

Intrico Advisors Private Limited

Expense Reimbursement

Employee Name: Mahesh Kumar Matolia
ID:

Expense Period
From: 5/26/2024
To: 6/25/2024

Client Name: Leixir
Department: ICFR

Business Purpose:
ICFR

Itemized Expenses

DATE	DESCRIPTION	CATEGORY	COST
27/May/24	Going to Leixir	Uber Auto	136.00
27/May/24	Coming from Leixir	Uber Auto	147.00
28/May/24	Going to Leixir	Uber Auto	138.00
28/May/24	Coming from Leixir	Uber Auto	151.00
29/May/24	Going to Leixir	Uber Auto	134.00
29/May/24	Coming from Leixir	Uber Auto	148.00
30/May/24	Going to Leixir	Uber Auto	135.00
30/May/24	Coming from Leixir	Uber Auto	164.00
7/Jun/24	Going to Leixir	Uber Auto	136.00
7/Jun/24	Coming from Leixir	Uber Auto	150.00

SUBTOTAL 1,439.00

Note: Mileage reimbursement for personal car = Rs10/-pkm and bike= Rs5/- pkm

Less Cash Advance

TOTAL REIMBURSEMENT 1,439.00

Don't forget to attach receipts!

Employee Signature _____ Date: _____

Approval Signature _____ Date: _____

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total	₹134.00
Trip charge	₹159.18
Subtotal	₹159.18
Rounding	₹0.29
Promotion	-₹25.47

Payments

 Cash	₹134.00
29/05/2024 10:49	

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹134.00 has a GST of ₹6.53 included.

You rode with ANJARUL
License Plate: HR55V3723

Uber Auto 11.49 kilometres | 21 min(s)

- 10:28 | Shop No.3, Everest Market, Near Shiv Mandir, Chakkarpur Village, A-46 St, A Block, Maruti Housing Colony, Sector 28, Gurugram, Haryana 122002, India
- 10:49 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹147.77

Trip charge ₹175.47

Subtotal ₹175.47

Rounding ₹0.38

Promotion -₹28.08

Payments

 Uber Cash -₹13.23
29/05/2024 19:58 Refund

 Cash ₹161.00
29/05/2024 19:59

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹147.77 has a GST of ₹7.40 included.

You rode with Om

License Plate: T24HR07228AT

Uber Auto 12.11 kilometres | 30 min(s)

19:27 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India
19:58 | House No 8, A Block, Chakkarpur, Sector 28, Gurugram, Haryana 122022, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹135.00

Trip charge ₹159.74

Subtotal ₹159.74

Rounding ₹0.11

Wait Time ₹0.84

Promotion -₹25.69

Payments

 Cash ₹135.00
30/05/2024 10:49

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹135.00 has a GST of ₹6.56 included.

You rode with Sakeel
License Plate: HR55AP9063

Uber Auto 11.49 kilometres | 23 min(s)

- 10:25 | Krishna market, Sahra, Grace Rd, A Block, Sector 28, Gurugram, Haryana 122002, India
- 10:49 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹164.00

Trip charge ₹179.47

Subtotal ₹179.47

Wait Time ₹15.37

Rounding ₹0.33

Promotion -₹31.17

Payments

 Cash ₹164.00
30/05/2024 20:26

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹164.00 has a GST of ₹8.25 included.

You rode with Aarif
License Plate: HR38T8917

Uber Auto 12.27 kilometres | 32 min(s)

19:53 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India
20:26 | House No 8, A Block, Chakkarpur, Sector 28, Gurugram, Haryana 122022, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹136.00

Trip charge ₹159.68

Subtotal ₹159.68

Wait Time ₹1.93

Rounding ₹0.25

Promotion -₹25.86

Payments

 Cash ₹136.00
27/05/2024 10:57

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹136.00 has a GST of ₹6.64 included.

You rode with Pradeep
License Plate: HR55AK8172

Uber Auto 11.49 kilometres | 21 min(s)

- 10:35 | Shop No.3, Everest Market, Near Shiv Mandir, Chakkarpur Village, A-46 St, A Block, Maruti Housing Colony, Sector 28, Gurugram, Haryana 122002, India
- 10:57 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹147.00

Trip charge ₹175.47

Subtotal ₹175.47

Rounding -₹0.39

Promotion -₹28.08

Payments

 Cash ₹147.00
27/05/2024 19:57

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹147.00 has a GST of ₹7.28 included.

You rode with ANWAR ALI

License Plate: HR55AM5278

Uber Auto 12.75 kilometres | 32 min(s)

19:24 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India
19:57 | INDUSLAND BANK, Vatika First India Place, Maruti Housing Colony, Sector 28, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹138.00

Trip charge ₹160.33

Subtotal ₹160.33

Rounding -₹0.38

Wait Time ₹4.41

Promotion -₹26.36

Payments

 Cash ₹138.00
28/05/2024 10:55

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹138.00 has a GST of ₹6.68 included.

You rode with Rajiv
License Plate: HR55AL2711

Uber Auto 11.47 kilometres | 23 min(s)

10:30 | Shop No.3, Everest Market, Near Shiv Mandir, Chakkarpur Village, A-46 St, A Block, Maruti Housing Colony, Sector 28, Gurugram, Haryana 122002, India

10:54 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹151.00

Trip charge ₹176.77

Subtotal ₹176.77

Rounding -₹0.02

Wait Time ₹3.01

Promotion -₹28.76

Payments

 Cash ₹151.00
28/05/2024 20:04

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹151.00 has a GST of ₹7.52 included.

You rode with Hariom
License Plate: DL1RS1259

Uber Auto 12.04 kilometres | 25 min(s)

- 19:38 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India
- 20:03 | House No 8, A Block, Chakkarpur, Sector 28, Gurugram, Haryana 122022, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this evening.

Total ₹150.00

Trip charge ₹171.90

Subtotal ₹171.90

Rounding ₹0.08

Wait Time ₹6.58

Promotion -₹28.56

Payments

 Cash ₹150.00
07/06/2024 19:35

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹150.00 has a GST of ₹7.47 included.

You rode with AKHIL

License Plate: HR38AC8933

Uber Auto 11.53 kilometres | 24 min(s)

19:09 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India

19:34 | Mehrauli-Gurgaon Rd, Saraswati Vihar, Chakkarpur, Sector 28, Gurugram, Haryana 122002, India

Here's your receipt for your ride, Mahesh

We hope you enjoyed your ride this morning.

Total ₹136.00

Trip charge ₹160.13

Subtotal ₹160.13

Wait Time ₹2.35

Rounding -₹0.48

Promotion -₹26.00

Payments

 Cash ₹136.00
07/06/2024 11:00

[Visit the trip page](#) for more information, including invoices (where available)

The total of ₹136.00 has a GST of ₹6.58 included.

You rode with VIJAY

License Plate: HR55AD8036

Uber Auto 11.49 kilometres | 22 min(s)

10:38 | Krishna market, Sahra, Grace Rd, A Block, Sector 28, Gurugram, Haryana 122002, India

11:00 | D12/1 and 14, Infocity II, Phase 2, Info Technology Park, Sector 33, Gurugram, Haryana 122018, India