**CHAPTER- 6 FUNDAMENTALS OF ORGANIZING**

***Brief Answer Questions***

1. **What is 'span of control'?**
2. **What is organizing?**
3. **Introduce departmentalization by territory with its chart.**
4. **Define the organic view of organization.**
5. **What is meant by responsibility?**
6. **State any two disadvantages of matrix structure.**

***Descriptive Answer Questions***

1. **What is delegation of authority? Explain the barriers of delegation of authority.**
2. **What is centralization of authority? Explain the pros and cons of it.**
3. **What is decentralization of authority? Explain the pros and cons of it.**

***Analytical Answer Questions***

1. **Define departmentalization. Discuss the various bases of departmentalization.**
2. **"Structure is most essential for allocating duties, responsibilities and authorities. But long hierarchy keeps a distance between managers and subordinates". In the light of this statement, discuss the process of organizing.**