 am | Shop No.3, Everest Market, Near Shiv Mandir, Chakkarpur Village, A-46 St, Sector 28, Maruti Housing Colony, Gurugram, Haryana 122002, India

10:38 am | 27, Block B, Sector 34, Gurugram, Haryana 122015, India

Here's your receipt for your ride, Himanshu

We hope you enjoyed your ride this morning.

Total ₹115.00

Trip charge ₹133.33

Subtotal ₹133.33

Rounding ₹0.34

Promotion -₹18.67

Payments



 Cash ₹115.00
8/16/24 10:22 am

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹115.00 has a GST of ₹5.59 included.

You rode with Mahesh
License Plate: HR55AH4247

Uber Auto 10.85 kilometres | 17 min(s)

 10:03 am | 798, Grace Rd, behind Sahara Mall, Saraswati Vihar, Chakkarpur, Gurugram, Haryana 122002, India
 10:21 am | 27, Block B, Sector 34, Gurugram, Haryana 122015, India