[PROJECT TITLE]

Date: 31st January 2020
Guide: Mr. JOBIN T J

1. Project Overview?

    AJCE NSS is a project which will enable the educational institute to organize the overall NSS Unit activities in a centralized manner. These systems enable the program officer/volunteer secretary to control the NSS Unit remotely via online system.

2. To what extend the system is proposed for?

   In the proposed system all data is maintained by system. It is easy to save and retrieve all data in an NSS Unit. It is completely an automated system. It saves time and reduce manual work needed in the existing system and also user can work from any region through mobile or tablet devices.

   The proposed system is defined to meets all the disadvantages of the existing system. It is necessary to have a system that is more user friendly and user attractive, on such consideration the system is proposed. In our proposed system there is admin who can view all the volunteers, activities and applications. User will get notified for the information or immediate announcements in the notice board facility of the application and also user can give suggestion to the administrative panel. The proposed system is highly secure and easy to handle. Program officer can set FAQ, publish Notice to the user and approve application, activities and new requests. He can view the suggestions. Volunteer secretary can schedule activities and applications, verify students etc.

3. Specify the Viewers/Public which is to be involved in the System?

Volunteers, Volunteer secretary, Program officer, and admin are involved in the System.

4. List the Modules included in your System?

   Election module, Camp module , Attendance module are included in your System.

5. Identify the users in your project?

   Volunteers, Volunteer secretary, Program officer, and admin are the users in this project.
6. Who owns the system?

   Admin   owns the system.

7. System is related to which firm/industry/organization?

   System is related to Educational institution.

8. Details of person that you have contacted for data collection?

   Sudhina mol k.k, Abhijith (former volunteer secretary at MES COLLEGE NEDUMKANDAM), Gloriya Mathew(former program officer at AMAL JYOTHI COLLEGE OF ENGINEERING).

9. Questionnaire to collect details about the project? (min 10 questions, include descriptive answers, attach additional docs (e.g. Bill receipts, certificate models), if any?)
   ❖ In seven days camp how many activities will be there?

Usually there are mainly seven activities are conducted by seven days camp.

❖ What will be the duration of the activity?
Usually a camp will be 7 days of duration. we will be planning 7different activities for 7days.

❖ Who will be planning this activities?
Generally a team of senior nss committee members and volunteer secretary along with program officer will be planning this activity through a discussion.

❖ As you said earlier, there will be group in the camp. How you form the group on what basis?
There is no such criteria. Randomly we will group people contain half girls and half boys.

❖ How will you take the attendance for a single student?
By the time when we are planning activity we deciding activity duration on a hours based on this activity volunteer attendance will be calculated.

❖ How the election process starts?
After the camp interested volunteer will submit their nomination. If they meet the criteria they will selected as a candidate.

❖ What are the criteria for election?
There main 4 criteria such as their backlog count, mark percentage , attendance percentage and their background.

❖ How volunteer will provide their support for the candidate?
Currently there is no such process we wanted to do it on online voting system. Volunteers will be login to their profile and provide support for their candidate.

❖ Who will be handling the election control?
Program officer managers election process.

❖ What are the contents required in the report ?
All activities and application details , volunteers details, are conducted by nss unit will included in this report.