

## PURCHASE ORDER

Date: June 21, 2011  
PO # 10000069

Miller Inc.  
99 John St.  
New York, NY 10038  
212-555-5555  
Fax 212-555-5554  
[johnm@miller.com](mailto:johnm@miller.com)

**VENDOR** Integrators, Inc.  
855 Folsom St.  
San Francisco, CA  
94107  
415-545-6184  
Customer ID  
RKCD5678

**SHIP TO** John Miller  
Miller Inc.  
99 John St.  
New York, NY  
212-555-5555  
Customer ID JSEF9424

| SHIPPING METHOD | SHIPPING TERMS | DELIVERY DATE |
|-----------------|----------------|---------------|
| FedEx           | Within 30 days | July 6 2011   |

| QTY              | ITEM #    | DESCRIPTION                    | UNIT PRICE | LINE TOTAL        |
|------------------|-----------|--------------------------------|------------|-------------------|
| 1                | 108210450 | Document Management System     | \$1,350.00 | \$1,350.00        |
| 1                | 108888888 | Annual Support and Maintenance | \$695.00   | \$695.00          |
| <b>SUBTOTAL</b>  |           |                                |            | \$2,045.00        |
| <b>SALES TAX</b> |           |                                |            | \$48.65           |
| <b>TOTAL</b>     |           |                                |            | <b>\$2,093.65</b> |

1. Please send two copies of your invoice.
2. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
3. Please notify us immediately if you are unable to ship as specified.

Approved by

VP Sales

Date

Authorized by

Purchasing Manager

Date