

Project

IT Department - Active IT Budget 2022-2023

Project ID: IT-22-023
 Period: 18-08-2022 - 31-08-2022
 Department: IT Department
 Date: 05.10.2022
 Currency: AED

Category	Approved Budget	Expenses	Balance
IT Infrastructure Contracts	245,000.00	779,136.23	-534,136.23
Software Licensing	160,000.00	390,626.67	-230,626.67
Total :	405,000.00	1,169,762.90	-764,762.90

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Exp.No	Date	Description	Budget Line	Category	Cost Centre	Amount	Tot.Cat Spend	Cat Available Bal	Total Exp	Avl.Budget
17	27-09-2022	new employee join	Microsoft 365 Licensing	Software Licensing		90,000.00	90,000.00	30,000.00	90,000.00	315,000.00
47	27-09-2022		Microsoft 365 Licensing	Software Licensing		90,000.00	180,000.00	-60,000.00	180,000.00	225,000.00
63	27-09-2022		Microsoft 365 Licensing	Software Licensing		90,000.00	270,000.00	-150,000.00	270,000.00	135,000.00
18	21-09-2022		Server Licensing	Software Licensing		90,000.00	90,000.00	-50,000.00	360,000.00	45,000.00
21	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	45,677.00	-677.00	405,677.00	-677.00
22	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	91,354.00	-46,354.00	451,354.00	-46,354.00
25	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	137,031.00	-92,031.00	497,031.00	-92,031.00
27	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	182,708.00	-137,708.00	542,708.00	-137,708.00
28	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	228,385.00	-183,385.00	588,385.00	-183,385.00
30	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	274,062.00	-229,062.00	634,062.00	-229,062.00
31	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	319,739.00	-274,739.00	679,739.00	-274,739.00
32	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	365,416.00	-320,416.00	725,416.00	-320,416.00
37	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	411,093.00	-366,093.00	771,093.00	-366,093.00
38	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	456,770.00	-411,770.00	816,770.00	-411,770.00

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39	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	502,447.00	-457,447.00	862,447.00	-457,447.00
46	27-09-2022		Microsoft 365 Licensing	Software Licensing		10,000.00	280,000.00	-160,000.00	872,447.00	-467,447.00
52	27-09-2022		Microsoft 365 Licensing	Software Licensing		626.67	280,626.00	-160,626.67	873,073.67	-468,073.67
53	27-09-2022		Server Licensing	Software Licensing		10,000.00	100,000.00	-60,000.00	883,073.67	-478,073.67
54	27-09-2022		Security Systems Contracts	IT Infrastructure Contracts		627.23	627.00	79,372.77	883,700.90	-478,700.90
56	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	548,124.00	-503,124.00	929,377.90	-524,377.90
57	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	593,801.00	-548,801.00	975,054.90	-570,054.90
58	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	639,478.00	-594,478.00	1,020,731.90	-615,731.90
59	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	685,155.00	-640,155.00	1,066,408.90	-661,408.90
60	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	730,832.00	-685,832.00	1,112,085.90	-707,085.90
61	21-09-2022		CCTV Maintenance Contract	IT Infrastructure Contracts		45,677.00	776,509.00	-731,509.00	1,157,762.90	-752,762.90
62	27-09-2022		Microsoft 365 Licensing	Software Licensing		10,000.00	290,626.00	-170,626.67	1,167,762.90	-762,762.90

PDF Form Example

This is an example of a user fillable PDF form. Normally PDF is used as a final publishing format. However PDF has an option to be used as an entry form that can be edited and saved by the user.

The fields of this form have been selected to demonstrate as many as possible of the common entry fields.

This document and PDF form have been created with OpenOffice (version 3.4.0).

To fill out the form, make sure the PDF file is not read-only. If the file is read-only save it first to a folder or computer desktop. Close this file and open the saved file.

Please fill out the following fields. Important fields are marked yellow.

Given Name:	<input type="text"/>		
Family Name:	<input type="text"/>		
Address 1:	<input type="text"/>	House nr:	<input type="text"/>
Address 2:	<input type="text"/>		
Postcode:	<input type="text"/>	City:	<input type="text"/>
Country:	<input type="text"/>		
Gender:	<input type="text"/>		
Height (cm):	<input type="text"/>		
Driving License:	<input type="checkbox"/>		
I speak and understand (tick all that apply):			
<input type="checkbox"/> Deutsch	<input type="checkbox"/> English	<input type="checkbox"/> Français	<input type="checkbox"/> Esperanto
		<input type="checkbox"/> Latin	
Favourite colour:	<input type="text"/>		

Important: Save the completed PDF form (use menu File - Save).