

# Standard Company

Company Address  
City, State PIN  
Country

## OFFER LETTER

### CANDIDATE NAME

dfg

### EMAIL

sdfg@gmail.com

### DESIGNATION

dfg

### DEPARTMENT

dfgnh

### JOINING DATE

Thu Sep 04 2025 05:30:00 GMT+0530  
(India Standard Time)

### WORK LOCATION

dfg

### Compensation Details

Component	Monthly (₹)	Annual (₹)
Basic Salary	0	0
HRA	0	0
Special Allowance	0	0
Statutory Bonus	0	0

Component	Monthly (₹)	Annual (₹)
Gross Salary	0	0
PF (Employee)	0	0
ESIC (Employee)	0	0
Net Take Home	0	0
Total CTC	0	0

## Employment Terms

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- **Probation Period:** 6 months
- **Notice Period:** 30 days
- **Working Hours:** 9 AM - 6 PM
- **Work Days:** Monday - Friday
- **Contract Duration:** 365 days

Date: September 5, 2025

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**HR Manager**

Human Resources

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**dfg**

Candidate

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This offer letter is valid for 30 days from the date of issue.  
For any queries, please contact HR department.