



An ISO 9001:2008 Certified Company

CIN No. : U45201DL2000PTC108293

RCC Developers Pvt. Ltd.

(Formerly Known as : RCC Developers Limited)

109, CITI CENTRE, BACHCHA PARK, MEERUT.

₹ (0121) 2402928, 2421986 FAX : 0121-4023882

E - mail : rccd109@hotmail.com, rccd109@gmail.com

Appointment Letter

Ref- /HR/24-25/324

To,

Date: 01.04.2025

Ms. Shrishti Sharma

Delhi

Ph No – +91 7838913557

Email – srish.social.work@gmail.com

Dear Ms. Shrishti,

Congratulations! We are pleased to confirm that you have been selected to work for our esteemed organization RCC Developers Private Limited. We are delighted to offer you the position of Social & Community Expert for our 240 M bridge project, Uttarakhand. Congratulations on your selection.

Your appointment is subject to the terms and conditions mentioned below: -

Position- You will be employed in the capacity of Social & Community Expert, reporting to our Project Director Mr. Pramod Sharma.

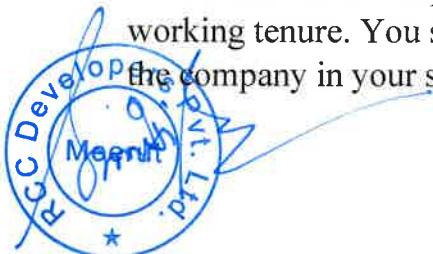
Start Date - Your employment will commence on 01.04.2025.

Probationary Period – Probationary period will be of Six months and needs to be served by every candidate after joining the job. You need to perform your best and prove your skill set during this duration and after successful completion of the probationary period, the employee will get a letter of confirmation of job.

Notice Period- In case of resignation, you have to serve a notice period of 30 Days. If you fail to serve your notice period, you have to pay us in lieu of that.

Remuneration – Your Monthly Remuneration and salary breakup is already intimated to you with your offer, kindly refer the salary annexure attached with your offer letter.

Privacy Policy – You will not engage yourself in any business whether part time or full time or be employed by any other firm, company or person during your working tenure. You should maintain and keep all documents and other assets of the company in your safe custody as may be issued to you or may come into your



possession and return them in the same condition in case you leave the services. The loss or damage of any asset shall be recovered from you as per the actual cost incurred by the company. You may be required to travel on official tours as per the work demands.

You are required to maintain the highest order of discipline and secrecy regarding the affairs of the company which come to your knowledge during the period of your service and in case the breach of the same your services will be liable to terminate with immediate effect.

In case of any misconduct by the employee, the company reserves the right to terminate this appointment without giving any prior notice.

We hope to offer you a career that certifies a high level of job satisfaction and career development.

Regards



HR Department
RCC Developers Pvt. Ltd.