

ANISHRAJ S

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Professional Summary

Results-driven senior executive with forward-thinking approach centered on company success and competitive growth. Demonstrated record of success in building successful teams and managing and beneficial.

Skills

- Microsoft O365 Applications
- Managing Operations and Efficiency
- Service Now
- SQL
- Power BI
- Situation Adaptability
- Technical Support
- Project Management
- Staff Management
- Report Preparation
- Stakeholder Relations
- Mail Handling

Work History

Senior Executive

09/2022 to 04/2023

MSC SSC PVT INDIA LTD

- Preparing bill of lading first draft for Thailand Team Export Documentation.
- Mail communication with agency regarding BL queries
- Vertical auditing USA and Egypt bookings
- Monitored TAT and SLA for overall process.
- Responding to customer emails to give them solutions on pending BL.
- Build relationships with strategic customers through logistic initiatives.
- Preparing Checklist, BL Uploading E-Way bill creation
- Tracking & updating shipment tasks of respective cargos
- Proficiency in ERP Product like IBOX, MSC Tool, OVP, MS Office, SAP, TMS
- Communicate with customer, MSC carrier agency,
- Managing carrier tariff database
- Streamlined operations to maximize business efficiency and profits.
- Handling of DG Cargo, Reefer Cargo, IMCO Cargo, Shipper own container (SOC).
- Meetings with Stakeholders for process improvements and updates.
- Established clear and competitive goals, growth roadmaps and strategic business plans.
- Created Country update webpage and excel macros to support process result increased in productivity by 15% and errors decreased by 10% implementation done with zero cost.

Senior Executive

05/2020 to 07/2022

Executive

06/2018 to 04/2020

CMA CGM GBSI PVT LTD

- Validating partners of sensitive countries like IR, KP, BY, SY with full compliance of process.
- Specialist in VAT process, providing solution for Indian & European countries.
- Serving Internal Process Master Auditor to maintain team accuracy.
- Timely update of SDN Keywords as soon as are published on OFAC website.
- Deep Analysis knowledge on Dow Jones, Orbis,
- Compliance Catalyst, Dun & Bradstreet Tools
- Communicate risk involvements with global agencies and ensure to follow compliance procedure with legal team guidelines.
- Analyses knowledge on OFAC/Sanctions and EU Sanction website
- Performing deep research on the web & obtaining information on business partners via their official webpage or third-party websites & validating it accordingly.
- Updating SOP for the team based on the timely update from Head Office.
- Handling calls from the CMA-CGM agencies across the world to resolve urgent shipments & Export Call Closure Matters
- UAT testing performed while implementing new tools in downstream process.
- Worked in process UAT application and reports automation process and it's hosted in web.
- Process ideas and report automation ideas implemented result Increase in production 20%.

Education

Master of Science: Cyber Forensics & Information Security

2020

Madras University - Chennai

GPA: 76

Bachelor of Science: Computer Science

2017

Jaya College of Arts & Science - Thiruninravur

GPA: 79

- Awarded [Best Outgoing Student]

Awards

- Iron Man Award (05/2020) CMA CGM GBSI PVT LTD, Chennai
- Samurai Award (12/2020) CMA CGM GBSI PVT LTD, Chennai
- Propeller Award (04/2021) CMA CGM GBSI PVT LTD, Chennai
- Pearl Award (12/2021) CMA CGM GBSI PVT LTD, Chennai

Certifications

- [SQL](#)
- [Excel for Intermediate Level](#)
- [Power BI](#)
- [Power Point](#)