



# ANJILA MANANDHAR

PROJECT MANAGER | ODOO SPECIALIST |  
AGILE PRACTITIONER

## CONTACT

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## SKILLS

- Technical Skills: HTML/CSS ,  
Bootstrap, Ruby on rails,  
Gitlab
- Tools & ERP: Odoo, Clickup,  
Jira, Trello
- Methodologies: Agile, Scrum,  
SDLC
- Analytical Skills: Budgeting,  
Financial Reporting, Data  
Analysis
- Interpersonal Skills:  
Stakeholder Management,  
Communication, Leadership,

## LANGUAGES

- English: Advanced (C1)
- Nepali: Native
- Nepal Bhasa: Fluent
- Hindi: Basic
- German: A1



## PROFILE

Motivated Project Manager with over 3 years' experience successfully leading 13+ client-driven projects, streamlining ERP system processes (Odoo), and enhancing operational efficiency. Proven ability to manage teams of up to 19 members, ensuring project completion within budget and schedule. Passionate about leveraging expertise in Software Engineering and Data Analytics to drive strategic innovation.



## WORK EXPERIENCE

**Nexus Incorporation, Kalanki** OCT 2023 - DEC 2024  
Associate Project Manager

- Project Oversight: Managed a team of 19, ensuring multiple projects adhered to timelines, budgets, and scope.
- Reduced project turnaround times by 20% by optimizing ERP system workflows.
- Process Improvement: Collaborated with teams to identify opportunities for process enhancement within the ERP system

**Axios Softwork Pvt. Ltd., Banepa** June 2021 - Jan 2023  
Project Manager Cum Operations Head

- Led 19-member team through 10+ software projects in Agile/Scrum environment.
- Prepared comprehensive progress reports detailing milestones, timelines, and budgets, promoting transparency with stakeholders.
- Achieved a 25% increase in productivity through ClickUp-based task management.
- Delivered weekly reports and risk assessments to internal stakeholders.

**Axios Softwork Pvt. Ltd., Banepa** Jan 2021 - May 2021  
Quality Assurance Intern

- Conducted functional and UI testing for Edfluent, a professional English proofreading and translation platform offering customizable service plans.
- Performed end-to-end testing on Nivid, a SaaS-based school management system, identifying bugs and enhancing user experience.
- Created detailed documentation of test results and proposed actionable optimizations to improve product quality and usability.

## LINKS

- [Linkedin](#)
- [Gitlab](#)

## CERTIFICATIONS

- Coursera: [Agile Project Management](#)

## REFERENCE

References available upon request.



## EDUCATION

### Bachelors in Computer Application

2018 - 2023

Kabhre Multiple Campus | Tribhuvan University

**GPA: 3.22 / 4.0**

- Awarded the Dil Ganga Scholarship' for Outstanding Project Work (2023) on developing a web-based room rental solution.
- Thesis: Student Room Rental — Developed a complete web application using Ruby on Rails, PostgreSQL, JavaScript, HTML/CSS, and Bootstrap.
- Relevant Coursework: Software Engineering, Operating Systems, Database Management Systems, Data Structures and Algorithms, Distributed Systems, Software Project Management, Cyber Law and Professional Ethics, MIS and e-Business, Computer Graphics and Animation, Advanced Java Programming

### +2 Science

2016 - 2018

Khwopa Higher Secondary School | NEB

**GPA: 2.79 / 4.0**

- Relevant Coursework: Mathematics, Physics, Computer Science, Chemistry
- Highlights:
- Built strong foundations in logical reasoning and analytical thinking through science-focused studies
- Volunteered in school exhibitions, developing teamwork, communication, and organizational skills

### School Leaving Certificate (SLC)

2002 - 2018

Vidhya Sagar English Secondary School

**GPA: 3.45 / 4.0**

- Relevant Coursework: Mathematics, Science, Computer Science, English
- Highlights: Developed academic discipline, communication skills, and a strong interest in computer science from an early age



## EXTRACURRICULAR & VOLUNTEERING

### Club Secretary

2018 - Present

Kabhre Banepa Leo Club, Banepa

Recognition: Honored with "Leo of the Year 2023" and "Ruby Jubilee of the Year 2024" for outstanding commitment and contributions.

### Joint District Treasurer

2024 - Present

Leo District Council 325G

Team Contribution: Collaborated with executive members to ensure smooth financial operations and event execution across multiple Leo clubs.

### Additional Coursework

2024 - 2024

Entrepreneurship Development (Certificate Course)

Organized by Kabhre Multiple Campus in collaboration with UGC Nepal, Credit Hours: 3 (Non-credit in degree curriculum)

Description: Focused on business ideation, startup strategies, and market research, aimed at fostering entrepreneurial skills.