

ANKITA KAUSHAL

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EXPERIENCE

Premadhar Ayurvedic Hospital, Pitampura - Receptionist
July 2018 - June 2019

Arvokas PVT LTD, Tagore Garden - Telecaller
July 2020 - Oct 2020

RECPDCL, Gurugram - Office Assistant
September 2021 - present

EDUCATION

10th, CBSE Board
MAY 2015

12th, CBSE Board
May 2015 - May 2017

B.A. from DELHI UNIVERSITY
June 2017 - Jan 2021

PGDCA form IGNOU
Jan 2021 - June 2023

PROFESSIONAL EDUCATION

Advance Computer Course
Excel, MS word, PowerPoint, Access

Data Entry Course

Website designing
Html, CSS, Java script, PHP, MySQL

React Certification Course, React (pursuing)

SKILLS

Programming languages HTML, CSS, JavaScript, Bootstrap, JQuery, Ajax, PHP
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LANGUAGES

English, Hindi, Punjabi :

Tools and Technologies:

Visual Studio Code, Github, Microsoft 365.

Database Management

MySQL, Xampp Server

PERSONAL DETAILS

Fathers name - Sanjay Kaushal

Nationality - Indian

Status - Unmarried

Github -

<https://ankitakausha.github.io/portfolio.github.io/>
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