2/16/22, 4:00 PM Zoho Sigr

might come to your knowledge or possession, which according to the Company, are necessarily confidential and form valuable property of the Company and not made available to the trade and furthermore, you will not disclose them without authority of the Company to anyone other -than the Company's Officers authorized to receive them and that even after you have ceased to be in the services of the Company, you shall not disclose them to anyone.

- 3. You will assign the Company right, title and interest in any invention or improvement that you might make solely or jointly in the course of your relating to the products/ services marketed, based, developed and you will perform any acts, execute such documents without expenses to you which, in the judgment of the Company, any/ all rights relating to invention or improvements.
- 4. You shall regularly mark the attendance in the platform provided by the company
- 5. You shall maintain and keep in your safe custody such as books, registers, documents and other papers as may be issued to you or may come in your possession and shall return the same when required.
- 6. You will forthwith inform the Company of any change in your residential address.
- 7. It is agreed that it shall be open to the Company from time to time to vary any remuneration, benefit, facility or perquisite that may be extended to you on a review of the Company's decision in this behalf.
- 8. Upon leaving the employment of the Company, you will not take with you any drawing, blue print or other reproduction or other data, tables, calculation, latter or other documents or any other writing or copy of writing of any nature whatsoever pertaining to the business of the Company or any of its subsidiaries.
- 9. On confirmation, you will retire from the services of the Company on attaining the age of 58 years without any notice whatsoever from the Company in this behalf\* Signature
- 10. You will conform to the Service Rules of the Company as mentioned in Annexure B.
- 11. The appointment and its continuance is subject to your being found and remaining medically (physically and mentally) fit. If and when it is deemed necessary, the Company reserves the right to request you to undergo a medical examination.



301, 3rd Floor, Pulsar Plaza, Line Tank Road, Near Firayalal Chowk, Ranchi, Jharkhand (India) 834001

## Anjali Kumari -Appointment Letter

2 of 13

Zoho Sign Document ID: EKYLJV0NNWDLDC9MJBD2FF0GI7BH9NSNYJSDIKLMYMI

- 12. Your appointment is subject to your submitting mark sheets/ certificates (academic/experience) in respect of all your educational qualifications.
- 13. You will have 2 years and 6 months Bond with the company which includes 3 months training period. During the training period of 3 months you will be paid INP 5000/ per month. Post successful completion of your interpship/training.

I confirm that I have read and understood the <u>"Electronic Record and Signature Disclosure"</u> and consent to use electronic records and signatures.