CIAL_EUM_PM_CLASS & CHARACTERISTICS

ABBREVATIONS

ABBREVATION	DESCRIPTION
CIAL	Cochin International Airport Ltd.

CHANGE HISTORY

Version	Description	Created by	Date	Reviewed by	Date

Table of Contents

1.   Create Characterestics

Procedural Steps

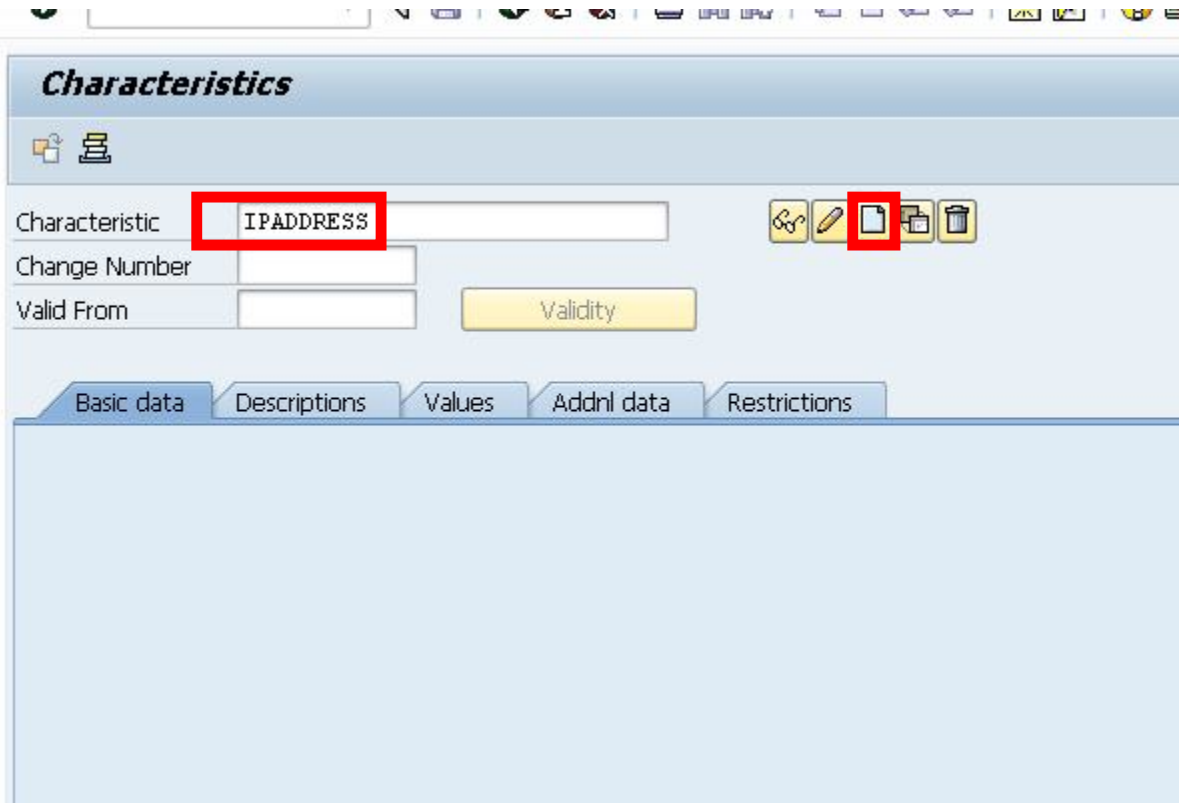### 1.1.   Access the transaction by:

Via Menus	SAP Easy Access → SAP Menu→Cross Application Components→Classification System→Master Data→Characteristics
Via Transaction Code	CT04
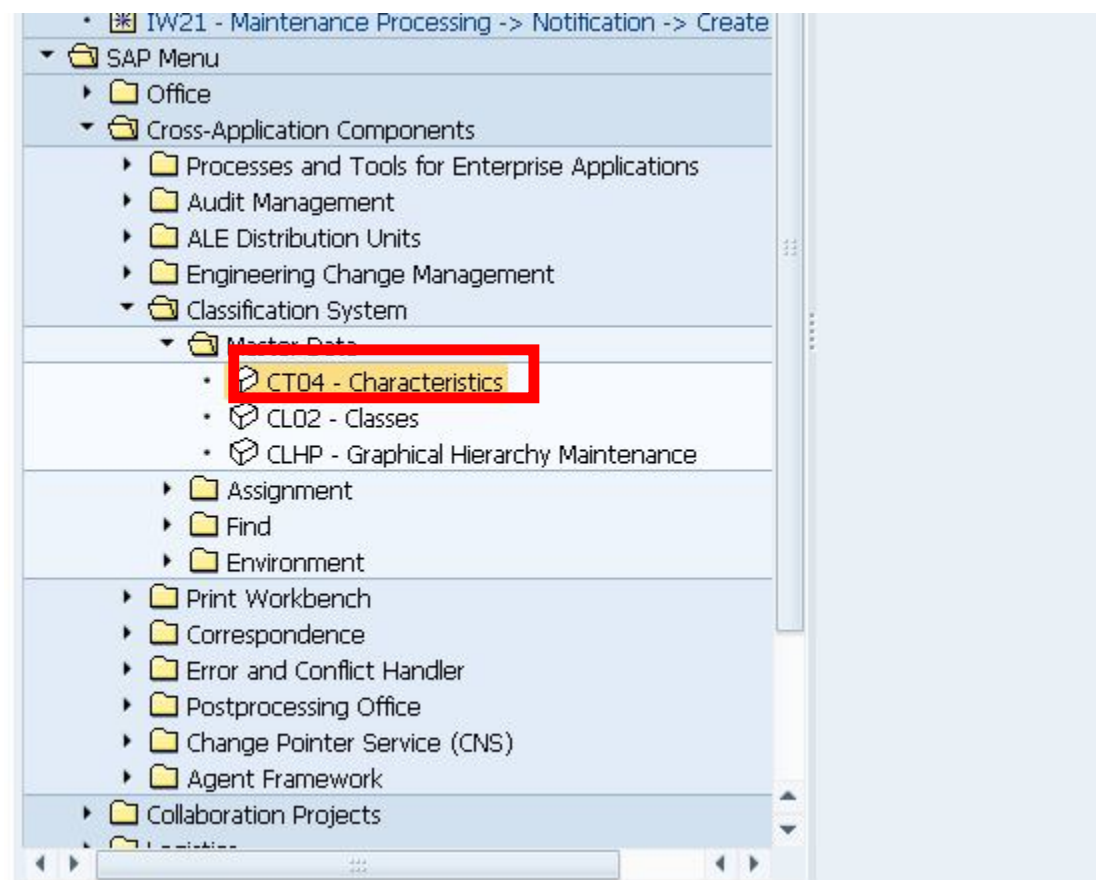
1) Enter following details in the below screen

     Characteristics Name: IPADDRESS

     Click Create Button

Characteristic description: PC IP ADDRESS

Characteristic Group: PM_CHR_GRP Maintenance Characteristics

Status:**1 (Released)**

Data Type – **Character Format**

No. Of Characters (Mandatory) – **30**

Unit of measurement – (if Numeric Format, Data Type is selected) –

Value assignment: Select **Single Value**

Restriction tab: Class type as 002 (if characteristics to be restricted only to be used for equipment class).Otherwise Keep it blank. Then it can be used for all class types. (Recommended)

Click Save button on the top to save the characterestics.

2. Change/Display Characterestics

Procedural Steps

2.1. Access the transaction by:

Via Menus	SAP Easy Access → SAP Menu→Cross Application Components→Classification System→Master Data→Characteristics
Via Transaction Code	CT04

1) Enter Characteristics name and click change button. Then make required changes.

2) Enter Characteristics name and click display button to see characteristics details.

3.   Delete Characterestics
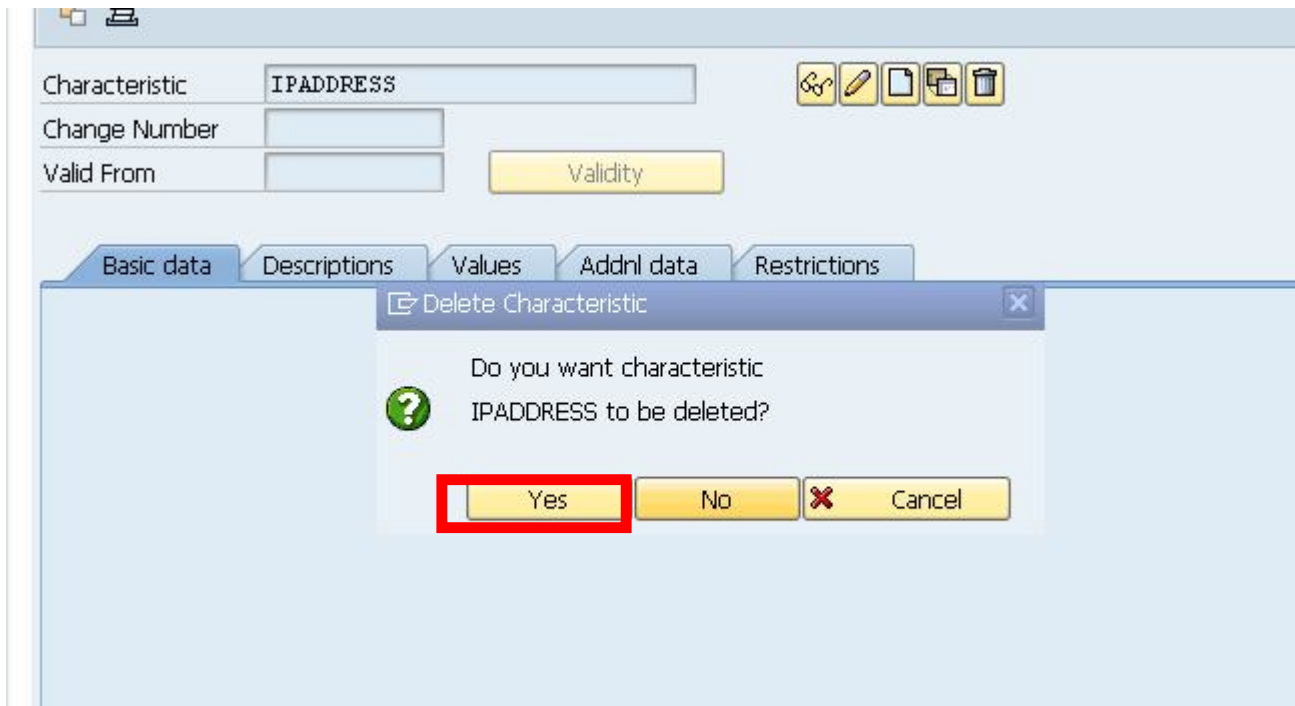
Procedural Steps

3.1.   Access the transaction by:

Via Menus	SAP Easy Access → SAP Menu→Cross Application Components→Classification System→Master Data→Characteristics
Via Transaction Code	CT04

1) Enter Characteristics name and click delete button.

2) System to ask whether to delete the characteristics .Click YES to continue

System to give a message Characteristics is deleted in the bottom.

4. Create Class

Procedural Steps

4.1.   Access the transaction by:

Via Menus	SAP Easy Access → SAP Menu→Cross Application Components→Classification System→Master Data→Class
Via Transaction Code	CL02
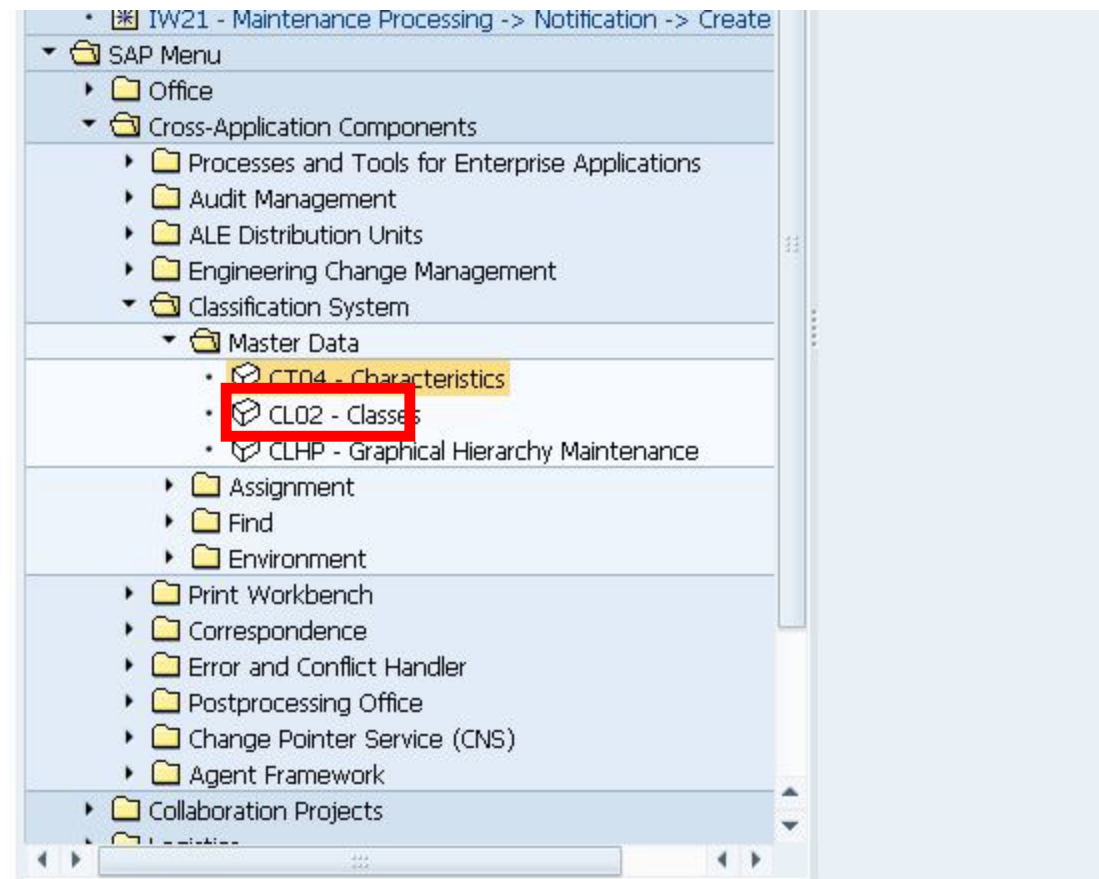
2) **Enter following details in the below screen**

Class Name: DESKTOP

Class Type :002 (for Equipment)

Class Type will vary if it's for other objects.

003 for functional location

Click create Button

3) Enter following details in the opened screen

Description : Desktop Details

Status: 1 Released

Class Group: PM_CLS_GRP

Under Char Tab

4) Add required characteristics under characteristics tab

IPADDRESS

MEMORY

RAM

5) Click save button on the top to save the class

5. Change/Display Class

Procedural Steps

5.1. Access the transaction by:

Via Menus	SAP Easy Access → SAP Menu→Cross Application Components→Classification System→Master Data→Class
Via Transaction Code	CL02

1) Enter Class Name and click change button as shown.

   Then Make necessary changes through the opened screen

2) Enter Class Name and DISPLAY button to see class details.

6. Delete Class

Procedural Steps

6.1. Access the transaction by:

Via Menus	SAP Easy Access → SAP Menu→Cross Application Components→Classification System→Master Data→Class
Via Transaction Code	CLO2

1) Enter Class Name and press delete button

Class

🔲 🖳 Change Language

Class	AC	
Class type	002	Equipment Class
Change Number		
Valid from	31.10.2013	Validity

Basic data | Keywords | Char. | Texts

2) System to ask whether to delete the mentioned class

Change Language

Class	AC	
Class type	002	Equipment Class
Change Number		
Valid from	31.10.2013	Validity

Basic data | Keywords

Delete Object

❓ Are You Sure You Want Class to Delete?

Yes | No | ✖ Cancel

3) System to give message mentioned class is deleted in the bottom left corner.

7. Mass Upload of Characterestics

Procedural Steps

7.1. Access the transaction by:

Via Menus	NA
Via Transaction Code	ZPM006

Mass upload of characteristics can be done through T Code ZPM006.

Do not delete any columns from the excel attached.

All fields mentioned are mandatory.

Template is attached herewith.

Characterestics.xls

Select the excel from the system and click execute button to upload as shown below.

Characteristics Master Data Upload

Select File From Pres Server   C:\Documents and Settings\Ebin\Desktop\Characteresti...