

NOOR ALI LALANI

Hamilton, ON

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EDUCATION

Master of Business Administration

Expected Completion: April 2023

DeGroote School of Business, McMaster University, Burlington, ON

- Entrance Scholarship, 2021

Bachelor of Business Administration – MIS | Minor – Finance

December 2016

University of Houston, Houston, TX

- Major GPA: 3.80/4.00, Cumulative GPA: 3.70/4.00
- Dean's Honour List in the following semesters: Fall 2015, Spring 2015, Fall 2014, Spring 2014, Fall 2013, Spring 2013

CAREER-RELATED EXPERIENCE

Project Manager

The Shams Group, Dallas, TX

September 2018 – August 2021

- Provided offshore Project Management services and managed \$0.5 million to \$3 million yearly projects for Hospitals across USA and Canada
- Collaborated with clients for projects briefing, roadmap, deadlines, and post-project completion support services
- Coordinated with senior management with hiring candidates for technical and management roles
- Transitioned 20 projects from MS Projects to MS Azure DevOps and trained over 100 employees for Willis Knighton Health System over 6 month period
- Supervised multiple cross functional team of 15+ resources including solution architect, developers and business analyst
- Mentored new PM hires to ensure a smooth transition from training to administering projects/products

Founder

StudyTact, Houston, TX

October 2016 – April 2018

- Launched an app to help over 400 students across 10 universities with a team of 5 employees
- Hired 100+ tutors within 3 months using no-code tools including Airtable, Zapier, Coda and Typeform
- Built wireframes and UI/UX designs for website and native app
- Partnered with more than 50 University student groups and organization resulting in 200 new customers
- Strategized with University Staff to implement a learning pathway and lesson plan to help ADHD students

Data Analyst

Rushmore Energy, Houston, TX

January 2017 – January 2018

- Collaborated with upper management to come up with solutions to improve energy system data efficiencies
- Formulated SQL query with 30,000+ Customer data points and generated reports for customer onboarding team
- Implemented risk management protocols to make sure customers pay utility bills on time with low default rates
- Created spreadsheets to predict dynamic pricing models based on previous metrics and legacy systems

OTHER EXPERIENCE

Tutor

University of Houston, Houston, TX

August 2014 – December 2016

- Received master level III tutoring certification by College Reading and Learning Association (CRLA)
- Tutored 11 courses including Business Statistics, Java, SQL Database, Calculus, Accounting and Economics
- Tutored more than 3000 students over a span for 2 and half years
- Administered front office desk to answer calls and help student's sign-up for tutoring

Amerishore Associate Consultant

Neudesic, Houston, TX

January 2016 – September 2016

- Assisted clients in migration of 200 TB of data from legacy systems to modern web-based system over a 6-month period
- Received 5-star rating and positive feedback from clients regarding customer support and data migration accuracy
- Administered user-level support for multiple applications including web-based, iOS, and Android mobile apps

CAREER RELATED SKILLS

- Project Management: Jira, TABLEAU, Microsoft Suite (Azure DevOps, Projects, Power Bi, PowerApps, Office)
- Programming: Java, JavaScript, HTML/CSS
- Databases: Oracle SQL DB and Postgre SQL

VOLUNTEER AND COMMUNITY ACTIVITIES

Business Consultant, SURE, Houston, TX

August 2016 – December 2016

- Received certificate for social entrepreneurship by Mayor of Texas
- Provided consulting services to stimulate urban renewal by empowering entrepreneurs in under-resourced communities
- Guided entrepreneurs to brainstorm ideas, build financial forecasting models, and 3-year projected revenue models
- Coached entrepreneurs to create business plan and pitch ideas to investors and banks for start-up funding
- Conceptualized entrepreneurs to understand financial obligations, compliance and regulations for starting a start-up

Peer Administrator/Advisor, University of Houston, Houston, TX

December 2013 – January 2015

- Lead team of 27 advisors; conducted training and assigned duties for International Student check-in and orientation
- Utilized various database management tools to maintain student data of over 1200 students each semester
- Acted as a point of contact for university staff and student advisors for international students welcome week

ACTIVITIES AND INTERESTS

- Podcast Host for entrepreneurial show called Makers Theory and an Avid podcast listener
- Micro-investor in couple of startups in FMCG and EdTech Sector in India
- Enjoy cooking, trying new cuisines and watching reruns of The Office show