

Vaish & company

Expense Reimbursement

Employee Name: Aman Nagar

ID:

Client Name: GIPL, LDC

Department:

Business Purpose:

Vendor master updation

Expense Period

From: 8/1/2024

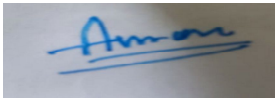
To: 8/25/2024

Itemized Expenses

DATE	DESCRIPTION	CATEGORY	COST
8/7/24	Office to LDC	Rapido	80.00
8/7/24	LDC to Office	Rapido	31.00
8/12/24	Office to GIPL	Rapido	106.00
8/12/24	GIPL to office	Rapido	121.00
SUBTOTAL			338.00
Less Cash Advance			
TOTAL REIMBURSEMENT			338.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

Don't forget to attach receipts!



Employee Signature

Date:

Approval Signature

Date:

← Details

[? Tickets](#)

07 Aug 2024 • 11:55 AM

₹80 • Completed



RIDE DETAILS

**DM10, Dakshin Marg**

Heritage City, Sector 25, Gurugram, Sarhol, Ha...

**Indian Oil Petrol pump**

122022, DLF Cyber City, DLF Phase 2, Sector 24...

Duration

17.0 mins

Distance

4.9 kms

Ride ID

RD17230119021801508



RIDE SUMMARY

Total Fare**₹80.0** ^

Paid via Cash

Total Fare

₹80.0

[Send via Email](#)

SUPPORT

I have been charged higher than the estimated fare



← Details

[? Tickets](#)

Bike Ride



07 Aug 2024 • 12:23 PM

₹31 • Completed



RIDE DETAILS



Main Road Entry Gate

Building 5 - DLF PH 3, bmr, Street No. 1, DLF Cy...



1, Dakshin Marg

DLF Phase 2, Sector 25, Gurugram, Sarhol, Har...

Duration

6.7 mins

Distance

2.7 kms

Ride ID

RD17230136189318872

Earned 8 coins

EXPIRES ON 6 SEP 2024



INVOICE

Total Fare**₹31.0 ^**

Paid via QR Pay

Ride Charge

₹29.82

Booking Fees & Convenience
Charges

₹8.18

← Details

[Tickets](#)

Auto Ride



12 Aug 2024 • 10:49 AM

₹106 • Completed

RIDE DETAILS



DM-7, Dakshin Marg

DLF Phase 2, Sector 25, Gurugram, Sarhol, Har...



3, Golf Course Rd

Sector 43, Gurugram, Haryana 122001, India

Duration

11.5 mins

Distance

5.6 kms

Ride ID

RD17234399408653493

RIDE SUMMARY

Total Fare**₹106.0** ^

Paid via Cash

Total Fare

₹106.0

[Send via Email](#) **SUPPORT**

← Details

[? Tickets](#)

Auto Ride



12 Aug 2024 • 07:11 PM

₹121 • Completed

RIDE DETAILS

**3, Golf Course Rd**

Sector 43, Gurugram, Haryana 122001, India

**94, Sikanderpur Rd**

Sector 28, DLF Phase 1, Sector 26, Gurugram, S...

Duration

15.3 mins

Distance

6.1 kms

Ride ID

RD17234700947959386

RIDE SUMMARY

Total Fare**₹121.0** ^

Paid via Cash

Total Fare

₹121.0

[Send via Email](#)