



TechCorp Solutions

Company Address
City, State PIN
Country

OFFER LETTER

CANDIDATE NAME

John Doe

EMAIL

john.doe@example.com

DESIGNATION

Software Engineer

DEPARTMENT

Engineering

JOINING DATE

Fri Mar 01 2024 05:30:00 GMT+0530
(India Standard Time)

WORK LOCATION

Bangalore

Compensation Details

Component	Monthly (₹)	Annual (₹)
Basic Salary	66,667	800,000
HRA	6,667	80,000

Component	Monthly (₹)	Annual (₹)
Special Allowance	7,533	90,400
Statutory Bonus	5,533	66,400
Gross Salary	86,400	1,036,800
PF (Employee)	0	0
ESIC (Employee)	0	0
Net Take Home	0	0
Total CTC	0	0

Employment Terms

- **Probation Period:** 6 months
- **Notice Period:** 30 days
- **Working Hours:** 9 AM - 6 PM
- **Work Days:** Monday - Friday
- **Contract Duration:** 365 days

Date: September 5, 2025

HR Manager

Human Resources

John Doe

Candidate

This offer letter is valid for 30 days from the date of issue.

For any queries, please contact HR department.