

**UTTARAKHAND DISASTER PREPAREDNESS AND RESILIENCE PROJECT
U-PREPARE**

Stakeholder Engagement Plan (SEP)

Oct 2025

Project Title:

**CONSTRUCTION OF 75 M SINGLE LANE STEEL TRUSS PEDESTRIAN BRIDGE AT
GRAMPANCHAYAT CHAURAMETA TO GURUDWARA DISTRICT CHAMPAWAT**

Contractors Name: M/S LAXMI DATT BINWAL CONS.

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Uttarakhand State Disaster Management Authority
U-PREPARE
Proposed Stakeholder/Citizen Engagement Plan

1. Objective: The overall objective of this SEP is to define a program for stakeholder engagement, including public information disclosure and consultation throughout the entire project cycle. The SEP outlines the ways in which the project team will communicate with stakeholders and includes a mechanism by which people can raise concerns, provide feedback, or make complaints about project activities or any activities related to the project.


2. Project Stakeholders:

Local Residents	People living near the bridge site who may be directly affected by the project.
Gram Panchayat / Local Body	Local governance responsible for land approvals and community consent.
Contractors and Laborers	Workers involved in bridge construction activities.
Government Departments	Agencies like PWD, Irrigation, Environment, and Forest involved in permissions.
Schools & Children .	Nearby schools and students affected by road closures or safety concerns
Shopkeepers / Traders .	Businesses near the site whose customer access may be impacted

Summary of project stakeholder needs and methods, tools, and techniques for stakeholder engagement

Stakeholder engagement plan

Project Stage	Estimated Date/Time Period	Topic of Consultation/ Message	Method Used	Target Stakeholders	Responsibilities
Public Consultation	28.10.2025	3 days	Environmental impact and land acquisition	Public Hearing	Local villagers, Landowners
Planning	28.10.2025	1 week	Site feasibility and survey discussions	Field Visit + Meeting	Engineers, Local Authorities, Gram Sabha
Environment & Social Screening	Pre Construction Phase	Discussion on environmental concerns, social impact	Public Consultation	Farmers, Forest Dept., Local NGOs	Environmental Expert, Social Specialist of PIU



3. Grievance Redressal Mechanism (GRM)

The main objective of a GM is to assist to resolve complaints and grievances in a timely, effective, and efficient manner that satisfies all parties involved.

4. Description of GRM

Step	Description of Process	Time Frame	Responsibility
1.	Receiving the Complaint: Local residents or stakeholders can register their grievances through phone, email, or in-person at the site office.	Day 0 (on receipt)	Site Engineer / GRM Committee
2.	Recording the Complaint: The complaint is documented in the GRM Register with date, name, contact, and nature of complaint.	Within 1 working day	GRM Committee
3.	Acknowledgement: Acknowledgement of complaint is given to the complainant with tracking number.	Within 2 working days	GRM Committee
4.	Preliminary Review: The complaint is reviewed for clarity and validity, and assigned to the concerned department.	Within 3 working days	Project Manager / GRM Committee



5. Stakeholder Engagement Activities

S.N	Major Heads	Components	Activity	Participants	Frequency
1.	Public Consultation	Environmental & Social Impact	Public hearing, feedback collection	Villagers, School Staff, Shopkeepers	Once
2.	Grievance Redressal	Complaint Handling	Grievance Cell setup, redressal process	Local Residents, Project Team	Continuous
3.	Construction Phase	Execution & Safety	Signage installation, Safety training	Contractors, Laborers, Engineers	Monthly
4.	Local Concerns	Suggestions from Villagers	Community feedback meeting and summary	Local Residents	Monthly



Stakeholder Engagement Reporting

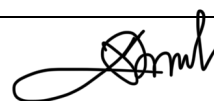
Reporting Month- October

Date of Reporting-24.10.2025

S.N	Particulars	Remarks
1.	Name of the Village	Chauramehta, Kulyal Gaon Chaura Pita
2.	Name of the Tehsil	Lohaghat
3.	Name of the District	Champawat
4.	River/Stream	Kaligaad
5.	Other Nearby connectivity on River	-
6.	Type of Terrain	Hilly
7.	Type of Bridge	Pedestrian Bridge
8.	Bridge Location	Chauramehta
9.	Carriageway Width (m)	3.75m
10.	Approach Road	-
11.	Name of the Field Project Implementation Unit	ADB Rudrapur
12.	Address of the FIU with phone number	Rudrapur
13.	E-mail of FPIU	
14.	Name of Contactor	M/s Laxmi Datt Binwal
15.	No. of Beneficiaries / Households	3900

Stakeholder Engagement Activities

S.N	Particulars	Number	Remarks
1.	Community Awareness		
	a. Community Consultations		
	i. Number of Consultations conducted	-	
	ii. Number of Participants	-	
	b. Focused Group Discussion (FGD)	1	
	i. Number of FGDs conducted	1	
	ii. Number of Participants		
	c. Transect Walk		
	i. Number of Transect Walk done		
	ii. Issues (if any)	No	
2.	Gender Equity		
	a. Whether ICC has been Formed	No	
	b. Date of Establishment	-	
	c. Number of Members	M-F-	
	d. Number of ICC Meetings Held	0	
	e. Date of ICC Meeting	-	
	f. Any Gender-Based Violence Reported	-	
	g. If yes details of action taken	-	
3.	Community Health & Safety		
	a. Number of temporarily affected households and commercial infrastructures	No	
	b. Mitigation measures taken for temporarily affected households and commercial infrastructures	No	
	c. Is community land or rented house taken for	Yes	



	labour camp		
	d. NOC for establishing labour camp	Yes	
	e. Rent Agreement	Yes	
	f. Number of Caution Boards at Site	-	The Board has to be prepared
	g. Number of Incidents & Accidents	-	
4.	Social Inclusion & Equity		
	a. Whether all section of the community & stakeholders is included during consultation	Yes	
	b. Whether all PAFs/PAPs included in RAP	-	
	c. Number of PAFs/PAPs	-	
	d. Number of PAFs/PAPs were paid compensation as per RPF	-	
	e. Number of Local Labours	-	
	f. Equitable wages for local & migrant labourers	Yes	
5.	Grievance Redressal Mechanism		
	a. Whether Grievance Redressal Committee (GRC) is formed	No	Committee is to be formed
	b. Date of formation of GRC		
	c. Number of GRC Members		
	d. Whether GRC Information & Grievance Toll Free No. is installed at sites		
	e. GRC meetings conducted in the quarter		
	f. Total no. of complaints received in the Quarter	NA	
	g. Number of complaints resolved	NA	

