

Chatbot User Guide

Introduction

Welcome to the Chatbot for Company Info and Document Handling! This guide will help you understand how to interact with the chatbot effectively to retrieve company information and manage document uploads.

Getting Started

To start using the chatbot, follow these simple steps:

1. Open the chatbot interface in your web browser.
2. You'll see a text input box where you can type your questions or queries.
3. You can also upload PDF and DOC files using the file uploader in the sidebar.

Asking Questions

You can ask the chatbot questions related to company information by typing your query into the text input box and pressing Enter. The chatbot will process your question and provide you with relevant information.

Uploading Documents

To upload PDF and DOC files for document handling, follow these steps:

1. Click on the "Upload your PDF Files and Click on the Submit & Process Button" section in the sidebar.
2. Select the PDF and DOC files you want to upload using the file uploader.
3. Once you've selected the files, click on the "Submit & Process" button to start processing.

Interacting with the Chatbot

After uploading documents or asking questions, the chatbot will provide responses based on the input:

- For questions related to company information, the chatbot will retrieve relevant details from its database and display them in the chat interface.
- For document uploads, the chatbot will process the files and handle them accordingly.

Tips for Effective Interaction

Here are some tips to enhance your interaction with the chatbot:

- Be specific with your questions to receive accurate responses.
- Provide complete and detailed information when asking questions or uploading documents.
- If the chatbot doesn't understand your query or encounters an error, try rephrasing your question or uploading the document again.

Additional Information

- If you encounter any issues or have questions about the chatbot's functionality, feel free to reach out to the support team for assistance.
- Remember to adhere to any guidelines or instructions provided by the chatbot during your interaction.

Conclusion

Thank you for using the Chatbot for Company Info and Document Handling. We hope this guide has been helpful in understanding how to interact with the chatbot effectively. If you have any feedback or suggestions for improvement, we'd love to hear from you!