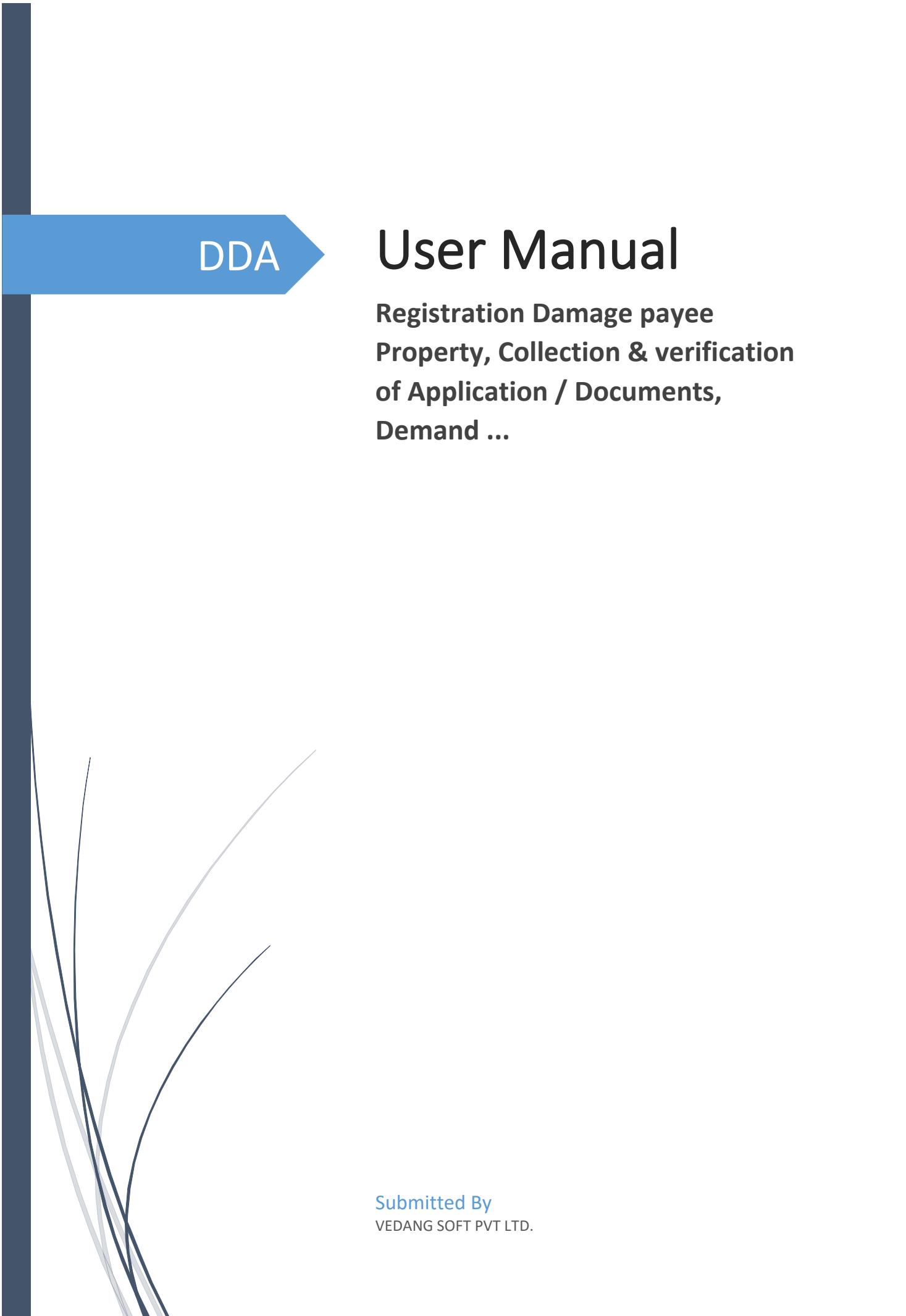




DDA

User Manual

**Registration Damage payee
Property, Collection & verification
of Application / Documents,
Demand ...**



Submitted By
VEDANG SOFT PVT LTD.

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Damage Payee

STEP 1: Enter this URL to your browser <https://ddalmis.org.in/>

STEP 2: Now, User will see Login Page.

Login Page: User will Enter Login Credentials given to you and Click on Login Button, if you wish to Remember username / password to the browser so check on “Remember Me link”.

Clicking on Login Button, we will redirect to Home Page of this Module.

Here, we will fill Login Credentials given to User by DDA.

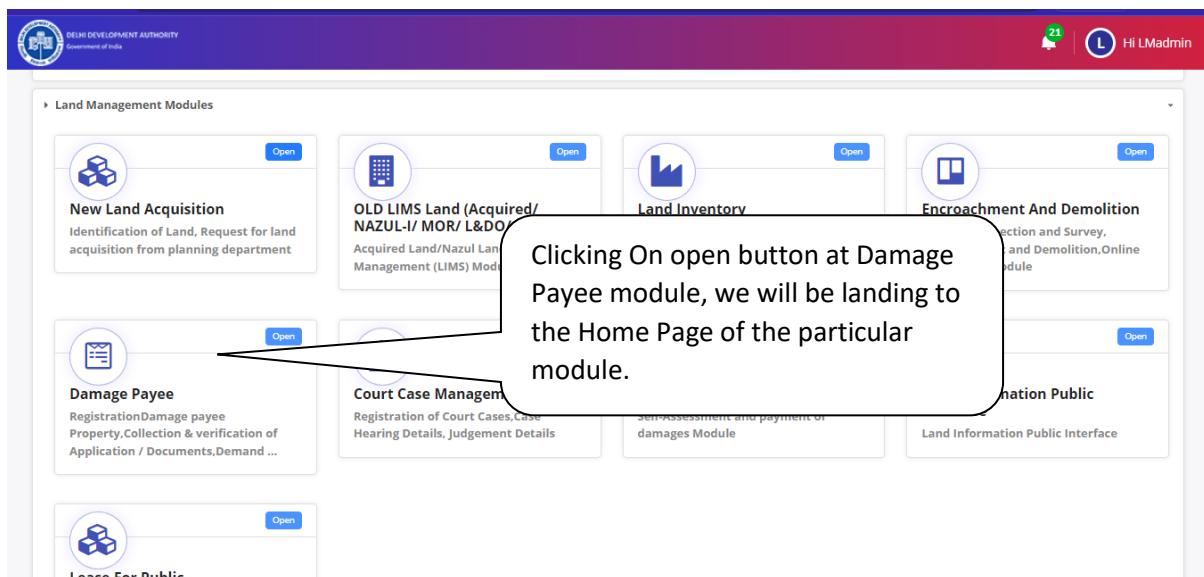
Check this box and show your Password.

If You wants to recover your Password, then click on "Forgot Password" Link.

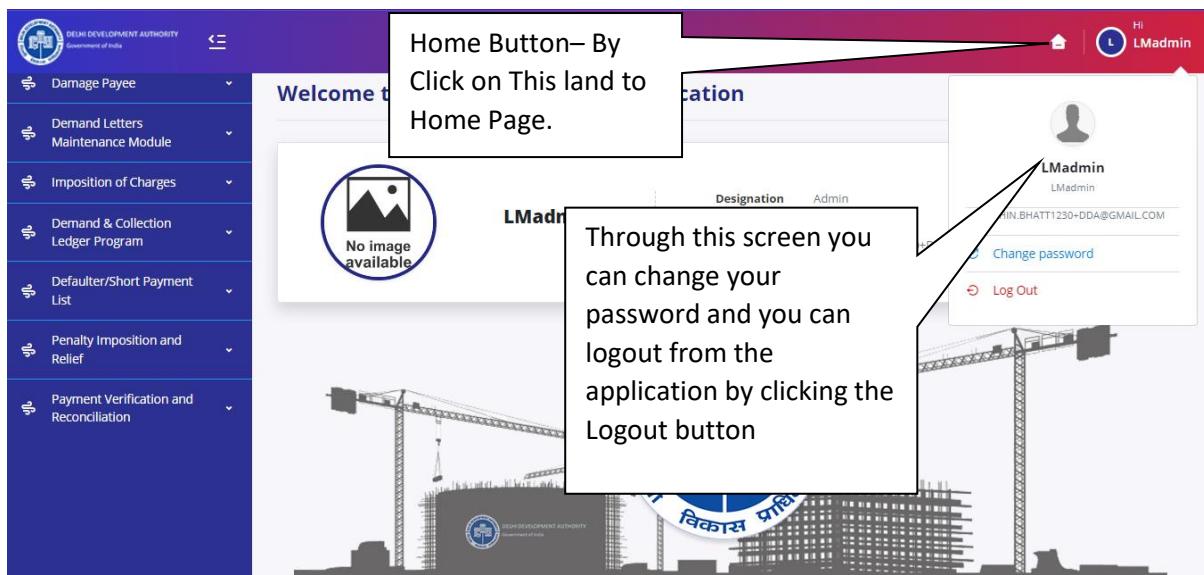
Cancel button is using for cancelling all The process and clear all the Credentials.

STEP 3: After login successfully, we will redirect to landing page.

Landing Page: Here, we can see authorized modules List and we can choose the module where we want to visit.



Home Page – This is the Home page of Damage Payee Module.



Damage Payee Register

Clicking on Damage Payee Register we will redirect to Home page of Damage Payee Register.

Damage Payee Register Home Page.

Add More Page- Here, we can add new records by entering data into the given fields.

Add Details

* Marked are mandatory fields

File Information

File No./Reference No.*

100 characters left.

Personal Information of Damage Assessee

Sr.No	Name *	Father's/Husband's Name *	Gender *	Address *	Mobile No.*	Email-Id *
1			---Select---			

45 characters left. 45 characters left. 100 characters left. 10 characters left. 30 characters left.

Type of Damage Assessee

Original Subsequent Assessee/Occupier

Property Identification Details

Property Identification Details

Property/House/Municipal No. Locality ---Select---

Floor No(if purchased floor wise) Road/Street Name

Pin Code District ---Select---

Plot Area in Sq.yds. Sq. Mtr.-

Floor Area in Sq. yds.(If purchased floor wise) Sq. Mtr.-

Upload Photograph of Property
Choose File [No file chosen]

Use of Property

Residential Commercial Mixed

Residential floor area in Sq.yds. Commercial floor area in Sq.yds.

Sq. Mtr.- Sq. Mtr.-

Litigation Status

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Upload documents of damage property

Note: If you have more than one document, create a single PDF and upload.

Show Cause Notice(if issued) (.pdf only)	<input type="file"/> Choose file No file chosen	F / G Form (.pdf only)	<input type="file"/> Choose file No file chosen
House Tax Bill	<input type="radio"/>	Electricity Bill	<input type="radio"/>
Upload copy of the document selected (.pdf only)	<input type="file"/> Choose file No file chosen	Water Bill	<input type="radio"/>
GPA(General Power Attorney if any) (.pdf only)	<input type="file"/> Choose file No file chosen	Registered Will (.pdf only)	<input type="file"/> Choose file No file chosen
Mutation Document (.pdf only)	<input type="file"/> Choose file No file chosen	ATS(Agreement To sell) (.pdf only)	<input type="file"/> Choose file No file chosen
		Other Document (.pdf only)	<input type="file"/> Choose file No file chosen

Payment History

Sr.No	Payee Name	Receipt No.	Mode of Payment	Date of Payment	Amount(Rs.)	Upload Receipt	Operation
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> mm/dd/yyyy	<input type="text"/>	<input type="file"/> Choose file No...sen	

Submit **Back**

Edit Page- Clicking on Edit button at home page under operation column, we will redirect to edit page. Here we can modify the data related to that particular record.

Edit Details

File Information

File No.: 44444

Personal Information of Damage Assessee

Sr.No	Name	Father's/Husband's Name	Gender	Address	Mobile No.	Email-Id	Aadhar No.	Pan No.	Photo
1	<input type="text"/> test	<input type="text"/> test1	<input type="radio"/> Male	<input type="text"/> aaddc	<input type="text"/> 8978956	<input type="text"/> email	<input type="file"/> Choose File No fil...	<input type="file"/> Choose File No fil...osen	<input type="file"/> Choose File No fil...osen

Type of Damage Assessee

Original Subsequent Purchaser/Occupier

Property Identification Details

Property/House/Municipal No.:
 Locality:

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Property Identification Details

Property/House/Municipal No.	A333	Locality	Chilla Saroda_Banger
Floor No(if purchased floor wise)	aa	Road/Street Name	bb
Pin Code	990088	District	North
Plot Area in Sq.yds.	15.000	Sq.Mtr.	12.542
Floor Area in Sq.yds.(if purchased floor wise)	12.000	Sq.Mtr.	10.034

(View Existing Document) No file chosen

Use of Property

Residential Commercial Mixed

Residential floor area in Sq.yds.	12.000	Commercial floor area in Sq.yds.	10.000
Sq.Mtr.	10.034	Sq.Mtr.	8.361

Litigation Status

Yes No

Upload documents of damage property

Note: If you have more than one document, create a single PDF and upload.

(View Existing Document) No file chosen (View Existing Document) No file chosen

HouseTax Bill Electricity Bill Water Bill Any Other

(View Existing Document) No file chosen

Payment History

Sr.No	Payee Name	Receipt No.	Mode of Payment	Date of Payment	Amount	Upload receipt	Operation
1	payee name	456	online	28-01-2021	250	(View File) <input type="button" value="Choose File"/> No file chosen	<input style="background-color: #007bff; color: white; border-radius: 50%; width: 20px; height: 20px; border: none; font-size: 10px; margin-right: 5px;" type="button" value="+"/>

clicking on update button we updated data of the same record & redirect to home Page.

Yes No

Upload documents of damage property

Note: If you have more than one document, create a single PDF and upload.

(View Existing Document) No file chosen (View Existing Document) No file chosen

HouseTax Bill Electricity Bill Water Bill Any Other

(View Existing Document) No file chosen

Payment History

Sr.No	Payee Name	Receipt No.	Mode of Payment	Date of Payment	Amount	Upload receipt	Operation
1	payee name	456	online	28-01-2021	250	(View File) <input type="button" value="Choose File"/> No file chosen	<input style="background-color: #007bff; color: white; border-radius: 50%; width: 20px; height: 20px; border: none; font-size: 10px; margin-right: 5px;" type="button" value="+"/>

On Clicking on Back, we will have redirected to Home without Updating any record.

User Manual V1.0

Registration Damage payee Property, Collection & verification of Application / Documents, Demand ...

View Page – Clicking on View button at home page under operation column, we will redirect to view page. Here we can read and verify the data.

Sr.No	Name	Father's/Husband's Name	Gender	Address	Mobile No.	Email-Id	Aadhar No.	Pan No.	Photo
1			Select						<input type="button" value="Choose File"/> No fil...hosen <input type="button" value="Choose File"/> No fil...hosen

Sr.No	Payee Name	Receipt No.	Mode of Payment	Date of Payment	Amount	Upload receipt
1				dd-mm-yyyy		<input type="button" value="Choose File"/> No file chosen

Clicking on Back Button,
we will redirect to home
page of the same module.

User Manual V1.0

Registration Damage payee Property, Collection & verification of Application / Documents, Demand ...

Delete Operation- Clicking on Delete button at home page under operation column a pop up will open to confirm the delete operation, we can delete (inactive) record of the module.

The screenshot shows a web application interface for the Delhi Development Authority. On the left, a sidebar menu includes 'Damage Payee', 'Demand Letters Maintenance Module', 'Imposition of Charges', 'Demand & Collection Ledger Program', 'Defaulter Listing Program', 'Penalty Imposition and Relief', and 'Payment Verification and Reconciliation'. The main content area is titled 'Damage Payee Register' and displays a table of data. A confirmation dialog box is overlaid on the screen, asking 'Are you sure, you want to delete this record?' with 'OK' and 'Cancel' buttons. Below the dialog, the table shows three rows of data with columns for 'Locality', 'Is Dda damage Payee', 'Status', and 'Operations'. The first row has 'Karkardooma' in 'Locality', 'Yes' in 'Is Dda damage Payee', 'Inactive' in 'Status', and icons for edit, delete, and history. The second row has 'Chilla Saroda _Banger' in 'Locality', 'Yes' in 'Is Dda damage Payee', 'Inactive' in 'Status', and icons for edit, delete, and history. The third row has 'Chilla Saroda _Banger' in 'Locality', 'no' in 'Is Dda damage Payee', 'Active' in 'Status', and icons for edit, delete, and history.

Clicking on Delete button this pop up open to confirm delete operation.

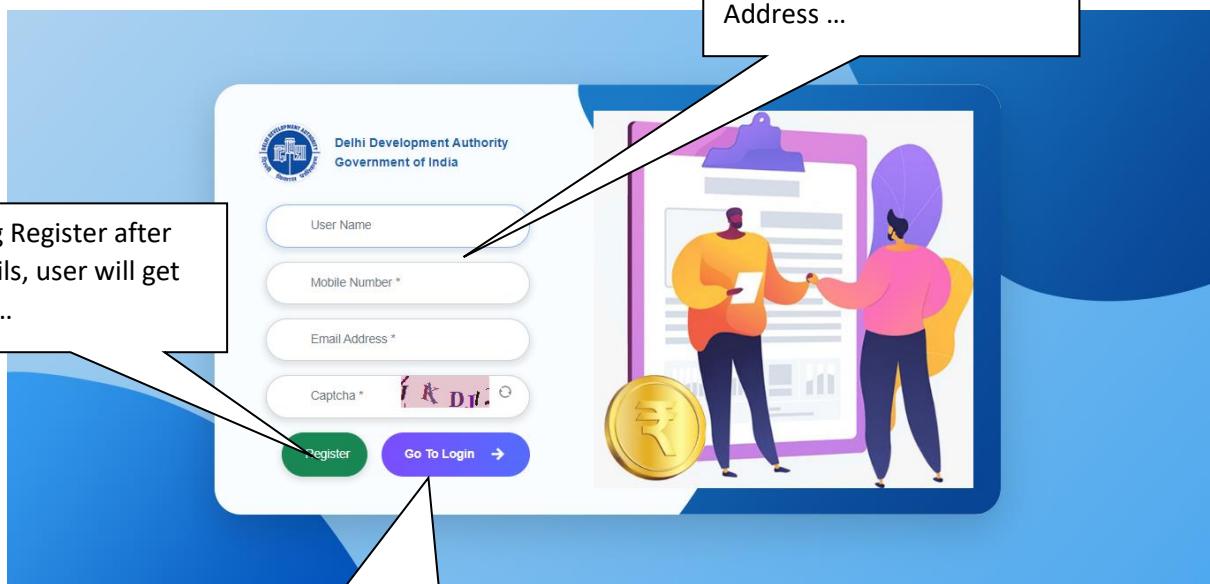
- Clicking on **Ok** we can delete active record.
- Clicking on **Cancel** we cancel delete operation.

Self-Assessment Form for Damage Properties.

The screenshot shows a web application interface for the Delhi Development Authority. On the left, a sidebar menu includes 'Damage Payee', 'Demand Letters Maintenance Module', 'Imposition of Charges', and 'Demand & Collection Ledger Program'. The main content area is titled 'Add Details' and contains several input fields and dropdown menus. A callout box points to the 'Damage Payee' menu item in the sidebar with the text: 'On Clicking Damage Payee module, a slider will open with multiple Damage Payee modules.' Another callout box points to the 'Self Assessment Form For Damage Properties' menu item in the sidebar with the text: 'On Clicking Self-Assessment Form for Damage Properties, we will redirect to Home page of Damage Payee Registration.'

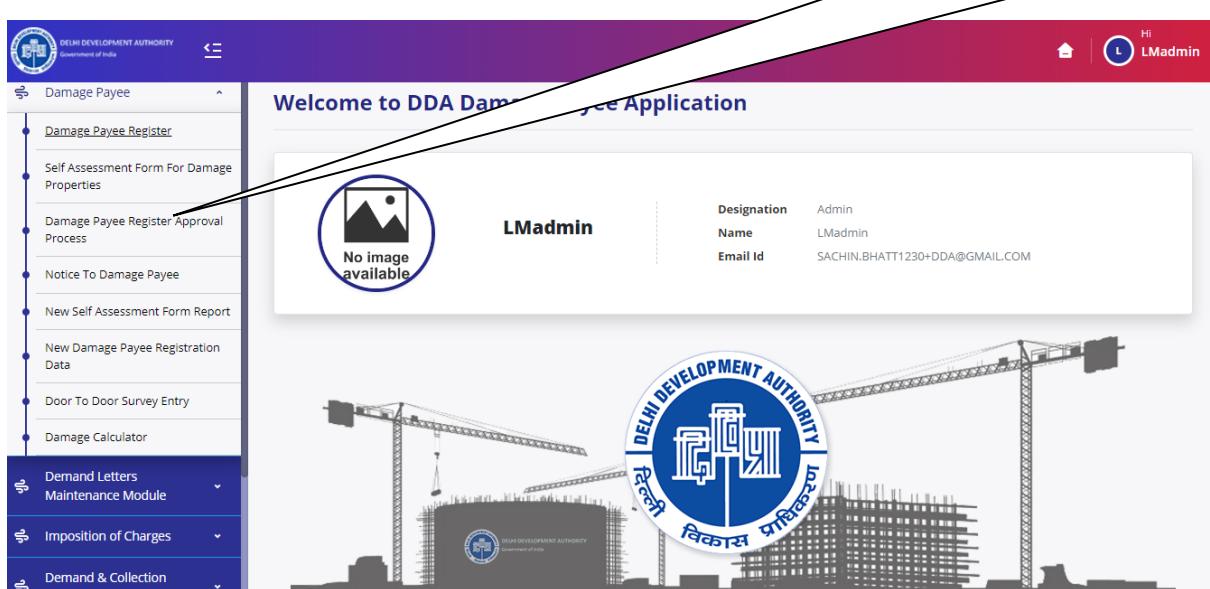
Self-Assessment Form for Damage Properties Home Page: This page will be accessible without logging in to this module.

Here we will fill credentials.
As Name/Mobile No, Email Address ...



Damage Payee Register Approval Process

On Clicking Damage Payee Register Approval Process, will redirect to Home page of Damage Payee Register Approval Process. Refer Next Figure.



Damage Payee Register Approval Process Home Page.

The screenshot shows the 'Damage Payee Register Approval Process' home page. On the left, a sidebar lists various modules: Damage Payee, Demand Letters Maintenance Module, Imposition of Charges, Demand & Collection Ledger Program, Defaulter Listing Program, Penalty Imposition and Relief, and Payment Verification and Reconciliation. A callout box labeled 'Existing Records.' points to the sidebar. The main content area displays a table of records with columns: File No., Type of Damage Assessee, Property/House/Municipal No., District, Locality, Submitted On, Status, and Operations. One record is shown: FT-6789, Original, ui8998, North, Chilla Saroda_Banger, 20 Jan 2021, Pending. A callout box labeled 'Here we filter record for pending and approved.' points to the 'Status' column. Another callout box labeled 'Here we can perform Edit operation.' points to the 'Operations' column. A callout box labeled 'For sorting records ascending & Descending order.' points to the 'Sort by' dropdown. A callout box labeled 'Pagination' points to the page number 'Showing 1 to 1 of 1 entries 10'.

Add More Page- Here, we can add new records by entering data into the given fields.

The screenshot shows the 'View Damage Payee Details' page. The sidebar is identical to the previous page. The main area has sections for 'File Information' (File No. FT-6789), 'Personal Information of Damage Assessee' (Sr.No, Name, Father's/Husband's Name, Gender, Address, Mobile No., Email-Id, Aadhar No., Pan No., Photo), 'Type of Damage Assessee' (Original, Subsequent Purchaser/Occupier), and 'Property Identification Details'. A callout box labeled 'Here we fetch record from Damage Payee Register.' points to the 'File Information' section.

Here we view Approval History Details

Here we choose status from dropdown and fill remarks

Clicking on submit we will save records. And redirect to home page.

Notice to Damage payee

On Clicking Notice to Damage Payee, we will redirect to Home page of Notice to Damage Payee. Refer Next Figure.

File No	Name	Address	Property Details	Area	Interest %	Status	Operation
D/NW/BL-D/45	Kumar Sanu	Pakoda park	MK-416	420	7	Active	
D/PNJ/40	Udit narain	Kk-416	Jhun Jhun pur	786	7	Active	
damage test case 1	indiane	67 lok kall	vocal for local	78	7	Active	
DS/SB(S)/400	Avi	xyz	abc	naiwala	15	Active	
F-09/11/003	Mohan Prasad	Hanuman properties ,Uttam nagar west delhi	Plot	Janka puri west	56	Active	

Notice to Damage Payee Home Page.

The screenshot shows the 'Notice To Damage payee' page. On the left, a sidebar menu includes 'Damage Payee Register', 'Self Assessment Form For Damage Properties', 'Damage Payee Register Approval Process', 'Notice To Damage Payee', and 'New Self Assessment Form Report'. The main area displays a table of existing records with columns: File No, Name, Address, Property Details, Area, Interest %, Status, and Operation. A search bar at the top allows filtering by File No, Name, or Address. Buttons for 'Reset' and 'Search' are present. A callout box points to the search bar area with the text: 'Here we can perform different operations.' Another callout box points to the 'Operation' column with the text: 'For sorting records ascending & Descending order.' A third callout box points to the 'Pagination' section with the text: 'Showing 1 to 5 of 22 entries'.

File No	Name	Address	Property Details	Area	Interest %	Status	Operation	
D/NW/B1-D/45	Kumar	Pakoda park	MK-416	420	7	Active		
D/PN/40	Udit narain	4-416	Jhun Jhun pur	786	7	Active		
damage test case 1	indiane	all	vocal for local	78	7	Active		
DS/SB(S)/400	Avi		abc	naiwala	15	Active		
F-09/11/003	Mohan Prasad	Han	Uttam nagar west delhi	Plot	Janka puri west	56	Active	

Add More Page- Here, we can add new records by entering data into the given fields.

The screenshot shows the 'Add Details' page under 'Notice To Damage Payee'. It features a form with fields: File No*, Name*, Address*, Property Details*, Area*, and Interest Percentage*. A note at the top right states: '* Marked are mandatory fields'. Below the form are 'Generate' and 'Back' buttons. A callout box points to the 'Generate' button with the text: 'On clicking Generate notice to damage payee will be generated.'

Notice generated is shown below:

	DELHI DEVELOPMENT AUTHORITY IN THE COURT OF ESTATE OFFICER- संपदा अधिकारी-॥ कार्यालय Room No.-05, A-Block, Ground Floor, कमरा नं. 05, ए-ब्लॉक, भूतल VIKAS SADAN INA, NEW DELHI -110023 विकास सदन, आई.एन.ए., नई दिल्ली	
फाइल सं. -D/NW/BI-D/45 File No.-D/NW/BI-D/45	दिनांक -16/Nov/2021 Dated -16/Nov/2021	
श्री/श्रीमती -Kumar Sanu Shri/smt -Kumar Sanu		
पता- Pakoda park Address- Pakoda park		
विषय : क्षतिपूर्ति प्रभारो के स्व आकलन हेतु सरकारी स्थान (अप्राधिकृत अधिभोगियों की बेदखली) अधिनियम, 1971 की धारा 7 की उपधारा (3) के अंतर्गत नोटिस।		
Subject : Notice under Sub Section (3) of Section 7 of Public Premises (Eviction of Unauthorized occupants) Act, for self-assessment of damage charges.		

outstanding amount in respect of the persons availing self-assessment scheme.

यदि निर्धारित अवधि के अंदर कोई उत्तर प्राप्त नहीं होता है, तो आपके द्वारा चक्रवृद्धि ब्याज सहित क्षतिपूर्ति की उक्त बकाया राशि का भुगतान करने के लिए आदेश पारित किया जाएगा तथा सरकारी स्थान (अप्राधिकृत अधिभोगियों की बेदखली) अधिनियम, 1971 की धारा 4 (1) के अंतर्गत आपके विरुद्ध बेदखली की कार्रवाई शुरू की जाएगी।

If no reply is received within the prescribed period then order requiring you to pay the said arrears of the damages together with compound interest will be passed and action for eviction under Section 4(1) of the Public Premises (Eviction of Unauthorized Occupants) Act 1971, will be initiated against you.

Date - 16/Nov/2021

संपदा अधिकारी के हस्ताक्षर और मोहर

दिनांक - 16/Nov/2021

Sign & Seal of the Estate Officer

Print

Back

On Clicking on Print button we can print notice.

Clicking on Back Button, we will redirect to home page of the same module.

Edit Page- Clicking on Edit button at home page under operation column, we will redirect to edit page. Here we can modify the data related to that particular record.

clicking on update button we updated data of the same record & redirect to home Page.

Clicking on Back Button, we will redirect to home page of the same module.

View Page – Clicking on View button at home page under operation column, we will redirect to view page. Here we can read and verify the data.

File No.: FNO-1234HGN

Dated: 23-04-2021 15:40:37

DELHI DEVELOPMENT AUTHORITY
Government of India

Damage Payee

Demand Letters Maintenance Module

Imposition of Charges

Demand & Collection Ledger Program

Defaulter Listing Program

Penalty Imposition and Relief

Payment Verification and Reconciliation

जबकि मेरी जनकारी में यह लाग आया है कि आप निम्न संस्तुत वरकारी स्थान के अधिकृत
अधिकारी हो रहे।

Whereas , it has been brought to my notice that you are / were in unauthorized
occupation of the public premises described below:-

संपत्ति विवरण:- **residential**

Property Details:- **residential**

क्षेत्रफल (घर्ष एकड़ी) :- **150.69**

Area (Sq. Yds) :- **150.69**

और जबकि वरकारी स्थान (अधिकृत अधिकारी की बेदखली) अधिनियम, 1971 की पारा 7 की
उपचारा (ए) द्वारा प्रदत्त वारियों का प्रयोग करते हुए मेरा विवर है कि उक्त स्थान के संबंध में
अधिकृत की वकाया यही देख है कि विवाह भूमिका आपके द्वारा दिए गए विवाह क्रमिकरण को किया जाना
है।

And whereas in exercise of the powers conferred on me by SubSection (2A) of Section 7
of the Public Premises (Eviction of Unauthorized Occupants)Act 1971, I consider that arrears of
damages in respect of the said premises is due and payable by you to the Delhi Development
Authority.

और जबकि वरकारी स्थान (अधिकृत अधिकारी की बेदखली) अधिनियम, 1971 की पारा 7 की
उपचारा (ए) द्वारा प्रदत्त वारियों का प्रयोग करते हुए मेरा विवर है कि आपको दिल्ली विकास क्रमिकरण
की उक्त वकाया राशि के बाजे का भूमिका आपके द्वारा प्रदत्त अधिकृत वारा देखीरहो दर पर इसके अंतर्गत भूमिका

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DELHI DEVELOPMENT AUTHORITY
Government of India

Damage Payee

Demand Letters Maintenance Module

Imposition of Charges

Demand & Collection Ledger Program

Defaulter Listing Program

Penalty Imposition and Relief

Payment Verification and Reconciliation

आपकी सुविधा के लिए दिल्ली प्रदर्शन के साथ आकलन स्थिर का लाभ उठान चाहे व्यक्तियों के संबंध में
बकाया राशि पर देख 9% वातावरण को माफ कर दिया जाए।

For your convenience the DDA has waived 9% of interest charges due on the
outstanding amount in respect of the persons availing self-assessment scheme.

मेरी नियमित आपि के अंतर्गत कोई उत्तर प्राप्त नहीं होता है, तो आपके द्वारा चालाक आवाज भी नहीं
अधिकृत की उक्त वकाया राशि का भूमिका करने के लिए अद्या याति दिया जाना चाहे उक्त स्थान
(अधिकृत अधिकारी की बेदखली) अधिनियम, 1971 की पारा 4 (1) के अंतर्गत आपके दिल्ली विकास क्रमिकरण
की कार्रवाई कुरू की जाएगी।

If no reply is received within the prescribed period then order requiring you to pay the
said arrears of the damages together with compound interest will be passed and action for
eviction under Section 4(1) of the Public Premises (Eviction of Unauthorized Occupants) Act
1971, will be initiated against you.

राष्ट्रीय अधिकारी के द्वारा और मोहर
Sign & Seal of the Estate Officer

Date :-
23-04-2021 15:40:37 दिनांक - **23-04-2021 15:40:37**

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On clicking print button, we can print notice generated.

Clicking on Back Button,
we will redirect to home
page of the same module.

Door To Door Survey

Clicking on Door to door survey, we will redirect to Home page of Door to door survey. Refer Next Figure boxes.

Location/Address of Property	Present Use	Occupant Name	Approx Area of the Property	Area Unit	Mobile	File No	View on Map	Submitted
212 BD chamber, DB Gupta Road, Karol Bagh, Desh Bandhu Gupta Road, Karol Bagh, New Delhi, Delhi 110005, India	Commercial	Shish Pal, Rohtash S/o Megh Raj	75.000	Square yards	9312268076			ashwani
212 BD chamber, DB Gupta Road, Karol Bagh, Desh Bandhu Gupta Road, Karol Bagh, New Delhi, Delhi 110005, India	Residential	Shish Pal S/o Megh Raj	37.500	Square yards	9312400423			ashwani

Door To Door Survey Home Page.

Reset Button is used for clear all data of text boxes.

Clicking on Search button we can search records on the basis of above text box.

Existing Records.

For sorting records ascending & Descending order.

Here we can perform different Operations.

Add More Page- Here, we can add new records by entering data into the given fields.

Add Details

Location/Address of Property	Municipal Number, if any
Geo Referencing	Present Use Select
Approx Area of the Property	Number of Floors

Family Details

Sr.No	Name	Age	Gender	Operation
1	<input type="text"/>	<input type="text"/>	---Select---	+

CA-Number of Electricity Connection(s) K-Number of Water Connection(s)
Property/House Tax Number issued by MCD/local body Name of Occupant
Name & Address of the Occupant
Name of the Owner
Remarks

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CA-Number of Electricity Connection(s) K-Number of Water Connection(s)
Property/House Tax Number issued by MCD/local body Name of Occupant
E-mail Mobile
Aadhar Number of Occupant* Voter ID Number*
Identity Proof of the Occupants: Aadhar,Voter Card, DL, Passport (.pdf only)
Choose files | No file chosen
Document of Property, if any (.pdf only)
Choose files | No file chosen
Remarks

Clicking on submit we will save records. And redirect to home page.

Clicking on Back Button, we will redirect to home page of the same module.

Edit Page- Clicking on Edit button at home page under operation column, we will redirect to edit page. Here we can modify the data related to that particular record.

Delhi Development Authority
Government of India

Door To Door Survey

Edit Details

Location/Address of Property new delhi red fort	Municipal Number, if any 9088
Geo Referencing 009988	Present Use Residential
Approx Area of the Property 10.000	Number of Floors 3

Family Details

Sr.No	Name	Age	Gender	Operation
1	test	23	Male	
2	test2	21	Female	
3	test3	22	Other	

CA-Number of Electricity Connection(s)
K-Number of Water Connection(s)

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Delhi Development Authority
Government of India

Door To Door Survey

Edit Details

CA-Number of Electricity Connection(s) 1234	K-Number of Water Connection(s) 6543
Property/House Tax Number issued by MCD/local body 890	Name of Occupant testing occupant
Address address new delhi	E-mail lokesh.kumar@vedang.net
Telephone 8909987654	Mobile 8967563423
Aadhar Number of Occupant 423232323232	Voter ID Number 12345
Damage Paid in the Past, if any yes	
Remarks test	

(View Existing Document)
 No file chosen

(View Existing Document)
 No file chosen

Update **Back**

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clicking on update button we updated data of the same record & redirect to home Page.

Clicking on Back Button, we will redirect to home page of the same module.

View Page – Clicking on View button at home page under operation column, we will redirect to view page. Here we can read and verify the data.

View Details

Sr.No	Name	Age	Gender	Operation
1	test	23	Male	
2	test2	21	Female	
3	test3	22	Other	

Family Details

CA-Number of Electricity Connection(s) 1234 K-Number of Water Connection(s) 6543

Location Address: new delhi red fort
Geo Referencing: 009988 Present Use: Residential
Approx Area of Property: 10.000 Number of Floors: 3

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CA-Number of Electricity Connection(s) 1234 K-Number of Water Connection(s) 6543

Property/House Tax Number issued by MCD/focal body 890 Name of Occupant testing occupant

Address address new delhi E-mail lokesh.kumar@vedang.net

Telephone 8909987654 Mobile 8967563423

Aadhar Number of Occupant 423232323232 Voter ID Number 12345

(View Existing Document) Choose File: No file chosen Damage Paid in the Past, if any yes

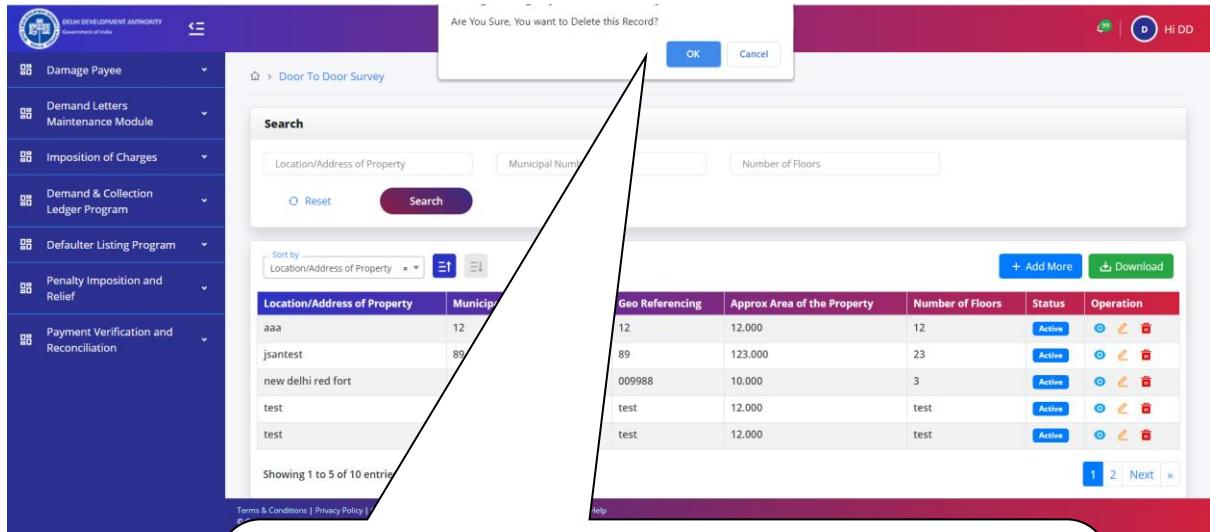
(View Existing Document) Choose File: No file chosen Remarks test

Back

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Clicking on Back Button,
we will redirect to home
page of the same module.

Delete Operation- Clicking on Delete button at home page under operation column a pop up will open to confirm the delete operation, we can delete (inactive) record of the module.



Damage Calculator

On Clicking Damage Calculator, we will redirect to Home page of Damage Calculator. Refer Next Figure.

The screenshot shows the Delhi Development Authority (DDA) website. The top navigation bar includes a logo, a search bar, and a user profile for 'Ladmin'. The main menu on the left under 'Damage Payee' includes options like 'Damage Payee Register', 'Self Assessment Form For Damage Properties', and 'Damage Calculator'. The right panel displays a 'Damage Calculator' form titled 'Add Details'. It contains fields for 'Property Type' (dropdown), 'From Date' (text input), 'To Date' (text input), 'Locality' (dropdown), and 'Area in sq. yds.' (text input). A note at the top right says '* Marked are mandatory fields'. Below the form are 'Reset' and 'Calculate' buttons. The URL in the browser is 'http://127.0.0.1:8000/dpa/damagecalculator'.

This screenshot is similar to the one above, showing the 'Damage Payee' menu and the 'Damage Calculator' form. A callout box points to the 'Reset' button with the text: 'Reset Button is used for clear all data of text boxes.' Another callout box points to the 'Calculate' button with the text: 'On clicking Calculate button, we can calculate the damage.' The URL in the browser is 'http://127.0.0.1:8000/dpa/damagecalculator'.

Apply For Mutation

On Clicking Apply for Mutation, we will redirect to Home page of Apply for Mutation. Refer Next Figure.

File No.	Type of Damage Assessee	Property/House/Municipal No.	District	Locality	Submitted On	Operations
final test	Original	123	North	Chilla Saroda_Banger	29 Dec 2020	
usertesting	Subsequent	123	North	Chilla Saroda_Banger	07 Jan 2021	
usertesting1	Original	123	North	Chilla Saroda_Banger	07 Jan 2021	
use123	Original	123	North	Chilla Saroda_Banger	07 Jan 2021	
usertest	Original	123	North	Chilla Saroda_Banger	07 Jan 2021	

Apply For Mutation Home Page.

Reset Button is used for clear all data of text boxes.

Clicking on Search button we can search records on the basis of above text box.

For sorting records ascending & Descending order.

We can Apply for Mutation by clicking here.

Apply For Mutation Page: We can Add record from here:

Clicking on Create we will save records. And redirect to home page.

Clicking on Back Button, we will redirect to home page of the same module.

Demand letter

On Clicking Demand letter, we will redirect to Home page of Demand letter. Refer Next Figure.

The screenshot shows the 'Demand Letters Maintenance Module' under the 'Demand Letter' section of the sidebar. The main content area contains a search form with fields for 'File No', 'Locality', and 'Demand No', along with 'Reset' and 'Search' buttons. Below the search is a table header with columns: File No, Locality, Demand No, Due Amount, Relief Amount, Name, Father Name, Address, Status, and Operation. A message at the bottom says 'Showing 1 to 0 of 0 entries'. At the top right, there's a user profile 'Hi LMadmin'.

Demand letter Home Page.

Clicking on Search button we can search records on the basis of above text box.

Existing Records.

For sorting records ascending & Descending order.

Pagination

Here we can perform Edit operation.

Action More Page- Here, we can add new records by entering data into the given fields.

Clicking on Generate button we save records. And Letter is generated.

Clicking on Back Button, we will redirect to home page of the same module.

Demand Letter generated shown in below images:





Clicking on print button, we can print letter generated.

Print Back

Clicking on Back, we redirect to Home page.

Edit Details - Here we can edit details of demand letter generated and generate letter again with new details.

Clicking on Generate we save records. And Letter is generated.

Generate Back

Clicking on Back button, we will redirect to Home page.

User Manual V1.0

Registration Damage payee Property, Collection & verification of Application / Documents, Demand ...

View Details - Here we can view details of demand letter generated

DELHI DEVELOPMENT AUTHORITY
Government of India

Damage Payee

Demand Letters Maintenance Module

Imposition of Charges

Demand & Collection Ledger Program

Defaulter Listing Program

Penalty Imposition and Relief

Payment Verification and Reconciliation

DELHI DEVELOPMENT AUTHORITY
IN THE COURT OF ESTATE OFFICER-II
Room No.-05, A-Block, Ground Floor,
VIKAS SADAN INA, NEW DELHI -110023

पाइल नं. - sds343
File No. - sds343

Shri/smt :- nametest S/O father
Add :full add

विषय : सरकारी स्थान (अधिकृत अधिभोगी की बेटवाही) अधिनियम 1971 की पदा 4(1)(7)(3) के अन्तर्गत नोटिस के संबंध में नीचेरुमाल के लिए सम्मिलित नामेटेस्ट S/O father के विरुद्ध कार्रवाई।

Sub: Proceedings U/S 4(1) / 7(3) of the public premises (Eviction of unauthorised occupants) Act . 1971 , against nametest S/O father in respect of permises full add

सरकारी स्थान (अधिकृत अधिभोगी की बेटवाही) अधिनियम 1971 की पदा 4(1)(7)(3) के अन्तर्गत नोटिस के संबंध में आपको अवैतनिक निर्देश दिया जाता है कि आप नोटिस की अपनी अधिभोगी के सम्मिलित में प्रमाण प्रस्तुत करें और अपेहसाहारी के नामांतर में दिनांक 12-02-2020 00:00:00 को 21 उपस्थित हों।

In connection with the notice under Section 4(1)(7)(3) of the Public Premises (Eviction of Unauthorised Occupants) Act., 1971 You are hereby directed that you may produce evidence in support of your objections to the notice and appear before the court of undersigned on 12-02-2020 00:00:00 at 21

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DELHI DEVELOPMENT AUTHORITY
Government of India

Damage Payee

Demand Letters Maintenance Module

Imposition of Charges

Demand & Collection Ledger Program

Defaulter Listing Program

Penalty Imposition and Relief

Payment Verification and Reconciliation

प्रस्तुत कार्रवाई।

Sub: Proceedings U/S 4(1) / 7(3) of the public premises (Eviction of unauthorised occupants) Act . 1971 , against nametest S/O father in respect of permises full add

सरकारी स्थान (अधिकृत अधिभोगी की बेटवाही) अधिनियम 1971 की पदा 4(1)(7)(3) के अन्तर्गत नोटिस के संबंध में आपको अवैतनिक निर्देश दिया जाता है कि आप नोटिस की अपनी अधिभोगी के सम्मिलित में प्रमाण प्रस्तुत करें और अपेहसाहारी के नामांतर में दिनांक 12-02-2020 00:00:00 को 21 उपस्थित हों।

In connection with the notice under Section 4(1)(7)(3) of the Public Premises (Eviction of Unauthorised Occupants) Act., 1971 You are hereby directed that you may produce evidence in support of your objections to the notice and appear before the court of undersigned on 12-02-2020 00:00:00 at 21

जाएंगे। यदि आप उपस्थित निपित्त को उपस्थित नहीं हुए तो अपके विरुद्ध एकतरफा कार्रवाई की जाएगी।

In case you fail to appear on the said date ex-parte proceedings will be started against you

Deposit the dues [Rs. 1234] upto 23-02-2021 00:00:00 (Provisional).

Note: The above provisional demand is of principal amount only. The interest component and final demand will be calculated thereafter.

संघरा अधिकारी II D
Estate Officer-II D

Print **Back**

Clicking on print button, we can print Letter generated.

Clicking on Back, we will redirect to Home.

Duplicate Demand letter

On Clicking Duplicate Demand letter, we will redirect to Home page of Duplicate Demand letter. Refer Next Figure.

Locality	Demand No	Due Amount	Relief Amount	File No	Name	Father Name	Address	Status	Operation
Chilla Saroda_Banger	67	52000	120.000	tty5656frgty	Nikita	yo	dwarika mor	Active	
Chilla Saroda_Banger	11	52000	600.000	9087FT789	Niikita k	Yogender Singh	Patna Boring Road,Land Mark - Jamuna apartment	Active	
Chilla Saroda_Banger	DMN14012021162054655	2323	89000.000	1234	N	y	patna Boring Road	Active	
Chilla Saroda_Banger	DMN25012021171832585	1234	22233.000	sds343	nametest	father	full add	Active	
Chilla Saroda_Banger	DMN2501202118206226	34	56.000	testing	Suresh	sandip	Ayodhya	Active	

Duplicate Demand letter home page

Locality	Demand No	Due Amount	Relief Amount	File No	Name	Father Name	Address	Status	Operation
Chilla Saroda_Banger	67	52000	120.000	tty5656frgty	Nikita	yo	dwarika mor	Active	
Chilla Saroda_Banger	11	52000	600.000	9087FT789	Niikita k	Yogender Singh	Patna Boring Road,Land Mark - Jamuna apartment	Active	
Chilla Saroda_Banger	DMN14012021162054655	2323	89000.000	1234	N	y	patna Boring Road	Active	
Chilla Saroda_Banger	DMN25012021171832585	1234	22233.000	sds343	nametest	father	full add	Active	
Chilla Saroda_Banger	DMN2501202118206226	34	56.000	testing	Suresh	sandip	Ayodhya	Active	

View Duplicate Demand letter

DELI DEVELOPMENT AUTHORITY
Government of India

DELHI DEVELOPMENT AUTHORITY
IN THE COURT OF ESTATE OFFICER-II
Room No.-05, A-Block, Ground Floor,
VIKAS SADAN INA, NEW DELHI -110023

पाइल नं. - tty565656frgty
File No. - tty565656frgty

Shri/Smt : - Nikita S/O yo
Add:-dwarika mor

विषय : सरकारी स्थान (अनाधिकृत अधिभोगी की बेदखली) अधिनियम , 1971 की पदा 4(1)(7)(3) के अन्तर्गत दिल्ली में आको आलेहनामा निर्देश दिया जाता है कि अप नोटिस की अपील अधिभोगी के समस्त में आप प्रस्तुत करें और अधेशालाली के नामांतर में दिनांक 09-01-21 00:00:00 को 2.30 उपरिया हो।

In connection with the notice under Section 4(1)(7)(3) of the Public Premises (Eviction of Unauthorised Occupants) Act, 1971 You are hereby directed that you may produce evidence in support of your objections to the notice and appear before the court of undersigned on 09-01-21 00:00:00 at 2.30

जाएँ। यदि आप उप्राप्त लिपि को उपस्थित नहीं हुए तो अपके विरुद्ध एकतरका कार्रवाई की जाएगी।

Clicking on Print button, we can print Letter generated.

Clicking on Back, we will redirect to Home page.

Demand Letter Report

On Clicking Demand Letter Report, we will redirect to Home page of Demand Letter Report Period Report.

This screenshot shows the 'Demand Letter Report' page. On the left, there is a sidebar with various menu items under 'Demand Letters Maintenance Module'. The main area has a search form with fields for 'File No.', 'Property No.', 'Locality', 'From Date' (set to 10/04/2022), and 'To Date' (set to 11/03/2022). A 'Generate' button is present, along with a 'Reset' button and a 'Download' button. A note at the top right says '* Marked are mandatory fields'. The top right corner shows a user profile with 'Hi Ladmin'.

Demand Letter Report Home Page.

This screenshot shows the 'Demand Letter Report' page with annotations:

- A callout box points to the 'Reset' button with the text: "Reset Button is used for clear all data of text boxes."
- A callout box points to the 'Generate' button with the text: "Clicking on Generate button we can generate records on basis on above text boxes."
- A callout box points to the 'Sort by' dropdown with the text: "For sorting records ascending & Descending order."

The interface is identical to the one in the previous screenshot, featuring a sidebar, a search form with date filters, and a 'Generate' button.

On Clicking Imposition of Charges Report, we will redirect to Home page of Imposition of Charges Report.

Imposition of Charges Report

This screenshot shows the 'Imposition of Charges Report' page. The sidebar on the left lists several modules: 'Demand Payee', 'Demand Letters Maintenance Module', 'Imposition of Charges' (which is currently selected), and 'Imposition Of Charges Report'. The main content area is titled 'Imposition Of Charges Report' and contains a form with the following fields: 'File No.' (with a dropdown menu showing 'All'), 'From Date' (set to mm/dd/yyyy), 'To Date' (set to mm/dd/yyyy), 'Locality' (with a dropdown menu showing 'All'), a 'Reset' button, a 'Generate' button, a 'Sort by' dropdown set to 'File No.', and a 'Download' button. A note at the top right indicates that fields marked with an asterisk (*) are mandatory.

Imposition Of Charges Report Home Page.

This screenshot shows the 'Imposition Of Charges Report' home page. The sidebar on the left lists the same modules as before. The main content area is titled 'Imposition Of Charges Report' and contains a 'Details' section with the following fields: 'File No.' (dropdown with 'All'), 'From Date' (set to mm/dd/yyyy), 'Locality' (dropdown with 'All'), a 'Reset' button, a 'Generate' button, a 'Sort by' dropdown set to 'File No.', and a 'Download' button. Three callout boxes provide additional information: one points to the 'Reset' button with the text 'Reset Button is used for clear all data of text boxes.', another points to the 'Generate' button with the text 'Clicking on Generate button we can generate records on the basis of data in above text boxes.', and a third points to the 'Sort by' dropdown with the text 'For sorting records ascending & Descending order.'

Demand & Collection Ledger

On Clicking Demand & Collection Ledger, we will redirect to Home page of Demand & Collection Ledger. Refer

The screenshot shows the 'Demand & Collection Ledger' module. The left sidebar has a dark blue background with white text. The main content area has a light gray background with a purple header bar at the top.

Demand & Collection Ledger Home Page.

Clicking on Generate button we can generate records on basis of data filled in above text boxes.

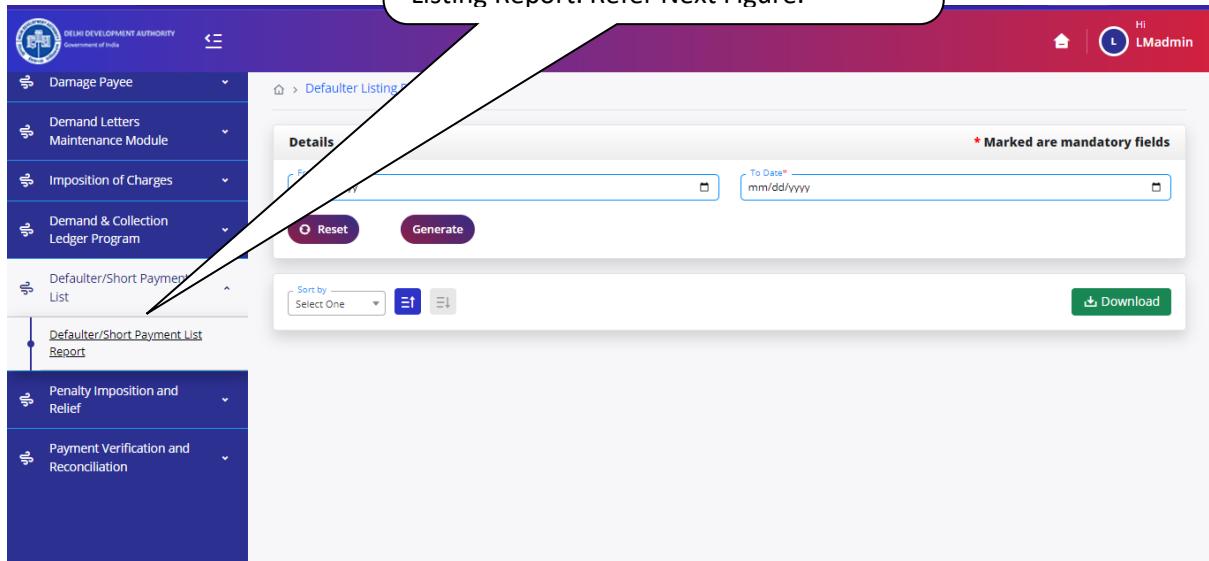
Reset Button is used for clear all data of text boxes.

The screenshot shows the 'Demand & Collection Ledger' module. The left sidebar has a dark blue background with white text. The main content area has a light gray background with a purple header bar at the top.

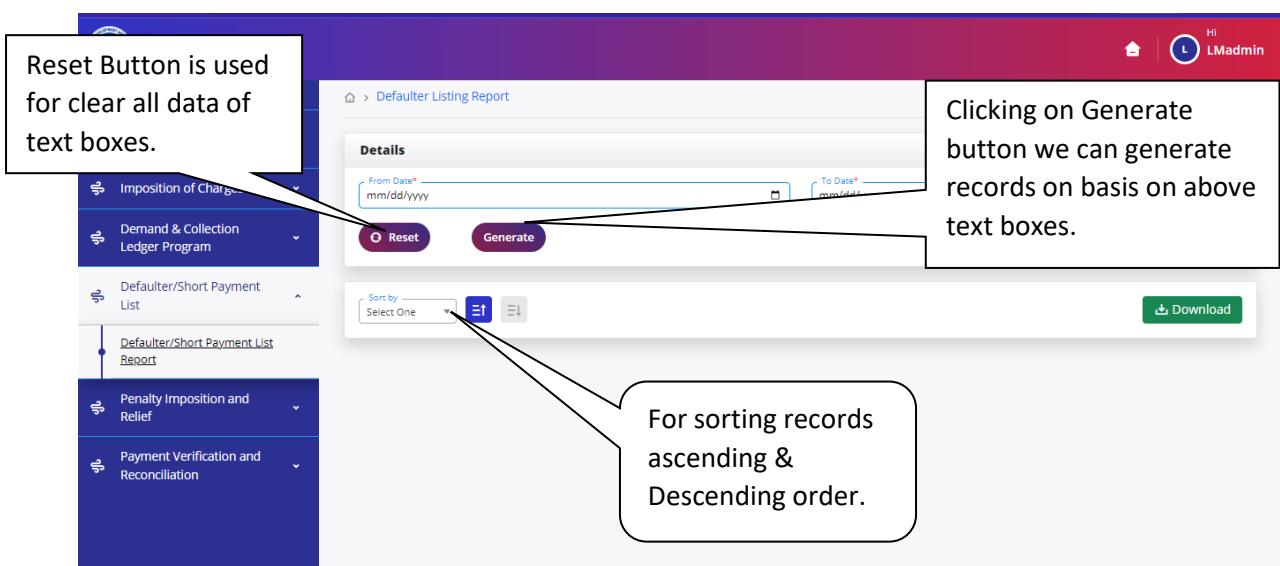
User Manual V1.0

Defaulter Listing Report

On Clicking Defaulter Listing Report, we will redirect to Home page of Defaulter Listing Report. Refer Next Figure.



Defaulter Listing Report Home Page.



Relief Report

On Clicking Relief Report, we will redirect to Home page of Relief Report. Refer Next Figure.

The screenshot shows the DDA website interface. On the left, there is a sidebar with various menu items under 'Penalty Imposition and Relief'. The 'Relief Report' option is highlighted with a blue dot. The main content area is titled 'Relief Report' and contains a form with fields for 'File No.', 'From Date' (set to 10/04/2022), 'To Date' (set to 11/03/2022), 'Locality' (set to All), and a 'Generate' button. A note at the top right says '* Marked are mandatory fields'. Below the form are buttons for 'Reset', 'Download', and sorting options ('Sort by Select One').

Relief Report Home Page.

This screenshot shows the same DDA website interface as the previous one, but the 'Relief Report' menu item is now highlighted with a blue dot in the sidebar. The main content area is identical to the previous screenshot, featuring the 'Relief Report' form with its respective fields and buttons. Three callout boxes provide additional information: one points to the 'Reset' button with the text 'Reset Button is used for clear all data of text boxes.', another points to the 'Generate' button with the text 'Clicking on Generate button we can Generate records on basis on above text boxes data.', and a third points to the sorting dropdown with the text 'For sorting records ascending & Descending order.'

Penalty Imposition Report

DELI DEVELOPMENT AUTHORITY
Government of India

Damage Payee

Demand Letters Maintenance Module

Imposition of Charges

Demand & Collection Ledger Program

Defaulter/Short Payment List

Penalty Imposition and Relief

Relief Report

Penalty Imposition Report

Payment Verification and Reconciliation

Locality (Village) Name* File No*

Generate Reset

Sort by Locality

Download

* Marked are mandatory fields

Penalty Imposition Report Home Page.

DELI DEVELOPMENT AUTHORITY
Government of India

Damage Payee

Demand Letters Maintenance Module

Imposition of Charges

Demand & Collection Ledger Program

Defaulter/Short Payment List

Penalty Imposition and Relief

Relief Report

Penalty Imposition Report

Payment Verification and Reconciliation

Locality (Village) Name* File No*

Generate Reset

Sort by Locality

Download

* Marked are mandatory fields

Clicking on Generate button we can Generate records on basis on above text boxes data.

Reset Button is used for clear all data of text boxes.

For sorting records ascending & Descending order.

Dues Vs Paid Amount Report

On Clicking Dues Vs Paid Amount Report, we will redirect to Home page of Dues Vs Paid Amount Report. Refer Next Figure.

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File No.* --Select-- From Date* mm/dd/yyyy To Date* mm/dd/yyyy

Generate Download

Dues Vs Paid Amount Report Home Page.

DELI DEVELOPMENT AUTHORITY
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File No.* --Select-- From Date* mm/dd/yyyy To Date* mm/dd/yyyy

Generate Download

Clicking on Generate button we can Generate records on basis on above text boxes data.

Clicking on Back, we will redirect to home page of same module.

Payment Transaction Report

On Clicking Payment Transaction Report, we will redirect to Home page of Payment Transaction Report. Refer Next Figure.

The screenshot shows the 'Payment Transaction Report' page. On the left is a sidebar menu with various options like 'Damage Payee', 'Demand Letters Maintenance Module', etc. The main area has a form titled 'Details' with fields for 'File No.', 'From Date' (set to 10/04/2022), 'To Date' (set to 11/03/2022), 'Locality' (set to All), and a 'Sort by' dropdown set to 'File No.'. There are 'Reset' and 'Generate' buttons, and a 'Download' button. A callout box points to the 'Generate' button with the text: 'On Clicking Payment Transaction Report, we will redirect to Home page of Payment Transaction Report. Refer Next Figure.'

Payment Transaction Report Home Page:

Reset Button is used for clear all data of text boxes.

Clicking on Generate button we can Generate records on basis on above text boxes data.

The screenshot shows the 'Payment Transaction Report' page. It has the same layout as the previous screenshot, with the sidebar and the 'Details' form. A callout box points to the 'Generate' button with the text: 'Clicking on Generate button we can Generate records on basis on above text boxes data.' Another callout box points to the 'Reset' button with the text: 'Reset Button is used for clear all data of text boxes.'

On Clicking Payment Verification done by Account Section, we will redirect to Home page of Payment Verification done by Account Section. Refer Next Figure.

Payment Verification done by Account Section

The screenshot shows the 'Payment Verification done by Account Section' page. The sidebar on the left includes options like 'Demand & Collection Ledger Program', 'Defaulter/Short Payment List', 'Penalty Imposition and Relief', and 'Payment Verification and Reconciliation' (which is expanded to show 'Manual Payment Entry', 'Dues Vs Paid Amount Report', 'Payment Transaction Report', 'Payment Verification done by Account Section', 'Notice Generation Report', and 'Payment Verification'). The main content area has a 'Details' form with 'Verification Status' (dropdown), 'From Date' (10/04/2022), 'To Date' (11/03/2022), a 'Generate' button, 'Sort by' dropdown (File No), and a 'Download' button. A note at the top right says '* Marked are mandatory fields'.

Payment Verification done by Account Section Home Page

The screenshot shows the 'Payment Verification done by Account Section' home page, which is identical to the previous one. It features the same sidebar and main content area. A callout box in the bottom right corner contains the text: 'Clicking on Generate button we can Generate records on basis on above text boxes data.'

Notice Generation Report

On Clicking Notice Generation Report, we will redirect to Home page of Notice Generation Report. Refer Next Figure.

The screenshot shows the 'Notice Generation Report' page. On the left is a sidebar menu with various options like 'Demand & Collection Ledger Program', 'Defaulter/Short Payment List', etc. The main area has a 'Details' section with 'File No.' and 'From Date' dropdowns, a 'Generate' button, and a 'Reset' button. A note says '* Marked are mandatory fields'. Below this is a 'Sort by' dropdown set to 'File No.' with ascending and descending sort icons. A 'Download' button is also present.

Notice Generation Report Home Page.

Clicking on Generate button we can Generate records on basis on above text boxes data.

Reset Button is used for clear all data of text boxes.

For sorting records ascending & Descending order.

The screenshot shows the 'Notice Generation Report' page. It has a similar structure to the previous one, with a sidebar and a main 'Details' section. The 'Generate' and 'Reset' buttons are highlighted with callout boxes. A note about the 'Reset' button is present. The 'Sort by' dropdown and 'Download' button are also visible.

On Clicking Payment verification, we will redirect to Home page of Payment verification. Refer Next Figure.

Payment verification and Reconciliation

The screenshot shows the 'Payment verification and Reconciliation' section of the DDA portal. On the left, a sidebar lists various modules: Damage Payee, Demand Letters Maintenance Module, Imposition of Charges, Demand & Collection Ledger Program, Defaulter Listing Program, Penalty Imposition and Relief, and Payment Verification and Reconciliation. Under 'Payment Verification and Reconciliation', several reports are listed: Dues Vs Paid Amount Report, Payment Transaction Report, Payment Verification done by Account Section, Notice Generation Report, and Payment Verification. The main content area displays a table titled 'Verified Records' with columns: File No, Payee Name, Property No, Amount Paid, Interest Paid, Total Amount, Transaction Id, Bank Transaction Id, Payment Mode, Bank Name, Is Verified, Verified By, Verified On, and Status. The table contains five entries. At the bottom, there are links for Terms & Conditions, Privacy Policy, Copyright Policy, Hyperlink policy, Accessibility Statement, and Help, along with a note that content is owned by DDA, Government of India.

File No	Payee Name	Property No	Amount Paid	Interest Paid	Total Amount	Transaction Id	Bank Transaction Id	Payment Mode	Bank Name	Is Verified	Verified By	Verified On	Status
abcd1234	test	124	1254.000	21.000	255.000	123654789	123658749	rtgs	icici	<input checked="" type="checkbox"/>	1	11 Jan 2021	Active
F-9067	test2	324	45687.000	21554.000	255.000	123654789	879582255	neft	hdfc	<input checked="" type="checkbox"/>	1	11 Jan 2021	Active
test412	test3	687	687.000	9875.000	544.000	154896657	332587966	neft	pnn	<input checked="" type="checkbox"/>	1	11 Jan 2021	Active
testing	test5	698	7555.000	5445.000	4444.000	544444444	668888822	rtgs	sbi	<input checked="" type="checkbox"/>	1	28 Jan 2021	Active

Payment verification and Reconciliation Home Page.

The screenshot shows the 'Payment verification and Reconciliation' home page. A callout box labeled 'Unverified Records List' points to the 'Unverified Records' section on the left, which displays a table with columns: File No, Payee Name, Property No, Amount Paid, Interest Paid, Total Amount, Transaction Id, Bank Transaction Id, Payment Mode, Bank Name, Is Verified, Verified By, Verified On, and Status. A callout box labeled 'Verified Records List' points to the 'Verified Records' section on the right, which also displays a similar table. A callout box labeled 'For sorting records ascending & Descending order.' points to the 'Sort by' dropdown menu at the top of the main content area. A callout box labeled 'Pagination' points to the 'Showing 1 to 0 of 0 entries' and '10' dropdown menus. A large callout box on the right states: 'Here we can search record using payee name.'

File No	Payee Name	Property No	Amount Paid	Interest Paid	Total Amount	Transaction Id	Bank Transaction Id	Payment Mode	Bank Name	Is Verified	Verified By	Verified On	Status
abcd1234	test	124	1254.000	21.000	255.000	123654789	123658749	rtgs	icici	<input checked="" type="checkbox"/>	1	11 Jan 2021	Active
F-9067	test2	324	45687.000	21554.000	255.000	123654789	879582255	neft	hdfc	<input checked="" type="checkbox"/>	1	11 Jan 2021	Active
test412	test3	687	687.000	9875.000	544.000	154896657	332587966	neft	pnn	<input checked="" type="checkbox"/>	1	11 Jan 2021	Active
testing	test5	698	7555.000	5445.000	4444.000	544444444	668888822	rtgs	sbi	<input checked="" type="checkbox"/>	1	28 Jan 2021	Active

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