

STATUTORY FORM UNDER S&E ACT (SEE RULE 13)

CONSENT OF WOMEN EMPLOYEE TO WORK BEYOND 7PM IST

I Ms. / Smt. _____ residing at _____

(Full Address) state that I am an employee of ITC Infotech India Limited in the role of _____ (Designation) ----- and joined the Company with effect from _____.

I am aware and acknowledge that,

1. In case of any business requirement to work beyond 7PM IST, ITC Infotech provides a safe and secure transport facility from the doorstep of my residence to the place of work and *vice-versa*.
2. I understand that in case of any requirement to work in the 'Night Shift', ITC Infotech ensures that there will be at least three women employees working in the 'Night Shift' in the campus.
3. That there is a committee to prevent sexual harassment at workplace under the Chairmanship of Smt. Anu Joy (refer annexure for the list of Internal Complaints Committee members).
4. I own my safety in case I do not use company provided transport facility during the mentioned time (i.e., 7PM to 6AM IST).

I am therefore willing to work beyond 7PM IST based on business requirement during the period of my employment with ITC Infotech India Limited.

Date:

Place:

Signature of the Women Employee
(Full Name, PS ID & Department)

Internal Committee: Internal Committee (“IC”): constitutes of below listed members to receive and redress complaints on sexual harassment at workplace:

Bangalore:

*ICC INTERNAL MEMBERS - Bangalore						
MEMBER NAME	DESIGNATION	POSITION	FROM DATE	TO DATE	EMAIL	MOBILE
Ms. Anu Joy	Presiding Officer	General Manager	26-Apr-21	25-Apr-24	anu.joy@itcinfotech.com	9886366179
Ms. Indu Kapoor	Member	Vice President - Business HR	26-Apr-21	25-Apr-24	indu.kapoor@itcinfotech.com	9900030896
Mr. Santhosh Mali	Member	Vice President	28-Aug-21	28-Aug-24	Santhosh.Mali@itcinfotech.com	9980676666
Mr. MS Kasim	Member	General Manager	1-Jul-21	30-Jun-24	ms.kasim@itcinfotech.com	9886366226
*ICC EXTERNAL MEMBERS						
MEMBER NAME	DESIGNATION	MOBILE	FROM DATE	TO DATE	EMAIL	EXTERNAL REP ON WOMEN ISSUES
Ms. Tripti	External Representative	9663962626	28-Aug-21	28-Aug-24	tripti.kumar@gmail.com	External Representative

Kolkata:

*ICC INTERNAL MEMBERS - Kolkata						
MEMBER NAME	DESIGNATION	POSITION	FROM DATE	TO DATE	EMAIL	MOBILE
Ms. Anu Joy	Presiding Officer	General Manager	26-Apr-21	25-Apr-24	anu.joy@itcinfotech.com	9886366179
Mr. Santhosh Mali	Member	Vice President	28-Aug-21	28-Aug-24	Santhosh.Mali@itcinfotech.com	9980676666
Ms. Pallavi Dua	Member	Sr. Manager -Talent Management	28-Aug-21	28-Aug-24	Pallavi.Dua@itcinfotech.com	9748188890
Mr. Shrinivas Kamat	Member	Senior Manager	1-Jul-21	30-Jun-24	shrinivas.kamat@itcinfotech.com	9008018832
*ICC EXTERNAL MEMBERS						
MEMBER NAME	DESIGNATION	MOBILE	FROM DATE	TO DATE	EMAIL	EXTERNAL REP ON WOMEN ISSUES
Ms. Tripti	External Representative	9663962626	28-Aug-21	28-Aug-24	tripti.kumar@gmail.com	External Representative

Pune:

*ICC INTERNAL MEMBERS - Pune						
MEMBER NAME	DESIGNATION	POSITION	FROM DATE	TO DATE	EMAIL	MOBILE
Ms. Anu Joy	Presiding Officer	General Manager	26-Apr-21	25-Apr-24	anu.joy@itcinfotech.com	9886366179
Ms. Indu Kapoor	Member	Vice President - Business HR	26-Apr-21	25-Apr-24	indu.kapoor@itcinfotech.com	9900030896
Mr. Santhosh Mali	Member	Vice President	28-Aug-21	28-Aug-24	Santhosh.Mali@itcinfotech.com	9980676666
Mr. Shantanu Choudhury	Member	Technology Practice Head	1-Jul-21	30-Jun-24	shantanu.choudhary@itcinfotech.com	9975518583
*ICC EXTERNAL MEMBERS						
MEMBER NAME	DESIGNATION	MOBILE	FROM DATE	TO DATE	EMAIL	EXTERNAL REP ON WOMEN ISSUES
Ms. Tripti	External Representative	9663962626	28-Aug-21	28-Aug-24	tripti.kumar@gmail.com	External Representative

Other Locations – Hyderabad & Gurgaon:

MEMBER NAME	DESIGNATION	POSITION	FROM DATE	TO DATE	EMAIL	MOBILE
Ms. Anu Joy	Presiding Officer	General Manager	26-Apr-21	25-Apr-24	anu.joy@itcinfotech.com	9886366179
Ms. Indu Kapoor	Member	Vice President - Business HR	26-Apr-21	25-Apr-24	indu.kapoor@itcinfotech.com	9900030896
Mr. Santhosh Mali	Member	Vice President	28-Aug-21	28-Aug-24	Santhosh.Mali@itcinfotech.com	9980676666
Mr. MS Kasim	Member	General Manager	1-Jul-21	30-Jun-24	ms.kasim@itcinfotech.com	9886366226
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Ms. Tripti	External Representative	9663962626	28-Aug-21	28-Aug-24	tripti.kumar@gmail.com	External Representative

The members of the committee may change over period and the same shall be available on Caféxpress.