

1.To request access to these groups via ITIM by logging on <https://itim.honeywell.com> with their EID and LDAP password and under "Request Access" click on "Access to Restricted Websites" on the left side menu:

Request Access

Access to Systems

Access to Databases

Access to Applications

Access to USA Based Shares

Access to Restricted Websites

Access to Roles

Access to ERP/IM

Create New Share

Create Secure Folder

Access to Messaging Related Items

Create Personal Mailbox

Create Generic Mailbox

Create New Distribution List

Access to Generic Mailbox

Access to SMTP/POP/IMAP Service

Request for anything not listed above

Assume Ownership

The site will redirect to your dashboard located at <https://id.honeywell.com/dash/?0>

If this is the first time you are accessing your Dashboard, the system will prompt you to log in and enter some security information in order to create your Dashboard.

2. Enter your logging credentials:

3.

Once you have logged in, you will be prompted for security information to create your profile. Enter the required information as prompted. Once you have completed filling the security information, you will be taken to your request Dashboards.

To request access to restricted websites, click the "Access to Restricted Websites" button.

Honeywell | Identity Self Service

Return Policy | Help

Submit a Request

Access to Restricted Websites

Request to Access Restricted Websites

My Request History

You have no request history

Enter the user EID, the click on the search button (magnifying glass icon)

Access to Restricted Websites

SEARCH EMPLOYEE ID

1451028

+

EMPLOYEE ID

MANAGER

OVERWRITE MANAGER

EMAIL

ACCESS DETAILS

A popup window will show with the user's information. Click on the user name.

Click on the user name.

The user's information will display

### Access to Restricted Websites

SEARCH EMPLOYEE ID

E451028



EMPLOYEE ID

E451028

MANAGER

Eric Brinkman

[OVERRIDE MANAGER](#)

EMAIL

Kevin.Perez-Valentin@honeywell.com

[ACCESS DETAILS](#)

Verify the user manager. If the manager is OK, please continue with the next step. If the manager is not the correct person, click on **OVERRIDE MANAGER** and select the appropriate manager.

Click the **ACCESS DETAILS** button.

Select the appropriate Group, then enter the Business Justification why the access is required. Once you have entered the information, click the **ADD** button.

#### ACCESS

☐ Online Storage ☐ Radio Audio Streams ☐ Remote Access

☐ TV/Video Streams ☐ Web Advertisements

REASON

[ADD](#)

The request will be created. Once you have validated the request, select **Accept Policy Term** and click **Submit**.

When submitting an ITIM request, you will need to provide business justification. Your manager will need to approve your ITIM request, as well as your SBG IT focal. You will receive an email from ITIM whether your request was approved or rejected. If rejected, read the email carefully as it does state who rejected it (in case you want to escalate to them). If approved, please allow up to one business day for the access to be replicated in AD. You must also log off and back on with your EID for the access to take effect.