


STANDARD OPERATING PROCEDURE	<b>DBLGROUP</b> <b>IT DEPARTMENT</b> Capita South Avenue Tower (6th Floor), House-50, Road-3, Gulshan-1, Dhaka, Bangladesh	 dbi® G R O U P
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### **Switch Configuration Process Flow**

1. Hostname:  
 Hostname should be followed as UNITNAME-SW-FLOOR-SW Number
2. Set Console Password
3. Set enable Password
4. Encrypt the Password
5. Set Telnet Password
6. Enable Telnet service
7. Assign VLAN as per approved design.
8. Assign IP in Management VLAN
9. Assign IP in Access VLAN
10. Check and Disable VTP:
11. Trunk Port:
12. Save the Configuration (Must save your configuration otherwise it'll erase if the switch restarts)