

## GENERAL RULES

### 1. REGISTRATION FEE:

#### Registration fees before 4<sup>th</sup> October 2024:

**2300 Rs. (Non-Refundable)** /- per member of the contingent including participants, faculty members, and accompanying staff (if any) .

#### Registration fees before 10<sup>th</sup> October 2024:

**2500 Rs (Non Refundable)** /- per member of the contingent including participants, faculty members, and accompanying staff (if any).

### 2. GUIDELINES:

- [2.1] A participant can represent his/her institute in a maximum of two events besides athletics. He/she will be responsible in the case of a clash of any events.
- [2.2] **If a team did not inform that 1-2 participants will not be participating in the event before the deadline specified in the detailed participation form , the team is not eligible for a refund for the non-participating members .**
- [2.3] **If a team has already informed in the detailed participation form that 1-2participants will not be participating in the event, the team is eligible for refund for the non-participating members.**

- [2.5] **Type of tournament:** League, Pool or Knockout depending on the number of teams registered.
- [2.6] The contingent leader is responsible to take care of the discipline and decorum of his/her team.
- [2.7] You must report any game-related issues at the Spardha office within 1 hour of the incident so that the organizing team members can act promptly and resolve the issues.
- [2.8] All the participants should strictly follow the rules and regulations of IIT (BHU) Varanasi.
- [2.9] The last date for registration is **10<sup>th</sup> October 2024**. It is requested to all the teams to make sure they complete the registrations of each and every member before the last date.
- [2.10] **Only 1 coach is allowed per 40 participants in a contingent.**
- [2.11] Their registration will be made as a participant. Any in-disciplinary act would amount to immediate expulsion of the contingent from the event.  
**In case of any dispute, the decision of the organizing committee will be final and binding upon all.**
- [2.12] We will not take any responsibility for unexpected bad weather conditions. Detailed rules and regulations concerning the individual events will also be available at our website <https://spardha.org.in>. These rules are subject to change as per the circumstances. **The decision of the organizing team will be final.**



**[2.13] Acts of hooliganism, abusing, fighting, eve-teasing, disrupting rules and harmony of the campus, and vandalizing infrastructure or instruments are strictly against the rules and disciplinary action would be taken accordingly.**

[2.14] Boys are strictly prohibited from girls' places of accommodation at any time and vice versa.

[2.15] Usage/consumption and/or possession of alcohol, drugs, substances, and devices of smoking, explosive substances, and weapons are strictly prohibited.

[2.16] All the contingent member must obey the rules and regulations of the institute.

**[2.17] Any issue of eve-teasing will be severely penalized by the Spardha committee and the decision taken by the organizing committee of Spardha will be final.**

### **3. FACILITIES:**

[3.1] Accommodation of dormitory type will be provided.

[3.2] Non-transferable coupons will be provided during the physical registration for your meals.

[3.3] Required accessories like beds , pillows etc will be based on contingent Size will be available in the accommodation centres. **If any of the provided items are found damaged or misplaced, the contingent leader will be held responsible. (We strongly**

**discourage you to carry any valuables and we won't be responsible under any circumstance for any loss you may suffer during your stay at IIT (BHU) Varanasi. You are expected to take care of your luggage).**

- [3.4] The transportation facility between Varanasi station and IIT (BHU) Varanasi will only be provided if the contingent size is more than 35.

#### **4. REQUIREMENTS:**

- [4.1] Please provide complete travel details which must include time and mode of arrival (if via railways then PNR nos.) & departure, before **14<sup>th</sup> October 2024** so that our hospitality team can make the necessary arrangements.
- [4.2] We strongly advise all the teams to carefully choose means of transport and avoid delays at all costs. Furthermore, teams traveling via railways are suggested to avoid booking frequently late running trains to avoid unwanted delays.
- [4.3] You are requested to contact the Hospitality team at least 24 hours before your arrival.

#### **5. DOCUMENTS REQUIRED:**

- [5.1] **All coaches and team players participating in Spardha'24 must possess valid self-identification documents. Preferably, an Aadhaar card should be provided as it is the most widely accepted form of identification.**



- [5.2] All the teams should bring their declaration certificate provided to them.
- [5.3] All participants must bring their official college ID to the event. If a participant loses his/her temporary ID, he/she will be required to pay a fine of Rs.500 in Spardha account for the reissuance of a new temporary ID.
- [5.4] 2 Hard Copies of the Contingent Details.
- [5.5] Identity cards and 2-passport size photographs with respective names (behind the photograph) of every member of the contingent.
- [5.6] The contingent must bring an original copy of the No Objection Certificate (N.O.C) approved by the Dean/Director of the Institute mentioning the name of each participant.

## **6. ARRIVAL BOARDING:**

Lodging and food for the contingents will be available in IIT (BHU) from **17th October 2024** after 6 pm. [ **Note: Teams can avail fooding facility on 17th October before 10 pm only**]

Every participant should produce their valid college ID cards at the time of Physical Registration.

- [6.1] **Complete hard copies of the Rules and Regulations Sheet which would be duly approved by the organizing**



**committee will be provided to each contingent leader at the reception at the time of physical registration.**

- [6.2] Registration will start on **17<sup>th</sup> October 2024** at noon.
- [6.3] Make sure that the complete contingent arrives at the same time for smoother and faster registration.
- [6.4] The contingent leader should complete the physical registration process at the reception and the rest of the members must stay outside for the total headcount.
- [6.5] Fixtures shall not be changed for late arriving teams. Any requests pertaining to the same shall not be entertained.
- [6.6] Extra members other than on the authorized list will not be allowed.
- [6.7] Final decision regarding any matter rests upon the hands of the organizing committee of Spardha 2024 .

(In case you are planning to arrive early then please communicate with the Hospitality team.)

A confirmation letter given to you by our publicity team will be mandatory to proceed at the time of physical registration.



## **7. INAUGURATION CEREMONY:**

The inauguration ceremony will commence on **18<sup>th</sup> October 2024 at sharp 5:00 PM**. The ceremony will be conducted in an offline mode. All the participating institutes are advised to bring their institute's flag for the same. **Furthermore, all the contingents/teams/ participants must attend the inauguration ceremony.**

## **8. OFFICIALS FOR THE EVENT:**

Only qualified association/ federation referees and umpires shall be appointed to supervise the Sports Event whose decisions will be unbiased on all points and shall be final and binding.

## **9. TROPHY/MEDAL DISTRIBUTION:**

The trophy/medals distribution will be held on **20<sup>th</sup> October 2024 at 6:00 PM** in IIT (BHU) Varanasi Gymkhana. **Certificates will get couriered to the designated locations of the colleges and the trophies and medals will be distributed here in the event itself. So, make your travel plan accordingly as it is compulsory to attend the closing ceremony as well.** Please make sure that your time of departure is after **10:00 P.M.**

## CONTACT US

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